

MINUTES CARSON REDEVELOPMENT AGENCY REGULAR MEETING OCTOBER 18, 2011

5:00 P.M.

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AGENDA POSTED: OCTOBER 13, 2011

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CALL TO ORDER: The meeting was called to order at 5:02 P.M. by Mayor/Chairman Dear in the Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

ROLL CALL:

Chief Deputy City Clerk/Chief Deputy Agency Secretary Higaki noted the following:

Council/Agency Members Present:

Mayor/Chairman Jim Dear, Mayor Pro Tem/Vice Chairman Julie Ruiz-Raber, Council/Agency Member Lula Davis-Holmes (Entered at 5:04 P.M.), and Council/Agency Member Elito Santarina

Council/Agency Members Absent:

Council/Agency Member Mike Gipson

(Entered during Closed Session)

Other Elected Officials Present:

None

Other Elected Officials Absent:

Helen Kawagoe, City Clerk/Agency Secretary and Karen Avilla,

City/Agency Treasurer

Also Present:

David Biggs, City Manager/Executive Director; William Wynder, City/Agency Attorney; Lindsey Tabaian, Deputy City/Deputy Agency Attorney; and staff:

Robert Eggleston, IT Manager; Glenn Turner, Computer Systems Support Technician; Wanda Higaki, Chief Deputy City Clerk/Chief Deputy Agency Secretary; and Joy Simarago, Deputy City Clerk/Deputy Agency Secretary

City/Agency Attorney Wynder presented the Closed Sessions items.

CLOSED SESSION (Items 1-4) 5:00 P.M. - 5:45 P.M.

ITEM NO. (1) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

RECOMMENDATION for the Redevelopment Agency:

1. A closed session will be held, pursuant to Government Code § 54956.8, to enable the Agency Board to consider negotiations with Frank Chang, AMCAL Multi-Housing, Inc., with whom Agency is negotiating, and to give direction to its negotiators David C. Biggs and Clifford W. Graves regarding that certain real property 2666 Dominguez Street. The Agency's real property negotiators will seek direction from the Agency Board regarding the price, conditions and terms of payment for the property.

ACTION:

This item was scheduled for Closed Session.

ITEM NO. (2) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

RECOMMENDATION for the Redevelopment Agency:

1. A closed session will be held, pursuant to Government Code § 54956.8, to enable the Agency Board to consider negotiations with Frank Chang, AMCAL Multi-Housing, Inc., with whom Agency is negotiating, and to give direction to its negotiators David C. Biggs and Clifford W. Graves regarding that certain real property 600 W. Carson Street and 21723 and 21725 Figueroa Street. The Agency's real property negotiators will seek direction from the Agency Board regarding the price, conditions and terms of payment for the property.

ACTION:

This item was scheduled for Closed Session.

ITEM NO. (3) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

RECOMMENDATION for the Redevelopment Agency:

1. A closed session will be held, pursuant to Government Code § 54956.8, to enable the Agency Board to consider negotiations with John Peterson, Cormier Chevrolet, with whom Agency is negotiating, and to give direction to its negotiators David C Biggs and Clifford W. Graves regarding that certain real property 2201 East 223rd Street. The Agency's real property negotiators will seek direction from the Agency Board regarding the price, conditions and terms of payment for the property.

ACTION:

This item was scheduled for Closed Session.

ITEM NO. (4) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

RECOMMENDATION for the Redevelopment Agency:

1. A closed session will be held, pursuant to Government Code § 54956.8, to enable the Agency Board to consider negotiations with Marlene Clare Altmanshofer, Altmanshofer Family Trust, with whom Agency is negotiating, and to give direction to its negotiators David C. Biggs and Clifford W. Graves regarding that certain real property 22020 Recreation Road. The Agency's real property negotiators will seek direction from the Agency Board regarding the price, conditions and terms of payment for the property.

ACTION:

This item was scheduled for Closed Session.

RECESS:

The City Council and Redevelopment Agency were Recessed at 5:06 P.M. by Mayor/Chairman Dear to a Closed Session to discuss the items described on this evening's agenda.

RECONVENE:

The City Council and Redevelopment Agency were Reconvened at 6:27 P.M. by Mayor/Chairman Dear with all members previously noted present.

