



Budget Workshop No. 2

Fiscal Year 2021-2022

CITY OF CARSON



2021-2022 Budget Principles

- 1. Develop a budget based on the best information available including local, state and national economic indicators**

- 2. The goal is to identify those operating expenditures that are our highest priorities and are in balance with the City's ongoing revenues (without considering one-time resources)**

- 3. Adopt a budget that is in alignment with the newly defined City Council Priorities:**
 - **Quality of life improvement (infrastructure, maintenance, beautification)**
 - **Economic development**
 - **Governance policies and procedures pertaining to district**
 - **Housing**
 - **Increase public safety**
 - **Make progress on development that provides community benefits in the long term**
 - **Maintain quality City programs and services**
 - **Advocacy for funds from county, state and federal government**
 - **Increased outreach and information to the community**



Budget Process

❖ **March 16, 2021: Budget Workshop no. 1**

- Overview of the City's General Fund reserve
- 2021-2022 General Fund Revenue forecast
- County, State and Federal funding

❖ **April 20, 2021: Budget Workshop no. 2**

- Overview of the City's General Fund operating expenditures
- 2021-2022 General Fund expenditures by department
- 2021-2022 Personnel expenditures
- 2021-2022 Los Angeles County Sherriff Department expenditures

❖ **May 18, 2021: Budget Workshop no. 3**

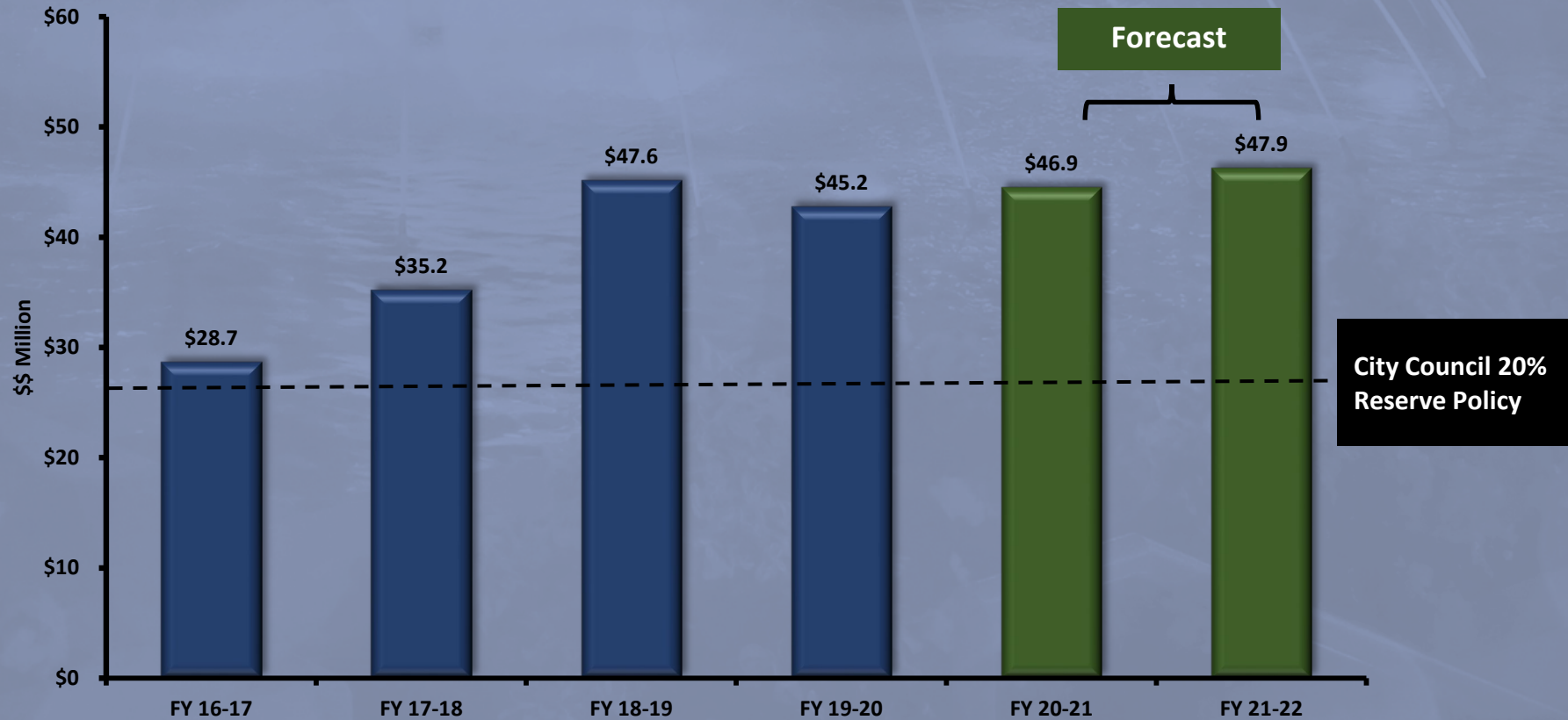
- 2021-2022 Special Events fund
- Overview of the City's Special Revenues
- 2021-2022 Capital Improvement Plan

