

**PARKS, RECREATION
AND CULTURAL ARTS
COMMISSION AGENDA**



**THURSDAY, SEPTEMBER 30, 2021
701 East Carson Street
Carson, CA 90745**

6:30 PM

Commissioners:	Chair Walter Gonzalez Cesar Dahilig DeAnthony Langston	Vice-Chair Jesus-Alex Cainglet Clarence Dunning Oscar Ramos	Secretary Kimberly Cortado Kisa Fulbright Vacant
Alternates:	Shannon Lawrence Alternate 1	Jo Jacqueline Johnson Alternate 2	Vacant Alternate 3
Staff:	Robert Lennox Director Luchie Magante Principal Administrative Analyst Evelyn Castaneda Administrative Secretary	Tim Grierson Recreation Superintendent Adrian Reynosa Community Center Manager	Mike Whittiker Human Services Manager Jason Jo Transportation Services Supervisor

“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Recreation Department office at 310-847-3570 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)

PUBLIC INFORMATION

DUE TO CORONAVIRUS COVID-19, NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE EXECUTIVE CONFERENCE ROOM DURING PARKS, RECREATION AND CULTURAL ARTS COMMISSION MEETINGS. THE MEETING WILL BE CONDUCTED VIA REMOTE TELECONFERENCING USING THE ELECTRONIC “ZOOM” APPLICATION.

Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:

- 1. Live via Zoom Application – Members of the public wishing to provide public comment in real-time will be invited to join the Zoom meeting remotely to provide their public comment live with their audio/video presented to the Parks, Recreation and Cultural Arts Commission. Members of the public wishing to do so must email p&rcommission@carsonca.gov, providing their real name and the phone number they will use to call in from, no later than 3:00 p.m. on the date of our meeting. For further details/requirements and meeting invite information, please email p&rcommission@carsonca.gov no later than 3:00 p.m. on the date of the meeting.*
- 2. Email – You can email comments to p&rcommission@carsonca.gov no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into record.*
- 3. Telephone – You can record your comments at (310) 847-3581 no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. August Employee of the Month Award to ATANUGATO A SAVEA AUIPU

PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS

The public may address the Commission on any matters within the jurisdiction of the Carson Parks, Recreation and Cultural Arts Commission or on any items on the agenda of the Carson Parks, Recreation and Cultural Arts Commission, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Chair with the approval of the Parks, Recreation and Cultural Arts Commission. Due to the threat of COVID-19 (aka the "Coronavirus"), you are urged to take all appropriate health safety precautions.

CONSENT CALENDAR

- 2. Parks, Recreation and Cultural Arts Commission Meeting Minutes, August 26, 2021 (pgs. 3-5)
- 3. Community Services Department Monthly Report (AUGUST 2021) (pgs. 6-19)
- 4. Programs-At-A-Glance October 2021 (pgs. 20-21)

CONTINUED BUSINESS

- 5. Request to Rename Veterans SportsComplex Gym to the Kobe Bryant Gym (pgs. 22-27)

DISCUSSION

- 6. Fiscal Year 2021/2022 Community Services Department Carry Over Request (pgs. 28-30)
- 7. Master Plan Update (pgs. 31-34)
- 8. Mobile Stage Purchase (pgs. 35-88)
- 9. Department Annual Report (pgs. 89-113)

PUBLIC ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA

The public may at this time address the members of the Parks, Recreation and Cultural Arts Commission on any matters within the jurisdiction of the Parks, Recreation and Cultural Arts Commission. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COMMISSIONERS' ORAL COMMUNICATIONS / PARK REPORTS

STAFF ORAL COMMUNICATIONS

ADJOURNMENT

This Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Commission agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Commission and items not on the Commission agenda but are within the subject matter jurisdiction of the Commission. The Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.

PARKS, RECREATION
AND CULTURAL ARTS
COMMISSION AGENDA



MINUTES

Commissioners:	Jesus-Alex Cainglet Kisa Fulbright Oscar Ramos	Kimberly Cortado Walter Gonzalez Vacant	Cesar Dahilig DeAnthony Langston Vacant
Alternates:	Shannon Lawrence Alternate 1	Jo Jacqueline Johnson Alternate 2	Clarence Dunning Alternate 3
Staff:	Robert Lennox Director Luchie Magante Principal Administrative Analyst Evelyn Castaneda Administrative Secretary	Tim Grierson Recreation Superintendent Adrian Reynosa Community Center Manager	Mike Whittiker Human Services Manager Jason Jo Transportation Services Supervisor

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NOTE: *Members of the public wishing to observe the meeting live without providing public comment will be able to do so by watching it on the City’s PEG television channel (Channel 35 on Charter or Channel 99 on AT&T for Carson Residents) or via live streaming on the City’s website, <http://ci.carson.ca.us>.*

CALL TO ORDER

Chair W. Gonzalez called the meeting to order at 6:33PM

ROLL CALL

Commissioners Present: Chair W. Gonzalez, Secretary K. Cortado, K. Fulbright, D. Langston (6:47PM), O. Ramos
Alternates Present: S. Lawrence (Alt. 1), J. Johnson (Alt. 2), C. Dunning (Alt. 3) (6:39PM)
Commissioners Absent: Vice-Chair A. Cainglet (excused), C. Dahilig (excused),

PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Brown Act Overview – City Attorney

PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS

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CONSENT CALENDAR

1. **Parks, Recreation and Cultural Arts Commission Meeting Minutes, August 26, 2021**
2. **Community Services Department Monthly Report (JULY 2021)**
3. **Programs-At-A-Glance September 2021**

Commissioner S. Lawrence (1st) Motion to Receive and File all items under the Consent Calendar, Commissioner J. Johnson 2nd.

Secretary K. Cortado interjects to pull all items under the Consent Calendar for further discussion.

Discussions ensued on items 1-3 under Consent Calendar.

Previous motion by Commissioner S. Lawrence (1st) Motion to RECEIVE and FILE all items under the Consent Calendar is taken, Commissioner J. Johnson 2nd, Motion now passes unanimously.

CONTINUED BUSINESS

None

DISCUSSION

1. **Marketing Plan for Community Center**

Events Services Supervisor Raymond Litster gave an oral presentation of the item.

Secretary K. Cortado (1st) Motion to RECEIVE and FILE, Commissioner K. Fulbright 2nd, Motion passes unanimously.

2. **Special Events Partnership Agreement**

Director R. Lennox gave an oral presentation of the item.

Secretary K. Cortado (1st) Motion to APPROVE the RECOMMENDATIONS of the staff report, Commissioner J. Johnson 2nd and Motion passes unanimously.

3. **Volunteer Association**

Director R. Lennox gave an oral presentation of the item and City Attorney Benjamin Jones answered questions regarding the item.

Commissioner S. Lawrence (1st) Motion to APPROVE the RECOMMENDATIONS of the staff report, Commissioner J. Johnson 2nd, Chair W. Gonzalez abstains, Commissioner O. Ramos votes no, Motion passes with six (6) Ayes.

Commissioner S. Lawrence departs from the meeting at 8:46 p.m.

4. Request to Rename Veterans Sports Complex Gym to the Kobe Bryant Gym

Commissioner K. Fulbright (1st) Motion to CONTINUE item, Commissioner J. Johnson 2nd, Motion to CONTINUE item passes unanimously.

PUBLIC ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA

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COMMISSIONERS' ORAL COMMUNICATIONS

Commissioner K. Fulbright noted that there was a misprint in the flier advertising the vaccination clinic at the parks.

Commissioner J. Johnson reported that there was damage to a window at Anderson Park that has been boarded up and taped for the past 2-3 months. Also the large tree by the office seems to be uprooted which has caused the brick planter around it to be completely disassembled. Would like to see this taken care of for safety purposes.

Commissioner C. Dunning reported on a couple of issues at his assigned parks among them the swing set at Del Amo Park that should be updated.

Commissioner O. Ramos informed that he spoke with Vice Chair A. Cainglet regarding park assignments and now will report on Foisia Park rather than Veterans Park.

Secretary K. Cortado would like to see the Park Assignments agendized. For Calas Park; requesting park lights, wind screens for the tennis courts, asks when baseball diamond will be finished, cement pads for the benches at the small baseball diamond. For Dominguez Park; gopher issue, tennis and basketball courts need to be resurfaced, and issues regarding smoking in the park. Wants a presentation on pickle ball. Asked for an update on the City championships for Parks and Recreation.

Commissioner D. Langston encouraged everyone to attend the Summer Run Youth on September 3rd. Suggests adding a marquee at Veterans Park and states that the lighting at Veterans Gym is dim.

Chair W. Gonzalez stated that there is a lot of dogs and a lot of people smoking in the parks; would like to see something implemented to prevent that. Chair W. Gonzalez reminded all that the meetings will go dark in November and December due to the holidays. Asked if the scoreboards at the parks will be in working order for the upcoming basketball games

STAFF ORAL COMMUNICATIONS

ADJOURNMENT

Commissioner D. Langston (1st) Motion to Adjourn the meeting, Commissioner K. Fulbright 2nd, Motion passes unanimously.

This meeting was adjourned at 9:05pm.

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CITY OF CARSON
COMMUNITY SERVICES DEPARTMENT
 18601 S. Main Street, Carson CA 90248



Robert Lennox, Director
 Luchie Magante, Principal Administrative Analyst
 Evelyn Castaneda, Administrative Secretary

Tim Grierson, Recreation Superintendent
 Mike Whittiker, Human Services Manager
 Adrian Reynosa, Community Center Manager
 Jason Jo, Transportation Services Supervisor

The Community Services Department is comprised of five divisions: Administration, Community Center, Transportation, Recreation and Human Services. The Department delivers services and programs to support citizens' diverse interests in parks, recreation, and culture. This includes operating and maintaining twelve (12) parks and four (4) mini-parks, two (2) aquatic centers and two (2) pools, a sports complex, and a boxing and weightlifting center. The Community Center offers 40,000 square feet of versatile meeting and event space including 12,000 square foot ballroom and meeting rooms that accommodate between 5 and 1,200 guests, and state-of-the-art visual services. And the Transportation Services Division provides citywide transportation programs related to improving the fixed-route public transit system, specialized elderly and disabled transit, transit support of city park programs, and regional air quality issues.

RECREATION DIVISION

PARK FACILITY RESERVATIONS

The Reservations Section continues to follow Los Angeles County Rules and Regulations to include COVID-19 information for all reservations indoor and outdoor picnic grass/shelter areas at all parks in August. For the month of August, there were a total of 74 permits scheduled. Currently, the permits department handled 29 indoor, 45 outdoor (picnic grass/shelter) reservations for August. We had over 200 calls and inquiry for park fees and availability.

ADULT SPORTS

ADULT SPORTS TEAMS

WEEK	BASEBALL	BASKETBALL	COED SOFTBALL	MEN'S SOFTBALL
8/2 – 8/6	23	0	20	8
8/9 – 8/13	23	0	20	8
8/16 – 8/20	23	0	20	8
8/23 – 8/27	23	12	20	8
Month Total	92	12	80	32
FYTD Total	460	12	316	146

Adult Basketball Leagues are now going. Scheduled play is occurring at Foisia, Del Amo, Dolphin and Calas Parks, rotating locations. More leagues are planned for the month of September with growing interest. Soccer play has been taking place at some of the parks but hasn't had success starting leagues. There are currently three teams that are consistently showing up to play, however it is not enough to start a league.

COVID has had a significant effect on all Adult Sports. Teams have verbally expressed interest in returning but most have not been successful reforming their teams because of the concern for the virus. The most success has been in the Baseball Leagues which are still not at full capacity.

YOUTH SPORTS

Registration for fall sports including girls softball, flag football, and soccer started on July 1, 2021. Prices remain \$25 for residents and \$58 for non-residents. Last day to register is September 4, 2021. The Los

Angeles County Department of Public Health updated the Protocol for Organized Youth Sports that take effect on Wednesday, September 1, 2021. Volunteer Park Associations, Parents, and Coaches were informed of the new protocols that include the following:

- Outdoor Moderate or High Risk Sports for youth 12 and older, staff, coaches and volunteers. A weekly negative test result is required for all participants 12 and older who are not fully vaccinated, including children who are playing, staff, coaches, and volunteers; weekly school testing fulfills this obligation.
- No screening testing required for children under 12 playing Outdoor Sports; weekly school testing fulfills this recommendation.
- Fully vaccinated youth participating in outdoor sports are not required to test weekly unless there is a positive case among players, coaches and/or staff. If there is a positive case, all players, coaches, staff, and volunteers (regardless of vaccination status) are required to have a weekly negative test result for two weeks from exposure to the case and must test negative prior to competitions.

ENRICHMENT CLASSES

The Teen Enrichment Summer Camp program started on June 14th and ended on August 6th. The teens have spent the summer working on a film production that includes costume design, set building, script writing, choreography, and acting. They had a Summer Finale and preparations are taking place for an outdoor movie premier. Registration for all Enrichment classes including Praxis started on August 23, 2021. Classes are scheduled to start on September 27, 2021.

TEEN ENRICHMENT CAMP

Week	Participants
8/2 - 8/6	25
Month Total	25
FYTD Total	213

PREVENTION AND AFTERCARE SERVICES

Week	New Clients	Open Cases	Closed Cases	Referrals Received	Extra Linkages
8/1 – 8/5	1	8	7	4	6
8/9 – 8/12	0	8	0	1	8
8/16 – 8/19	0	8	0	0	8
8/23 – 8/26	0	8	0	0	9
8/30 – 8/31	0	8	0	0	2
Month Total	1	8	0	5	33
FYTD Total	28	N/A	29	118	200

Prevention and Aftercare services consist of case navigation, resources, and referrals to families with children under the age of 18 in the home. These families are referred by the Department of Children and Family Services (DCFS), other organizations, or can be self-referred. Case navigation consists of one-on-one communication between the case navigator and the family on a weekly basis to discuss struggles, accomplishments, and goals. Extra linkages can be provided to families who do not need case navigation. These linkages may include but are not limited to food giveaways, counseling services, tutoring, or housing services. Case navigation has been taking place via phone/virtually due to COVID restrictions but is slowly

going back to in person upon health review with client and comfort levels. Social connection groups that include, Zumba, Yoga, and Community Garden are on hold until further notice due to COVID. Crafty Club was scheduled to start in person at Veterans Park on August 2, 2021, however due to the rise in COVID cases the program is back on hold in accordance with COVID guidelines.

KIDS CLUB AND DAY CAMP

SUMMER DAY CAMP

Week	Anderson	Calas	Carson	Del Amo	Dolphin	Dominguez	Foisia	Hemingway	Mills	Veterans	TOTAL
8/2 – 8/6	18	31	38	28	46	25	41	32	38	51	348
8/9 – 8/13	6	33	41	18	45	24	40	40	47	51	345
Month Total	24	64	79	46	91	49	81	72	85	102	693

Day Camp

The Summer Day Camp program was offered at ten park sites including Anderson, Calas, Carson, Del Amo, Dolphin, Dominguez, Hemingway, Mills, Foisia, and Veterans. The program kicked-off on June 14, 2021 and ended on August 13, 2021. Hours of operation were Monday thru Friday 7:00am – 6:00pm.

KIDS CLUB

Week	Calas	Carson	Del Amo	Dolphin	Veterans	TOTAL
8/16 – 8/13		15		9	28	52
8/23 – 8/27	12	15	6	13	32	78
Month Total	12	30	6	22	60	130

With school resuming on August 16, 2021, the Kids Club program also began their operations to provide afterschool care. Some sites did not open until the following week and have been slowly building enrollment. With the Delta variant affecting youth, Kids Club participants are required weekly to show proof of their negative COVID test result from school. Staff are also having to provide weekly COVID test results to HR/Risk Management while working the Kids Club program. Hours of operation are Monday thru Friday 2:00pm – 6:00pm.

AQUATICS

The 2021 Summer Aquatics Programming started on Saturday, June 12, 2021 for Dominguez Aquatic Center and Hemingway Aquatic Center. Carson Pool programming started on Monday, June 28, 2021 and Foisia Pool started on Tuesday, July 6, 2021. All pools have modified / limited programming.

Dominguez Aquatic Center is currently offering Family Swim, Aqua Aerobics, Lap Swim, and Swim Lessons. All programs are one (1) hour in duration. Dominguez Aquatic Center is operational from 8:00a.m. – 7:00p.m., Monday – Thursday and 8:00a.m. – 6:00p.m. on Saturdays. All programs need a reservation ahead of time by calling the facility; except for Swim Lessons, which require prior Registration.

Hemingway Aquatic Center is currently offering Family Swim, Aqua Aerobics, Lap Swim, Fitness Swim, Swim Conditioning, and Swim Lessons. All programs are one (1) hour in duration. Hemingway Aquatic Center is operational from 5:30a.m. – 7:00p.m., Monday – Thursday and 5:30a.m. – 6:00p.m. on Saturdays. All programs need a reservation ahead of time by calling the facility; except for Swim Lessons and Swim Conditioning, which require prior Registration.

Carson Pool is currently offering Recreation Swim and Lap Swim. All programs are one (1) hour in duration. Carson Pool is operational from 1:00p.m. – 6:00p.m. on Mondays and Wednesdays. All programs need a reservation ahead of time by calling the facility.

Foisia Pool is currently offering Recreation Swim and Lap Swim. All programs are one (1) hour in duration. Foisia Pool will be operational from 1:00p.m. – 6:00p.m. on Tuesdays and Thursdays. All programs need a reservation ahead of time by calling the facility.

Recreation Swim has been incorporated in our programs for Carson Pool and Foisia Pool. We are using this to gauge interest from Family Swim back to Recreation Swim. This also gives additional options for patrons to come and enjoy the whole pool.

Swim Lessons this summer have been offered at Dominguez Aquatic Center and Hemingway Aquatic Center. Swim Lessons have been a success with all classes being filled to their max class size. Classes were also increased by one (1) student per class, giving parents and participants on our waitlist a chance to enroll. Since July 5, 2021, parents were no longer needed to enter the pool to assist with Swim Lessons. Instructors were asked to wear protective visors with plastic screens to help ensure PPE safety. This gave Swim Instructors the ability to teach inside the pool with a provided face shield.

As the summer came to an end on August 14th, were still looking to hire more staff. We currently have hired two (2) Cashier Clerks and one (1) Lifeguard. We are still trying to hire more staff for our Fall Season which will begin on September 7th.

While our Fall Season will start in September, we have continued our Aqua Aerobics programming due to high demand. Currently we are averaging a minimum of ten (10) participants per session in the morning. Aqua Aerobics will continue from August 23rd, through the end of Fall 2021.

Below are the up-to-date statistics for the pools:

FACILITY	LAP SWIM (Sr)	LAP SWIM (A)	FAMILY SWIM (A)	FAMILY SWIM (C)	REC SWIM (A)	REC SWIM (C)	AQUA AEROBICS (Sr)	AQUA AEROBICS (A)	FITNESS SWIM (Sr)	FITNESS SWIM (A)	SWIM CONDITIONING (C)
Carson Pool	0	0	n/a	n/a	74	74	n/a	n/a	n/a	n/a	n/a
Foisia Pool	0	0	n/a	n/a	26	114	n/a	n/a	n/a	n/a	n/a
Dominguez Aquatic Center	4	3	236	324	n/a	n/a	53	6			
Hemingway Aquatic Center	28	24	47	102	n/a	n/a	210	11	3	2	
Month Total	32	27	571	426	100	188	263	17	3	2	

(SR) Senior, (A) Adult, (C) Child

FACILITY	Swim Lesson 6mo – 3yrs	Swim Lesson 3yrs-17yrs	Swim Lesson 18+ yrs
Dominguez Aquatic Center	23	390	19
Hemingway Aquatic Center	43	151	27
Month Total	66	541	46

Weekly statistic breakdown:

CARSON POOL WEEK	LAP SWIM (Sr)	LAP SWIM (A)	FAMILY SWIM (A)	FAMILY SWIM (C)	REC SWIM (A)	REC SWIM (C)	AQUA AEROBICS (Sr)	AQUA AEROBICS (A)	FITNESS SWIM (Sr)	FITNESS SWIM (A)	SWIM CONDITIONING (C)
8/1 – 8/7					21	44					
8/8 – 8/14					43	33					
Month Total					64	77					

FOISIA POOL WEEK	LAP SWIM (Sr)	LAP SWIM (A)	FAMILY SWIM (A)	FAMILY SWIM (C)	REC SWIM (A)	REC SWIM (C)	AQUA AEROBICS (Sr)	AQUA AEROBICS (A)	FITNESS SWIM (Sr)	FITNESS SWIM (A)	SWIM CONDITIONING (C)
8/1 – 8/7					16	63					
8/8 – 8/14					10	51					
Month Total					26	114					

DOMINGUEZ AQUATIC CENTER WEEK	LAP SWIM (Sr)	LAP SWIM (A)	FAMILY SWIM (A)	FAMILY SWIM (C)	REC SWIM (A)	REC SWIM (C)	AQUA AEROBICS (Sr)	AQUA AEROBICS (A)	FITNESS SWIM (Sr)	FITNESS SWIM (A)	SWIM CONDITIONING (C)
8/1 – 8/7	1	1	153	233			30	3			
8/8 – 8/14	3	2	83	91			23	3			
Month Total	4	3	236	324			53	6			

HEMINGWAY AQUATIC CENTER WEEK	LAP SWIM (Sr)	LAP SWIM (A)	FAMILY SWIM (A)	FAMILY SWIM (C)	REC SWIM (A)	REC SWIM (C)	AQUA AEROBICS (Sr)	AQUA AEROBICS (A)	FITNESS SWIM (Sr)	FITNESS SWIM (A)	SWIM CONDITIONING (C)
8/1 – 8/7	11	2	28	85			112	8	3	2	
8/8 – 8/14	13	9	19	17			84	3	0	0	
8/15 – 8/21											
8/22 – 8/28	5						59	1			
8/29 – 8/31	3						27	1			
Month Total	32	11	47	102			282	13	3	2	

DOMINGUEZ AQUATIC CENTER

WEEK	Swim Lesson 6mo – 3yrs	Swim Lesson 3yrs-17yrs	Swim Lesson 18 yrs & above
8/1 – 8/7	0	42	15
8/8 – 8/14	23	77	10
Month Total	23	119	25

HEMINGWAY AQUATIC CENTER

WEEK	Swim Lesson 6mo – 3yrs	Swim Lesson 3yrs-17yrs	Swim Lesson 18 yrs & above
8/7 – 8/7	16	73	13
8/8 – 8/14	27	78	14
Month Total	43	151	27

CAPITAL IMPROVEMENT PROJECTS

Delivery and installation of concrete picnic tables, barbecues, and hot coal receptacles is scheduled to take place starting on August 4th at Anderson Park, followed by Stevenson Park and Mills Park, originally scheduled for August 16th and 23rd, but postponed to September 1st (Mills) and 8th (Stevenson) due to the fires in Northern California. A total of 67 picnic tables, 1 service table, 8 barbecues, and 3 hot coal receptacles will be delivered and installed at the three parks.