ROLL CALL:

Chief Deputy City Clerk/Chief Deputy Agency Secretary Higaki noted the following:

Council/Agency Members Present:

Mayor/Chairman Jim Dear, Mayor Pro Tem/Vice Chairman Julie Ruiz-Raber, Council/Agency Member Lula Davis-Holmes, Council/Agency Member Mike Gipson, and Council/Agency Member Elito Santarina

Council/Agency Members Absent:

None

Other Elected Officials Present:

Karen Avilla, City/Agency Treasurer

Other Elected Officials Absent:

Helen Kawagoe, City Clerk/Agency

Secretary

Also Present:

David Biggs, City Manager/Executive Director; William Wynder, City/Agency

Attorney; Lindsay Tabaian, Deputy City/Deputy Agency Attorney; and staff:

Clifford Graves, Economic Development General Manager; Jackie Acosta, Administrative Services General Manager (Entered at 6:37 P.M.); Ray Cruz, Public Services General Manager (Entered at 6:38 P.M.); and Vic Rollinger, Development Services General Manager;

Zarah Cruz, Public Information Manager; Robert Eggleston, IT Manager; Cedric Hicks, Recreation Superintendent; Glenn Turner, Computer Systems Support Technician; Wanda Higaki, Chief Deputy City Clerk/Chief Deputy Agency Secretary; and Joy Simarago, Deputy City Clerk/Deputy Agency Secretary;

Eddie Rivero, Interim Captain, Carson Sheriff's Station;

Michael A. Leckliter, Battalion Chief, Central Regional Operations Bureau

REPORT ON CLOSED SESSION

City/Agency Attorney Wynder provided the Closed Session report as follows:

Agency Closed Session Item Nos. 1 through 4

Due to the length of the meeting, these items were continued for two weeks and would be taken up at a future agency meeting.

Council Closed Session Item No. 1

There was a privileged and confidential briefing of the tentative decision of an administrative law judge before the California Public Employment Relations Board. There was a discussion about the possible settled resolution to this pending Public Employment Relations Board charge. The City Council was briefed on the terms and conditions under which settlement would occur and the Council unanimously authorized the pursuit of that settlement and the acceptance of the decision of the administrative law judge. Council/Agency Member Gipson was not present in the Closed Session to participate in this item.

Council Closed Session Item No. 2

The City Attorney's Office made a recommendation that the city of Carson participate in an appeal from the adverse judgment of the Los Angeles County Superior Court provided that all other petitioners join in that

appeal and contribute their proportionate share. All members of the Council authorized this with Council/Agency Member Gipson absent.

Council Closed Session Item No. 3

Briefed the Council on those facts and circumstances and allowed the Council to pose and answer questions for us. No reportable action was taken nor was any solicited. All five members of the Council participated in the Closed Session.

Council Closed Session Item No. 4

This item was continued to the next Council meeting.

After the Invocation, City/Agency Attorney Wynder stated that he misspoke and that this item needed to be taken up this evening at an appropriate break as directed by the presiding officer and subsequently, Mayor/Chairman Dear anticipated that this item would be taken up at the next break.

Council Closed Session Item No. 5

There was a privileged and confidential briefing by the City Attorney's Office. A discussion of strategy regarding this issue and an authorization by the Council to pursue that strategy. Council/Agency Member Gipson was absent for the discussion.

REDEVELOPMENT AGENCY REGULAR BUSINESS MEETING 6:00 P.M.

FLAG SALUTE: CHIEF DEPUTY CITY CLERK/CHIEF DEPUTY AGENCY SECRETARY WANDA HIGAKI

INVOCATION:

On May 16, 2006, the City Council unanimously approved the offering of a brief invocation at the commencement of all meetings of the City Council or Redevelopment Agency. In doing so, the City Council is cognizant of its legal obligation to assure that such invocations are "legislative prayers," and that they do not purport to advance any particular religion or religious denomination.

Consistent with the so-called "Burbank" prayer decision, the City Council hereby admonishes those who offer invocations to do so consistent with the current state of the law – meaning that an invocation must not be used to identify, advance, or urge a particular religious denomination, or identify a specific religion's deity. This evening we are pleased that our invocation will be offered by: **REVEREND J. A. BOYD**,

CHRIST CHRISTIAN CENTER

RECESS:

The City Council was Recessed at 6:37 P.M. by Mayor/Chairman Dear to the Redevelopment Agency for Approval of Minutes.

