



**MINUTES  
CARSON CITY COUNCIL  
SPECIAL MEETING  
JUNE 9, 2010**

**5:00 P.M. CLOSED SESSION  
6:30 P.M. WORKSHOP**

**AGENDA POSTED: JUNE 3, 2010**

"In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at 310-952-1720 at least 48 hours prior to the meeting." (Government Code Section 54954.2)

**CALL TO ORDER:** The meeting was called to order at 5:34 P.M., by Mayor Dear in the Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

**ROLL CALL:** Chief Deputy City Clerk Higaki called the roll:

Council Members Present: Mayor Jim Dear, Mayor Pro Tem Elito Santarina, Council Member Lula Davis-Holmes, and Council Member Ruiz-Raber

Council Members Absent: Council Member Gipson (Entered during Closed Session)

Other Elected Officials Present: Karen Avilla, City Treasurer

Other Elected Officials Absent: Helen Kawagoe, City Clerk

Also Present: William Wynder, City Attorney; Jerome Groomes, City Manager; Jackie Acosta, Administrative Services General Manager; Ray Cruz, Public Services General Manager; Victor Rollinger, Development Services General Manager; Lisa Berglund, Senior Administrative Analyst; Zarah Cruz, Public Information Manager; Robert Eggleston, IT Manager; Glenn Turner, Computer Systems Support Technician; Dan Cisneros, Human

Services Manager; Patricia Elkins, Storm  
Water Quality Program Manager; Edward  
Escamilla, Landscape and Building  
Maintenance Superintendent; Uli Fe'esago,  
Public Works Superintendent; Cedric Hicks,  
Recreation Superintendent; Luchie Magante,  
Senior Administrative Analyst; Ky Truong,  
Public Safety and Community Services  
Manager; Isabella Meni, Transportation  
Coordinator II; Brent Gesch, Administrative  
Analyst; Regina Ramirez, Community  
Center Supervisor; Ken McKay, Public  
Safety Services Manager; Jeff Halbert,  
Locksmith; Wanda Higaki, Chief Deputy  
City Clerk; and Joy Simarago, Deputy City  
Clerk

**CLOSED SESSION (Items 1-3) 5:00 p.m.**

**ITEM NO. (1) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED  
LITIGATION (CITY MANAGER)**

RECOMMENDATION for the City Council:

1. A closed session will be held pursuant to Government Code § 54956.9(e) because the city is considering whether to initiate litigation in one case.

ACTION: This item was scheduled for Closed Session.

**ITEM NO. (2) PUBLIC EMPLOYEE APPOINTMENT / EMPLOYMENT/  
PERFORMANCE EVALUATION (CITY MANAGER)**

RECOMMENDATION for the City Council:

1. A closed session will be held, pursuant to Government Code § 54957, to conduct an employee evaluation for the position of City Manager.

ACTION: This item was scheduled for Closed Session.

**ITEM NO. (3) CONFERENCE WITH LABOR NEGOTIATOR (CITY MANAGER)**

RECOMMENDATION for the City Council:

1. A closed session will be held, pursuant to Government Code § 54957.6, with the City Manager and Administrative Services General Manager, regarding labor negotiations with AME, Supervisors Association, Professional Association, AFSCME Local 809, ACE, Unclassified, and Unrepresented employees.

ACTION: This item was scheduled for Closed Session.

**RECESS:** The City Council was Recessed at 5:36 P.M. by Mayor Dear to a Closed Session to discuss the items described on this evening's agenda.

**RECONVENED:** The City Council was Reconvened at 7:20 P.M. by Mayor Dear with all members previously noted present and with Gipson also present who entered during the Closed Session.

## **REPORT ON CLOSED SESSION**

City Attorney Wynder provided the Closed Session report as follows:

### Item No. 1

Council Member Gipson did not participate. The City Council was briefed on facts and circumstances. The City Council unanimously authorized pursuit of a strategy. Questions were asked and answered.

### Item No. 2

Questions were asked and answered. There was no reportable action. The City Council continued the City Manager's performance evaluation to Tuesday, June 15, 2010, at 4:00 P.M.

### Item No. 3

This item was not considered and was continued to Tuesday, June 15, 2010, at 4:00 P.M.

