



CITY OF CARSON
REVENUE DIVISION
701 E. Carson Street, Carson, CA 90745
Phone: (310) 952-1748 • Fax: (310) 830-8023
Email: revenue@carson.ca.us
Website: ci.carson.ca.us

Acct No. _____

DBA _____

FILM / STILL PHOTOGRAPHY PERMIT CHECK LIST

- _____ Film Permit Application completed.
- _____ Payment of applicable permit fee.
- For nonprofit, provide a copy of proof of current tax-exempt status.
 - For student film projects, supply a written certificate from the school that the filming project is an assignment and is not intended for commercial distribution.
- _____ Copy of Certificate of Insurance – Policy must name the City of Carson, its officers, employees and agents as additional insureds insuring against any and all liability of permittee with respect to its obligations and liabilities in an amount not less than \$1,000,000.
- _____ An executed hold harmless agreement on a form approved by the City Attorney.
- _____ Staging plan illustrating the placement of materials and equipment that will be located in the public right-of-way or where traffic flow and pedestrian access may be affected.
- _____ Encroachment Permit from the City's Public Works Engineering Services Division. Contact (310) 952-1795.
- Road closures, street parking, use of public right-of-way.
- _____ Property owner permission form to film/photograph on private property.
- _____ Written evidence that all residents and merchants who will be affected by the filming have been notified within a three hundred (300) foot radius of the filming shoot at least forty-eight (48) hours prior to the first day of filming.
- _____ Signature approval by eighty (80) percent of residents and businesses within a three hundred (300) foot radius – required if filming activities occur outside of the filming hours of 7:00 a.m. to 10:00 p.m.
- _____ Los Angeles County Fire Department film permit. Contact Christina Ramos – Film Desk Coordinator at (818) 364-8240.
- _____ Los Angeles County Sheriff's Department film permit or approval. Contact Susana Hernandez – Film Coordinator at (213) 229-1672 or email s4hernan@lasd.org and Deputy Enrique Gin at the Carson Sheriff's Station at (310) 830-1123.
- Traffic control, private security, on-duty personnel, file for notification for simulated firearms, explosives, and other special effects.
- _____ Los Angeles County Health Department and/or Humane Society approval for use of animals. Contact (310) 519-6050.
- _____ Security deposit to ensure clean-up.



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FILM PERMIT APPLICATION

Permit # _____

Please print legibly in black or blue ink only.

Type of Production

- Motion Picture TV Show/Program Video Education
 Still Filming/Photography Non-Profit/Student Filming Other: _____

Name of Production _____

Business Information

Film Company Name _____ Phone No. _____

Film Company Address _____

Film Company FEIN _____

Person in Charge of Filming Name _____ Phone No. _____

Person in Charge of Filming Address _____

Location of Filming – Use additional sheets as necessary.

Street Address	Outdoors	Start Date	End Date	Start Time	End Time
	No / Yes				
	No / Yes				

- A staging plan illustrating the placement of materials and equipment required.
- All residents and merchants within a three hundred (300) foot radius of the film location must receive notice of filming at least forty-eight (48) hours prior to the first day of filming.
- The hours for filming are 7:00 a.m. to 10:00 p.m. Filming activities occurring outside the designated hours require signature approval by eighty (80) percent of residents and businesses within a three hundred (300) foot radius.

Production Crew

On-site Contact Name _____ Phone No. _____

Project Manager Name _____ Phone No. _____

Name of Security Company On-site _____ Phone No. _____

Number of Cast and Crew On-site _____

Production Details

General statement of the character or nature of the proposed filming activity, including a detailed description of any potentially disruptive activities _____

Will animals be used? No Yes If yes, list: _____

Will pyrotechnics be used? No Yes If yes, list: _____

Production Details (continued)

Will gunfire, sirens, bullhorns or other noise-creating devices be used? No Yes If yes, list & describe:

Will there be any hazardous activity or materials used? No Yes If yes, list: _____

Public Right-of-Way

Will there be any street closures or use of public sidewalk/street? No Yes

Will traffic control be needed? No Yes

Will any vehicles/equipment be parked on the street? No Yes

Vehicle/Equipment Information (generators included) – Use additional sheets as necessary.