VETERANS SPORTSCOMPLEX

The Veterans SportsComplex continues to offer monthly memberships and daily memberships at this time. The facility does not have occupancy limits though social distancing is still encouraged. Because of the recent spike in COVID-19 infections throughout Los Angeles County, masks are once again required for all members and guests while inside the facility at all times. Temperature checks are also taken upon entering the facility. The Summer Real Run basketball league recently concluded a very successful two month run. In addition, we are offering the following GroupEx classes in September: Yoga, Muscle Conditioning and Zumba.

The total number of memberships this month remains consistent with just over 200 memberships. We recently have an increase with our Youth Memberships coinciding with schools reopening in person.

VETERANS SPORTSCOMPLEX

Week	Total Members	Daily Guests	Daily Guest Pass
8/1 – 8/7	353	23	7
8/8 – 8/14	404	31	15
8/15 – 8/21	364	18	8
8/22 – 8/28	412	13	8
8/29 – 8/31	153	3	12
Month Total	1686	88	50

SPECIAL EVENTS

There were no special events for the month of August.

Upcoming Virtual Events**7TH ANNUAL "IT'S ALL ABOUT ME" WOMEN'S HEALTH CONFERENCE & BUSINESS EXPO**

Theme: SELF-CARE & WELLNESS, SURVIVING COVID-19

Date/Time: Friday, October 15, 2021, 7:30 AM – 12:00 PM

For tickets please visit: <https://carsonca.gov/whc21/> or at the City Treasurer's Office, Carson City Hall: 701 E Carson Street, Carson, CA 90745 Monday - Thursday, 7:00a.m. - 6:00p.m.**JAZZ FESTIVAL**

Date/Time: Saturday, October 2, 2021/Time TBD

HUMAN SERVICES**STROKE CENTER**

The Stroke Center remains closed, but virtual Occupational Therapy appointments continue. Dr. Paul Penoliar and his student interns are treating 9 stroke survivors on a weekly basis. Treatment began in January 2021, and each session lasts between 45-60 minutes. The Social Services Coordinator position has been filled by former Acting Senior Recreation Assistant Coordinator, Melody Carter, and the process of staffing and programming discussions has been initiated, as well as readying the Stroke Center for its members highly anticipated return.

SENIOR RECREATION

Senior Recreation continues to offer ZOOM fitness and dance classes that are run by 2 designated staff members, Monday through Thursday from 9:30am – 10:30am. Class attendance fluctuates with approximately 2 to 18 students per class. Staff continues to offer In-person classes at Carson Park and Stevenson Park inside the gymnasium. Classes include: Zumba, Yoga, Hula Hoop and Functional Fitness with approximately 12 to 58 participants per class. All classes are held Monday through Thursday from 9:30am to 10:30am. Foisia Park continues to provide an open fitness center for participants Monday through Friday from 8:00am – 10:30am. Two staff members are available to rotate duties of checking in participants and cleaning/sanitizing the facility; however, since this is a drop-in program, no instructor or class is provided at the site, and thus, no stats are available. Seniors are allowed to play basketball or utilize the weight room.

SENIOR VIRTUAL CLASSES

WEEK	ZUMBA	FUNCTIONAL FITNESS	SALSA	YOGA
8/2 – 8/5	1	11	8	14
8/9 – 8/12	1	6	No Session	14
8/16 – 8/19	3	No Session	No Session	14
8/23 – 8/26	1	11	No Session	14
8/30 – 8/31	2	10	N/A	N/A
Month Total	8	38	8	56
FYTD Total	192	556	180	572

SENIOR IN-PERSON CLASSES AT CARSON PARK

WEEK	HULA HOOP FITNESS	ZUMBA TUESDAY	YOGA	ZUMBA THURSDAY
8/2 – 8/5	12	58	29	49
8/9 – 8/12	11	69	29	50
8/16 – 8/19	10	71	36	50
8/23 – 8/26	12	71	27	
8/30 – 8/31			N/A	N/A
Month Total	45	269	121	149
FYTD Total	291	1,093	442	1,225

SENIOR IN-PERSON CLASSES AT STEVENSON PARK

WEEK	YOGA	FUNCTIONAL FITNESS	ZUMBA
8/2 – 8/5	10	9	48
8/9 – 8/12	12	12	51
8/16 – 8/19	9	11	44
8/23 – 8/26	10	10	
8/30 – 8/31		N/A	N/A
Month Total	41	42	143
FYTD Total	287	363	1219

SENIOR SOCIAL SERVICES

Senior Social Services has finally been able to initiate in-person programs while continuing to assist telephonically and virtually throughout COVID. Staff continues to do everything possible to ensure home-bound seniors can stay at home safely while having their essential needs met. Through contactless visits, the Geriatric Aides continue to provide lunches to seniors throughout the week, as well as run errands including trips to the grocery store and pharmacy. A waitlist has been established for seniors in need of Geriatric Aide services who will be assisted once the program resumes in its normal capacity.

Keeping abreast of resources being developed through the county, state, and federal programs has been essential in providing our seniors with the latest programs they may be eligible for, along with organizations and community partners that continue to offer virtual programming that our residents can benefit from. Welfare checks continue in collaboration with the county's adult protective services and the Carson Sheriff station.

The newly established "Senior Share" program commenced on August 24th with a great turnout of enthusiastic members with interest that continues to grow as a result of having opportunities to story tell and exchange words of wisdom. The program will run on a weekly basis every Tuesday of each month. On August 25th, Bereavement Support Group reconvened its in-person sessions with full attendance, including returning members as well as several new ones. This program will also run on a weekly basis on Wednesdays of every month. Starting September 7th, Caregiver Support Group will run on a bi-weekly basis on the 1st and 3rd Tuesday of each month. Seniors who have been mostly homebound during the COVID pandemic are extremely appreciative and excited about the return of programs coming back in the safest possible ways.

EARLY CHILDHOOD

During the month of August, Early Childhood enjoyed all of the fun summer themes. ECE teachers took the children on a virtual field trip where they learned about the ocean and all the amazing aspects of sea life. The teachers have started planning and preparing their upcoming lessons for the *World of Wonder* curriculum that will start in September.

EARLY CHILDHOOD EDUCATION

WEEK	In-Person		In-Person
	AM	PM	FT
8/2 – 8/6	20	8	36
8/9 – 8/13	20	8	36
8/16 – 8/20	20	8	36
8/23 – 8/27	20	8	36
Month Total	80	32	144
FYTD Total	336	136	592

THERAPEUTIC RECREATION

WEEK	SKILL BUILDERS (O.T.)	SOCIAL CLUB	EXERCISE	ART & CRAFTS
8/2 – 8/6	4	No class	No class	No class
8/9 – 8/13	No class	No class	No class	No class
8/16 – 8/20	No class	No class	No class	No class
8/23 – 8/27	No class	No class	No class	No class
8/30 – 8/31	No class	No class	No class	No class
Month Total	4			
FYTD TOTAL	97	107	194	167

Our final summer Skill Builders Occupational Therapy session concluded on August 5th. During the month of August staff planned and prepared for the upcoming fall session programs where in-person classes will be welcomed back for the first time since the start of the Pandemic. Registration for the fall session programs ended on August 26, 2021. Our fall session will run from September 13, 2021 through November 8, 2021. Programs being offered in the fall include: Parent & Me O.T.; Bocce; Social Club (virtual via zoom) and Arts & Crafts.

SPECIAL INTEREST CLASSES

Start Smart Soccer classes will begin in the Fall. Class size is likely to increase from 5 children to 10 per class. Fit Happens (Boot Camp) resumed outdoor classes at the Carson Community Center on Tuesdays and Thursdays. Punch cards are available for purchase in 6, 12, or 20 class increments.

COVID TASK FORCE

The COVID Task Force was originally created to assist the community with emergency programs and resources needed for the COVID-19 pandemic. Over the past year the needs of the community have evolved from assisting and feeding many residents, providing COVID testing, supporting homebound seniors, collaborating with outside organizations, to providing vaccinations.

Staff’s biggest challenge was creating innovative ways to deliver these services to an elderly population with little technical knowledge. To solve this issue, staff created call centers to answer questions from the community, provide welfare checks to homebound seniors, and distribute flyers of all current programs, including our daily Grab-N-Go lunch program. Currently, the infection rate has decreased thereby reducing the amount of testing days and increasing the amount of vaccination pop ups.

WEEK	CALL CTR	GRAB & GO MEALS	TEST SITE CALL CTR	TEST SITE TEST GIVEN	TEST SITE HOME VISITS	CETG 2.0
8/2-8/5	0	3,000	52	549	0	27
8/9-8/12	0	3,000	59	120	0	31
8/16-8/19	0	2,000	39	442	0	18
8/23-8/26	0	2,000	52	107	0	10
TOTALS	0	10,000	202	1218	0	86
FYTD Total	17,217	212,573	9,395	40,115	109	1,739

Discontinued Programs - Carson Essentials to Go: 1,656; Food Distribution: 300; Meals on Wheels: 11,146

COMMUNITY CENTER

RENTALS

The Community Center is open for rentals. Data for the month of August is as follows:

WEEK	INTERNAL	EXTERNAL	REVENUE	FY 21-22 Revenue YTD	FY 21-22 External YTD
8/01-8/07	8	12	7773.50	14,380.80	19
8/08-8/14	6	14	7227.50	16,615.25	22
8/15-8/21	9	8	5847.60	11,170.30	15
8/22-8/28	7	11	5333.80	11,934.40	20
Month Total	30	45	\$26,182.40	\$54,100.75	76

Staffing

The Community Center is pleased to announce that Stephanie Martinez has been selected as the new full-time Event Services Coordinator I. Stephanie has been with the City of Carson since June of 2018 as a part-time Assistant Events Coordinator. Staff will be seeking a replacement part-time Assistant Events Coordinator as a result of Stephanie’s promotion.

AV & Lighting Upgrade

MediaStar Inc. will be the responsible vendor for the AV & Lighting upgrade for the Main Halls and the Carson-Dominguez room. Once the executed contract is signed and a notice to proceed is issued, they will have 60 calendar days to complete the project.

TRANSPORTATION

The City of Carson’s Transportation Division provides city-wide transportation programs including: fixed-route public bus service, first mile/last mile ride-hail services, specialized elderly and disabled transportation (Dial-A-Ride/Access), and bus transportation in support of City parks and youth programs. Transportation also works directly with LA Metro, South Bay Cities Council of Government (SBCCOG), and South Coast Air Quality Management District (AQMD) on a variety of transportation policies, new initiatives, and funding opportunities.

CARSON CIRCUIT

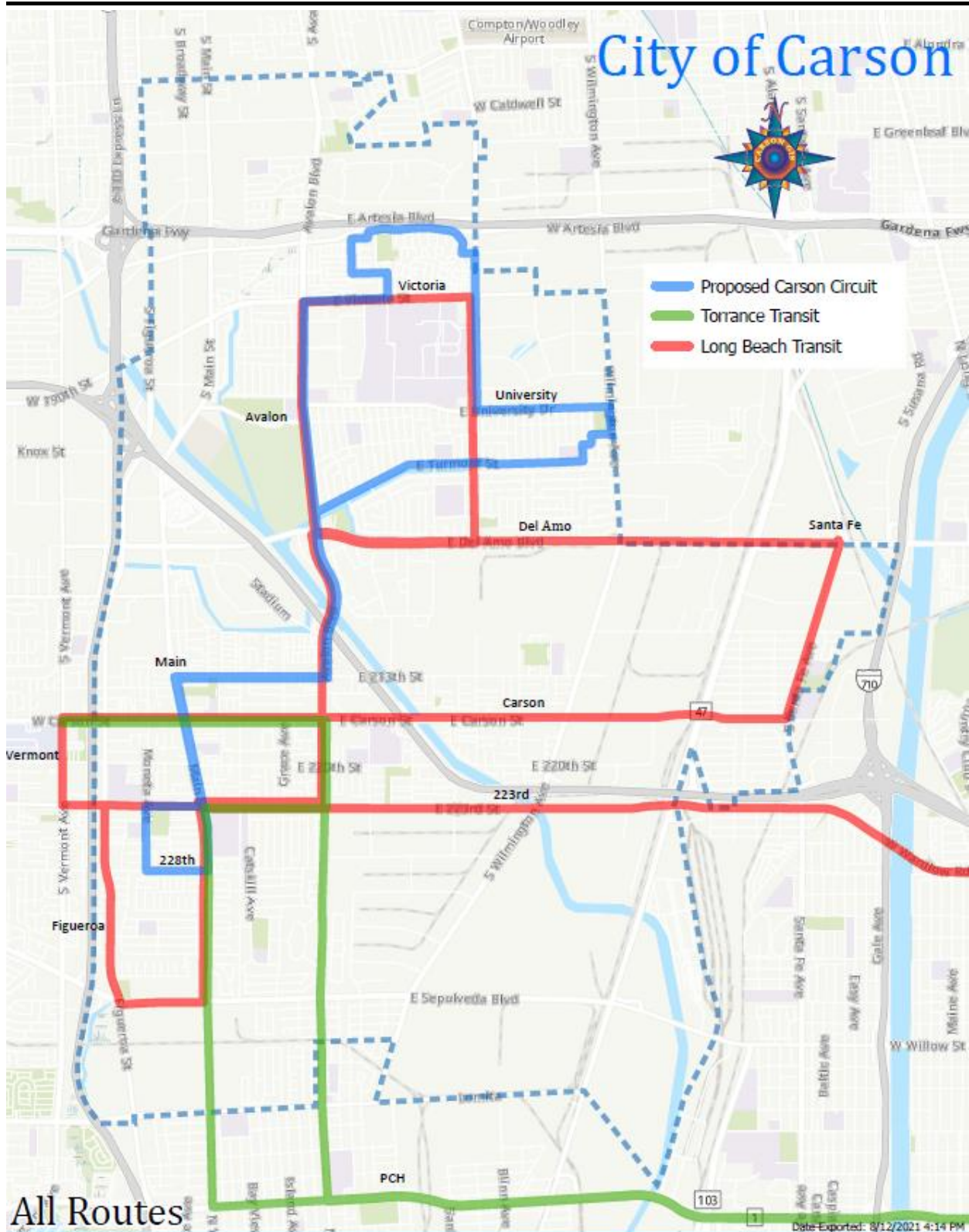
The Disaster Council suspended the Carson Circuit effective March 28, 2020 out of safety concerns related to the COVID-19 pandemic, and the possibility of spreading the virus to passengers and bus operators. Over the next few months, staff worked with transportation consultants to finalize the City's very first Comprehensive Operations Analysis (COA) of the Carson Circuit service. The report assessed the inefficiencies of the current program and provided recommendations for future improvements.

Contingent upon City Council approval, fixed-route bus services may return September 19, 2021 in the form of an interagency agreement with Long Beach Transit (LBT). LBT will operate three (3) new routes along major surface streets in both directions, providing faster connections to top destinations and neighboring bus lines. The existing LBT Route 1 will continue to connect riders between CSUDH and Metrolink Del Amo Blue Line Station on Santa Fe Ave.

In conjunction with this new service, the Transportation Services Division is proposing to reestablish the Carson Circuit as a staff-operated service, in the form of two (2) new routes. The new Carson Circuit service will run concurrently with LBT, servicing areas that may require a longer walk to a bus stop, provide connections to other bus lines, and help Carson students travel to and from their respective schools.

The service schedule has also been modified to run exclusively during peak traveling times to better optimize the City's operating resources. These modifications are also supported by the City's recently completed Comprehensive Operations Analysis, or route study. Funding for both services is provided through the City's Proposition A and C returns.

Proposed Service Map with existing Torrance Transit routes (following page);



DIAL-A-RIDE

Dial-A-Ride services are now available to Carson residents of all ages, with or without disabilities. Participants can order on-demand taxi service and receive a 50% discount off their ride. As of March 2021, Carson residents can take advantage of complimentary no-cost taxi rides TO and FROM any City-designated vaccination site falling within three (3) miles of City boundaries. Taxi drivers will stay with the riders throughout the entire process, ensuring a safe and worry-free return.

Compared to prior month ridership in June 2021, ridership in July 2021 dropped by about 5%. This can possibly be attributed to the current Delta variant of the COVID-19 virus, and the rise of positive cases.

Dial-A-Ride Ridership^[1]

	Total Rides	Total Passengers	Avg Trips per Day	Avg Cost per Trip
July 2021	1,407	1,783	47	\$11.87
July 2020 comparison	802	1,062	26	\$14.15
CY 21 YTD	9,757	15,167	46	\$12.37

LYFT

Carson residents are eligible to receive a 50% discount off the cost of their Lyft ride. Riders pay half, City pays half up to a maximum City subsidy of \$10. Participants must be 18 years of age or older to ride alone. Rides must start AND end within City boundaries.

Lyft Ridership^[1]

	Total Rides	Avg total cost per trip	Avg trip cost to rider
July 2021	387	\$11.53	\$5.68
FY 21-22 YTD - Total	387	\$11.53	\$5.68
From Jan 2021 – Present	2,821	\$10.13	\$5.04

* Majority of rides took 5-10 minutes in duration, 0-2 miles in distance. Average trip costs are rising due to 1) increased ride times stemming from traffic returning to pre-pandemic levels, and 2) nationwide shortage of drivers/gig workers.

Future Plans

To compliment the upcoming LBT and Carson Circuit bus routes, staff is working on a future capital improvement plan to purchase new bus shelters and benches. The shelters will be similar to the newer silver models along Carson Street and CSUDH. Staff is working towards replacing all of the remaining shelters by FY 24 in an effort to create a modern and uniform look throughout the City.

ADMINISTRATIONParks, Recreation, and Community Services Master Plan Update

On August 26, 2021, the preparation of the Parks, Recreation, and Community Services Master Plan officially commenced with an introductory meeting between staff and the selected consultant, RJM Design. Discussion ensued on topics that included the project timeline, development process, and upcoming and future action items. Internal information and data are currently being collected and submitted that will add depth and insight to the final plan. Additionally, the community engagement portion will be starting shortly.

FY 2020/21 Community Services General Fund: Budget Carryovers

Budget Carryovers permit the City to carry forward funds for one-time projects or expenses from the prior fiscal that could not be completed within that timeframe. For Community Services, the two largest carryovers were for the implementation of the Department's new registration/reservation software, ActiveNet, at \$130,000, and the purchase of Surface Pros at a cost of almost \$24,000 that were delayed due to a computer chip shortage. Specific Division carryovers were for a playground assessment in

Recreation and the purchase of artificial turf for the Early Childhood Education Program site at the Community Center. The anticipated cost of both endeavors is approximately \$20,000. The remaining items are miscellaneous purchases that were not fulfilled.

Community Services Staffing Update

Since the July report on this issue, additional staffing changes have occurred:

- Recreation Reservations Coordinator retired
- Human Services Youth Services Officer retired
- Recreation Typist Clerk II promoted to Division Secretary in Public Safety
- PT Human Services Recreation Assistant IV promoted to FT Senior Services Coordinator-Stroke Center
- PT Recreation Assistant III promoted to PT Recreation Center Supervisor
- PT Community Center Assistant Events Coordinator promoted to FT Event Services Coordinator

In response to these and prior staffing changes, recruitments are either underway or will be commencing soon. Of particular interest is the search for a new FT Recreation Specialist, which is in its final stages. There are also ongoing recruitments for PT staff.

[1] Data received directly from contractor; statistics delayed due to internal review by contractor before release



PROGRAMS-AT-A-GLANCE OCTOBER 2021

SPECIAL EVENTS

Date	Event	Time	Location
2	Jazz Festival	11:00a.m. – 6:00p.m.	Virtual
2	Filipino American History Month Kick Off	8:00 .m. – 12:00 p.m.	Community Center
15	Women’s Health Conference	7:00 a.m. – 12:00p.m.	Virtual
17	Think Pink Breast Cancer 3 Mile Walkathon	8:00 a.m. – 12:00p.m.	Veterans Park
23	Larry Itliong Day Celebration (free to the public)	8:00 a.m. – 2:00 p.m.	Veterans Park
23-30	Red Ribbon Week	TBD	TBD
31	Halloween Drive Thru	5:00 p.m. – 8:00 p.m.	Community Center

MEETINGS

Date	Meeting Group	Time	Location
28	Parks, Recreation and Cultural Arts Commission	6:30 p.m.	Zoom

PARK EVENTS

Date	Event	Time	Location
All Month	Yoga w/Charlene (Tuesdays)	9:30 a.m. – 10:30 a.m.	Veterans Park
	Zumba w/Shawn (Wednesdays)	6:00 a.m. – 7:00 a.m.	Veterans Park
	Muscle Conditioning w/Sue (Fridays)	8:30 a.m. – 9:30 a.m.	Veterans Park
	Hula Hoop Fitness w/Sue (Saturdays)	9:00 a.m. – 10:00 a.m.	Veterans Park
	Archery (Mondays)	5:00 p.m. – 6:00 p.m.	Dominguez Park
	Tennis (Tuesdays)	5:00 p.m. – 6:00 p.m.	Dominguez Park
	Karate (Tuesdays & Fridays)	6:00 p.m. – 7:00 pm.	Dominguez Park
	Cheer / Dance (Wednesdays)	6:00 p.m. – 7:00 p.m.	Dominguez Park
	Cooking Class (Thursdays)	6:00 p.m. – 7:00 p.m.	Dominguez Park
	Teen Zone (Fridays)	3:00 p.m. – 6:00 p.m.	Dominguez Park
	Recreation Swim (Saturdays)	11:00 a.m. – 1:00 p.m.	Carson Pool
	Recreation Swim (Saturdays)	1:30 p.m. – 3:30 p.m.	Carson Pool
4 – 28	Aquatics Programming (Mondays – Thursdays)	4:00 p.m. – 8:00 p.m.	Hemingway Aquatic
8	Football/Soccer Opening Night & Taco Fundraiser \$6 pre-sale and \$8 day of	5:00 p.m. – 8:00 p.m.	Carson Park
9	Fall Sports Picture Day, Banner Parade and Pancake Breakfast	8:00 a.m. – 12:00 p.m.	Dominguez Park
9	2021 Soccer Program Opening Day	11:00 a.m.	Calas Park
12 & 26	Country Western Planning Meeting	7:00 p.m.	Zoom
14	Let’s get Creative	6:30 p.m.	Hemingway Park
22	Soccer Pictures	6:00 p.m.	Hemingway Park
29	Halloween Party	4:00 p.m. – 6:00 p.m.	Calas Park
TBD	American Red Cross CS Certifications	TBD	TBD

For more information, please call your local park or the Recreation Division at (310) 847-3570.

