

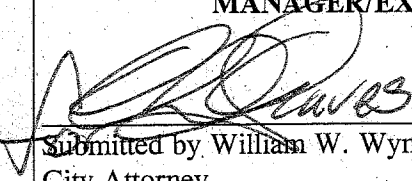


City of Carson

Report to Mayor and City Council

August 2, 2011
New Business Consent

**SUBJECT: STATUS REPORT REGARDING SELECTION OF A PERMANENT CITY
MANAGER/EXECUTIVE DIRECTOR**


Submitted by William W. Wynder
City Attorney


Approved by Clifford W. Graves
Interim City Manager

I. SUMMARY

This item is on the agenda at the request of Mayor Dear.

Presented for joint consideration is status update regarding the selection of a permanent City Manager/Executive Director for Council consideration.

II. RECOMMENDATION

RECEIVE and FILE.

III. ALTERNATIVES

TAKE another action the City Council deem appropriate.

IV. BACKGROUND

For the past several months, the City Council has been engaged in the process of finding a new permanent City Manager/Executive Director. To that end, it has engaged the services of an executive search firm to assist the City Council in this executive search.

In the interim, the City Council engaged the services of Mr. Clifford W. Graves to act as its Interim City Manager/Interim Executive Director, in addition to Mr. Graves' duties as Economic Development General Manager.

During the months of June and July, the Council (either individually or collectively) interviewed nine (9) candidates for the City Manager/Executive Director position. At the conclusion of these interviews, seven (7) final candidates were selected for joint consideration by the City Council/Redevelopment Agency in closed session.

At the July 19, 2011, joint meeting of the City Council and Redevelopment Agency, the Council and Agency met in closed session pursuant to Government Code § 54957 for the purpose of selecting a City Manager from among the seven candidates located by the executive search firm and approved and interviewed by the Council. At this meeting, the Council preliminarily narrowed the field of seven candidates to a short list of three (3) final candidates. However, a City Manager was not selected at this time.

On July 28, 2011 at 7:00 p.m., a duly noticed special joint closed session of the City Council and the Redevelopment Agency was conducted at City Hall pursuant to Government Code § 54957 to again consider filling the position of City Manager/Executive Director.

At the time that this Staff Report was prepared, this special joint meeting had not yet been conducted and no permanent City Manager/Executive Director candidate had been selected. However, any reportable action taken at this special joint closed session will be reported by the City Attorney at the conclusion of the same. If a City Manager/Executive Director is selected at the July 28, 2011 closed session, then the City Attorney will be directed to make an offer of employment to the candidate selected by the Council at the specified salary or salary range approved by the Council. If the candidate selected accepts this offer of employment, then the City Attorney will commence negotiation and preparation of a permanent employment contract for Council consideration and action.

In the event that a City Manager/Executive Director selection is *not* made at the July 28, 2011 closed session, this matter is also set for further consideration by the Council in closed session on August 2, 2011.

Until a permanent City Manager is selected and an employment contract is approved and executed by the Council, Mr. Graves will continue to serve as both the Interim City Manager/Interim Executive Director and Economic Development General Manager.

V. FISCAL IMPACT

None.

VI. EXHIBITS

None.

Prepared by: Sunny Soltani, Assistant City Attorney
Lindsay Tabaian, Special Counsel

sf:Rev061902

Reviewed by:

City Clerk	<u>City Treasurer</u>
<u>Administrative Services</u>	<u>Development Services</u>
<u>Economic Development Services</u>	<u>Public Services</u>

Action taken by City Council

Date _____ Action _____