❖ **June 1, 2021: Public Hearing and Budget Adoption**



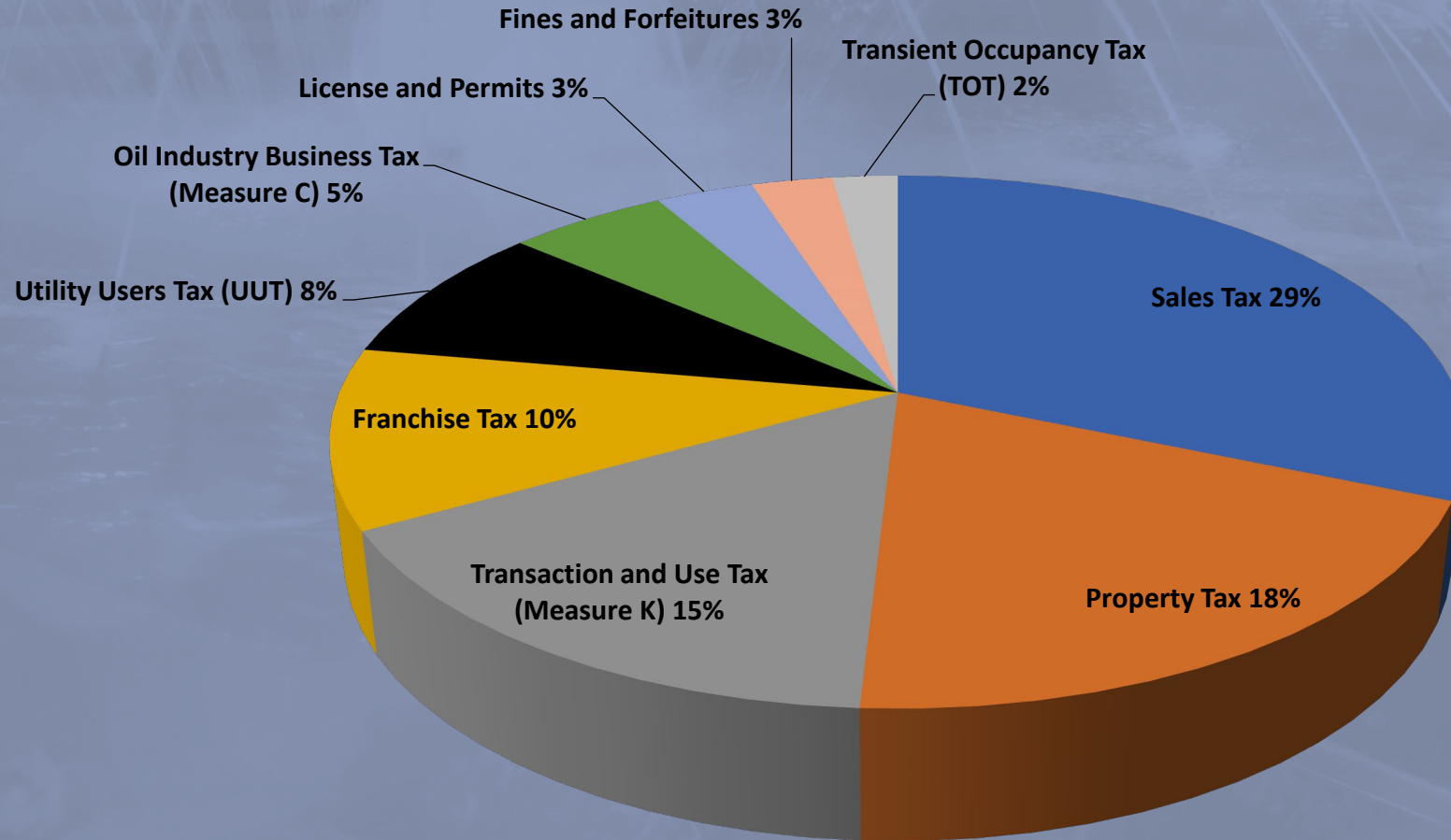
General Fund Reserve

6 Year Fund Balance Trend (\$\$ Million)





Fiscal Year 2021-2022 General Fund Revenue: \$92.9M





General Fund Revenues: 5 Year Forecast Summary

FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
\$92,913,457	\$96,400,573	\$91,196,628	\$93,476,544	\$96,280,840

The UUT is currently scheduled to sunset
June 30, 2023.