RECREATION DIVISION

Please note dates/times/locations/fees are subject to change without prior notice

PARK FACILITIES

<p>Anderson Park Supervisor: Isaac Gardner 19101 Wilmington Ave. Carson, CA 90746 (310) 603-9850</p>	<p>Calas Park Supervisor: Larry Failla 1000 E. 220th St. Carson, CA 90745 (310) 518-3565</p>	<p>Carriage Crest Park (CCPK) Supervisor: Carolyn Pele 23800 S. Figueroa St. Carson, CA 90745 Closed</p>
<p>Carson Park Supervisor: Cristina Herrera 21411 S. Orrick Ave. Carson, CA 90745 (310) 830-4925</p>	<p>Del Amo Park Supervisor: Aundrea “Peach” Rockhold 703 E. Del Amo Blvd. Carson, CA 90746 (310) 329-7717</p>	<p>Dolphin Park Supervisor: Pat Camacho 21205 Water St. Carson, CA 90745 (310) 549-4560</p>
<p>Dominguez Park Supervisor: Jose Piña 21330 Santa Fe Ave. Carson, CA 90810 (310) 549-3962</p>	<p>Foisia Park & Fabela Chavez Boxing Center Supervisor: Janny Noa 23410 Catskill Ave. Carson, CA 90745 (310) 830-8310 (Park) (310) 830-6439 (Boxing Center)</p>	<p>Friendship Mini Park Supervisor: Pat Camacho 21930 S. Water St. Carson, CA 90745 (310) 549-4560</p>
<p>Hemingway Park Supervisor: Gwen Whitaker 700 E. Gardena Blvd. Carson, CA 90746 (310) 538-0018</p>	<p>Mills Park Supervisor: Migdalia “Mickie” Sanchez 1340 E. Dimondale Dr. Carson, CA 90746 (310) 631-3130</p>	<p>Perry Street Mini Park Supervisor: Larry Failla 215th & Perry St. Carson, CA 90745</p>
<p>Reflection Mini Park Supervisor: Cristina Herrera 21208 Shearer Ave. Carson, CA 90745</p>	<p>Stevenson Park Supervisor: Kenny Harris 17400 Lysander Dr. Carson, CA 90746 (310) 631-2252</p>	<p>Veterans Park Supervisor: Salvador Ortega 22400 Moneta Ave. Carson, CA 90745 (310) 830-9997</p>
<p>Veterans SportsComplex (vSPC) Supervisor: Jose “M” Tingson 22400 Moneta Ave. Carson, CA 90745 (310) 830-9992</p>	<p>Walnut Mini Park Supervisor: Gwen Whitaker 440 E. Walnut St. Carson, CA 90746</p>	<p>Enrichment Program Supervisor: Kenny Harris (310) 631-2252 or (310) 847-3570</p>
<p>Aquatics Supervisor: Dara Sandoval General Line: (310) 816-9381</p>	<p>Carson Pool 21436 S. Main St. Carson, CA 90745 (310) 830-1053 carsonpl@carsonca.gov</p>	<p>Dominguez Aquatic Center (DAC) 21330 Santa Fe Ave. Carson, CA 90810 (310) 830-2391 dac@carsonca.gov</p>
<p>Foisia Pool 23410 Catskill Ave. Carson, CA 90745 (310) 549-9051 foisiapl@carsonca.gov</p>	<p>Hemingway Aquatic Center (HAC) 16605 S. San Pedro Carson, CA 90746 (310) 324-2515 hac@carsonca.gov</p>	
<p>Corporate Yard 18601 S. Main St. Carson, CA 90248 (310) 847-3570</p>	<p>City Hall 701 E. Carson St. Carson, CA 90745 (310) 830-7600</p>	<p>Carson Event Center 801 E. Carson St. Carson, CA 90745 (310) 835-0212</p>

For more information, please call your local park or the Recreation Division at (310) 847-3570.

RECREATION DIVISION



**ITEM NO. 5
CONTINUED BUSINESS**

Report to Parks, Recreation and Cultural Arts Commission

August 26, 2021

SUBJECT:

POSSIBLE RENAMING OF VETERANS BASKETBALL GYM TO KOBE BRYANT GYM

I. SUMMARY

On February 18, 2020, the Carson City Council discussed the possibility of renaming the Veterans Basketball Gym to the Kobe Bryant gym. City Council voted unanimously to direct staff to work with the Parks and Recreation Commission to commence the process of renaming the gym.

II. RECOMMENDATION

CONSIDER and PROVIDE a recommendation to City Council.

III. ALTERNATIVES

Take any action the Commission deems appropriate.

IV. BACKGROUND

Prior to the beginning of the pandemic in March of 2020, the City Council directed staff to work with the Parks and Recreation Commission to discuss the possibility of renaming the Veterans Basketball Gym to the Kobe Bryant Gym.

Kobe had a film shoot at the Veterans SportsComplex in 2004 (Exhibit No. 1). During his shoot, he took pictures with everyone including City Councilmember Hicks who at the time was a Recreation Program Manager for the City of Carson.

It is not uncommon for the City of Carson to name or rename facilities after well regarded individuals. Scott Park was recently renamed Foisia Park after James M. Foisia, a former beloved employee in the Recreation Division. The Veterans Park Baseball Field Diamond #1 was recently renamed the Don Martinez Baseball Field after a long-time Carson coach and volunteer.

Policy and Procedure 1.8a (Exhibit No. 2) provides guidelines for the Renaming of Parks and Recreation facilities. Those guidelines are summarized here:

- The proposed park to be renamed had to have been in existence for a minimum of 50 years.
- Park and Recreation facilities, including entire park site, a building or a room within, may be renamed.
- The surrounding community needs to be in favor of the change.
- The individual for which the park is being named after must be identified historically with the origin of Carson.

ITEM NO. 5
CONTINUED BUSINESS

- The Parks and Recreation Commission are to review park renaming recommendations subsequent to the City Council.
- Exception: The City Council can grant exceptions to this policy on a case-by-case basis should they deem it to be appropriate.

Based off the criteria for renaming facilities, staff is recommending not to rename the facility as Kobe Bryant does not have a significant historical origin in Carson. Based off staff's research, he was only present for one film shoot in 2004.

V. FISCAL IMPACT

None

VI. EXHIBITS

1. Staff Picture and Filming Info (2 pgs.)
2. Policy and Procedure 1.8a (2 pgs.)

Prepared by: Bobby Grove – Recreation Program Manager

From: [Michael Whittiker](#)
To: [Bobby Grove](#)
Cc: [Gloria Marroquin](#); [Janny Noa](#); [Idris Al-Oboudi](#); [Tim Grierson](#)
Subject: RE: Kobe Bryant visit at the Veterans SportsComplex in 2004
Date: Tuesday, February 18, 2020 10:17:57 AM
Attachments: [image001.png](#)
[image002.jpg](#)

I agree with Janny's information listed below regarding Kobe Bryant's involvement at Veterans SportsComplex.

**Michael Whittiker, Jr.,
City of Carson,
Human Services Manager**



From: Janny Noa
Sent: Monday, February 17, 2020 1:29 PM
To: Michael Whittiker
Cc: Gloria Marroquin; Bobby Grove
Subject: Kobe Bryant visit at the Veterans SportsComplex in 2004

Mike

Here is the info you requested.



The Veterans SportsComplex has had many professional athletes visit the site for various reasons. We had the LA Clippers use the SportsComplex as their practice facility back in the 90's.

But In 2004 Kobe Bryant visited the Veterans SportsComplex in Carson Ca
He was not a regular visitor as this was his only visit I recall him being in our facility.

We had a permit that rented the gym for a small film shoot promoting basketball players to try out for various teams and some players were being cut from the team. Kobe Bryant was the judge that was cutting players from the team.

On this day he was there to film and cut 2 players from the team. It was a one day shoot and he spent some time taking pics with my management and my staff.

The gentleman in the far back was Kobe's driver and he told us of what a good guy Kobe was. Kobe was very friendly this day and seemed real Personable. It was a great to have him visit the City of Carson this day

Janny Noa

EXHIBIT 2

CITY OF CARSON	POLICY and PROCEDURES
NUMBER: 1.8a	SUBJECT: RENAMING OF PARK AND RECREATION FACILITIES
ISSUED: 11/5/91	
EFFECTIVE: 11/5/91	
CANCELLATION DATE: N/A	SECTION:
SUPERSEDES: New	I. CITY COUNCIL POLICY STATEMENTS

CITY COUNCIL POLICY STATEMENT NO. 8a

PURPOSE

To provide specific guidelines for the renaming of park and recreation facilities.

IT IS HEREBY DECLARED TO BE THE POLICY OF THE CITY COUNCIL THAT:

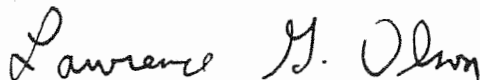
1. Park and recreation facilities originally named by the City shall not be renamed unless such current park name has been in existence for a minimum period of fifty (50) years and there is a majority of the surrounding community in favor of such renaming.
2. Park and recreation facilities, including entire park site, a building or a room within, may be renamed as stated above; but, if it is renamed for an individual, such individual shall be identified historically with the origin of the City of Carson or be an outstanding community individual and there is a majority of the surrounding community in favor of such renaming.
3. The Parks and Recreation Commission will review any recommendations for park renaming with subsequent recommendation to City Council.

EXCEPTIONS

The City Council can grant exceptions to this policy on a case-by-case basis should they deem it to be appropriate.

AUTHORITY

City Council motion, Item No. 28, Agenda, November 5, 1991.



Lawrence G. Olson
City Administrator

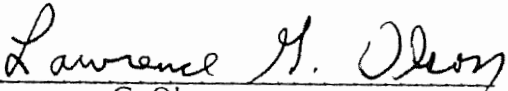
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PRC/49

EXHIBIT 2

Naming of Park and
Recreation Facilities
1.8
Page 2

AUTHORITY

City Council motion, Item No. 26, Agenda, October 19, 1970
City Council motion, Item No. 46, Agenda, February 18, 1975
City Council motion, Item No. 28, Agenda, November 5, 1991


Lawrence G. Olson
City Administrator

FI:EF:leh
PRC/2



**ITEM NO. 6
DISCUSSION**

Report to Parks, Recreation & Cultural Arts Commission

Thursday, September 30, 2021

**SUBJECT:
FY 2020/21 COMMUNITY SERVICES CARRYOVERS**

I. SUMMARY

Budget Carryovers permit the City to carry forward funds for one-time projects or expenses from the prior fiscal year that could not be completed within that timeframe. For Community Services, the two largest carryovers were for the implementation of the Department's new registration/reservation software, ActiveNet, and the delay of the purchase of SurfacePros due to a shortage of computer chips. In addition, a playground assessment in Recreation and the purchase of artificial turf for the Early Childhood Education Program site at the Community Center still needed to be completed. The remaining items are miscellaneous purchases that were not fulfilled.

II. RECOMMENDATION

RECEIVE and FILE report.

III. ALTERNATIVES

TAKE any other action the Commission deems appropriate.

IV. BACKGROUND

Departments are permitted to "carryover" funds from the prior fiscal year for one-time projects or expenses that could not be completed before June 30. After reviewing Purchase Orders that were entered in FY 2020/21, several expenses/purchases were found to be unfulfilled/pending. The largest of these were the implementation of the Department's new registration/reservation software, ActiveNet at a cost of \$130,000, and the purchase of SurfacePros at a cost of approximately \$23,000. The computers are intended to facilitate the use of ActiveNet. Funds for a playground assessment and new artificial turf for the Early Childhood Education Program also needed to be carried over at a cost of \$20,000 each. Finally, there remained numerous purchases that were either partially or never fulfilled. The net total of all these carryovers was approximately \$234,000.

At the September 21, 2021, City Council meeting, these carryovers were approved.

V. FISCAL IMPACT

With the City Council's approval, approximately \$234,000 in funds from FY 2020/21 were carried over into FY 2021/22.

VI. EXHIBITS

1. FY 2020/21 Proposed Carryovers (2 pgs.)

Prepared by: Luchie Magante, Principal Administrative Analyst

City of Carson
 Department of Community Services
 FY 2020/21 Proposed Carryovers

Divison	Program	Carryover Amount	Justificiation
Administration		\$10,000.00	ActiveNet Implementation
Community Center		\$20,000.00	
Transportation		\$10,000.00	
Recreation		\$65,000.00	
Human Services		\$25,000.00	
Total		\$130,000.00	
Transportation	Admin	\$3,185.80	STAPLES ADVANTAGE - Surface pros on backorder
Recreation	Admin	\$13,005.69	
	Enrichment	\$1,061.93	
	Kids Club - Veterans	\$2,322.35	
	Kids Club - Calas	\$881.45	
	Kids Club -Del Amo	\$881.45	
	Kids Club - Dolphin	\$881.45	
	Kids Club - Carson	\$881.45	
Total		\$23,101.57	
Recreation	Admin	\$20,000	Division-wide Playground Safety Audit
	Aquatics	\$1,291.34	
	Hemingway Park	\$212.78	
	Foisia Park	\$4,183.99	
	Carriage Crest Park	\$2,821.73	

City of Carson
 Department of Community Services
 FY 2020/21 Proposed Carryovers

Divison	Program	Carryover Amount	Justification
Recreation	Dominguez Park Special Events	\$1,714.30	Misc Unifulfilled/Incomplete Purchases
	Carson Park	\$1,781.38	
	Reservations PW Mgmt & Control	\$4,971.30	
	Carriage Crest Park Foisia Park Adult Sports	\$15,978.88	
	Carson Park	\$602.25	
	Hemingway Park	\$219.36	
	Carson Park	\$387.78	
	Carson Park	\$2,570.43	
	Admin	\$1,204.49	
	Admin	\$1,643.91	
	Total	\$39,583.92	
Human Services	ECE	\$20,000.00	Artifical Turf for playground at the Community Center site
Grand Total	\$232,685.49		

*PO printed by Purchasing



**ITEM NO. 7
DISCUSSION**

Report to Parks, Recreation & Cultural Arts Commission

Thursday, September 30, 2021

SUBJECT:

PARKS, RECREATION, AND COMMUNITY SERVICES MASTER PLAN

I. SUMMARY

The Parks, Recreation, and Community Services (PRCS) Master Plan is intended to establish a guide to ensure that that Department's programs, services, and facilities are meeting the needs of the Carson Community. With the assistance of a qualified consultant, RJM Design, the endeavor began with a kickoff meeting on August 26, 2021. At that time, information requests were made to City staff, which are steadily being collected and submitted. A follow-up meeting to discuss next steps will take place the first week of October.

II. RECOMMENDATION

RECEIVE and FILE report.

III. ALTERNATIVES

TAKE any other action the Commission deems appropriate.

IV. BACKGROUND

During the Master Plan kickoff meeting, RJM representatives formally met City staff to discuss in greater detail what is involved with the preparation of the Master Plan. Among the many topics discussed was the development process, consultant and staff responsibilities, a list of requested information (Exhibit #1), and a timeline (Exhibit #2).

Since that meeting, the information request list was distributed among Community Services staff and other departments, and data are steadily being submitted. A follow-up meeting with RJM will soon be scheduled to discuss what has transpired and what is forthcoming.

V. FISCAL IMPACT

The estimated total cost of preparing and developing the PRCS Master Plan is \$250,000.

VI. EXHIBITS

1. Information Request List (2 pgs.)
2. Master Plan Timeline (1 pg.)

Prepared by: Luchie Magante, Principal Administrative Analyst



INFORMATION REQUEST MEMO

DATE: August 26, 2021
TO: CITY OF CARSON
FROM: RJM Design Group
SUBJECT: Parks, Recreation, and Community Services Master Plan

Bold/Italic = Received by RJM

Please find a list of information requested and received by RJM Design Group related to the Pomona Parks and Facilities Master Plan.

PARKS AND FACILITIES

1. Park and amenity listing/map.
2. Utilized school recreation site and amenity information.
3. Trails Plan/Guide/Map—Include proposed trails.
4. Existing park improvement plans or conceptual sketches.
5. Building Assessment (by Public Works)
6. County parks list
7. A list of all the organized sports leagues, youth and adult, (along with a contact name, email and phone) and which fields or courts in the City are currently utilized.
8. Number of dedicated fields—soccer, baseball, softball, and other sports. Please identify lighted fields.
9. Acreage and location of any undeveloped city-owned park property.
10. List of any opportunity sites (vacant publicly owned land, open space, etc.) if available.
11. List of HOA's with private parks (if available)
12. Undeveloped park or trail master plans or conceptual sketches.
13. Are the golf courses in the City privately owned and operated?

POLICIES

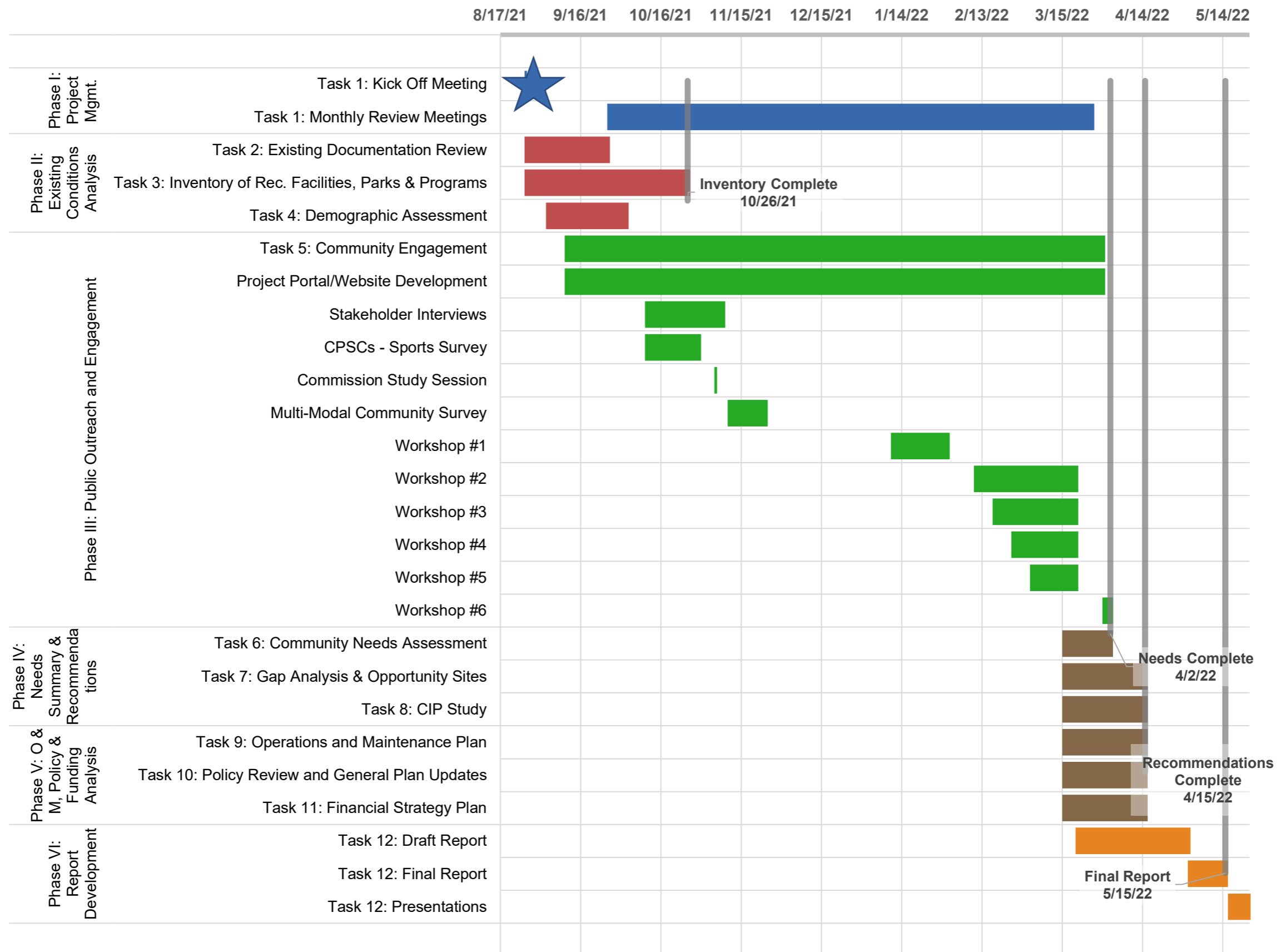
14. General Plan
15. Link to most recent Parks, Trails and Recreation Master Plan.
16. Link to most recent Youth Master Plan, if any.
17. Link to most recent Senior Services Master Plan, if any.
18. List of Joint Use agreements with Los Angeles Unified School District, Carson School District, and other agencies for use of facilities or programming.
19. Details of any working agreements with Boys and Girls Club, YMCA, and any other non-profit organization.

RECREATION PROGRAMS/OPERATIONS & MAINTENANCE/FUNDING

1. Recreation Program Guides for the past 2 years—electronic and hard copies.
2. Class Registration for the past 3 years include:
 - a. Attendance
 - b. Ages Served
 - c. Frequency of Programs
3. Recreation Facilities Rental Data—Include frequency, type of group/event
4. Contact listing for community organizations.
5. List of special interest groups, contact person and phone number.
6. Organizational chart with a list of full-time positions.
7. Parks, Recreation, and Cultural Arts Commission, Senior Citizens Advisory, and Youth Commission structure and terms.
8. Capital Improvement project information—current level of funding, list of projects, and five-year projections.
9. List of grants applied for and awarded for last three years.
10. Fee schedule approved by City Council including development fees, Quimby, TOT, and other park, recreation, open space related fees.
11. Nexus study completed for park development (in-lieu) fees.
12. Copy or link to most recent department budget. Include for most recent two years:
 - a. Recreation revenue.
 - b. Details of any Landscape Maintenance Districts or other Assessments, including revenue and mapping.
 - c. Recreation Facilities Rental Data—Include frequency and revenue.
 - d. Other Revenue.
 - e. General Fund support for most recent **three** years.
13. Do you have a volunteer program? If so, any info on volunteer hours and what type of work they accomplish.
14. Do you have a charitable 501(c)(3) Foundation? Details of organization and fund-raising history.
15. Do you have a Public Art program? If yes, details of plan and inventory of public art in parks.
16. Do you have an IPM program? If yes—description.
17. Do you have a Native Plant Policy? If yes link or copy.
18. Do you have a green waste composting program? If yes, description.
19. Any community gardens, farmers markets?
20. Have you developed a lifecycle maintenance program for the buildings and facilities? If so, please provide.
21. Do you have a regular program of soil testing?
22. Have you developed a Maintenance Manual that details daily, weekly, etc. work task, objectives, and frequency?
23. Do you have a scholarship program for recreation programming? If so, please provide the details.



