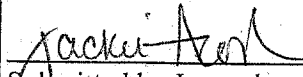





City of Carson Report to Redevelopment Agency

September 21, 2010
New Business Consent

SUBJECT: CONSIDER APPROVAL OF REDEVELOPMENT AGENCY REIMBURSEMENT TO THE GENERAL FUND FOR FY 2009/10 EXPENDITURES


Submitted by Jacquelyn Acosta
Administrative Services General Manager


Approved by Jerome G. Groomes
City Manager

I. SUMMARY

It is standard statewide procedure that at the end of each fiscal year, redevelopment agencies transfer funds to their cities to reimburse the city for the cost of services provided to the Agency by the city during the prior fiscal year. Based on the formula developed by Management Services Institute (MSI) and staff calculation, it is recommended that our Agency reimburse the city in the amount of \$3,770,394.00.

II. RECOMMENDATION

AUTHORIZE the Agency Treasurer to make the payment of \$3,770,394.00 from the Carson Redevelopment Agency Funds to the city's General Fund.

III. ALTERNATIVES

DO NOT REIMBURSE the General Fund.

IV. BACKGROUND

For many years, the city has provided administrative and other services to the Carson Redevelopment Agency. In 1993, the City Council and management deemed it appropriate to have an analysis made of the reimbursable costs. The firm of Management Services Institute (MSI) was retained for this purpose. The allocation method determined by MSI has been used since FY 1992/93, and is considered sound and reasonable by industry standards. The same general methodology has been applied to FY 2009/10 to calculate the amount due the city as shown on Exhibit No.1. Staff likewise updated the expense ratios based on the level of redevelopment activities attributable to the past fiscal year.

V. FISCAL IMPACT

Redevelopment Agency funds, in the amount of \$3,770,394.00, will be paid to the General Fund for FY 2009/10 as reimbursement for administrative expenses. The breakdown of the reimbursement by Redevelopment Project Area is attached as Exhibit No. 2.

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VI. EXHIBITS

1. Calculation of Administrative Charges Due to the General Fund. (pg. 3-4)
2. Breakdown of Reimbursement by Redevelopment Project Area. (pg. 5)

Prepared by: Trini H. Catbagan, Finance Officer

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Reviewed by:

City Clerk	<u>City Treasurer</u>
<u>Administrative Services</u>	<u>Development Services</u>
<u>Economic Development Services</u>	<u>Public Services</u>