State and Federal Resources

- On March 10, 2020, the U.S. House of Representatives voted to pass the American Rescue Plan, which includes **\$65 billion** in direct and flexible relief for every city in the United States.
- Preliminary estimates indicate that the City of Carson will be receiving just over **\$20 million**.
- This will be extremely flexible funding in terms of use and staff will provide updates as the information becomes available.
- Staff will return at a later date to propose to the City Council a framework for the use of the ARPA funds.



Proposed FTE: 312

Department	FY 2020-2021	FY 2021-2022	FTE Increase
Public Works	128	128	
Community Services	64	64	
City Manager	6	6	
Finance	32	32	
Community Development	20	20	
Human Resources	11	12	1
City Council	4	4	
City Clerk	4	4	
City Treasurer	4	4	
Public Information Office	3	3	
Information Technology	8	10	2
Public Safety	25	25	
Total	309	312	3



Policy Questions for City Council



Information Technology: 2.0 FTE Add

- Addition of 2.0 FTEs (**\$148,000**)
 - Audio Visual Assistant
 - Information Technology Support Technician

- Budget neutral with no fiscal impact to the General Fund
 - Elimination of 5 Part-time positions (\$77,000)
 - Elimination of professional services appropriation (\$71,000)

- Measurable Goals:
 - Provide critical support to the City's broadcasting needs
 - Respond to the high number of citywide IT support requests
 - Provide additional support to the City's video and AV equipment needs