CARSON PARKS, RECREATION & COMMUNITY SERVICES MASTER PLAN PROJECT TIMELINE (8/26/21)





**ITEM NO. 8
DISCUSSION**

Report to Parks, Recreation and Cultural Arts Commission

Thursday, September 30, 2021

**SUBJECT:
RFP 21-034 to Purchase Mobile Stage**

I. SUMMARY

In June 2021, during the Fiscal Year 21-22 budget workshops, City Council approved up to \$220,000 for the purchase of a mobile stage to be used for Citywide special events. Request for Proposal (RFP) 21-034 – Purchase of Mobile Stage closed at 5:00pm on Thursday, September 23, 2021 and two bids were received. At the time of submitting this staff report, staff evaluations on the submitted bids were still being collected. Once all evaluations are received, an award is determined so a Notice of Intent to Award could be sent out by Purchasing.

II. RECOMMENDATION

APPROVE Staff recommendations on selected bid for RFP 21-034 Purchase of Mobile Stage.

III. ALTERNATIVES

TAKE any other action the Commission deems appropriate.

IV. BACKGROUND

As stated, City Council approved funds in the amount of \$220,000 for the purchase of a mobile stage. Because of the dollar amount of the purchase, a Notice of Request for Proposal (RFP) was given on Planet Bids. Two bids were submitted, and once staff evaluations of RFP 21-034 are submitted during the week of September 20, 2021 a recommendation will be sent to the City's Purchasing division of the Finance Department.

Staff is submitting RFP 21-034 to the Parks, Recreation and Cultural Arts Commission to review and approve staff recommendation to City Council on the October 5, 2021 meeting. Depending on which vendor is selected the mobile stage can be produced and delivered 60-120 days from the issuance of a Purchase Order.

V. FISCAL IMPACT

Up to \$220,000, which has been approved by City Council previously and is currently allocated in the Community Services operating budget.

VI. EXHIBITS

1. RFP 21-034 Packet: Mobile Stage Purchase (23 pgs.)
2. Stageline Bid Result (19 pgs.)
3. Century Industries Bid Result (11 pgs.)

Prepared by: Tim Grierson, Recreation Superintendent and Scott Griffie, Recreation Program Manager



CITY OF CARSON, CALIFORNIA

701 East Carson Street, Carson CA 90745

REQUEST FOR PROPOSALS NUMBER: RFP 21-034

PURCHASE OF MOBILE STAGE

ISSUED: 08/26/21

Mandatory Pre-Bid Meeting/Job Walk:	Not Applicable
Prospective Contractor Questions Due:	09/02/21 02:00 PM
Proposals Due (Electronic Only):	09/16/21 05:00 PM

PROPOSALS MUST BE SUBMITTED ELECTRONICALLY

NO LATE PROPOSALS WILL BE ACCEPTED. Proposals received after the due date and time will not be considered for this project. It is the policy of the City of Carson to reject any proposal that is received late.

- (1) REGISTER AS A VENDOR AND SUBMIT ELECTRONIC PROPOSALS AT:
<https://www.planetbids.com/portal/portal.cfm?CompanyID=32461>

REQUEST FOR PROPOSAL RFP NO.21-034

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ADDITIONAL DOCUMENTS AVAILABLE ON PLANETBIDS AS DOWNLOADS

1. Affidavit of Non-Federal Lobbyist Requirements
2. Debarment and Suspension Certification
3. Affidavit of Non-Collusion and Non-discrimination
4. Client Reference List

A. SUMMARY

The City of Carson ("City") requests bids for the purchase of a mobile stage with the versatility to be used for events such as outdoor concerts, public speaking engagements, awards ceremonies, public and private gatherings, etc., with the specifications and descriptions listed in Project Scope and Specifications. Mandatory requirements include the ability to be towed using a standard pickup and the ability to expand to at least 20 ft wide x 32 ft long (20' x 32').

The City of Carson was incorporated as a California general law city on February 20, 1968. On November 6, 2018, with the City's voters' approval, the City of Carson became a California chartered city. Carson is considered one of the youngest municipalities in the South Bay region of Los Angeles County. Carson is located less than 20 miles south of downtown Los Angeles and is considered part of the South Bay section of Los Angeles County. The City's acreage is 19.2 square miles, and has grown considerably, beginning with a population of 61,000 in 1968 and with a current population of close to 100,000 residents.

Carson prides itself on being a culturally diverse community and is accessible by air, rail and freeway. The City is close to the Los Angeles International Airport, the Long Beach Airport, the Port of Los Angeles, and the Port of Long Beach. The four freeways that surround or run through the City are the Harbor (110); the San Diego (405); the Artesia (91); and the Long Beach (710). Additionally, the MTA Bus Line frequently stops in Carson on its route between Los Angeles and Long Beach and the City's owned bus system, the Carson Circuit, provides convenient bus transportation within the City. There is no other city in the Los Angeles-Orange County region that matches Carson's ease of accessibility. The City is home to many large, modern petrochemical, electronics, automobile, aerospace, trucking, and high-tech facilities. Many of these companies have won regional and local beautification awards. A number of multinational companies also call Carson their home by locating their corporate headquarters here. Through cooperative efforts between the City and businesses, the vitality and future of Carson continues to flourish.

The City of Carson reserves the right to make changes in the Request for Proposal as it may deem appropriate. Any and all changes in the Request for Proposal shall be made by written addendum, which shall be issued to all prospective proposers who have been issued or obtained a copy of the Request for Proposal. No oral changes will be permitted. Addendum issued during the proposal process will become a part of the original proposal. All request for proposals must be submitted by the date and time established for the opening of request for proposals. The City of Carson reserves the right to take any action considered to be in the best interest of the City of Carson.

No proposal may be withdrawn for a period of ninety (90) days once proposals have been opened by the Purchasing Manager.

No contract exists on the part of the City until the City Council has made the award and a purchase contract has been fully executed. The award, if made, will take place approximately within ninety (90) calendar days after the scheduled proposal opening date.

The City reserves the right to reject any and all proposals received or any parts therein, and to be the sole judge of the merits of each proposal received.

This RFP does not commit the City of Carson to award a contract or to pay any cost incurred in the preparation of any response to the RFP. All responses to this RFP become the property of the City. At such time a selection is made, all responses submitted become a matter of public record and shall be regarded as such, with the exception of those elements in responses which are trade secrets or proprietary, marked as such, and otherwise exempt from disclosure under the Public Records Act. Any changes to the RFP requirements will be made by addendum.

Unless expressly stated otherwise, documents must be uploaded in PDF format. It is the Proposer’s responsibility to ensure their proposal documents are properly and timely uploaded onto the City’s online bid management system. Proposals that are missing pages, cannot be opened, etc. may be considered nonresponsive. It is the Proposer’s sole responsibility to contact the City’s online bid management provider (PlanetBids at 818-992-1771) to resolve any technical issues related to electronic bidding, including (but not limited to) registering as a vendor, updating passwords, updating profiles, uploading/downloading documents, submitting an electronic bid/proposal, etc. All questions or requests for interpretation regarding this RFP solicitation must be submitted online through PlanetBids within the date and time specified. Proposers are not to contact City personnel or Elected Officials with any questions or clarifications concerning this RFP other than through PlanetBids. Any City response for this RFP that is not posted through PlanetBids is unauthorized and will be considered invalid. Proposer is solely responsible for “on time” submission of their electronic bid. The Bid Management System will not accept late bids and no exceptions shall be made. Proposers will receive an e-bid confirmation number with a time stamp from the Bid Management System indicating that their bid was submitted successfully. The City will only receive those bids that were transmitted successfully.

NOTE: E-Bids are sealed and cannot be viewed by the City until the closing date and time. If you need to withdraw your bid, you may do so any time before the bid deadline, by going back into the system and selecting “withdraw”.

B. MANDATORY PRE-PROPOSAL MEETING – NOT APPLICABLE

Pre-proposal meeting or job walk mandatory:	NO
Pre-proposal meeting or job walk time:	NOT APPLICABLE
Pre-proposal meeting or job walk location:	NOT APPLICABLE

Pre-proposal meetings are held for the purpose of answering proposer questions. If a pre-proposal meeting is mandatory, then the City will not accept proposals from those who arrive late or do not attend. Arrive early, plan accordingly, and provide a business card to the City employee. A sign-in sheet will be available. Proposers are to meet at the location as listed, if applicable.

C. PROPOSAL SUBMITTAL

The proposals must be submitted electronically only.

Proposals must be submitted electronically on PlanetBids no later than **09/16/21 | 05:00 PM**. Please allow sufficient time to prepare and upload your documents into the electronic bid system prior to the deadline, as the system will lock and not allow entry of proposals after the designated deadline. Any technical questions regarding use of PlanetBids must be directed to PlanetBids.

The Proposal must include the following sections, numbered in accordance with the table below. **Every Proposal must include the Proposer’s name and the City’s Request for Proposal No. 21-034.**

Required Proposal Sections and Documents		
1	<p>Company Certification and Personnel Verification Certification, on company letterhead that the person submitting the proposal is authorized to contract on behalf of the prospective contractor. Examples of authorized persons include owner, partner, or corporate officer. Include name, title, address, and contact information. If proposer is a corporation, certification should include statement that corporation is in good standing with the California Secretary of State. Include general company information and resumes of personnel to be assigned to the engagement</p>	Required
2	<p>Subcontractor List (if applicable) Include the subcontractor’s qualifications and the nature and extent of work to be performed by each subcontractor</p>	Required if Applicable
3	<p>Cost Proposal Include all pricing information relative to the engagement on the Purchase Agreement</p>	Required
4	<p>Brochure of Products Include a brochure and technical specifications of the products listed in the Cost Proposal with their respective warranty periods.</p>	Required
5	<p>Client Reference List Governmental entities preferred. Include client contact information and a brief description of the service provided to each client. Minimum of 5 references for work performed within the last 3 years in (download from PlanetBids)</p>	Required
6	<p>Modification, Changes or Exceptions to the City Purchase Agreement Template Exceptions to the specifications of any proposed items, contract terms and conditions shall be fully described and stated in writing in Purchase Agreement</p>	Required if Applicable
7	<p>Affidavit of Non-Collusion and Non-Discrimination (download from PlanetBids)</p>	Required

8	Federal Lobbyist Requirements (download from PlanetBids)	Required
9	Debarment and Suspension Certificate (download from PlanetBids)	Required
10	Certificate of Compliance with Labor Code Section 3700 (download from PlanetBids)	Required if Applicable

D. QUESTIONS AND ADDENDUMS

All project scope questions must be posted to PlanetBids by the due date listed on the cover page of this Invitation. The City will coordinate responses and post them to PlanetBids 5 days prior to the bid deadline for all interested proposers to review.

The City’s PlanetBids portal:

<https://www.planetbids.com/portal/portal.cfm?CompanyID=32461>

If discrepancies or omissions are found for this document, the City reserves the right to make such changes as deemed appropriate. Any such changes will be by written addendum, which will be posted to PlanetBids no later than 5 days prior to the proposal deadline. The City reserves the right to extend the proposal deadline.

	Type of Question	Contact	Contact Info
1	Those related to the Project	PlanetBids	Post directly to PlanetBids
2	Use of PlanetBids	PlanetBids	(818) 992-1771
3	City’s Purchasing Process	Tarik Rahmani, Finance Director	trahmani@carsonca.gov

ONLY the City’s Finance Director may be contacted regarding this solicitation. No other City officers, agents, employees or representatives have authority to respond on behalf of the City. Contact with unauthorized City personnel or elected officials during the selection process or may result in disqualification.

E. PROPOSER QUALIFICATIONS

Proposers who do not meet the minimum qualifications will be disqualified.

Awarded the Purchase Agreement and subcontractors (if applicable) must pay the City’s business license tax and submit required insurance documents prior to execution of the contract.

F. PROCUREMENT LOCATION AND SCHEDULE

Delivery of Equipment

- City of Carson Corporate Yard
Receiving Warehouse – Building C
18620 S. Broadway**

Carson, CA 90248

Anticipated Procurement Schedule		
1	Award of Contract	10/05/21
2	Contract Execution & Notice to Proceed	10/05/21
3	Begin Engagement	TBD
4	Complete Engagement	TBD

G. OTHER REQUIREMENTS

The City’s form contract is required (see Purchase Agreement). Specific requirements are outlined in the form contract.

Prevailing Wage Required: NO
Performance Bond Required: Not Applicable

The majority of the work as required herein must be performed by the awarded contractor. The work may not be subcontracted to another contractor unless the subcontractor has been included in the Proposal, or a substitution has been approved in writing by the City’s Contracting Officer in advance of work performed.

H. COST PROPOSAL

Contractors must provide everything necessary at their own expense including, but not limited to labor, materials, and equipment required to perform and complete the required work.

The lump sum proposal price must include all necessary labor, materials, and fees to complete the work required by Project Scope and Specifications. Permits, licenses and fees must be obtained at the awarded Contractor’s sole expense. Federal taxes must not be included, as the City is exempt from paying federal taxes. However, the City does pay Sales Tax on the purchase of items, which must be included as a separate line within the total proposal price.

The following costs will not be allowed: additional charges such as fuel surcharges and mileage rates, fines, entertainment, advertising, and any costs considered inappropriate for reimbursement from taxpayer money.

Include hourly rates for additional work which may be authorized by the City’s Contract Officer.

I. PROPOSAL OPENING, DOCUMENT REVIEW, AND AWARD OF CONTRACT

All proposals will be opened publicly in the Office of the City Clerk on the date and time noted on the Notice of Request for Proposals. Proposals will be considered confidential until a contract recommendation is made to City Council.

Proposal documents that are submitted on time and meet the minimum requirements outlined above will be reviewed by City staff, which will make a recommendation to the City Council to either reject all proposals or award a contract. Evaluation criteria will include qualifications, experience, price and past performance; and will be based on guidelines in the City's Municipal Code.(CMC § 2610 (i)).

The City may hold interviews with respondents prior to a final selection of the project contractor. Such interviews may be conducted in person or by electronic means. The City reserves the right to make such additional investigation as it deems necessary to establish the competence and financial stability of any firm submitting a proposal.

No contract exists until the City Council has made the award, and the contract has been fully executed.

The City of Carson reserves the right to reject the proposals, request additional information or take any other action considered to be in the best interest of the City of Carson.

Specific Evaluation Criteria For Award of Contract Will Be As Follows:

Award to Lowest Responsive and Responsible Bidder. Unless all bids are rejected as provided in the City's purchasing ordinance, all contracts of the City shall be awarded to the lowest responsible and responsive bidder. "Lowest responsible and responsive bidder" means the bidder who submits the lowest monetary bid that responds to the terms upon which bids were requested, and who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the contract. CMC §2610(i). For purposes of this RFP, "bid" and "bidder" as used in this paragraph are synonymous with "proposal" and "proposer."

Equal Bids. If prices quoted or received in two (2) or more sealed bids are equally the lowest bidder, including application of the local preference pursuant to CMC §[2611.1](#), then a bidder may be chosen that is deemed to serve the best interest of the City pursuant to CMC §2610(j).

PROJECT SCOPE AND SPECIFICATIONS

RFP 21-034 PURCHASE OF MOBILE STAGE

The City of Carson is requesting a bid for the purchase of the following item:
One (1) 24 ft wide and 20 ft long (24' x 20') Mobile Stage.

1 STANDARD FEATURES

1.1 Manufacturing Norms & Standards

1.1.1 Manufacturer shall provide proof they are properly accredited by competent authorities with certifications up to or beyond the standards required by the State of California.

1.2 Track Record

1.1.1 Must be an established model and manufacturer shall have built a minimum of 20 units of the same model in its facilities (preferred).

1.1.2 Manufacturer shall provide a reference list of 5 buyers who have purchased the same model.

1.1.3 The manufacturer shall include a brochure depicting the serial product described in the quote.

2 SAFETY DECLARATION

- a. Manufacturer shall supply a safety declaration which contains at least the following:
 - i. Manufacturer attests to the safety of the staging environment that its mobile staging products provide for staff, for talent and for the public.
 - ii. Manufacturer attests that there are no ongoing or past lawsuits that are the result of past or recent accidents caused by any of its products.

3 SUSTAINABLE DEVELOPMENT

3.1 Preference given for using sustainable manufacturing procedures such as building products in state-of-the-art energy efficient facilities that adhere to strict environmental criteria (preferred).

4 MOBILE STAGE STRUCTURE

4.1 Structure (Construction Materials)

4.1.1 Please provide additional information on construction materials and components.

4.2 Testing

4.2.1 Prototype shall be field-tested at twice the working load. All manufactured stages shall be quality-tested at 1.2 times the working load.

5 HYDRAULICS

5.1 Leveling and Set-Up (Hydraulic)

5.1.1 Shall come complete with a fully hydraulic leveling and set-up system to include the ability to raise the roof with up to 2,000 lb. of balanced lighting and sound equipment from stage level to its highest point, in addition to leveling the stage floor. What is the amount of time required for set-up and how many people are needed?

5.2 Hydraulic Motor Power

5.2.1 Built-in, fuel- or electric-powered engine for operating the hydraulic system must be provided (preferred).

5.3 Hydraulic Security and Safety

5.3.1 Hydraulic system shall include a secondary locking mechanism.

5.4 Stage Height from Ground

5.4.1 Hydraulically adjustable from _____ to _____. Please list range.

6 ROOF STRUCTURE

6.1 Side Overhang Rigging Beams

6.1.1 Shall include two (2) Side Overhang Rigging Beams with a capacity of _____ lb each to hang sound equipment and video wall.

6.2 Height from Stage Roof to Floor

6.2.1 Upstage clearance of _____. Downstage clearance of _____.

7 STAGE

7.1 Describe surface and confirm surface is non-skid. Floor shall have a black non-skid surface with high wear resistance and easily maintained.

7.2 Stage Expandability

7.2.1 Able to extend floor space shall be easily increased to 40 ft wide and 31' ft long (40' x 32'), for example by adding optional 4 ft wide and 8 ft long (4' x 8") or 4 ft wide and 4 ft long (4' x 4') extension platforms.

7.3 Floor Structure

7.3.1 Please specify weight load.

7.4 Electrical System

7.4.1 Please describe power supply and how power is recharged.

8 TRAILER: PROVIDE ADDITIONAL INFORMATION

8.1 Towing Vehicle

8.1.1 Is unit able to be pulled by a standard pickup? If unit is unable to be towed by a standard pickup, please provide vehicle towing requirements.

8.2 Trailer Lights

8.2.1 Fitted with LED lights (preferred).

8.3 Hitch Mechanism

8.3.1 Shall be equipped with drawbar and pintle eye or ball coupler as standard.

9 TIRES

9.1 List number and size of tires.

9.2 Spare Tire

9.2.1 Shall include a full-size spare tire on standard rim complete with integrated storage.

9.3 Brakes

9.3.1 Shall include electric brakes on all wheels and emergency breakaway system required by Department of Transportation.

9.4 Storage Compartment

9.4.1 Shall provide a compartment for storage within reach in closed position. Please specify dimensions.

9.5 Tie Downs

9.5.1 Shall include a minimum of eight (8) tie downs for fastening cargo.

10 STANDARDS

10.1 Wind Resistance

10.1.1 Please specify the wind resistance.

10.2 Vertical Load

10.2.1 Specify limits.

10.3 Rigging Load

10.3.1 Specify limits.

10.4 Training/Certification

10.4.1 Must provide details for a comprehensive training program.

11 DOCUMENTATION

11.1 Operations Manuals

11.1.1 Provide a minimum of two (2) complete operations manuals and electronic version.

11.2 Certification/Drawings

11.2.1 Drawings shall be indicative of specifications and shall include stamped certification from a licensed engineer stating the stage meets the required safety standards as per the current National and State Building Code for live loads, permanent loads, point loads, and wind resistance. Certificate for the State of California from a licensed engineer shall be provided with the bid.

11.3 Set-up Video

11.3.1 Video showing set-up and operation shall be available upon request.

12 SERVICE

12.1 Warranty

12.1.1 Warranty shall cover the stage for a minimum of one (1) year from the

date of acceptance by the City, including all hydraulic components, mechanical devices, electric brakes, axles and hitch mechanism, and all items not considered under normal wear and tear. A sample of the warranty shall be included with the bid.

12.2 After Sales Service

12.2.1 Provide contact information including email and telephone number.

12.3 Parts & Spares

12.3.1 Shall stock all standard wear components and spare parts for a minimum period of 10 years.

13 AVAILABLE OPTIONS

13.1 Vinyl Windwall

13.1.1 Windwall shall be weatherproof and fire retardant to protect the sides and rear of the stage. Please provide specifications.

13.2 Scrim "Mesh" Windwall

13.2.1 Provide specifications.

13.3 Skirting for Front of Stage

13.3.1 Provide specifications.

13.4 Extension Platforms

13.4.1 Provide specifications and diagrams of stage configurations.

13.5 Bracing System for Extension Platforms

13.5.1 Provide specifications.

13.6 Platform Guardrails (Removable)

13.6.1 Provide specifications.

13.7 Lateral Banner Supports

13.7.1 Provide specifications.

13.8 Rooftop Banner Support

13.8.1 Provide specifications.

13.9 Hitch Options

13.9.1 Provide specifications.

13.10 Stage Reversibility

13.10.1 Yes or No.

13.11 On-Board Generator

13.11.1 Provide specifications to include enough power for stage lighting and minimal sound.

13.12 Lighting System Packages

13.12.1 Provide basic package for entertainment stage lighting.

13.13 Training Packages

13.13.1 Provide information how training will be provided; in-person, virtual, videos, etc.

13.13.2 Provide information for follow-up training sessions and how following-up training will be provided.

14 TIMELINE FOR DELIVERY

[PURCHASE AGREEMENT SAMPLE – INSTRUCTIONS TO PROPOSERS:

As noted in the Request for Proposals, the City's form contract is required. Any requested changes or objections to any of the provisions set forth below shall be fully described in writing by the proposer in the proposal in order to be eligible for consideration by City, or else are deemed waived. City will add Exhibit "A," and reserves the right to determine whether the requested changes or any other changes shall be made to the final contract, as it deems necessary based on the proposal selected.]

**PURCHASE AGREEMENT
BY AND BETWEEN
THE CITY OF CARSON AND**

THIS PURCHASE AGREEMENT ("Agreement") is executed this _____ day of _____, 2021 ("Effective Date"), by and between the CITY OF CARSON, a California municipal corporation ("City"), and _____, a _____ ("Seller"). City and Seller may be referred to, sometimes individually or collectively, as "Party" or "Parties."

1. Purchase and Sale of Goods. On and subject to the terms and conditions set forth in this Agreement, Seller agrees to sell and deliver to City and City agrees to purchase and accept from Seller the mobile stage and related equipment/accessories ("Goods") described herein as specified in Exhibit "A," attached hereto and incorporated herein by this reference, for the total purchase price ("Purchase Price") set forth in Section 3.