## **NOTICE TO THE PUBLIC**

**Public testimony may be given on any agenda item as it is called and will be LIMITED TO THREE MINUTES PER SPEAKER. Please fill out a Speaker Form in order to be identified correctly in the minutes. The forms are provided on the podium in the Council Chambers. All Speaker Forms must be given to the City Clerk at the beginning of the meeting.**

## **WORKSHOP (Item 4) 6:30 p.m.**

### **ITEM NO. (4) CONSIDERATION OF COST SAVING MEASURES AND/OR REVENUE ENHANCEMENTS FOR FY 2009/10 AND FY 2010/11 (ADMINISTRATIVE SERVICES)**

City Manager Groomes referred to Triangle Page 3 of the staff report of the decisions made so far which was \$1,277,416 appropriated to date.

He announced the following dates for the next budget meetings:

Monday, June 14, 2010 and Tuesday, June 29, 2010

Mayor Dear complimented City Manager Groomes and staff for their diligence on staying on track with the budget items.

Administrative Services General Manager Acosta discussed the item numbering format and that there were five vacancies to review.

Item No. 11

A discussion ensued regarding the following:

- Status of the vacant Office Clerk position
- Recruitment process
- Importance of the Office Clerk position in assisting the public with information

Chief Deputy City Clerk Higaki requested that Item No. 11 be continued to June 14, 2010 to allow City Clerk Kawagoe to discuss and respond to any inquiries.

RECOMMENDATION for the City Council:

TAKE the following actions:

1. REVIEW and DISCUSS the staff recommendations on Exhibit No. 1 under the section header "Items recommended for approval on June 9, 2010."
2. APPROVE all items on Exhibit No. 1 under the section header "Items recommended for approval on June 9, 2010."

ACTION: The City Council took the following actions:

Item No. 11

It was moved to keep the Office Clerk position in the City Clerk's Office unfunded and put part-time money for the City Clerk to use as needed on motion of Davis-Holmes and seconded by Ruiz-Raber.

Public Comment

Dr. Rita Boggs, stated that the former employee who occupied the current vacant position was most gracious but had trouble passing the test and left for another city.

Council Member Davis-Holmes recommended 1,000 hours and not be a member of PERS for the part-time position in the City Clerk's Office.

Council Member Ruiz-Raber recommended to put money to fund a part-time employee as needed and not to exceed 988 hours annually with no impact to PERS and that the City Clerk could use at her discretion.

Substitute Motion

Mayor Dear offered a substitute motion to continue Item No. 11 to Monday, June 14, 2010 which died for lack of a second.

Main Motion

The main motion was unanimously carried by the following roll call vote:

Ayes: Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council  
Member Davis-Holmes, and Council Member Ruiz-Raber  
Noes: None  
Abstain: None  
Absent: None

Public Comment

Dennis Lord, 529A W. Ninth Street, San Pedro, California 90731, representing So Cal Gas, discussed the utility users tax and expressed his willingness to continue working with staff on utility issues.

(Council Member Gipson exited the meeting at 8:05 P.M. and reentered the meeting at 8:06 P.M.)

Item No. 66

It was moved to approve Item No. 66, Increase the amount of salaries charged to other funds, on motion of Davis-Holmes, seconded by Santarina, and unanimously carried by the following roll call vote:

Ayes: Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council  
Member Davis-Holmes, and Council Member Ruiz-Raber  
Noes: None  
Abstain: None  
Absent: None

Item No. 71

It was moved to approve Item No. 71, Reduce legal costs (City Attorney rollback of rates), on motion of Ruiz-Raber, seconded by Santarina, and unanimously carried by the following roll call vote:

Ayes: Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council  
Member Davis-Holmes, and Council Member Ruiz-Raber  
Noes: None  
Abstain: None  
Absent: None

Item No. 89A

No vote.

Item No. 75A

No vote.

Item No. 91

A discussion ensued regarding the current city photographer's two-year contract.

Council Member Ruiz-Raber requested that the photographer attend the 25<sup>th</sup> Anniversary senior event.

It was moved to approve Item No. 91, Reduce photographic services contract, on motion of Dear, seconded by Davis-Holmes, and unanimously carried by the following roll call vote:

Ayes:	Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council Member Davis-Holmes, and Council Member Ruiz-Raber
Noes:	None
Abstain:	None
Absent:	None

Item No. 37

It was moved to approve Item No. 37, Reduce out-of-town travel for staff by 50%, on motion of Ruiz-Raber, seconded by Santarina, and unanimously carried by the following roll call vote:

Ayes:	Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council Member Davis-Holmes, and Council Member Ruiz-Raber
Noes:	None
Abstain:	None
Absent:	None

(Council Member Davis-Holmes exited the meeting at 8:26 P.M. and reentered the meeting at 8:27 P.M.)