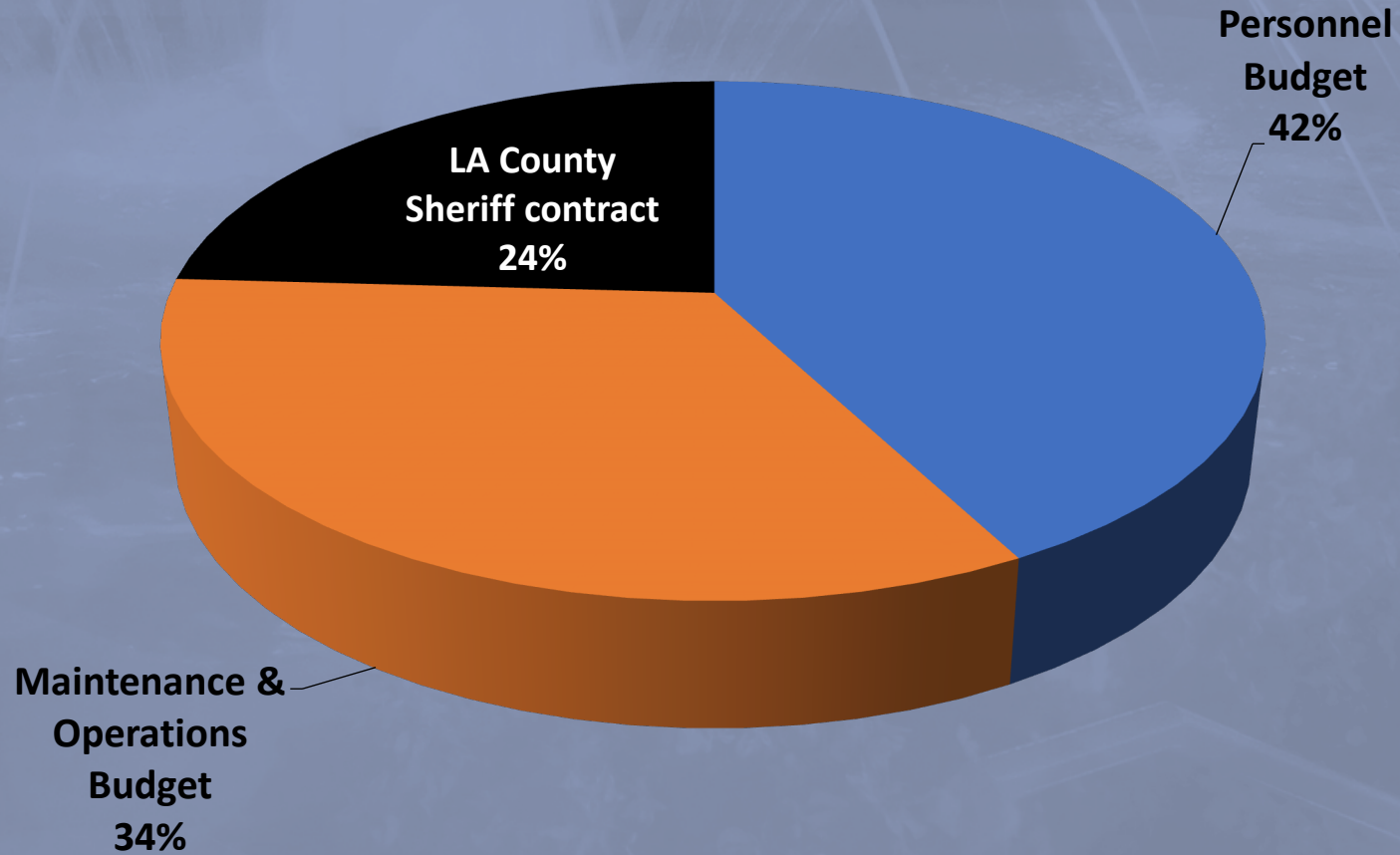


Human Resources Department: 1.0 FTE Add

- Addition of 1.0 FTEs: Risk Manager
- Budget appropriation request: \$203,987
- Measurable Goals :
 - Provide critical functions including implementation of key city-wide programs such as safety, return-to-work, workers compensation, liability and first part property claims, city's insurance policies and vendor insurance.
 - The Manager would be the City's point person for health and safety compliance including interactions with external agencies
 - The manager will be the appropriate level to manage the citywide response to emergency concerns.
 - Coordinate the Americans with Disabilities Act (ADA) including reasonable accommodation meetings with employees and applicants
 - The role will manage staff and external vendors for specialized needs (worker's compensation law firm, brokers, actuarial and claims consultants and third party administrative services.



Los Angeles Sheriff Contracts: \$22.4M





Los Angeles Sheriff Contracts: \$22.4M

	FY 2020-2021	FY 2021-2022	Increase
Sheriff Contract	\$22,073,228	\$22,393,062	\$320,062

- Services will increase by \$320,062 or 1.5%
- Includes an increase in overhead costs and assumes a status-quo to the number of units



Departments Operating Expenditures: \$53.6M

Department	FY 2020-2021	FY 2021-2022	Increase
Public Works	\$5,656,806	\$6,789,592	\$1,132,786
Community Services	\$2,379,922	\$3,081,814	\$701,892
City Manager	\$459,889	\$459,889	
Finance	\$662,395	\$662,395	
Community Development	\$4,428,135	\$4,276,765	(\$151,370)
Human Resources	\$1,730,193	\$1,824,751	\$94,558
City Clerk	\$536,814	\$641,483	\$104,669
City Treasurer	\$121,506	\$121,506	
Public Information	\$346,827	\$346,827	
Information Technology	\$1,771,418	\$1,863,182	\$91,764
Public Safety	\$23,304,414	\$23,800,861	\$496,447
Non-Departmental	\$6,874,984	\$6,874,984	
Total	\$51,173,303	\$53,640,049	\$2,466,746



City Clerk's Office: \$104,669

	FY 2020-2021	FY 2021-2022	Increase
City Clerk's Office	\$536,814	\$641,483	\$104,669

- The proposed General Fund appropriation increase is \$104,669 compared to FY20-21
- Due to the anticipated November 2021 City Special Elections: \$575,000



Community Services department: \$701,892

	FY 2020-2021	FY 2021-2022	Increase
Community Services	\$2,379,922	\$3,081,814	\$701,892

- The proposed General Fund appropriation increase is \$701,892 compared to FY20-21

- Investment in the following areas:
 - ADA-mandated Aquatics Lifts \$25,000
 - Furniture Replacement at Recreation Facilities \$217,000
 - Mobile Stage \$220,000
 - New Pool Covers \$26,000
 - Youth Sports Program \$205,000



Community Services (continued)

ADA-mandated Aquatics Lifts

- Budget appropriation request: \$25,000

Measurable Goals :

- The Americans with Disabilities Act (ADA) mandates that lifts must be available to permit disabled individuals access to commercial pools.
- This proposal would purchase permanently installed lifts at all four Aquatics facilities; thus, satisfying this requirement.
- Currently, Aquatics has mobile lifts that need to be replaced due to normal wear and tear. This proposal would purchase permanent lifts at each pool and aquatic center.