2. Description of Goods. The Goods being sold by Seller to City consists of the mobile stage and related equipment/accessories, together with ancillary delivery, training, warranty and customer support services related to the Goods, as described in Exhibit "A."

3. Purchase Price. The total Purchase Price which City agrees to pay to Seller for purchase and sale of the Goods is not to exceed _____ Dollars and _____ Cents (\$_____), as provided in further detail in Exhibit "A."

4. Term. The term of this Agreement shall expire after City's acceptance of the final delivery of the Goods and City's payment therefor following Seller's submission of the requisite invoice, and subject to the continued one-year warranty period from the date of acceptance of delivery of the Goods by City, as specified in Exhibit "A."

5. Representations and Warranties of Seller. Seller makes the following representations and warranties to City:

5.1. Authority and Consents. Seller has the right, power, legal capacity and authority to enter into and perform its obligations under this Agreement. No approvals or consents of any persons are necessary in connection with Seller's execution, delivery, and

performance of this Agreement, except for such as have been obtained on or prior to the date hereof. The execution, delivery, and performance of this Agreement by Seller have been duly authorized by all necessary action on the part of Seller and constitute the legal, valid and binding obligations of Seller, enforceable against Seller in accordance with their respective terms.

5.2. Title and Operating Condition. Seller has good and marketable title to the Goods. The Goods are free and clear of any restrictions on or conditions to transfer or assignment, and City will acquire absolute title to the Goods free and clear of mortgages, liens, pledges, charges, encumbrances, equities, claims, covenants, conditions and restrictions except for such as may be created or granted by City. The Goods are in conformity with the manufacturer's specifications, descriptions, representations and warranties. Seller is aware that City is purchasing the Goods for use in City's operations and that City is relying on Seller's warranties that the Goods are fit for this purpose and the ordinary purposes for which the Goods are normally used.

6. Time of Delivery. The date and time of delivery of the Goods shall be no later than _____ days following issuance of a Notice to Proceed by City's Contract Officer, or as otherwise requested by the City, during City's business hours which are Monday through Thursday 7:00 am to 3:30 pm. City will provide Seller with a scheduled delivery date for the site listed in Section 7.

7. Place of Delivery. The Goods shall be delivered to the City's Corporate Yard Receiving Warehouse – Building C, 18620 S. Broadway, Carson, CA 90248.

8. Title and Risk of Loss; Payment and Invoicing. Title to and the risk of loss, damage and destruction of the Goods shall remain with the Seller until after inspection and acceptance of the Goods by City, and payment by City of the Purchase Price. Seller shall invoice City in the amount of the Purchase Price for purchase of the Goods, and City shall remit payment by no later than forty-five (45) days after City's acceptance of the Goods.

9. Inspection. After delivery, City shall inspect the Goods within a reasonable time not to exceed thirty (30) days and provide written notice to the Seller specifying any defects or other objections, unless City intends to accept the Goods in whole, in which case no notice will be necessary. Acceptance of the Goods, whether in whole or in part, shall not be deemed a waiver of any defects identified by the City, nor any defects later discovered by the City, and specified to the Seller in writing.

10. No Replacements or Cures. This Agreement calls for strict compliance. Seller expressly agrees that both the Goods tendered and the tender itself will conform fully to the terms and conditions of the Agreement on the original tender. In the event of rejection by City of the whole of the Goods or any part thereof, City may, but is not required to, accept any substitute performance from Seller or engage in subsequent efforts to effect a cure of the original tender by Seller.

11. Insurance Coverages.

11.1 Types of Coverages. Seller shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, the following policies of insurance which shall cover all elected and appointed officers, employees and agents of City:

(a) Commercial General Liability Insurance. A policy of comprehensive general liability insurance written on a per occurrence basis for bodily injury, personal injury and property damage. The policy of insurance shall be in an amount not less than \$1,000,000.00 per occurrence or if a general aggregate limit is used, either the general aggregate limit shall apply separately to this contract/location, or the general aggregate limit shall be twice the occurrence limit.

(b) Worker's Compensation Insurance. A policy of worker's compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for Seller against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by Seller in the course of carrying out the work or services contemplated in this Agreement.

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence for bodily injury and property damage in an amount not less than either (i) bodily injury liability limits of \$100,000 per person and \$300,000 per occurrence and property damage liability limits of \$150,000 per occurrence or (ii) combined single limit liability of \$1,000,000. Said policy shall include coverage for owned, non-owned, leased, hired cars, and any other automobile.

(d) Subcontractors. Seller shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

(e) Broader Coverages and Higher Limits. Notwithstanding anything else herein to the contrary, if Seller maintains broader coverages and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverages and/or higher limits maintained by Seller.

11.2 General Insurance Requirements. All of the above policies of insurance shall be primary insurance and shall name the City, its elected and appointed officers, employees and agents as additional insureds and any insurance maintained by City or its officers, employees or agents may apply in excess of, and not contribute with Seller's insurance. The insurer is deemed hereof to waive all rights of subrogation and contribution it may have against the City, its officers, employees and agents and their respective insurers. The insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention. All of said policies of insurance shall provide that said insurance may not be amended or cancelled by the insurer or any party hereto without providing thirty (30) days prior written notice by certified mail return receipt requested to the City. In the event any of said policies of insurance are cancelled, Seller shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section to the

Contract Officer. No work or services under this Agreement shall commence until Seller has provided the City with Certificates of Insurance, additional insured endorsement forms or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by the City. City reserves the right to inspect complete, certified copies of and endorsements to all required insurance policies at any time. Any failure to comply with the reporting or other provisions of the policies including breaches or warranties shall not affect coverage provided to City. The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the City's Risk Manager or other designee of the City due to unique circumstances.

12. Indemnification. Seller agrees to defend, indemnify, protect and hold harmless the City, its officers, officials, employees, agents and volunteers from and against any and all claims, demands, losses, damages, costs and liability of any kind or nature (including reasonable attorney's fees) which the City, its officers, officials, employees, agents or volunteers may sustain or incur or which may be imposed upon them for injury to or death of persons, or damage to property (i) arising out of or from the Goods or delivery of the Goods, and (ii) to the extent arising from (a) Seller's negligent acts, omissions or willful misconduct, (b) Seller's ownership or possession of the Goods during any period ending on or prior to the Effective Date, (c) Seller's replacement of the Goods or any part thereof pursuant to this Agreement, and (d) Seller's breach of any of its representations, warranties or covenants under this Agreement.

13. Remedies. The remedies and rights conferred on the City by this Agreement are in addition to and cumulative with all other remedies and rights accorded the City under law or equity. Without limiting the generality of the foregoing, Seller agrees that if there is any defect in the Goods, as determined in City's sole and absolute discretion, and upon written notice thereof given to Seller, Seller shall replace the defective Goods without delay or cost to the City. In the event of Seller's failure to replace the Goods within ten (10) calendar days after being notified of such defects, City is hereby authorized to contract with another party for the purchase of replacement of Goods, and Seller shall reimburse City for all such costs immediately upon demand.

14. Survival of Representations and Warranties. All representations, warranties, covenants and agreements of the Parties contained in this Agreement shall survive the execution, delivery and performance of this Agreement.

15. Assignment. This Agreement may not be assigned by Seller without the express written consent of City. This Agreement shall be binding on, and shall inure to the benefit of, the Parties to it and their respective heirs, legal representatives, successors and assigns. All Goods manufacturer's warranties shall be assigned to and turned over to the City.

16. Severability. If any provision of this Agreement is held invalid or unenforceable by any court of final jurisdiction, it is the intent of the Parties that all other provisions of this Agreement be construed to remain fully valid, enforceable, and binding on the Parties.

17. Entire Agreement: Modification: Waiver. This Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and thereof and supersedes all prior and contemporaneous agreements, representations and understandings of the Parties, whether oral or written. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all the Parties. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party making the waiver.

18. Contract Officer. _____, or such person as may be designated by the City Manager is hereby designated as being the representative of the City authorized to act on its behalf with respect to this Agreement and to make all decisions in connection therewith (“Contract Officer”).

19. Notices. All notices, requests, demands, and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the Party to whom notice is to be given, or on the third day after mailing if mailed to the Party to whom notice is to be given, by first class mail, registered or certified, postage prepaid, and properly addressed as follows:

To Seller at: _____

To City at: City of Carson
701 East Carson Street
Carson, CA 90745
Attn: City Manager

Any Party may change its address for purposes of this paragraph by giving the other Party written notice of the new address in the manner set forth above.

20. Effects of Headings. The subject headings of the sections and subsections of this Agreement are included for convenience only and shall not affect or be considered in the construction or interpretation of any of its provisions.

21. Counterparts. This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Facsimile and electronic signatures shall be deemed the same as original signatures.

22. Governing Law. This Agreement shall be construed in accordance with, and governed by, the laws of the State of California as applied to contracts that are executed and performed entirely in California.

23. Termination. City may terminate this Agreement for any reason whatsoever, prior to delivery of the Goods and City's payment of the Purchase Price therefor as set forth herein.

24. Venue. All proceedings involving disputes over the terms, provisions, covenants or conditions contained in this Agreement and all proceedings involving any enforcement action related to this Agreement shall be initiated and conducted in the applicable court or forum in Los Angeles County, California.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties to this Agreement have duly executed in on the day and year first above written.

CITY:

CITY OF CARSON, a municipal corporation

Lula Davis-Holmes, Mayor

ATTEST:

John W. Carroll, Sr.
Chief Deputy City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Sunny K. Soltani, City Attorney

SELLER:

By: _____

Name:

Title:

By: _____

Name:

Title:

Two corporate officer signatures required when Seller is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. SELLER'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO SELLER'S BUSINESS ENTITY.

EXHIBIT A

DESCRIPTION OF GOODS AND PRICING

[to be completed following award of contract]

Bid Results

Bidder Details

Vendor Name Stageline Mobile Stage Inc.
Address 700 Marsolais Street
L'Assomption/Quebec J5W2G9
Canada
Respondee Pierre-Olivier Sauvé
Respondee Title Sales Manager
Phone 450-589-1063
Email pierre-olivier.sauve@stageline.com
Vendor Type CAU
License #

Bid Detail

Bid Format Electronic
Submitted 09/16/2021 9:04 AM (PDT)
Delivery Method ebid submission/September 16th
Bid Responsive
Bid Status Submitted
Confirmation # 266767
Ranking 0

Respondee Comment

Stageline SL100

Buyer Comment

Attachments

File Title	File Name	File Type
AFFIDAVIT-OF-NON-COLLUSION-AND-NON-DISCRIMINATION-Signed.pdf	AFFIDAVIT-OF-NON-COLLUSION-AND-NON-DISCRIMINATION-Signed.pdf	AFFIDAVIT OF NON-COLLUSION AND NON-DISCRIMINATION
SL100 - RFP 21-034 - Carson.pdf	SL100 - RFP 21-034 - Carson.pdf	RFP 21-034 PURCHASE OF MOBILE STAGE_FINAL PACKET
DEBARMENT-AND-SUSPENSION-CERTIFICATION - Signed.pdf	DEBARMENT-AND-SUSPENSION-CERTIFICATION - Signed.pdf	DEBARMENT AND SUSPENSION CERTIFICATION
20210826160824129-INSTRUCTIONS-FOR-ENTERING-ELECTRONIC-BIDS.pdf	20210826160824129-INSTRUCTIONS-FOR-ENTERING-ELECTRONIC-BIDS.pdf	INSTRUCTIONS FOR ENTERING ELECTRONIC BIDS
CLIENT-REFERENCE-LIST-Signed.pdf	CLIENT-REFERENCE-LIST-Signed.pdf	CLIENT REFERENCE LIST
AFFIDAVIT OF NON FEDERAL LOBBYIST REQUIREMENTS-Signed.pdf	AFFIDAVIT OF NON FEDERAL LOBBYIST REQUIREMENTS-Signed.pdf	AFFIDAVIT OF NON FEDERAL LOBBYIST REQUIREMENTS

EXHIBIT NO. 2

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Pricing Table							\$178,406.5650		
1			24 FT X 20 FT Mobile Stage	Unit	1	\$122,500.0000	\$122,500.0000	Yes	
2			Sales Tax	lot	1	\$12,556.2500	\$12,556.2500	Yes	
3			Vinyl Windwall	Unit	1	\$4,200.0000	\$4,200.0000	Yes	
4			Sales Tax	lot	1	\$430.5000	\$430.5000	Yes	
5			Scrim "Mesh" Windwall	Unit	1	\$1,900.0000	\$1,900.0000	Yes	
6			Sales Tax	lot	1	\$194.7500	\$194.7500	Yes	
7			Front Stage Skirting	Unit	1	\$1,350.0000	\$1,350.0000	Yes	
8			Sales Tax	lot	1	\$138.3800	\$138.3800	Yes	
9			Extension Platforms	Unit	1	\$990.0000	\$990.0000	Yes	Quantities could vary depending on desired configuration(s)
10			Sales Tax	lot	1	\$101.4800	\$101.4800	Yes	
11			Bracing System for Extension Platforms	Unit	1	\$810.0000	\$810.0000	Yes	Option is not needed in most configurations
12			Sales Tax	lot	1	\$83.0300	\$83.0300	Yes	
13			Platform Guardrails	Unit	1	\$180.0000	\$180.0000	Yes	Quantities could vary depending on desired configuration(s)
14			Sales Tax	lot	1	\$18.4500	\$18.4500	Yes	
15			Lateral Banner Supports	Unit	1	\$1,175.0000	\$1,175.0000	Yes	
16			Sales Tax	lot	1	\$120.4400	\$120.4400	Yes	
17			Rooftop Banner Support	Unit	1	\$1,700.0000	\$1,700.0000	Yes	
18			Sales Tax	lot	1	\$174.2500	\$174.2500	Yes	
19			Hitch Options	Unit	1		\$0.0000	No	Base equipment comes with requested drawbar
20			Sales Tax	lot	1		\$0.0000	No	
21			Stage Reversibility	Unit	1	\$350.0000	\$350.0000	Yes	
22			Sales Tax	lot	1	\$35.8750	\$35.8750	Yes	
23			On-Board Generator	Unit	1	\$4,000.0000	\$4,000.0000	Yes	Price for a Honda EU2000i and storage compartement
24			Sales Tax	lot	1	\$410.0000	\$410.0000	Yes	
25			Lighting System Packages	Unit	1	\$6,500.0000	\$6,500.0000	Yes	Basic Lighting package (Price can vary depending on client needs)
26			Sales Tax	lot	1	\$666.2500	\$666.2500	Yes	
27			Training Packages	Unit	1	\$5,665.0000	\$5,665.0000	Yes	On-site Training for 4 technicians - 3 day course - Trainer expenses included
28			Sales Tax	lot	1	\$580.6600	\$580.6600	Yes	
29			Follow-Up Training Packages	Unit	1	\$0.0000	\$0.0000	Yes	
30			Sales Tax	lot	1	\$0.0000	\$0.0000	Yes	
31			Shipping and Handling	Unit	1	\$10,500.0000	\$10,500.0000	Yes	City of Carson Corporate Yard
32			Sales Tax	lot	1	\$1,076.2500	\$1,076.2500	Yes	
33			Additional Costs (please include cost description)	Unit	1		\$0.0000	No	
34			Sales Tax	lot	1		\$0.0000	No	

EXHIBIT NO. 2

Line Item Subtotals

Section Title	Line Total
Pricing Table	\$178,406.5650
Grand Total	\$178,406.5650



SL 100
WE'VE KEPT THE BEST
AND MADE IT BETTER



STAGELINE® SL 100

MILE EX END MONTRÉAL

IMPROVED DESIGN AND PERFORMANCE

11,400 LB
(5,190 KG)
ROOF RIGGING CAPACITY
150 LB/FT²
(732 KG/M²)
FLOOR CAPACITY

With over 30 years in the staging industry, Stageline has earned the reputation as the leading designer and manufacturer of hydraulic mobile stages.

All our ideas, concepts and developments are user oriented and enable technicians, creative designers, artists and event organizers to carry out their work with total peace of mind.



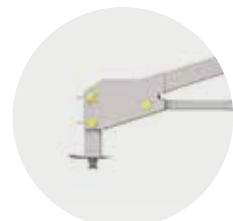
HAULING OPTIONS

Before its main usage as an outdoor stage, a mobile stage must perform as a road legal trailer.

Our advanced design combines a custom Stageline chassis with multiple hinged panels and telescoping structures that will not alter in performance from mileage and bad roads. It results in excellent road handling and safety year after year.



Drawbar for pintle hook



King pin for fifth wheel

Other coupler options available.

THE SL 100

A STAGE WITH A FULLY HYDRAULIC SET-UP

1



Level the unit & hydraulically position the deck and roof panels.

2



Hang sound, lighting, banners and set at ground and deck level.

3



Raise the roof with up to 3,800 lb (1,725 kg) of show equipment.

FAST & EASY

FLOOR	SET-UP	WIND RESISTANCE	RIGGING
24' X 20' (7 M X 6 M)	X2 OH30	115 MPH (185 KM/H)	11,400 LB (5,190 KG)

* Stageline promotes safe working habits by having a minimum of two workers on every job site.

SYSTEM FEATURES



CUSTOMIZED HYDRAULICS

Calibrated power from precision designed cylinders and components yield a perfect flow with safe, well-timed speed of operation. Comes with safety valves that block the liquid flow and undue movements when needed. Safe and easy throughout with minimum effort and operation. Very low maintenance.

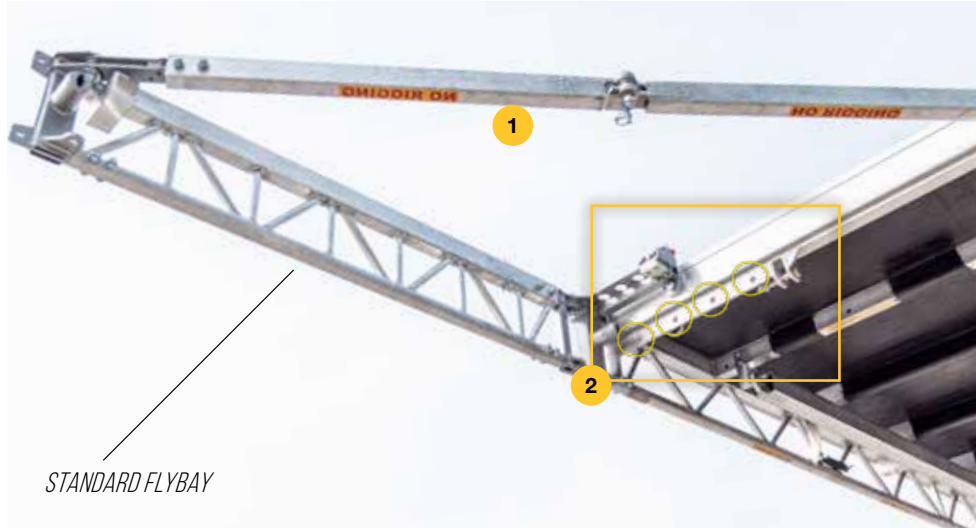


NEW FEATURE

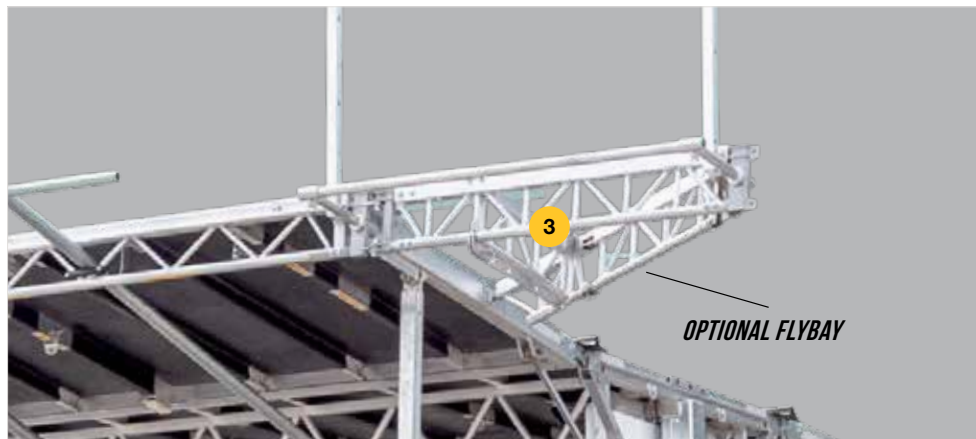
Lever relocated and end panels redesigned for improved visibility of stage roof and deck panel deployment.

ELECTRIC STARTER INCLUDED

STRUCTURAL UPGRADES FOR MORE RIGGING AND STRENGTH



STANDARD FLYBAY



OPTIONAL FLYBAY

STANDARD FLYBAY

- 1 Permanently mounted side rigging trusses with a 1,500 lb (680 kg) capacity per side. Truss deploys in seconds.

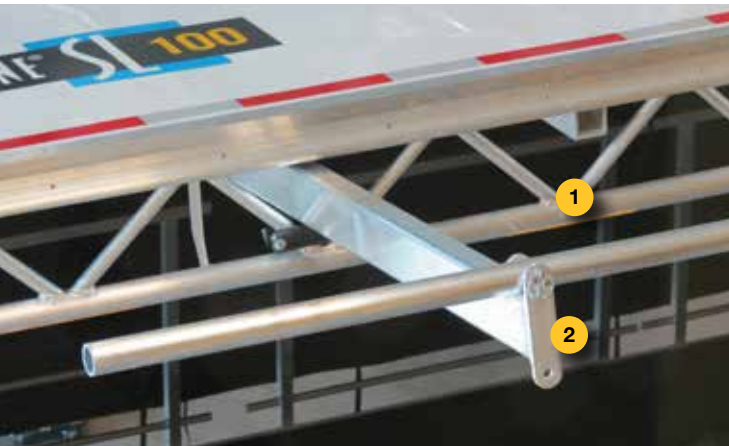
OPTIONAL FLYBAY

- 3 Line array and screen rigging capability with multiple configurations (optional).

- 2 Rigging points for PA in front of all 4 corner posts, under the roof - PA extensions available.

INCREASED RIGGING OPTIONS WITH THE 6' (1.8M) SIDE RIGGING TRUSSES FOR LED SCREEN OR SPEAKERS.

MORE RIGGING OPTIONS TO PLAY WITH



T2 TRUSSES

- 1 Increased capacity to 1,200 lbs (544 kg).

REDESIGNED FOH

- 2 Capacity of 700 lbs (317 kg) at 2'-9" (0.84 m) from roof edge – 9' 4" (2.85 m) rigging pipe.

MULTIPLE RIGGING OPTIONS

24 built in rigging points with a capacity of up to 1,500 lb (680 kg).