Action taken by Redevelopment Agency

Date _____ Action _____

CARSON REDEVELOPMENT AGENCY
CALCULATION OF ADMINISTRATIVE CHARGES DUE TO THE GENERAL FUND
FY 2009/10

WORK GROUP/DIVISION	ADOPTED BUDGET	AMENDED BUDGET	TOTAL STAFF	% APPLICABLE TO CITY	STAFF APPLICABLE TO CITY	BUDGET APPLICABLE TO CITY	% APPLICABLE TO CRA	STAFF APPLICABLE TO CRA	ADMINISTRATIVE CHARGES DUE TO THE GENERAL FUND
CITY COUNCIL	746,345	819,638	4.00	90.00%	3.60	737,674	10.00%	0.40	81,964
CITY ATTORNEY	990,000	1,015,000	0.00	100.00%	0.00	1,015,000	0.00%	0.00	0
NON DEPARTMENTAL	1,580,000	1,568,676	0.00	100.00%	0.00	1,568,676	0.00%	0.00	0
WORKERS COMP CLAIMS SETTLEMENT	900,000	900,000	0.00	97.00%	0.00	873,000	3.00%	0.00	27,000
LTD/STD/UNEMPLOYMENT/RETIREE	1,550,000	1,550,000	0.00	97.00%	0.00	1,503,500	3.00%	0.00	46,500
CITY CLERK	611,648	612,821	6.00	81.25%	4.88	497,917	18.75%	1.13	114,904
CITY TREASURER	685,917	709,917	4.94	51.00%	2.52	362,058	49.00%	2.42	347,859
CITY MANAGER									
ADMINISTRATION	767,304	799,779	8.48	80.00%	6.78	639,823	20.00%	1.70	159,956
COMMISSIONS AND TASK FORCES	12,577	12,577	0.00	100.00%	0.00	12,577	0.00%	0.00	0
APPROPRIATIONS FOR DONATIONS	4,700	4,700	0.00	100.00%	0.00	4,700	0.00%	0.00	0
INFORMATION TECHNOLOGY	1,664,267	1,676,393	9.00	90.00%	8.10	1,508,754	10.00%	0.90	167,639
GIS	256,298	257,071	2.15	90.00%	1.94	231,364	10.00%	0.22	25,707
COMMUNITY CENTER	2,296,633	2,296,633	18.00	100.00%	18.00	2,296,633	0.00%	0.00	0
PUBLIC INFORMATION									
OPERATIONS	753,825	763,000	6.16	85.00%	5.24	648,550	15.00%	0.92	114,450
PUBLIC RELATIONS COMMISSION	60,237	60,237	0.61	100.00%	0.61	60,237	0.00%	0.00	0
SISTER CITIES COMMITTEE	39,596	43,304	0.25	100.00%	0.25	43,304	0.00%	0.00	0
40th ANNIVERSARY CELEBRATION	-	0	0.00	100.00%	0.00	0	0.00%	0.00	0
RISK MANAGEMENT	577,381	600,399	1.00	60.00%	0.60	360,239	40.00%	0.40	240,160
ADMINISTRATIVE SERVICES									
ADMINISTRATION	332,897	332,935	1.00	75.00%	0.75	249,701	25.00%	0.25	83,234
FINANCE									
ADMINISTRATION	448,797	456,357	3.20	85.00%	2.72	387,903	15.00%	0.48	68,454
ACCOUNTING	1,046,052	1,046,079	10.04	85.00%	8.53	889,167	15.00%	1.51	156,912
PURCHASING	699,491	699,500	6.00	90.00%	5.40	629,550	10.00%	0.60	69,950
WAREHOUSE	265,046	313,537	3.00	97.50%	2.93	305,699	2.50%	0.08	7,838
CENTRAL SERVICES	746,825	749,928	5.00	92.00%	4.60	689,934	8.00%	0.40	59,994
REVENUE	941,994	941,994	9.00	94.00%	8.46	885,474	6.00%	0.54	56,520
HUMAN RESOURCES									
ADMINISTRATION	277,477	277,477	2.09	94.00%	1.96	260,828	6.00%	0.13	16,649
RECRUITMENT AND TRAINING	1,237,510	1,241,181	9.91	94.00%	9.32	1,166,710	6.00%	0.59	74,471
WORKERS COMPENSATION	361,697	361,697	1.00	94.00%	0.94	339,995	6.00%	0.06	21,702
ECONOMIC DEVELOPMENT									
EMPLOYMENT DEVELOPMENT	179,996	215,496	1.88	75.00%	1.41	161,622	25.00%	0.47	53,874
MOBILE/HOME RENT REVIEW	125,128	125,128	0.90	100.00%	0.90	125,128	0.00%	0.00	0
PLANNING									
ADMINISTRATION	115,941	125,916	0.65	70.00%	0.46	88,141	30.00%	0.20	37,775
PLANNING COMMISSION	96,165	96,165	0.85	70.00%	0.60	67,316	30.00%	0.26	28,850
ENVIRONMENTAL COMMISSION	12,626	12,626	0.13	70.00%	0.09	8,838	30.00%	0.04	3,788
CODE COMPLIANCE PROGRAM	103,597	103,597	1.00	100.00%	1.00	103,597	0.00%	0.00	0
PLANNING - CURRENT	504,421	511,550	4.79	70.00%	3.35	358,085	30.00%	1.44	153,465
PLANNING - ADVANCE	221,854	221,854	1.83	70.00%	1.28	155,298	30.00%	0.55	66,556
DEVELOPMENT SERVICES									
ADMINISTRATION	595,815	595,815	5.48	80.00%	4.38	476,652	20.00%	1.10	119,163
APPROPRIATIONS FOR DONATIONS	2,500	2,500	0.00	100.00%	0.00	2,500	0.00%	0.00	0
ENGINEERING									
CAPITAL PROJECTS	522,364	522,364	4.50	70.00%	3.15	365,655	30.00%	1.35	156,709
PLAN CHECK	58,403	58,403	0.40	89.00%	0.36	51,979	11.00%	0.04	6,424
CONSTRUCTION INSPECTION	451,047	451,047	5.00	87.50%	4.38	394,666	12.50%	0.63	56,381
PUBLIC WORKS COMMISSION	15,146	15,146	0.17	100.00%	0.17	15,146	0.00%	0.00	0
TRAFFIC ENGINEERING	189,556	192,702	1.85	67.00%	1.24	129,110	33.00%	0.61	63,592
NPDES/WATER QUALITY	269,532	309,392	1.19	87.50%	1.04	270,718	12.50%	0.15	38,674
ASSET INVENTORY	0	0	0.00	100.00%	0.00	0	0.00%	0.00	0
TRANSPORTATION	276,602	276,602	2.50	100.00%	2.50	276,602	0.00%	0.00	0
PUBLIC WORKS									
OPERATIONS & ALL PROGRAMS	5,678,914	5,681,773	49.39	100.00%	49.39	5,681,773	0.00%	0.00	0
ENVIRONMENTAL SERVICES	164,280	164,790	1.17	90.00%	1.05	148,311	10.00%	0.12	16,479
BUILDING AND SAFETY	1,900,000	1,900,000	0.00	80.00%	0.00	1,520,000	20.00%	0.00	380,000