Item Nos. 82 and 83

It was moved to approve Item No. 82, Ensure no more than 1 attendee to any conference, and Item No. 83, Re-evaluate attendance at training seminars/workshops, on motion of Gipson, seconded by Santarina, and unanimously carried by the following roll call vote:

Ayes:	Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council Member Davis-Holmes, and Council Member Ruiz-Raber
Noes:	None
Abstain:	None
Absent:	None

Item No. 84

City Manager Groomes stated that he would provide a list of subscriptions.

Mayor Dear stated that the meeting of the City Council Government Efficiency Blue Ribbon Subcommittee make recommendations to the City Council.

Motion

It was moved to bring back and reduce subscriptions and publications by 50% on motion of Davis-Holmes and seconded by Gipson.

Substitute Motion

Mayor Dear offered a substitute motion if voluntary subscription does not reach 50% then the City Council Government Efficiency Blue Ribbon Subcommittee would order recommendations to the City Council which was seconded by Davis-Holmes and unanimously carried by the following roll call vote:

Ayes:	Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council Member Davis-Holmes, and Council Member Ruiz-Raber
Noes:	None
Abstain:	None
Absent:	None

Item No. 85

It was moved to reduce memberships in professional organizations by 50% on motion of Dear, seconded by Santarina, and unanimously carried by the following roll call vote:

Ayes:	Mayor Dear, Mayor Pro Tem Santarina, Council Member Gipson, Council Member Davis-Holmes, and Council Member Ruiz-Raber
Noes:	None
Abstain:	None
Absent:	None

City Manager Groomes stated that he would anticipate by June 29, 2010 on the memberships to recommend keeping or not.

Item No. 39

**Public Comment**

Brian Raber, 1843 E. Abbottson, Carson, California 90746, stated that business cards were important for the commissioners. He congratulated Council Member Gipson and Council Member Davis-Holmes on their election as members to the Los Angeles County Central Committee-55<sup>th</sup> District-Democratic on June 8, 2010. He also congratulated Mayor Dear and Council Member Ruiz-Raber for their upcoming re-election.

Administrative Services General Manager Acosta stated that she would bring back the cost of business cards.

Mayor Dear continued Item No. 39, Eliminate discretionary spending for Commissions and Subcommittees (business cards, meals, etc.), with no objections heard.

Item No. 44

Mayor Dear continued Item No. 44, Eliminate food and refreshments at all meetings, subcommittees, commissions, to June 14, 2010 with no objections heard.

Item No. 86

No vote.

Item No. 87

Mayor Dear continued Item No. 87, Suspend car allowances for Executive Management, to June 14, 2010 with no objections heard.

Item No. 62R

City Manager Groomes stated that there should be a key policy to not allow fee waivers per City Council direction.

Mayor Dear suggested that the Carson Women's Club and the Philippine Independence Day be exempt of the fee waiver.

Council Member Davis-Holmes requested a list of the co-sponsored events and what "all" entailed in "Discontinue all fee waivers at the Community Center".

Mayor Dear recommended the insertion of "all outside organizations".

City Manager Groomes stated that he would provide a more comprehensive report with recommendations for a policy and bring back fee waivers early in the year no later than the August meeting.

Mayor Dear recommended that this item be added to the agenda of the City Council Government Efficiency Blue Ribbon Subcommittee.

Administrative Services General Manager Acosta stated that she would provide details of each permit with breakdown and total cost for each outside organization previously waived.

Chief Deputy City Clerk Higaki recommended that the City Council consider fee waivers for the Los Angeles County for use of the Congresswoman Juanita Millender-McDonald Community Center during their elections.



Mayor Dear suggested that the request be sent in writing to the City Manager and the City Council Government Efficiency Blue Ribbon Subcommittee.

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Item Nos. 62R and 63R

Mayor Dear continued Item No. 62R, Discontinue all fee waivers at the Community Center, and Item No. 63R, Discontinue all fee waivers at the parks and Veterans SportsComplex, for staff to present a policy for fee waivers, with no objections heard.

**ADJOURNMENT**

The meeting was Adjourned at 9:06 P.M., by Mayor Dear to an adjourned special meeting to be held on June 15, 2010, at 4:00 P.M., Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

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Mayor Jim Dear

ATTEST:

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City Clerk Helen Kawagoe