MOVABLE RIGGING BRACKETS

4 movable rigging brackets provided.

NEW FEATURES

MAKING THE SL100 EASIER TO USE

STAGE

- 1 Corner post connectors redesigned and reinforced
- 2 Permanently installed guardrail and cargo bumper
- 3 Reinforced Deck and Chassis now at 150 lb/ft² (732 kg/ m²). Leg installation with steel components instead of cables. Cross braced steel members added to support legs under the mid-section of trailer frame

STORAGE

- 4 Custom designed racks for loose staging components.
- 5 Corner posts stored in roof panels.

BATTERY

- 6 Battery system – 3 functions : work lights, emergency break-away system and engine starter. Battery recharging when 110v outlet is connected or truck is attached and connected (12 volt)

LIGHTS

- 7 4 battery powered LED work lights. 2 in the roof – 2 under the floor

SAFETY

- 8 Optional engine kill switch
- 9 Steps for easy access to pin telescoping sections
- 10 Built in ground lug



SAFE AT ALL TIMES RELIABLE IN ALL CONDITIONS



**HIGHEST WIND
RESISTANCE IN THE
INDUSTRY!**

115 MPH (185 KM/H)
WITHOUT WINDWALLS &
77 MPH (123 KM/H)
WITH WINDWALLS.

2015
INTERNATIONAL
BUILDING
CODE
IBC

THE SL100 IS ENGINEERED BASED ON THE IBC (INTERNATIONAL BUILDING CODE) AND NBC (NATIONAL BUILDING CODE) TO BE SAFELY DEPLOYED AND USED OUTDOORS.

MOTHER NATURE WILL NOT STEAL THE SHOW

The SL100 is a tough machine that withstands today's changing climatic conditions.

Its sturdy windwalls can resist high winds, protect gear, talent and crew even under the most demanding outdoor situations.

RIGGING SHOW SUPPORT EQUIPMENT MADE EASY AT GROUND AND DECK LEVEL

Industry standard rigging points, trusses and beams facilitate the installation of equipment. Cuts down on climbing and set up time.

SUPERIOR DESIGN FOR LOADS & RIGGING

The SL100 is built and tested with the highest load and rigging design criteria in the industry – up to 2 times the permitted load.

ALL AROUND SAFETY & RELIABILITY

RAISE AND LOWER THE ROOF SECURELY WITH DOUBLE MAST LIFTING MECHANISM

A set of sturdy masts lifts and lowers the roof and show support equipment. They function with balanced or unbalanced loads even in difficult weather conditions.

TOTAL CONTROL INSTALLATION

Pre-assembled rigid structural panels unfold hydraulically and sequentially. Locking devices and pins are incorporated into every step of the set up ensuring total control of the installation in complete safety. Totally self standing, the stage does not need to be secured with ballast and cables to maintain its stability and structural integrity.

FIBER LOCK PANELS

In closed position the roof panels of the stage become the side panels of a hard shell trailer. Fiber Lock® is a process where fiberglass is wrapped around the aluminum frame. This method has multiple functions to address esthetics and durability. Both structural and weather protective, this layering process compensates for movement and structural deflection of the panels when they are hydraulically deployed. The process eliminates damage from road vibrations and extreme weather conditions. The fiberglass panels never need replacement and they remain safe and great looking year in and year out.

* In blue to highlight Fiber Lock wrap.



SHOW YOUR COLORS



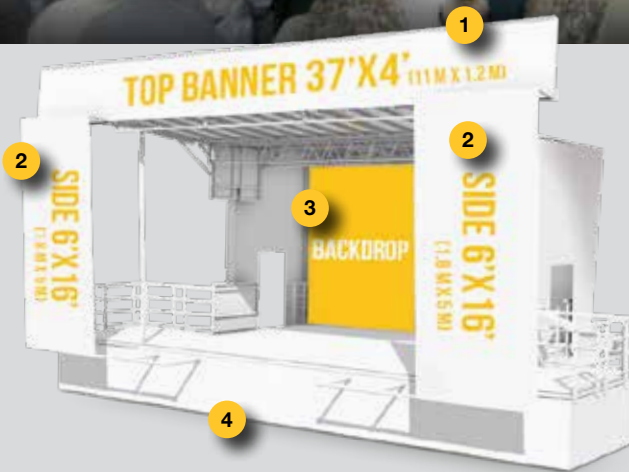
SL100 MIX

ON THE ROAD TRAILER WRAP ADVERTISING PANELS 24' X 7' (7 M X 2 M)

Smooth rivet-free panels with gel coating that improve graphics application and appearance.



MAXIMUM VISIBILITY



THE SL100 OFFERS MAXIMUM BANNER SPACE TO SHOWCASE YOUR EVENT

- 1 Top banner 37' x 4' (11 m x 1.2 m)
- 2 2 Side banners 6' x 16' (1.8 m x 5 m)
- 3 Backdrop 23' x 13' (7.1 m x 4 m)
- 4 Skirt 40' x 4' (12.2 m x 1.4 m)

For exact dimensions, please refer to Banner Book.

NEW FEATURES:

BANNER PIPES

Banner pipes installed with easy key connectors, reducing amount of pins.



BANNER HARDWARE

Rooftop and side banner systems simplified with interchangeable components.



WHY THE INDUSTRY CHOOSES STAGELINE



Most Widely used

Over 20,000 events per year in over 45 countries - an average of 55 events per day.

Exceptional durability and reliability

Built to last 20 years and more with proper care and maintenance.

Provider of safe staging environments for 30 years

Highest wind resistance in the industry - up to 115 mph (185 km/h) without windwalls and 77 mph (123 km/h) with windwalls.

Quality Control

All units are built and comprehensively tested in-house by trained and certified personnel.

Outstanding value

Low operation and maintenance cost. High resale value on the market.

Certification and On site Inspection

Stageline provides complete engineering certification for both structural design and rigging capacity. In Canada and the US, we can provide certified documents for each state and province. This saves time and money. With a Stageline, strict on site inspection becomes a formality.

Environmentally responsible

All products are manufactured in Stageline's state of the art LEED® certified facility integrating the latest environmental technologies.

Award-winning

Our company and products have achieved high acclaim in the industry and have won several engineering and event industry awards.

WHAT OUR CLIENTS SAY

"We just took 75 mph winds, golf ball size hail and 4 inches of rain in 30 minutes and the entire event space is devastated with tents broken everywhere. The only thing I'm not having to deal with right now, is an absolutely pristine SL100 standing proud in the middle of it. Thanks for giving me one less thing to worry about."

Jeff Krebs
Epicenter Productions, Texas

"We've done literally thousands of deployments with the SL100 and you can put it in some really remarkable places. Typically, our installation only takes between 35 and 40 minutes. "

Dolph Federico
Pelican Events, New Orleans

"SL100 is defacto a standard in the industry. Everyone of professional note use Stageline. I wanted that bulletproof proven technology, workmanship, and engineering. Stageline's SL100 changed my life!"

Laurence Sheldon
Big Ear Audio, California



GROWING & BUILDING TOGETHER

Customer Support

We provide a complete 24/7 after sales support.

Parts & Accessories

The best way to ensure that your Stageline mobile stage retains its original condition is to purchase your parts and accessories directly from Stageline.

Inspection & Maintenance

Like any sophisticated piece of equipment, a Stageline mobile stage requires basic maintenance throughout the year. This maintenance must be performed according to specific guidelines.

With this in mind, Stageline's engineers and experienced technicians have developed a unique inspection program. This program will give you a complete analysis of your equipment's condition including a list of immediate repairs & recommendations.

Training

Driven by the need to ensure technical efficiency, Stageline developed a training and certification program which meets and even exceeds its clients' and users' requirements. Operation of a Stageline mobile stage by qualified personnel is directly linked with the enforceability of the warranty and is required to benefit from the technical support offered on all Stageline products.

With its training program, Stageline helps its users and clients increase profitability on their investment through an efficient utilization of the products.

Our main objective is to develop the aptitudes and technical knowledge of the technicians in order to preserve the products' integrity and guarantee durability and maximum safety levels.

* Some limitations apply.

STAGE CARE* WARRANTY

1 YEAR FULL WARRANTY
3 YEARS ON STRUCTURE & CHASSIS
5 YEARS ON THE FIBER LOCK ROOF
FULLY TRANSFERABLE WARRANTY

**WE ARE SO CONFIDENT IN THE QUALITY,
RELIABILITY AND DURABILITY OF OUR
STAGES THAT WE SUPPORT EVERY
MODEL WITH THE BEST WARRANTY
IN THE BUSINESS.**

FLOOR CONFIGURATIONS TO SUIT YOUR NEEDS



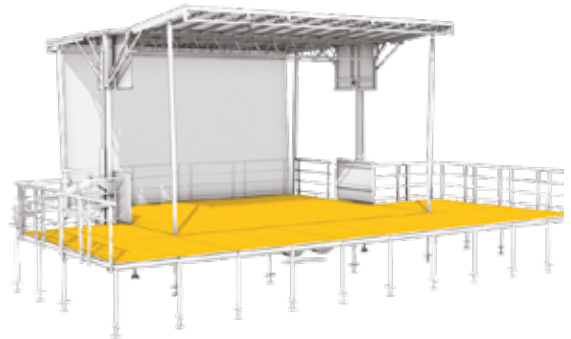
Standard 24'x20'



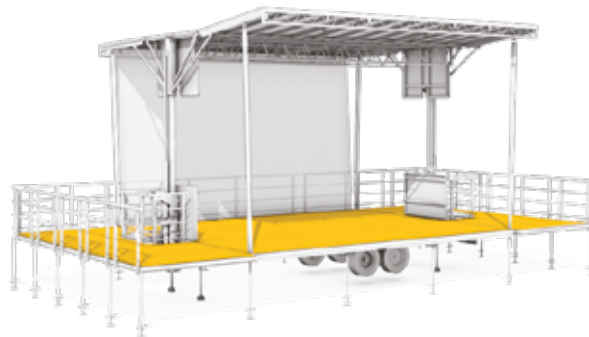
Standard 24'x20' with
8'x8' sound wings



Back Extended 4'x24' with
8'x8' sound wings



Standard 24'x20' with 8'x8' sound wings
and 8'x40' at the front



Standard 24'x20' with 12'x20' sound wings

SL100 TECHNICAL SPECIFICATIONS

TRAILER

Length	31' 9"	9.69 m
Width	8'0"	2.43 m
Height	11' 2"	3.40 m
Dry Weight	9,460 lb	4,290 kg
Maximum Weight	15,000 lb	6,804 kg

STAGE FLOOR

Length and Depth	24' x 20'1"	7.32 x 6.1 m
Height	3'6" to 4'3"	1.07 x 1.30 m
Design Live Load	150 lb/ft ²	732 kg/m ²
Type of Surface	Plywood on aluminium	

ROOF

Length and Depth	25'1" x 23'9"	7.64 x 7.23 m
Clearance (Inclined roof)	14'6" to 13'4"	4.43 to 4.05 m
Height (from ground)	19'2" to 19'11"	5.83 to 6.06 m
Type of Surface	Fiberglass moulded around aluminum structure	
Roof Lifting Capacity	3,800 lb	1,725 kg
Roof Load Bearing Capacity	11,400 lb	5,190 kg
2 Trusses - Downstage & Upstage (T2)	1,200 lb each	544 kg each
2 Trusses - Central Roof (T1)	1,500 lb each	680 kg each
2 Front Overhang Extensions*	350 lb at 33" each	159 kg at 0.84 m each
2 Side Overhang Rigging Beams	Total capacity 1500 lb each	Total capacity 680 kg each
	750 lb at 75" each*	340 kg at 1.89 m each*

PRACTICAL ASPECTS

Site Preparation	None
Heavy Machinery Required	None
Mode of Transportation	1 Pick-up truck or hauling vehicle
Gust Wind Resistance	115 mph (185 km/h) without windwalls 77 mph (123 km/h) with windwalls
Backdrop *	Weatherproof - fire retardant vinyl or scrim
Vertical and Horizontal Banner Supports *	Installed at ground level
Backdrop banner installation pipe	Built in to install your backdrop at ground level

TOTAL ROOF LOAD BEARING CAPACITY

11,400 LBS
5,190 KG

Due to STAGELINE'S product improvement policy, technical specifications may change without notice.

* Optional





INNOVATIVE MOBILE STAGING

827 L'Ange-Gardien Blvd., L'Assomption
Quebec, Canada J5W 1T3

T 1 450.589.1063
F 1 450.589.1711
North America 1 800.267.8243
stageline.com

EXHIBIT NO. 3

Bid Results

Bidder Details

Vendor Name Century Industries
Address 299 Prather Lane PO Box C
Sellersburg, Indiana 47172
United States
Respondee Michelle McRae
Respondee Title Sales
Phone 812-246-3371
Email michelle@centuryindustries.com
Vendor Type CAU
License #

Bid Detail

Bid Format Electronic
Submitted 09/08/2021 1:23 PM (PDT)
Delivery Method 120 days
Bid Responsive
Bid Status Submitted
Confirmation # 265721
Ranking 0

Respondee Comment

Buyer Comment

Attachments

File Title	File Name	File Type
Affidavit of Non-Collusion RFP 21-034.pdf	Affidavit of Non-Collusion RFP 21-034.pdf	AFFIDAVIT OF NON-COLLUSION AND NON-DISCRIMINATION
SKM_C454e21090812020.pdf	SKM_C454e21090812020.pdf	INSTRUCTIONS FOR ENTERING ELECTRONIC BIDS
References RFP21-034.pdf	References RFP21-034.pdf	CLIENT REFERENCE LIST
Debarment RFP 21-034 .pdf	Debarment RFP 21-034 .pdf	DEBARMENT AND SUSPENSION CERTIFICATION
Fed Lobbyist RFP 21-034.pdf	Fed Lobbyist RFP 21-034.pdf	AFFIDAVIT OF NON FEDERAL LOBBYIST REQUIREMENTS
Bid Copy RFP21-034.pdf	Bid Copy RFP21-034.pdf	RFP 21-034 PURCHASE OF MOBILE STAGE_FINAL PACKET BAFO

EXHIBIT NO. 3

Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
Pricing Table							\$241,094.0000		
1			24 FT X 20 FT Mobile Stage	Unit	1	\$141,699.0000	\$141,699.0000	Yes	SERIES 4500 - Model FR4524 - (24'x24') Mobile Stage
2			Sales Tax	lot	1	\$14,524.0000	\$14,524.0000	Yes	
3			Vinyl Windwall	Unit	1	\$9,531.0000	\$9,531.0000	Yes	
4			Sales Tax	lot	1	\$976.0000	\$976.0000	Yes	
5			Scrim "Mesh" Windwall	Unit	1	\$4,313.0000	\$4,313.0000	Yes	
6			Sales Tax	lot	1	\$442.0000	\$442.0000	Yes	
7			Front Stage Skirting	Unit	1	\$6,229.0000	\$6,229.0000	Yes	
8			Sales Tax	lot	1	\$638.0000	\$638.0000	Yes	
9			Extension Platforms	Unit	1	\$11,264.0000	\$11,264.0000	Yes	
10			Sales Tax	lot	1	\$1,154.0000	\$1,154.0000	Yes	
11			Bracing System for Extension Platforms	Unit	1		\$0.0000	No	Hardware Included with 4x8 Platforms
12			Sales Tax	lot	1		\$0.0000	No	
13			Platform Guardrails	Unit	1	\$7,994.0000	\$7,994.0000	Yes	
14			Sales Tax	lot	1	\$819.0000	\$819.0000	Yes	
15			Lateral Banner Supports	Unit	1	\$499.0000	\$499.0000	Yes	
16			Sales Tax	lot	1	\$51.0000	\$51.0000	Yes	
17			Rooftop Banner Support	Unit	1	\$1,316.0000	\$1,316.0000	Yes	
18			Sales Tax	lot	1	\$134.0000	\$134.0000	Yes	
19			Hitch Options	Unit	1	\$4,592.0000	\$4,592.0000	Yes	Optional - 5th Wheel Gooseneck to replace the standard bumper pull hitch
20			Sales Tax	lot	1	\$470.0000	\$470.0000	Yes	
21			Stage Reversibility	Unit	1		\$0.0000	No	
22			Sales Tax	lot	1		\$0.0000	No	
23			On-Board Generator	Unit	1	\$12,976.0000	\$12,976.0000	Yes	Built-In
24			Sales Tax	lot	1	\$1,330.0000	\$1,330.0000	Yes	
25			Lighting System Packages	Unit	1	\$7,999.0000	\$7,999.0000	Yes	
26			Sales Tax	lot	1	\$819.0000	\$819.0000	Yes	
27			Training Packages	Unit	1	\$2,000.0000	\$2,000.0000	Yes	(1-Day) on site staff training
28			Sales Tax	lot	1	\$0.0000	\$0.0000	Yes	
29			Follow-Up Training Packages	Unit	1	\$2,000.0000	\$2,000.0000	Yes	Per future site visits each or FREE Training VIDEO emailed as an alternate option.
30			Sales Tax	lot	1		\$0.0000	No	
31			Shipping and Handling	Unit	1	\$7,325.0000	\$7,325.0000	Yes	
32			Sales Tax	lot	1		\$0.0000	No	
33			Additional Costs (please include cost description)	Unit	1		\$0.0000	No	The city is soely responsible for the license and registration of the new stage and applicable sales tax.
34			Sales Tax	lot	1		\$0.0000	No	

EXHIBIT NO. 3

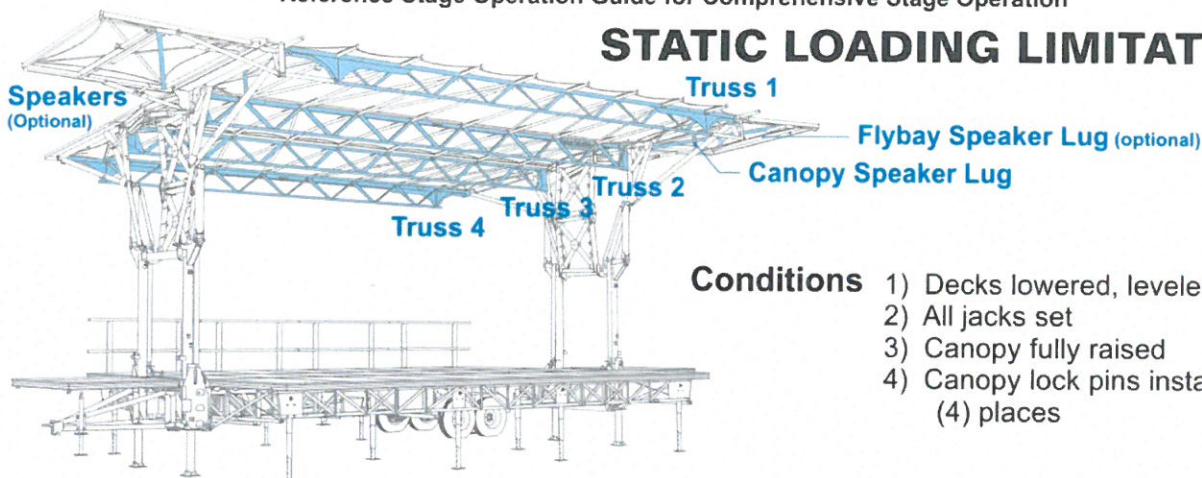
Line Item Subtotals

Section Title	Line Total
Pricing Table	\$241,094.0000
Grand Total	\$241,094.0000

FR4524 Roof Canopy Loading - Quick Guide

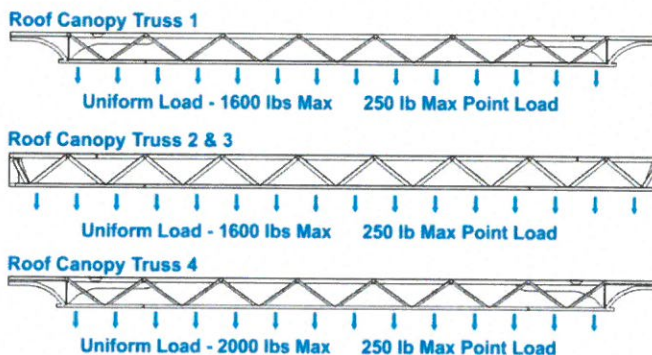
Reference Stage Operation Guide for Comprehensive Stage Operation

STATIC LOADING LIMITATIONS



- Conditions**
- 1) Decks lowered, leveled, pinned
 - 2) All jacks set
 - 3) Canopy fully raised
 - 4) Canopy lock pins installed (4) places

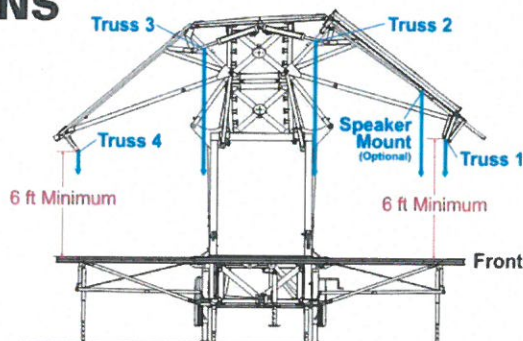
	MAX LOAD CAPACITY
Truss 1	1600 lbs (726 kg)
Canopy Lug R	1600 lbs (726 kg)
Canopy Lug L	1600 lbs (726 kg)
Flybay Lug L	1600 lbs (726 kg)
Flybay Lug R	1600 lbs (726 kg)
Truss 2	1600 lbs (726 kg)
Truss 3	1600 lbs (726 kg)
Truss 4	2000 lbs (907 kg)
Total	13200 lbs (5990 kg)



DYNAMIC LIFTING LOAD LIMITATIONS

- Conditions**
- 1) Decks lowered, leveled, pinned
 - 2) All jacks set
 - 3) Truss 1 - Min. 6ft (1.83m) above deck

	MAX LOAD CAPACITY
Truss 1	1000 lbs (450 kg)
Flybay L	800 lbs (362 kg)
Flybay R	800 lbs (362 kg)
Truss 2	1000 lbs (450 kg)
Truss 3	1000 lbs (450 kg)
Truss 4	1000 lbs (450 kg)
Total	4800 lbs (2177 kg)



Note - The maximum equipment weight differential between the front and rear of the canopy and side to side is 800 lbs (363 kg)

WIND LIMITATIONS

	MAX ANCHORED WIND SPEED
Base Stage	67.5 mph (108.6 kph)
Base Stage with Flybays	67.5 mph (108.6 kph)

