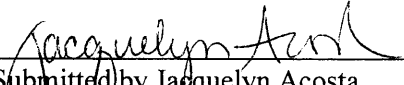





# City of Carson Report to Redevelopment Agency

December 20, 2011  
New Business Consent

**SUBJECT: CONSIDERATION OF A REQUEST TO AUTHORIZE THE REAPPROPRIATION OF FUNDS FOR OPEN PURCHASE ORDERS/CONTRACTS AT JUNE 30, 2011 AND ADJUSTMENTS TO PROJECTED REVENUES FOR FY 2011/12**

  
Submitted by Jacquelyn Acosta  
Administrative Services General Manager

  
Approved by David C. Biggs  
City Manager

## **I. SUMMARY**

This item is being presented to the Redevelopment Agency Board to approve the reappropriation of funds for purchase orders and projects approved in FY 2010/11 that were not completed as of June 30, 2011. **(Note: This item is for accounting purposes only to bring the necessary balances forward so that purchases and projects not completed at June 30, 2011, are paid in the current fiscal year without overspending the FY 2011/12 approved budget.)**

## **II. RECOMMENDATION**

TAKE the following actions:

1. AUTHORIZE the reappropriation of funds to the FY 2011/12 budget in the account numbers detailed in Exhibit No. 1.
2. AUTHORIZE the increase in the revenue projections for FY 2011/12 for the funds listed in the "Fiscal Impact" section of this report.

## **III. ALTERNATIVES**

NONE. If funds are not reappropriated in FY 2011/12, the amounts paid for the purchase orders and projects not completed as of June 30, 2011, will be charged to the current year's budget. As a result, various accounts will have expenditures in excess of appropriations by year-end.

## **IV. BACKGROUND**

Several purchases and projects that had been approved in the FY 2010/11 budget were still in progress as of June 30, 2011. The majority of these purchases and projects have since been completed and paid; therefore, funds need to be reappropriated in FY 2011/12. Without this reappropriation of funds, the purchases and projects that were approved and budgeted in FY 2010/11 will be paid for with monies budgeted for FY 2011/12. As a result, overages will be created in the affected accounts. The reappropriation of funds for purchase

orders and projects not completed as of June 30th is a standard annual procedure and is necessary for the city's financial records to be accurate. With the increase in the budgeted expenditures, it becomes imperative for the projected revenues to be adjusted accordingly to ensure that the balanced operating budget is preserved.

**V. FISCAL IMPACT**

The total increase by fund to the FY 2011/12 operating budget is shown in the chart below. The amounts to be added for each specific account are reported in Exhibit No. 1. Additionally, the projected revenues of each fund below will be adjusted by the amount of the increase in budgeted expenditures.

FUND NO.	FUND NAME	AMOUNT
30	Consolidated Capital Project Area	\$ 240,240.00
35	Low/Moderate Income Housing	240,050.00
	<b>TOTAL</b>	<b>\$ 480,290.00</b>

**VI. EXHIBITS**

1. Schedule of Open Purchase Orders/Contracts at June 30, 2011. (pg. 3)

Prepared by: Kim Sao, Accounting Manager

TO:Rev091911

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Development Services
Economic Development	Public Services

**Action taken by Redevelopment Agency**

Date\_\_\_\_\_ Action\_\_\_\_\_

**CARSON REDEVELOPMENT AGENCY  
SCHEDULE OF OPEN PURCHASE ORDERS  
AND OTHER CARRY-OVERS  
JUNE 30, 2011**

<u>P.O NO</u>	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>VENDOR</u>
<b>Consolidated Capital Project Area</b>			
C01274W	3070710003-6005	31,250	C J LAKE LLC
C01407Y	3070710003-6005	8,190	ROSENOW SPEVACEK GROUP INC
C01421	3070710003-6005	65,101	CM DE CRINIS AND CO INC
C01448Y	3070710003-6005	2,728	VASQUEZ & COMPANY LLP
C01450Y	3070710003-6005	31,840	VASQUEZ & COMPANY LLP
C01477	3070710003-6005	21,881	AHBE LANDSCAPE ARCHITECTS
	<b>Total 3070710003-6005</b>	<b>160,990</b>	
C01502	3070710971-6025	30,000	MDG ASSOCIATES
C01503	3070710971-6025	30,000	RRM DESIGN GROUP
	<b>Total 3070710971-6025</b>	<b>60,000</b>	
P39829	3070720003-6004	2,000	SINHA AND COMPANY
P39829Y	3070720003-6004	2,400	SINHA AND COMPANY
P39829Y	3070720003-6004	3,600	SINHA AND COMPANY
	<b>Total 3070720003-6004</b>	<b>8,000</b>	
C01474	3070720003-6005	11,250	GUTIERREZ, ALEJANDRA B
	<b>Total Consolidated Capital Project Area</b>	<b>240,240</b>	
<b>Low and Moderate Income Housing</b>			
P39677	3570710003-6004	7,375	MDG ASSOCIATES
P40929	3570710978-6072	75,000	FTHB LOAN - K. WILLIAMS
P40928	3570710978-6072	75,000	FTHB LOAN - G. FLETCHER
C01407Y	3570710003-6005	13,151	ROSENOW SPEVACEK GROUP INC
C01448Y	3570710003-6005	682	VASQUEZ & COMPANY LLP
P40234	3570710003-6005	1,800	MDG ASSOCIATES
	<b>Total 3570710003-6005</b>	<b>15,633</b>	
C00648W	3570710003-7011	5,215	ED PAC DRIVE IN THEATRE CORP
C00648W	3570710003-7011	5,215	ED PAC DRIVE IN THEATRE CORP
	<b>Total 3570710003-7011</b>	<b>10,430</b>	
C01349X	3570710961-6004	4,445	AMERINATIONAL COMMUNITY SERV
C01349Y	3570710961-6004	451	AMERINATIONAL COMMUNITY SERV
	<b>Total 3570710961-6004</b>	<b>4,896</b>	
P40306	3570710967-8009/01070-01	45,606	CARBAJAL, ISIDRA MARTINEZ
C00233Y	3570710978-6048	6,110	CARSON TERRACE
	<b>Total Low/Mod Income Housing</b>	<b>240,050</b>	
	<b>Grand Total All CRA Funds</b>	<b>480,290</b>	