APPROVAL OF MINUTES:

TUESDAY, MAY 3, 2011 (REGULAR) MONDAY, MAY 9, 2011 (ADJOURNED REGULAR) TUESDAY, MAY 17, 2011 (REGULAR) TUESDAY, JUNE 7, 2011 (REGULAR)

The Minutes, as listed on this evening's agenda, were Approved as Submitted on motion of Dear, seconded by Gipson and unanimously carried by the following vote:

Ayes:

Chairman Dear, Vice Chairman Ruiz-Raber, Agency Member Davis-Holmes, Agency

Member Gipson, and Agency Member Santarina

Noes:

None

Abstain:

None

Absent:

None

(Agency Member Santarina exited the meeting at 6:38 P.M.)

RECESS:

The Redevelopment Agency was Recessed at 6:39 P.M. by Mayor/Chairman Dear to

the City Council for Approval of Minutes.

RECONVENE:

After Council Item No. C, the Redevelopment Agency was Reconvened at 7:14 P.M. for a joint session with the City Council by Mayor/Chairman Dear, with all members previously noted present, for Oral Communications – Members of the Public.

NOTICE TO THE PUBLIC

Public testimony may be given on any agenda item as it is called and will be LIMITED TO THREE MINUTES PER SPEAKER. Please fill out a Speaker Form in order to be identified correctly in the minutes. The forms are provided on the podium in the Council Chambers. All Speaker Forms must be given to the City Clerk/Agency Secretary at the beginning of the meeting.

ORAL COMMUNICATIONS - MEMBERS OF THE PUBLIC

This is the appropriate time for members of the general public to address the Council/Agency on items not on the posted Agenda but are items of interest that are within the subject matter jurisdiction of the Council/Agency. Any person wishing to speak at this time is requested to complete a Speaker Form, available on the podium or by the Public Agenda Binder in the Council Chambers. ORAL COMMENTS WILL BE LIMITED TO THREE (3) MINUTES PER SPEAKER. Under the provisions of the Brown Act, no action can be taken on these items, and there can be no dialogue or discussion of the items with the Council/Agency other than to place it on the Agenda for a future meeting if appropriate.

Kyle Carter

Announced that October was Breast Cancer Awareness Month; reported that his grandmother, Council/Agency Member Davis-Holmes, was a breast cancer survivor and that she was detected early and presented a pink rose to Chief Deputy City Clerk/Chief Deputy Agency Secretary Higaki, Mayor Pro Tem/Vice Chairman Ruiz-Raber, Rita Boggs, his Auntie Lavonne Spicer-Moore, and to the women in the audience this evening. He hoped that all mothers, grandmothers, sisters, aunts, cousins, and friends encourage others to have regular checkups.

Mayor Pro Tem/Vice Chairman Ruiz-Raber

Thanked Kyle Carter and stated that her sister was also a breast cancer survivor for about 20 years.

Lavonne Spicer-Moore, 20203 Campaign Drive, Carson, California 90746

Discussed the Susan G. Komen for the Cure; stated that she was a cancer survivor and that she along with Council/Agency Member Davis-Holmes, Mayor Pro Tem/Vice Chairman Ruiz-Raber's sister, and others were dedicated for the fight against breast cancer.

Council/Agency Member Santarina

Thanked God, family, and friends, and stated that his wife was also a breast cancer survivor twice for over 21 years.

Karen Campbell, 401 W. 220th, Carson, California 90745

Concurred for the unity for the women of Carson and their families in the fight for the cure of breast cancer; requested that the community be consulted to partner with the city in the evaluation of the camera project as presented by Chief of Police Medrano and that the members of the community who have experience and

expertise would be a good source of support in evaluating any technologies for a camera project and other technologies; whereupon Mayor/Chairman Dear stated that if the city were to proceed with the project, if she would be interested in volunteering if a Citizen Advisory Committee were formed and she subsequently agreed; upon inquiry, Ms. Campbell stated that she was the granddaughter of Maddie and requested placing a plaque honoring the city for their love and support to Maddie; thanked Mayor Pro Tem/Vice Chairman Ruiz-Raber and Council/Agency Member Santarina for attending her service and that Maddie was diagnosed with cancer and was a survivor at age 100.