Make	Model	Plate	Use of Vehicle/Equipment

Companies Associated With The Production (such as caterers, security, etc) – Use additional sheets as necessary.

In addition to a filming permit, businesses servicing this production may be required to obtain a separate business license.

Company Name	Contact Person	Phone No.

APPLICANT MUST WITHIN FIVE (5) DAYS THEREAFTER NOTIFY THIS OFFICE OF ANY CHANGE IN ANY FACTS REQUIRED BY THIS APPLICATION

Permit Rider – changes, revisions and/or additions to the permit conditions require a permit rider. Each application for permit rider shall be accompanied by a fee of \$50.00 for filming and \$25.00 for still photography.

NOTICE: Payment of business taxes and/or fees or the issuance of a business tax certificate in no way releases the applicant/licensee from compliance with any provision of federal, state, county statues, ordinances, regulations or other law, including and without limitation to zoning, building, fire and health and safety laws.

I declare under penalty of perjury that the above information contained herein is to the best of my knowledge and belief true and correct. As a condition for the issuance of the permit applied for, I agree to submit any additional information that may be required to conduct all phases of this business in accordance with regulations established for such business in conformance with all applicable laws, ordinances, and regulations.

Date _____ Signature of Owner or Representative _____

OFFICE USE ONLY				
Type of Production	Fee	Additional	Other	Total
Film Permit Fee	\$650 per week	\$500 each additional week		
Still Photographic Production	\$100			
TOTAL DUE				



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PERMISSION TO USE PROPERTY FOR FILMING

I hereby give permission to _____ to use the property
Film Company Name

located at _____ for the purpose of
Street Address filming

on the following date(s) _____.

I have read and understand the City of Carson’s “Regulatory Permit Provisions for Filming Activities” provided in Section 63127.5 of the Carson Municipal Code. Further, I hereby hold harmless and agree to indemnify the City of Carson, its officers, employees, and agents against any claims, demands, or liability arising out of the permittee’s conduct or activities while on, or using, my property in connection with any filming permit(s) issued by the City of Carson.

Print Property Owner Name

Property Owner Phone Number

Date

Property Owner Signature

CITY OF CARSON
HOLD HARMLESS AGREEMENT AND WAIVER OF SUBROGATION AND CONTRIBUTION

Date: _____

City of Carson License/Permit No. or description: _____

The City of Carson ("City") offers a filming permit which requires any permittee to hold the City harmless from any liability which may be incurred as a result of the permittee's activities in connection with the permit (collectively "Filming"). I also understand that my/our Filming shall be conducted subject to the terms of the license or permit which was issued to me/us and in accordance with all regulations, statutes and rules of the City and any federal, state or local governmental agency of competent jurisdiction.

To the fullest extent permitted by law, I/we hereby agree, at my/our sole cost and expense, to defend, protect, indemnify, and hold harmless the City and its elected officers, agents, employees and volunteers (collectively "Indemnitees") from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith (collectively "Liabilities"), arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to any act, failure to act, error, or omission of Indemnitor or any of its officers, agents, employees, subcontractors, materialmen, suppliers or their officers, agents or employees, arising or claimed to arise, directly or indirectly, out of, in connection with, resulting from, or related to the Filming or the performance or failure to perform any term, provision, covenant, or condition of the above-referenced license or permit. I/we understand that this indemnity obligation is in effect regardless of any prior, concurrent, or subsequent negligence by Indemnitees and that I/we shall fully indemnify Indemnitees against any such negligence.

I/we, on behalf of myself/ourselves and all parties claiming under or through me/us, hereby waive all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Indemnitor.

In the event there is more than one person or entity named in the license/permit as an Indemnitor, then all obligations, liabilities, covenants and conditions under this instrument shall be joint and several. Moreover, any person executing this Agreement on behalf of an entity warrants that they are duly authorized to execute and deliver this Agreement on behalf of said party.

I/WE HAVE CAREFULLY READ THIS HOLD HARMLESS AGREEMENT AND WAIVER OF SUBROGATION AND CONTRIBUTION AND FULLY UNDERSTAND ITS CONTENTS. I/WE SIGN THIS OF MY/OUR OWN FREE WILL.

"Indemnitor(s)":

Name _____ Name _____

By: _____ By: _____

Its: _____ Its: _____

TO BE SIGNED BY THE PERMITEE