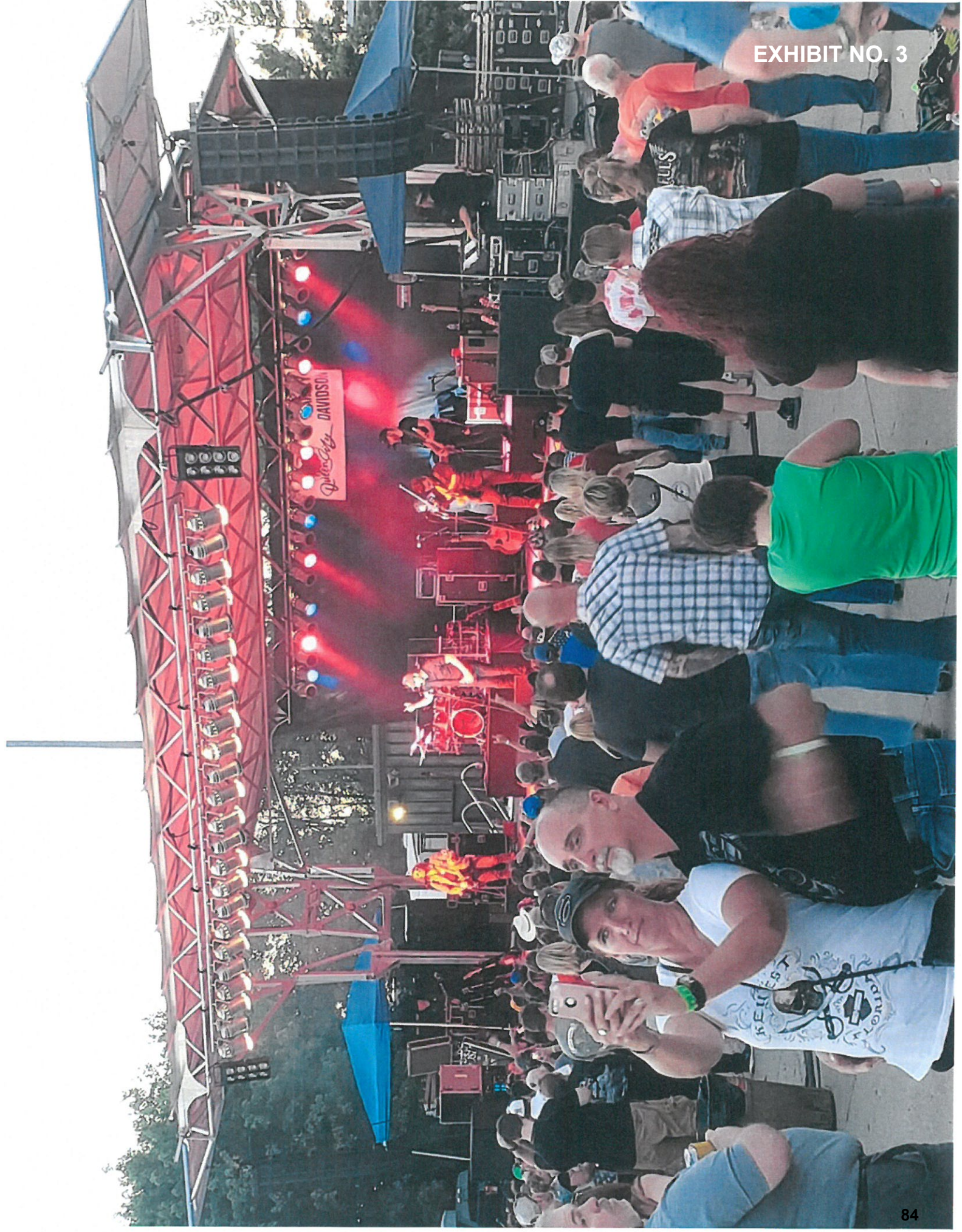
	OVERTURNING WIND SPEED
Base Stage	67 mph (108 kph)
Base Stage with Flybays	60 mph (96 kph)

Safety Wind Speeds

	MAXIMUM WIND SPEED
Setup Stage	40 mph (64 kph)
Release windwalls, equipment & banners	30 mph (48 kph)
Lower roof canopy	40 mph (64 kph)









HITCH
PINNED

UNPINNED

(FR 4524) SHOWN
IN PHOTOS









**ITEM NO. 9
DISCUSSION**

Report to Parks, Recreation & Cultural Arts Commission

Thursday, September 30, 2021

**SUBJECT:
FY 2020/21 COMMUNITY SERVICES ANNUAL REPORT**

I. SUMMARY

As a standard business practice, the Parks and Recreation industry has identified annual and monthly reporting as a critical tool in tracking and monitoring successful management of services and programs to the public. The City of Carson Community Services Department has not consistently completed this task in prior years. In 2020-21, staff has routinely recorded program statistics to use in future reporting. Monthly participation data has been tallied to reflect annual progress toward department performance measures.

II. RECOMMENDATION

RECEIVE and FILE report.

III. ALTERNATIVES

TAKE any other action the Commission deems appropriate.

IV. BACKGROUND

The department annual report is used to highlight major accomplishments achieved by staff and volunteers throughout the fiscal year. The 2020-21 year was particularly challenging for staff given the constraints of the COVID-19 pandemic. Despite this barrier, staff has collected monthly statistics on participation for each of the divisions and program areas within the department. As a result, the attached annual report reflects significant milestones in the department's ability to deliver services during a global pandemic.

Notable accomplishments also highlight the delivery of citywide special events and traditional programs offered in online and virtual formats. These were all new experiences for staff and the public. The attached report catalogs the scope of work provided by the department and identifies opportunities and programs in the coming year.

V. FISCAL IMPACT

None

VI. EXHIBITS

1. FY 2020/21 Community Services Annual Report (24 pgs.)

Prepared by: Robert Lennox, Community Services Director

City of Carson Community Services / Parks and Recreation Department

2020-2021 ANNUAL REPORT

DRAFT
092821



DRAFT
092821



**Parks
Make
Life
Better!**



COMMUNITY SERVICES / PARKS AND RECREATION DEPARTMENT

Robert Lennox, Director

Luchie Magante, Principal Administrative Analyst

Evelyn Castaneda, Administrative Secretary

Tim Grierson, Recreation Superintendent

Scott Griffiee, Recreation Program Manager

Bobby Grove, Recreation Program Manager

Gloria Marroquin, Recreation Program Manager

Michael Whittiker, Human Services Manager

Dani Cook, Human Services Supervisor

Adrian Reynosa, Community Center Manager

Victor Fernandez, Event Supervisor

Raymond Litster, Event Services Supervisor

Jason Jo, Transportation Supervisor

...

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13	PARKS & FACILITIES
14	RECREATION DIVISION
15-16	HUMAN SERVICES DIVISION
17	COMMUNITY CENTER
18	TRANSPORTATION
19	AWARDS
20-21	SPECIAL EVENTS
22	LOOKING TOWARDS THE FUTURE



MESSAGE FROM THE DIRECTOR

2020 was a unique year for staff and residents alike. The Community Services Department spent the majority of the year adjusting and adapting to the ever-changing landscape of the COVID-19 pandemic. As a result, the Department has become increasingly agile and continues to adapt to new challenges and seeking ways to provide unique recreational experiences to the public. Most notably, the Department successfully implemented the COVID Task Force, a multi-departmental initiative established by the City Council to assist the community in coping with the challenges of the pandemic. This has included a safety net of services for those in our community that are most at risk. The Task Force has been instrumental in helping residents secure essential food, testing, and wellness opportunities on a daily basis. This report summarizes many of the highlights from the Task Force's accomplishments this past year.

In addition to this new responsibility, the Department has continued to deliver quality programs and experiences in new ways, utilizing technology and distance learning to connect with residents online. Most of the City's signature special events were transitioned to virtual experiences as well as drive thru in-person opportunities for several of the seasonal celebrations. All programs proved to be successful and well received by the community; although we are eager to resume our traditional in-person festivities as soon as it is safe to do so. That said, several of the essential services provided by the Department continued with minimal interruption. This included the Kid's Club after school programs as well as the popular Early Childhood Education Program. Both did so under the most careful considerations and guidelines to ensure safety of all staff and participants. Moreover, these programs were made successful by the use of on-site Wi-Fi equipment which allowed youth to access the internet for online education required by schools through most of 2020. The Kid's Club program was especially versatile during this time by expanding services to include all day care and assistance with schoolwork during the academic year.

The Department was also very active during the pandemic closures by pursuing a number of grants to assist with capital improvements at various park sites in the coming years. This included applications to the competitive Prop 68 State Parks Grant Program, LA County's Measure A grant opportunities, Carson Events Center enhancements, and planning for the return of fixed route bus service in 2021. Finally, in preparation for the coming year, staff has been busy setting up a new online platform for registration and reservation services via ActiveNet. In the Winter the platform will make it possible for residents to manage their family account, view room and field availability, and sign up for programs and services from their personal computer or smart device. One more project in the works is the Parks, Recreation, and Community Services Master Plan study, slated to kick-off in the Fall of 2021. The project will include a comprehensive community engagement campaign to solicit feedback from residents on what facilities, programs, and services the community would like to see in the next five to ten years. 2021 promises to be an exciting and busy time for the Community Services Department. We are looking forward to welcoming our residents back to our parks and programs. Stay tuned and enjoy many of the accomplishments from the past year highlighted in this report!

ROBERT LENNOX

Director of Community Services Department



59

Full-Time Staff

WHO WE ARE



400+

Part-Time Staff

5 DIVISIONS

ADMINISTRATION

- Department Planning
- Budget Administration

RECREATION

- Aquatics
- Enrichment
- Family Support and Prevention
- Fitness Centers
- Kids Club/Summer Day Camp
- Park Facility Reservations
- Special Events
- Veterans SportsComplex
- Youth & Adult Sports

HUMAN SERVICES

- Cultural Arts
- Early Childhood Education
- Senior Independence Support
- Senior Recreation
- Social Services
- Special Events
- Special Interest Classes
- Stroke Center
- Therapeutic Recreation

COMMUNITY CENTER

- EOC Evacuation Center
- Events
- Hospitality/Event Planning
- Information Hub
- Meetings/Trainings
- Room Reservations
- Sales

TRANSPORTATION

- BREATHE Program
- Carson Circuit
- Dial-A-Ride

MISSION STATEMENT
 The Community Services Department embraces and enhances community diversity through programs, services and facilities that improve the quality of life for people of all ages and abilities throughout the community.

VISION

To be the South Bay's leader in accessible and safe quality parks, facilities, and recreational opportunities for all.

MISSION STATEMENT

The Community Services / Parks and Recreation Department embraces and enhances community diversity through programs, services and facilities that improve the quality of life for people of all ages and abilities throughout the community.

VISION

To be the South Bay's leader in accessible and safe quality parks, facilities, and recreational opportunities for all.

CORE VALUES

Fun

Safety

Inclusiveness

Teamwork

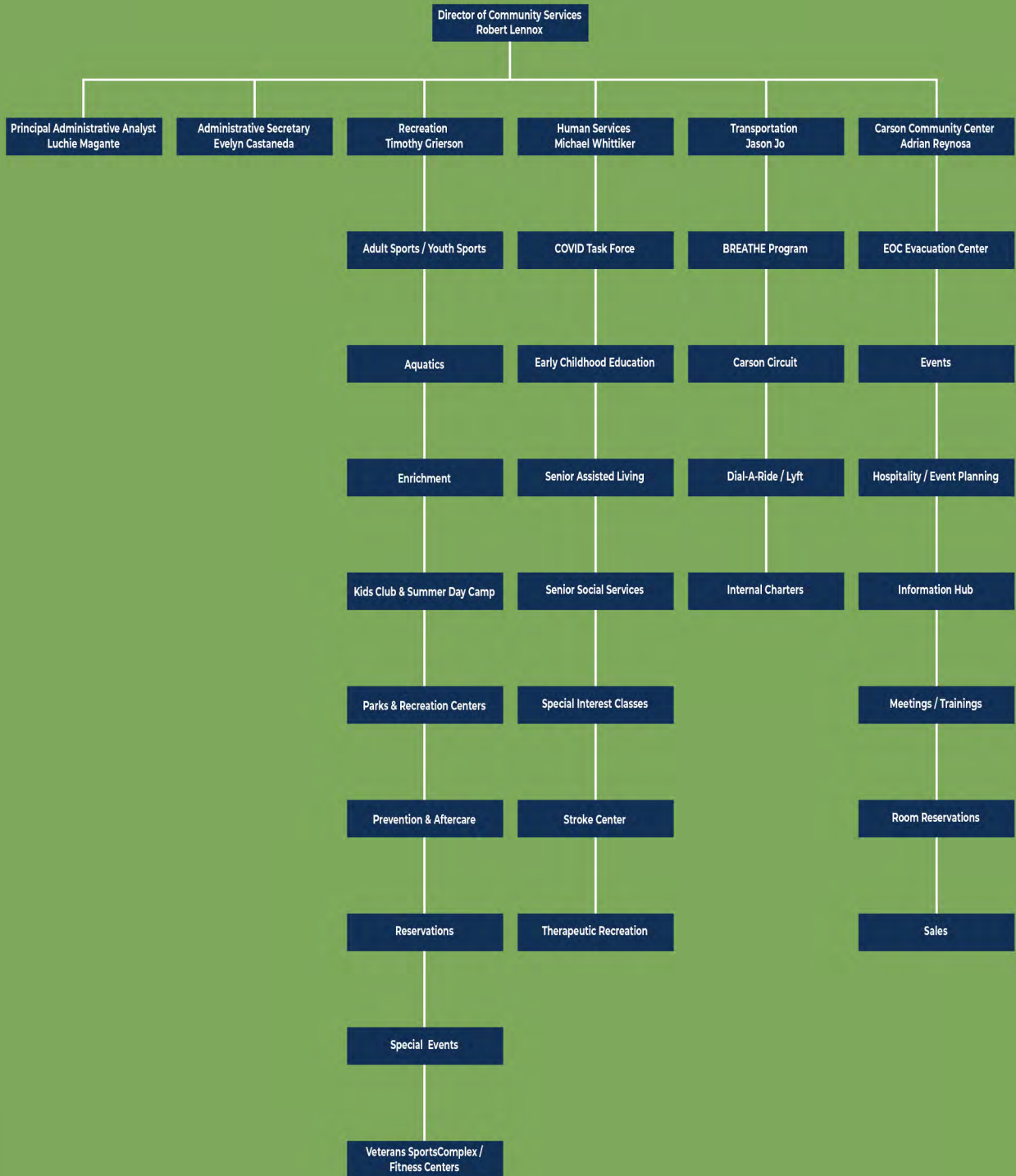
Communication

Leadership

Commitment

COMMUNITY SERVICES / PARKS AND RECREATION DEPARTMENT

ORGANIZATIONAL CHART

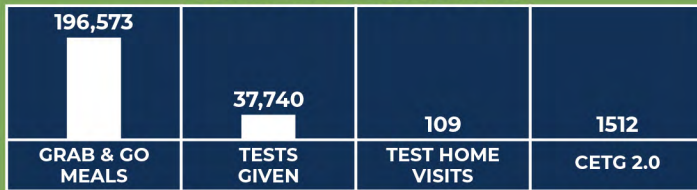


OUR RESPONSE TO COVID-19

The **COVID TASK FORCE** was originally established to assist the community with emergency programs and resources in response to the COVID-19 pandemic. At its inception, services included offering meals to residents and forming a call center to respond to community inquiries, and later evolved to providing Covid testing. Of particular concern was creating innovative ways to deliver services to an elderly population with little technical knowledge. To meet this challenge, the Task Force conducted welfare checks on homebound seniors and distributed flyers of all current services, including the daily Grab-N-Go lunch program. Toward the end of the fiscal year, the Task Force offered Covid vaccinations through a collaborative effort with local pharmacies, corporations, and non-profit organizations. To date, 2,813 vaccines have been given to the public.



CURRENT PROGRAMS



DISCONTINUED PROGRAMS

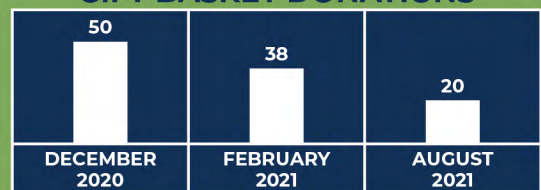


*Carson Essentials To Go



Silver Cheer is a program that started during the COVID-19 pandemic. The seniors of the Carson community were homebound, and many of them isolated making it difficult to keep morale and spirits up. Beginning during the winter holidays with the help of Santa, City employees were invited to sponsor a senior by providing anonymous gifts to some of these isolated seniors. The response was overwhelming and has become an ongoing program again at Valentine's Day, and with Summer "keep cool" gifts.

GIFT BASKET DONATIONS



PARKS & RECREATION & COMMUNITY SERVICES MASTER PLAN

Since the City of Carson's incorporation in 1968, it has not undertaken an extensive evaluation of its Community Services-related facilities, programs, and services to ensure that it is meeting the needs of the community. In an effort to fill this gap in understanding and insight, the Department has embarked on an assessment of its sites and operations with the assistance of qualified consultants in the Parks and Recreation industry.

This endeavor commenced with a review of Request for Proposals (RFPs) developed and released by other agencies to determine a methodology that would best provide the information required to guide future undertakings in the Department. Once the RFP was completed, it was released on May 17, 2021.

A pre-proposal meeting was held on June 1, 2021, with interested firms and staff to both provide a brief outline of what is desired in the proposal and the Master Plan process, as well as to respond to any questions. Four submissions were received by the RFP deadline, June 10, 2021.

A pre-selected group of reviewers from various City Departments examined each proposal on criteria that included knowledge of the subject, experience with developing prior Master Plans, and cost. Ultimately, RJM Design Group (RJM) was selected as the recommended firm. At its June 24, 2021, regular meeting, the Parks, Recreation, and Cultural Arts Commission accepted staff's selection, and recommended that the City Council approve a contract services agreement with RJM Design Group to develop and prepare the Master Plan.

Established in 1987, RJM is a multi-disciplinary landscape architectural, planning, and design firm committed to serving the needs of cities, public agencies, communities, and organizations throughout California. Among the firm's staff are licensed landscape architects, architects, and planners, most of whom are LEED Accredited Professional. RJM has completed similar projects for an extensive list of former clients that include Chino Hills, Dana Point, Huntington Beach, Riverside, and Santa Clarita.

A City Council item was approved to request the execution of a contract services agreement with RJM on July 6, 2021. A kickoff meeting was held on August 26, 2021, and the anticipated completion date of this initiative is April 30, 2022.

RECREATION DIVISION

BY THE NUMBERS

I have a list dated March – April – May – 2013 with a list of facilities and what each facility provides. Please tell me what needs updating and what information we should omit.

123.3 acres	Acres of Parkland
17	Baseball/Softball Fields
20	Outdoor Basketball Courts
1	Boxing Center
20	Playgrounds
18	Multipurpose Sports Fields
4	Gymnasiums
5	Horseshoe Pits
10	Meeting/Small Activity Rooms
21	Picnic Shelters
22	Picnic Areas
10	Snack Bars
4	Swimming Pools (2) & Aquatic Centers (2)
18	Tennis Courts
7	Volleyball Courts
1	Splash Pad
3	Fitness Centers
3	Racquetball Courts
1	Skate Park
17	Multipurpose Rooms

PARKS & FACILITIES



Anderson Park
19101 Wilmington Avenue,
Carson, CA 90746
310-603-9850



Dominguez Park
21330 Santa Fe Avenue
Carson, CA 90810
310-549-3962



Calas Park
1000 E. 220th Street
Carson, CA 90745
310-518-3565



Hemingway Park
700 E. Gardena Blvd.
Carson, CA 90746
310-538-0018



Park Closed/no pics available
Carriage Crest Park
23800 Figueroa Street
Carson, CA 90745
310-830-5601



Mills Park
1340 E. Dimondale Drive
Carson, CA 90746
310-631-3130



Carson Park
21411 S. Orrick Avenue
Carson, CA 90745
310-830-4925



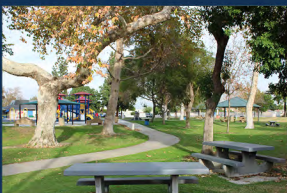
Foisia Park
23410 Catskill Avenue
Carson, CA 90745
310-830-8310



Del Amo Park
703 E. Del Amo Blvd.
Carson, CA 90746
310-329-7717



Stevenson Park
17400 Lysander Drive
Carson, CA 90746
310-631-2252



Dolphin Park
21205 S. Water Street
Carson, CA 90745
310-549-4857



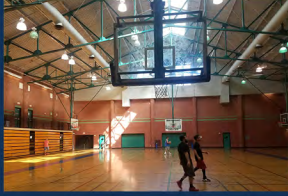
Veterans Park
22400 Moneta Avenue
Carson, CA 90746
310-830-9997

continued on next page

PARKS & FACILITIES

continued from previous page

SPORTS COMPLEX



Veterans Sports Complex
22400 Moneta Avenue
Carson, CA 90745

AQUATIC CENTERS



Dominguez Aquatic Center
21330 Santa Fe Avenue,
Carson, CA 90810
(310) 830-2391
Email: dac@carsonca.gov

MINI-PARKS



Friendship Mini-Park
21930 S. Water Street
Carson, CA 90745
310-549-4857



Hemingway-Aquatic Center
16605 S. San Pedro St.,
Carson, CA 90746
Phone: (310) 324-2515
Email: hac@carsonca.gov



Perry Street Mini-Park
215th & Perry Street
Carson, CA 90745
310-518-3565

POOLS



Carson Pool
21436 South Main Street,
Carson, CA 90745
Phone: (310) 830-1053
Email: carsonpl@carsonca.gov



Reflections Mini-Park
21208 Shearer Street
Carson, CA 90745
310-830-4925



Foisia Pool
23410 Catskill Ave.,
Carson, CA 90745
Phone: (310) 549-9051
Email: FoisiaPool@carsonca.gov