Community Services (continued)

Furniture Replacement at Recreation Facilities

- Budget appropriation request: \$217,000

Measurable Goals :

- Replace site furnishings at 19 recreation facilities.
- The budget appropriation will cover the City's 12 parks, 4 mini parks, Veteran Sports Complex and two pools (Foisia Pool and Hemingway Aquatics Center).
- The funds will ensure that the amenities at each facility are safe and available for public use as well as meet the aesthetic expectations of residents



Community Services (continued)

Mobile Stage

- Budget appropriation request: \$220,000

Measurable Goals :

- For the purchase of a mobile stage to be used at City special events and programs
- City-owned stage pieces are used, and other needed equipment is rented. A fully automated mobile stage with its amenities would facilitate an easier and quicker set-up and tear-down, enhance the stage appearance, and save on labor and rental equipment costs.
- There is an opportunity to potentially generate revenue by renting the equipment to other agencies or organizations for their programs.



Community Services (continued)

New Pool Covers

- Budget appropriation request: \$26,000

Measurable Goals :

- Due to age, the elements, and wear and tear, new pool covers are needed at Carson Pool and Dominguez Aquatics Center.
- The new pool covers will protect the pools from dirt and debris and would result in a decrease in the amount of pool chemicals used at both sites.



Community Services (continued)

Youth Sports Program

- Budget appropriation request: \$205,000

Measurable Goals :

- To streamline and maintain consistency in the style and appearance of Youth Sports uniforms, staff would like to consolidate the purchase of all the uniforms, for all sports leagues, at all park sites.
- The cost of the uniforms will be charged to the parents; essentially creating a pass-through for this expense.
- The proposed budget appropriation will cover the initial cost of outlay to cover the cost of uniforms (subject to reimbursement), as well as photos and trophies, for four sports seasons - baseball, soccer, football, and basketball.



Human Resources: \$94,558

	FY 2020-2021	FY 2021-2022	Increase
Human Resources	\$1,730,193	\$1,824,751	\$94,558

- The proposed General Fund appropriation increase is \$94,558 compared to FY20-21
- The appropriation will cover the Insurance Premium increase. The increase is based on:
 - Market conditions
 - City's claims
 - Anticipated impact of adding the new corporate yard to the property insurance



Information Technology: \$91,765

	FY 2020-2021	FY 2021-2022	Increase
Information Technology	\$1,771,418	\$1,863,182	\$91,764

- ❑ The proposed General Fund appropriation increase is \$91,764 compared to FY20-21
- ❑ The appropriation will cover the following areas:
 - City Hall rewiring
 - Tyler Munis (Financial System) Cloud Solution
 - Managed Security Information Event Management (SEIM) solution
 - Citywide workstation upgrades



Public Safety: \$496,447

	FY 2020-2021	FY 2021-2022	Increase
Public Safety	\$23,304,414	\$23,800,861	\$496,447

- ❑ The proposed General Fund appropriation increase is \$496,447 compared to FY20-21
- ❑ The appropriation will cover the following areas:
 - Los Angeles County Sheriff contract \$320,062
 - Emergency Services \$176,386
 - The contracted crossing guard program maintains coverage for 22 elementary school and middle school sites throughout the city. The 22 crossing guards and one field supervisor keep children safe at street intersections during the morning pick-up and afternoon pick-up hours over 180 school days



Public Works department: \$1,132,786

- ❑ The proposed General Fund appropriation increase is \$1,132,786 compared to FY20-21
- ❑ The appropriation will cover the following areas:
 - \$140,000 will be allocated to various purchases for “One Time” equipment needs required for facility and street maintenance
 - \$450,000 to the Asphalt & Concrete Program; \$100k for contractual work with LA County for additional street striping
 - \$400,000 for as-needed professional services.



General Fund Summary: Fiscal Year 2021-2022

	FY 2021-2022	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026
Revenues	\$92,913,457	\$96,400,573	\$91,196,628	\$93,476,544	\$96,280,840
Expenditures	\$92,898,802	\$96,395,030	\$99,918,191	\$103,468,769	\$107,047,257
Surplus/(Deficit)	\$14,655	\$5,543	(\$8,721,563)	(\$9,992,225)	(\$10,766,417)

The UUT is currently scheduled to sunset June 30, 2023.



THANK YOU

City of Carson - Finance Department