CARSON REDEVELOPMENT AGENCY
CALCULATION OF ADMINISTRATIVE CHARGES DUE TO THE GENERAL FUND
FY 2009/10

WORK GROUP/DIVISION	ADOPTED BUDGET	AMENDED BUDGET	TOTAL STAFF	% APPLICABLE TO CITY	STAFF APPLICABLE TO CITY	BUDGET APPLICABLE TO CITY	% APPLICABLE TO CRA	STAFF APPLICABLE TO CRA	ADMINISTRATIVE CHARGES DUE TO THE GENERAL FUND
PUBLIC SERVICES									
ADMINISTRATION	438,184	456,341	3.00	85.00%	2.55	387,890	45.00%	0.45	68,451
APPROPRIATIONS FOR DONATIONS	3,393	3,750	0.00	100.00%	0.00	3,750	0.00%	0.00	0
PUBLIC SAFETY									
ADMINISTRATION	293,710	293,710	2.92	89.00%	2.60	261,402	11.00%	0.32	32,308
COMMISSIONS AND TASK FORCES	30,594	30,594	0.27	100.00%	0.27	30,594	0.00%	0.00	0
SHERIFF'S CNTRCT & PK SFTY/COPS	15,134,065	15,134,065	0.00	100.00%	0.00	15,134,065	0.00%	0.00	0
OTHER CONTRACTS	828,735	828,735	0.00	100.00%	0.00	828,735	0.00%	0.00	0
CODE ENFORCEMENT	1,437,943	1,440,777	15.90	80.00%	12.72	1,152,622	20.00%	3.18	288,155
YOUTH SERVICES	453,412	453,412	4.50	100.00%	4.50	453,412	0.00%	0.00	0
EMERGENCY MANAGEMENT	929,646	930,146	5.41	97.00%	5.25	902,242	3.00%	0.16	27,904
PARKS & RECREATION									
ADMINISTRATION	614,239	614,393	7.60	80.00%	6.08	491,514	20.00%	1.52	122,879
PARKS & RECREATION COMMISSION	14,024	14,024	0.03	100.00%	0.03	14,024	0.00%	0.00	0
YOUTH COMMISSION	6,997	6,997	0.08	100.00%	0.08	6,997	0.00%	0.00	0
VETERANS AFFAIRS COMMISSION	11,802	11,802	0.14	100.00%	0.14	11,802	0.00%	0.00	0
PARKS & RECREATION OPERATIONS	5,542,578	5,555,534	22.65	100.00%	22.65	5,555,534	0.00%	0.00	0
LANDSCAPE/BUILDING MAINTENANCE	7,661,359	7,708,717	78.00	100.00%	78.00	7,708,717	0.00%	0.00	0
HUMAN SERVICES									
OPERATIONS	2,118,260	2,142,107	12.93	95.00%	12.28	2,035,002	5.00%	0.65	107,105
SENIOR CITIZENS ADVISORY COMMIS	94,730	94,730	0.82	100.00%	0.82	94,730	0.00%	0.00	0
FINE ARTS - ADMINISTRATION	172,558	172,558	0.72	100.00%	0.72	172,558	0.00%	0.00	0
FINE ARTS HISTORICAL COMMISSION	231,133	231,133	0.03	100.00%	0.03	231,133	0.00%	0.00	0
FINE ARTS - OTHER PROGRAMS	44,595	45,574	0.00	100.00%	0.00	45,574	0.00%	0.00	0
CAPITAL IMPROVEMENT PROJECTS	226,500	226,500	0.00	100.00%	0.00	226,500	0.00%	0.00	0
TOTALS	67,626,858	68,089,295	349.51		323.58	64,318,901		25.93	3,770,394



**CARSON REDEVELOPMENT AGENCY
ADMINISTRATIVE CHARGES DUE TO THE GENERAL FUND
BY PROJECT AREA
FY 2009/10**

	<u>Percent</u>	<u>Amount</u>
Project Area No. 1	38%	\$ 1,432,750
Merged & Amended Area	52%	1,960,605
Project Area No. 4	3%	113,112
Low/Mod - Project Area No. 1	3%	113,112
Low/Mod - Merged & Amended Project Area	3%	113,112
Low/Mod - Project Area No. 4	<u>1%</u>	<u>37,703</u>
	<u>100%</u>	<u>\$ 3,770,394</u>