Walnut Mini-Park
440 E. Walnut Street
Carson, CA 90746
310-538-0018

Fabela Chavez Boxing and Weightlifting Center at Foisia Park



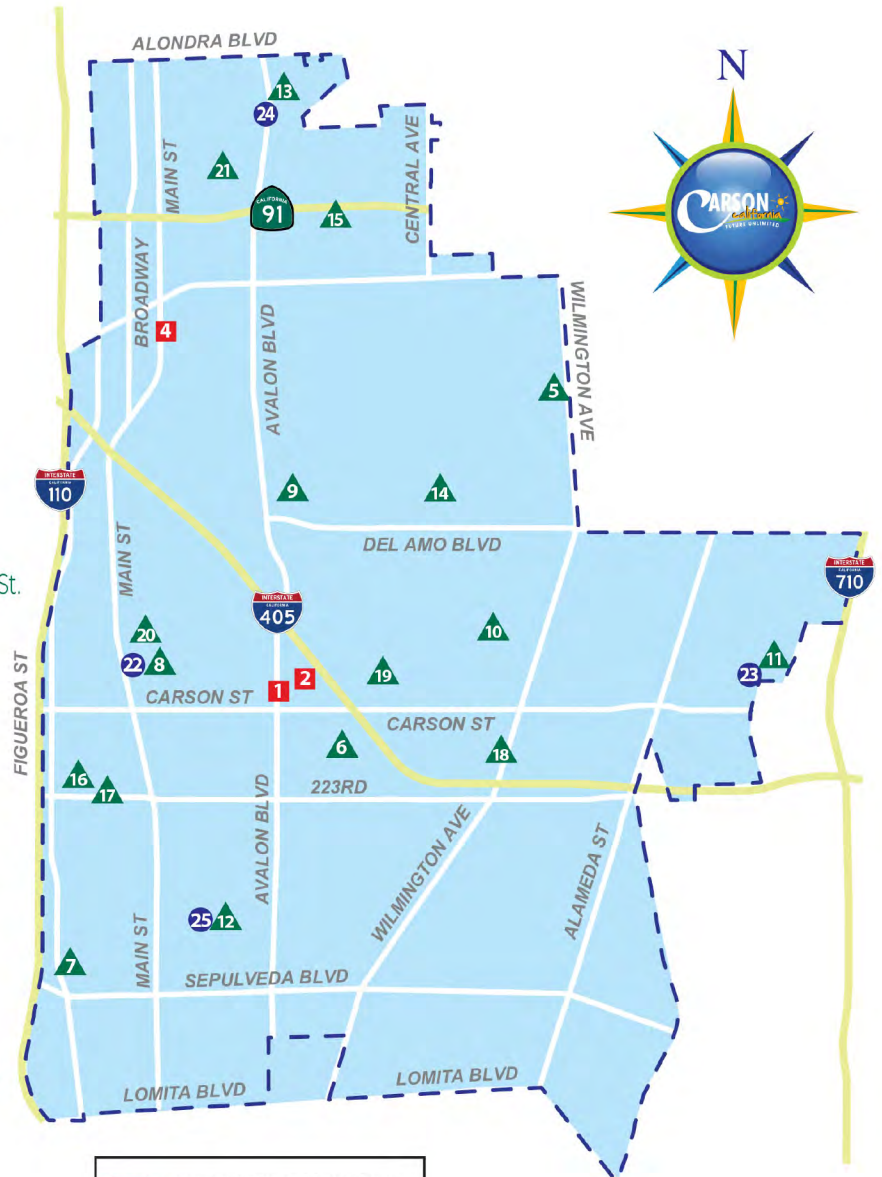
23410 Catskill Avenue
Carson, CA 90745
(310) 830-6439

CITY FACILITIES

- 1 **Carson City Hall**, 701 E. Carson St.
(310) 830-7600
- 2 **Carson Event Center**, 801 E. Carson St.
(310) 835-0212
- 2 **Carson Stroke Center**, 801 E. Carson St.
(310) 952-1763
- 4 **Corporate Yard**, 18601 S Main St.
(310) 847-3570

PARKS

- 5 **Anderson Park**, 19101 Wilmington Ave.
(310) 603-9850
- 6 **Calas Park**, 1000 E. 220th St.
(310) 518-3565
- 7 **Carriage Crest Park**, 23800 S. Figueroa St.
(310) 830-5601 (CLOSED UNTIL 2020)
- 8 **Carson Park**, 21411 S. Orrick Ave.
(310) 830-4925
- 9 **Del Amo Park**, 703 E. Del Amo Blvd.
(310) 329-7717
- 10 **Dolphin Park**, 21205 S. Water St.
(310) 549-4560
- 11 **Dominguez Park**, 21330 Santa Fe Ave.
(310) 549-3962
- 112 **Foisia Park / Fabela Chavez Boxing & Fitness Center**, 23410 Catskill Ave.
(310) 830-8310
- 13 **Hemingway Park**, 700 E. Gardena Blvd.
(310) 538-0018
- 14 **Mills Park**, 1340 E. Dimondale Dr.
(310) 631-3130
- 15 **Stevenson Park**, 17400 Lysander Dr.
(310) 631-2252
- 16 **Veterans Park**, 22400 Moneta Ave.
(310) 830-9997
- 17 **Veterans SportsComplex**, 22400 Moneta Ave.
(310) 830-9991
- 18 **Friendship Mini-Park**, 21930 S. Water St.
- 19 **Perry Street Mini-Park**, 215th and Perry St.
- 20 **Reflections Mini-Park**, 21208 Shearer Ave.
- 21 **Walnut Mini-Park**, 440 E. Walnut St.



POOLS

- 22 **Carson Pool**, 21436 S. Main St.
- 23 **Dominguez Aquatic Center**, 21330 Santa Fe Ave.
- 24 **Hemingway Aquatic Center**, 16605 S. San Pedro St.
- 25 **Foisia Pool**, 23410 Catskill Ave.

RECREATION DIVISION



Recreation provides meaningful environmental, social, and recreational experiences to serve the City's diverse population, and the needs of all segments of the community. The Division also advocates and provides opportunities that promote mental awareness, physical fitness, and personal development.

To these ends, the Division supports an active youth and adult sports program, enrichment, aquatics, day camps, and after-school programs. Recreation ensures that there is adequate open space that preserves, enhances, and restores the natural environment. It also manages citywide special

events and supports a number of local organizations that stage events.

In 2020, the Covid-19 pandemic led to the suspension of all programs and services, and the closing of all facilities. Following Los Angeles County Department of Public Health (LADPH) guidance, facilities reopened and programming gradually resumed, beginning with the tennis courts, permitted use of outdoor park areas to running, jogging, walking, as well as sitting on the grass and picnic areas for limited periods of time. A reduced-enrollment Summer Day Camp commenced and limited access to all four City pools was permitted. By the end of the year, all programs and services and all areas of park facilities reopened. However, with the changing landscape brought on by Covid-19 variants, Recreation continues to monitor and follow LADPH guidelines with respect to programming and facility use. As recommendations evolve, services will be revised to ensure the health and safety of the community.

Sports Programs

ADULT SPORTS: Number of Participants

- Baseball Leagues - 276
- Men's Softball - 84
- Coed Softball - 168

YOUTH SPORTS: Number of Participants

Due to the Covid-19 pandemic, all Youth Sports programs were suspended.

RECREATION PROGRAMS

- Kids Club - 2271
- Summer Camp - 2510
- Enrichment Virtual Classes - 567
- Teen Enrichment Camp - 77



HUMAN SERVICES DIVISION

Human Services plans, administers, and coordinates the City's extensive senior social service programs: Senior Recreation Program, Social Services Program, Senior Assisted Living Program, and the Senior Citizen Technology Center. In addition, the section manages the Early Childhood Education Program, Therapeutic Recreation, and the Joseph B. Jr. and Mary Anne O'Neal Stroke Center. Community services and activities that promote cultural arts and special interest are also within its jurisdiction.

The Covid-19 pandemic suspended all programming and services in March 2020. Given that the Division serves the most vulnerable members of the Carson community – seniors, the disabled, and very young children – it was imperative that any efforts to restart programming be done cautiously. Following guidelines set forth by the State of California, in July Early Childhood reopened with reduced enrollment and via Zoom. Using Los Angeles County Department of Public Health recommendations, senior programs gradually returned, initially via Zoom and in-person by the end of the fiscal year.

JOSEPH B. JR. AND MARY ANNE O'NEAL STROKE CENTER

Congresswoman Juanita Millender-McDonald Community Center
801 East Carson Street
Carson, CA 90745

The mission of the Joseph B. Jr. and Mary Anne O'Neal Stroke Center is to serve the needs of people living with the effects of stroke, and to provide support for their families. This facility features rehabilitative fitness equipment, and offers a variety of activities including group exercise, numerous therapies, support groups, social activities, and more. The only requirement is that the stroke survivors are at least 6 months post-stroke. During the pandemic, the Stroke Center remained closed, but Dr. Paul Penoliar continued to provide remote Occupational Therapy to several survivors who had access to Zoom.

SENIOR RECREATION

The Senior Recreation Program provides recreational programs for adults 50 years and above. During the pandemic, both virtual and in-person classes were provided, including fitness, dance, basketball, and open fitness centers with machines and weights.

Virtual Classes

- Zumba Total Participants: 184
- Functional Fitness Total Participants: 518
- Salsa Total Participants: 172
- Yoga total Participants: 516

In-person Classes: Carson Park

- Hula Hoop Fitness Total Participants: 346
- Zumba (Tue) Total Participants: 824
- Yoga Total Participants: 362
- Zumba (Thurs) Total Participants: 1076
- Basketball Total Participants: 25

In-person Classes: Stevenson Park

- Yoga Total Participants: 140
- Functional Fitness Total Participants: 126
- Zumba Total Participants: 774

In-person: Foisia Park/Gym

- Fitness Center Total Participants: 55
- Basketball Total Participants: 71

THERAPEUTIC RECREATION



The Therapeutic Recreation Section is designed to meet the recreational, social, and physical needs of individuals with all disabilities. Our focus is to improve the quality of life for all participants through structured programming carried out by trained staff. It was valuable to offer programs during these times to keep our population active while being able to socialize with peers and staff. Some of the programs included Art, Cooking, Trivia, Exercise, Social Club and Skill Builders Occupational Therapy in partnership with the CSUDH OT program. Therapeutic Recreation also

held a Virtual Autism Awareness 5K in support of Autism Awareness/Acceptance Month. Participants were able to complete the 5K at their leisure between April 1st – April 8th by walking, running, biking or any other form of movement.

Total Registration (October 2020 – June 2021): 274

EARLY CHILDHOOD

Early Childhood is a year-round preschool program for children ages 3-5 years old. Part time programs are located at the Carson Community Center and Dolphin Park. Full time programs are located at the Carson Community Center and Carson Park.

- Part Time Registration (May 2021 – June 2021): 55
- Full Time Registration (May 2021 – June 2021): 67

Virtual Classes

Early Childhood utilized Zoom as a safe alternative to in-person learning. The daily curriculum was condensed into a two-hour daily session on site in the classroom environment. Zoom provides a sense of normalcy and connection for the students, parents and teachers.

Total Registration (September 2020 – June 2021): 479

SENIOR INDEPENDENCE SUPPORT

The mission of Senior Independence Support is to help Carson residents age 60 and older age in place safely and with dignity. Geriatric Aides are assigned to assist homebound seniors who need a little extra help with tasks like light cleaning, grocery shopping, and running errands. Staff members also facilitate multiple support groups such as Caregiver Support and Bereavement Support. Finally, staff members connect seniors with important resources such as Emergency Alert Response Systems, Food Stamps and Medi-Cal applications, housing resources, legal assistance, and more. During the pandemic, a new program called Silver Cheer was created. City employees volunteered to purchase small gifts that were delivered to homebound seniors to remind them that they are not alone. Over 100 homebound seniors received thoughtful gifts for Christmas, Valentine's Day, and over the summer.

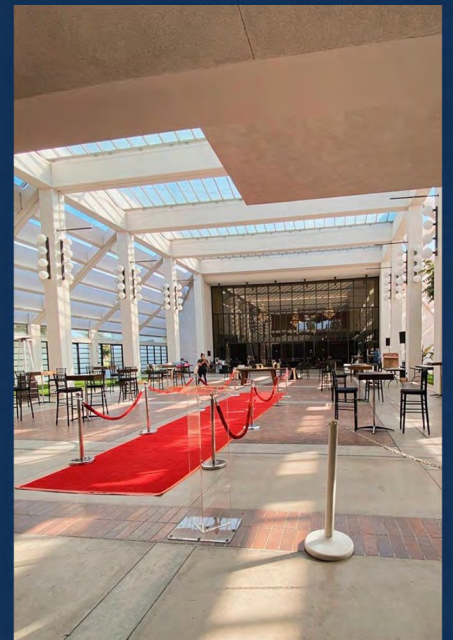
COMMUNITY CENTER



The Carson Event Center offers 40,000 square feet of versatile meeting and event space, including a 12,000 square foot ballroom, meeting rooms that accommodate up to 1,200 guests, and has audio visual and sound contractor available for events. Catering is provided through Choura Venue Services. The facility also houses the

Transportation Division office; Human Services offices and programs/classes, an Early Childhood Education site, and the Career Center.

Due to the Covid-19 pandemic, the Community Center was closed in March of 2020, effectively shuttering Transportation, Human Services, and Career Center offices, and suspending all programs, services, and special events housed/held in-person at the facility. Following State of California guidelines, for Early Childhood reopened via Zoom initially, then later in-person. Per Los Angeles County Department of Health for Human Services, programming gradually returned, initially via Zoom, and in-person by the end of the fiscal year.



TRANSPORTATION



The City of Carson's Transportation Division provides an array of city-wide transportation programs to the community and City staff: the Carson Circuit, the City's fixed-route public bus service; Dial-A-Ride, a specialized elderly and disabled transit program; on-demand rideshare, Lyft; transit support of city park programs; and BREATHE, a staff-directed initiative to encourage the use of commuter travel modes to the City's three major worksites. Transportation also works directly with LA Metro, South Bay Cities Council of Government (SBCCOG), and South Coast Air Quality Management District (AQMD) on a variety of transportation policies, new initiatives, and funding opportunities.

Due to the Covid-19 pandemic, several changes were made to the programming offered by the Division. The Carson Circuit was suspended effective March 28, 2020, to protect the public's health and to slow community spread of the virus. The program has not yet reinstated. In the interim, the City has been in ongoing negotiations with Long Beach Transit (LBT) to operate this service. Dial-A-Ride was

expanded to allow all residents to utilize this service within City limits upon proof of residency with a CA identification card or Driver's License.

Additionally, a number of new services were established to support the community during the pandemic. A program intended to provide free transportation for all Carson residents to City-designated vaccination site – the Covid-19 Vaccination Taxi – was implemented. Also, from May 24, 2021, through June 11, 2021, temporary student transportation was provided to high school-aged pupils that attended either Carson High School or Rancho Dominguez Preparatory High School (most elementary and middle school children attend schools in their neighborhoods).



Hemingway Park and Mills Park were chosen as pick-up sites as they are both situated in resident-heavy neighborhoods, accessible within a short distance from the students' home, or alternatively, serve as much closer drop-off location for parents. Students could also walk to or be dropped at any Carson bus stop along the path of either route. Per Los Angeles Department of Public Health guidelines, for K-12 students at the time of planning of this program, buses were required to carry only 50% of the mandated seating capacity, windows would be lowered for fresh air circulation, and frequently touches surfaces were thoroughly sanitized at the beginning and end of each trip.

Dial a Ride total passengers – 22,809

Lyft total rides – 4,623

AWARDS



Founded in 1946, the California Parks & Recreation Society (CPRS) is a non-profit, professional and public interest organization whose mission is to advance the park and recreation profession through education, networking, resources, and advocacy. With other 4,000 members, CPRS represents over 535 local parks and recreation agencies throughout the state.

communications, and professional citizen leadership. Winners are announced each March during the CPRS Conference.



CPRS conducts an annual awards program that recognizes the outstanding achievements of agencies and individuals in the areas of community improvements and programming, facility design and park planning, marketing and

In 2020 the City of Carson Recreation Division was honored to receive the California Parks & Recreation Society (CPRS) Excellence in Design – Park Planning Category for the Dolphin Park All Abilities Playground. The playground offers inclusive and multi-sensory benefits, cooperative play, accessibility groupings, a social environment, and quiet spaces. Other highlights are ADA accessible ramps, as well as a seated spinning wheel and a multi-user rocker, both of which are wheelchair accessible. Two additional ADA compliant picnic shelters were also installed.

This project was a joint effort between the City of Carson and Marathon Petroleum Corporation Los Angeles Refinery.

SPECIAL EVENTS

Due to the Covid-19 pandemic, most special events and special programs were canceled in Fiscal Year 2020/2021. The few that did take place were presented either virtually or in an in-person manner that allowed for maximum social distancing.

Halloween Drive-thru Event

The Halloween Drive-Thru Event was held on Saturday, October 31st from 4 p.m. to 7 p.m. at the Carson Community Center. Multiple Halloween displays and scenes were created by staff to entertain over 256 registered cars and 75 unregistered vehicles for a total of 331 attendees. Every child that attended also received a bag of treats.

Zoom with Santa

In lieu of private, in-home visits with Santa Claus, Human Services staff coordinated personalized online Zoom sessions for the Carson community. At the scheduled time, Santa would greet the children virtually from his home at the North Pole, and using his “Good List” binder, have a 15-minute conversation with them that included personalized details. Santa listened to each child’s wish list, and talked to them about how their year had been. Staff also scheduled group Zoom calls for the Early Childhood Education children who were learning virtually from home. It was as exciting and uplifting for Santa and staff as it was for the children, and it was provided for free in a heart-warming gesture that was needed by all during a time of confusion and uncertainty.

Holiday of Lights Drive-Thru

The Holiday of Lights Drive-Thru took place on Saturday, December 19, 2020 from 4:30 p.m. to 9:00 p.m. at the Carson Community Center. Similar to the Halloween Drive-thru, Christmas displays and scenes were constructed by staff for the public to drive through and enjoy. In the days leading to the event, 577 cars and 1378 children preregistered, and approximately 470 registered vehicles and roughly 75 non-registered cars (or 2,450 total people, of which 1,350 were children) attended on the evening of the program. The Carson Citizens Cultural Arts Foundation and California Grand Shrine Daughters of Sphinx sponsored the nearly 700 toys that were distributed at the event, and a total of about 800 toys were distributed altogether. Additionally, 83 letters to Santa were dropped off at the drive-thru.

Black History Month Celebration

The Black History Month Celebration was the first virtual special event presented by the City of Carson. It included prerecorded musical performances, inspirational messages, and a keynote address by the President of California State University Dominguez Hills, Dr. Thomas Parham. The event was viewed 161 times during the month of February, and served as a springboard for future virtual events.

CARSON California
OFFICIAL HOLOGRAM

HOLIDAY OF LIGHTS DRIVE-THRU EVENT

SATURDAY, DECEMBER 19, 2020
4:30 PM - 9:00 PM
Carson Community Center
801 East Carson Street, Carson CA 90745

REGISTRATION REQUIRED HERE:
<https://carsonholidayoflightsdrivethru.eventbrite.com>
Reservations for Carson residents only
Beginning December 8th at 8:00 am

Donations of non-perishable foods or canned foods will be accepted for Victory Outreach of Carson
All children will be given a holiday treat

First 400 registered participants will receive a toy

FREE EVENT for ALL AGES

BRING YOUR LETTERS TO SANTA

recreation.carson.ca.us • Like us on facebook! City of Carson Community Services/Parks and Recreation Department

2021
CITY OF CARSON
CINCO DE MAYO
VIRTUAL 5K FUN RUN/WALK

Online Registration: April 22 - May 20, 2021
<https://www.eventbrite.com/e/cinco-de-mayo-virtual-5k-runwalk-tickets-14767624751>
 All registered participants will receive a medal & a backpack!
\$10 per participant

Submit your completed time and picture to
carsonpk@carson.ca.us before **May 20, 2021**
 City of Carson Community Services/Parks and Recreation Department

For more information, please contact Carson Park at (310) 830-4925

Parks Make Life Better!

Cinco de Mayo Celebration – May 5, 2021

Carson Park hosted the first Virtual Cinco de Mayo Celebration on Wednesday, May 5th from 6:30 pm – 7:15 pm. This event was streamed on our city website & Facebook live. Families were able to sit back from the comfort of their homes to enjoy Aztec Dancers, Mariachi's, Myah Valenz and Alma de Oro. Cinco de Mayo was viewed over 1,500 times and continues to stream on the City of Carson's Facebook page & YouTube.

CITY OF CARSON
 In Partnership with the Philippine Independence Day Foundation, Inc.

123rd PHILIPPINE INDEPENDENCE DAY VIRTUAL CELEBRATION
 Music • Dance • Special Guests

The Philippine Archipelago is made up of over 7,000 Islands. Each region celebrates its own festival but all unite to celebrate and recognize the importance of Philippine independence.

Friday, June 11, 2021
 5:30 P.M. - 7:30 P.M.
LIVE STREAM
 Channel 18 (Local TV)
 Facebook: www.facebook.com/SunlightTVonline/
 Youtube: www.youtube.com/channel/UC8nZqe11-XQXcdFVIAQuhA

Saturday, June 12, 2021
 11:00 A.M. - 1:00 P.M.
LIVE STREAM
 Channel 35 (Spectrum Customers)
 Channel 99 (AT&T Customers)
 Online: <http://carsonca.gov/PI0123>

For more information, please call (310) 847-3570

Parks Make Life Better!

Philippine Independence Day 2021

City of Carson's Eggstravaganza

Join the City of Carson for its virtual Spring activities
 March 19 - March 31, 2021

Contactless Egg Hunt at the Parks

- Hunt for 5 Hidden Eggs at your Local Park
- Scan Each Egg's QR Code
- Find all 5 Eggs and be entered for a chance to win a Goodie Basket
- Winner's Announced April 1st*
- Visit more parks for more chances to win

Virtual Egg Decorating Contest
 Scan QR code for more information

FREE • All Ages
 *winners of prizes must be a Carson resident

For More Information call (310) 603-9850
RecAdmin@carsonca.gov
 City of Carson Community Services/Parks and Recreation Department

Parks Make Life Better!

Eggstravaganza

CITY OF CARSON
 and The Carson Citizens Cultural Arts Foundation present the

JUNETEENTH
 Rhythm & Blues Celebration

LOOK HOW FAR WE'VE COME
Virtual Concert

LIVE PERFORMANCES BY:
 DW3
 Special Guest – Greg Rose and Band
 African Study Group
 Jennifer Rocket

DW3 GREG ROSE & BAND

Saturday, June 19, 2021 • 6:00 pm

LIVE STREAM HOW TO WATCH
 Online: <http://carsonca.gov/Juneteenth>
 Local Cable: Channel 35 (Spectrum Customers)
 Channel 99 (AT&T Customers)

For more information, please call Mills Park at (310) 631-3130

Parks Make Life Better!

Juneteenth 2021

LOOKING TOWARDS THE FUTURE



The Event Center will be going through a series of capital improvements within the next year. On tap are the remodeling of five (5) sets of restrooms throughout the facility, the upgrade to the lighting and audio-visual equipment in Carson-Dominquez and the Main Halls, and the replacement of the coiling walls in the Main Halls.

The Community Services Department is excited to introduce a new reservation system. ACTIVE Net is a cloud-based Registration and Facility Reservation software program provided by ACTIVE Network, LLC. The software enables reservations for park programs and facilities to be made and administered online. Residents will have access through the city website and they will be able to register and make payments online. App's will also be available upon development. The target Go-Live date is December 6, 2021. Residents will be able to see registration information for Recreation, Human Services, Transportation, and the Community Center. They will also be able to view calendars of availability for facility reservations for the parks and community center.