RECESS: The Redevelopment Agency was Recessed at 7:23 P.M. by Mayor/Chairman Dear for

Council Item Nos. D, E, F and G.

RECONVENE: The Redevelopment Agency was Reconvened at 7:42 P.M. for a joint session with the

City Council by Mayor/Chairman Dear, with all members previously noted present,

for continued Oral Communications – Members of the Public.

Eric Cox, 19214 Fariman Drive, Carson, California 90746

Wished God's blessings on the cancer survivors; looked forward to the security camera installation and that he strongly supported public safety in the community; reported that last week at the Home Depot Center, there was a concert that caused loud noise and vibrations through his house; inquired about the following: 1) accountability and noise monitoring; 2) more partnership with Code Enforcement, Sheriff's Department, and the California State University Dominguez Hills Police; 3) decibel meter or public documentation for internal and external readings, 4) any noise prevention and any impact study or environmental testing showing impact on noise for residents during a concert; contacted the Sheriff Station about the loud concert noise and was told that there was no one to refer to and that it was above them.

Mayor/Chairman Dear stated that the owner of the Home Depot Center was to have a complete plan and inform residents of upcoming events and that there was a Citizens Committee to oversee what concerts were allowed and not allowed in the stadium. He referred Mr. Cox to City Manager/Executive Director Biggs for more information and possibly connect to the Citizens Committee.

City Manager/Executive Director Biggs stated that he and Public Services General Manager Cruz would meet with the Home Depot General Manager to discuss the protocol in place.

Brenda Ramirez

Stated that her grandmother had breast cancer; reported the 2011 estimated new case and death of breast cancer statistics in women and men in the U.S.; encouraged women to have their checkups and exams for early detection.

Wilma Wilson, 19306 Harlan Avenue, Carson, California 90746

Offered positive comments in remembrance of Dr. Martin Luther King, Jr Celebration and was reminded of his speech, "I Have a Dream", which was for all races, creed and color to join hands, walk and work together; encouraged everyone to work together and continue to make the city a city that has an unlimited future; thanked Mayor/Chairman Dear and Economic Development General Manager Graves for their assistance during her difficult time; encouraged the Mayor/Chairman, Council/Agency Members, commissioners, city staff, and volunteers and commended them for their wonderful work.

<u>Paul Randall, 17701 S. Avalon #318, Carson, California 90746, president of Carson Harbor Village Homeowners Association</u>

Apologized to Mayor/Chairman Dear and City/Agency Attorney Wynder and clarified that he had worked with them and that it was the third City Manager/Executive Director who was instructed to issue an RFQ and have been working with the Carson Harbor Village rent control issue the past 14 months; met with Council/Agency Member Davis-Holmes and Edison; thanked and appreciated Council/Agency Member Santarina for his phone call last Thursday; appreciated the work of his board; appreciated City/Agency Attorney Wynder for winning all the mobilehome cases which shows his integrity and wisdom.

Miriam Vasquez, 21413 Martin Street, Carson, California 90745

Offered comments in support of Mayor/Chairman Dear and expressed her concern with the hypocrisy going on.

Dr. Rita Boggs

Referred to the noise issue at the Home Depot Center going on after 11:00 p.m. and that the noise ordinance was not being followed; stated that the cost of installing security cameras would be higher due to the difference in size of the city of Carson versus Gardena.

Terri Forsythe, 17700 Avalon Boulevard #282, Carson, California 90746

Thanked the City/Agency Members and the City/Agency Attorney for their diligent efforts since 2008 to help the mobilehome parks defeat; received a notice that as of October 18, 2011, City/Agency Attorney Wynder had won again in the U.S. Supreme Court in their favor and that Mr. Goldstein lost; reported that Mr. Goldstein informed the Colony Cove Mobile Estates residents that as of November 1, 2011, they would no longer have security guards and security gates.

Mayor Pro Tern/Vice Chairman Ruiz-Raber requested that City Manager/Executive Director Biggs also mention the security gates issue when they meet with the Home Depot Center staff.

Mayor/Chairman Dear informed City Manager/Executive Director Biggs that there was an arrangement with some of the mobilehome park owners which included the Carson Harbor Village Mobilehome Estates and

the Colony Cove Mobilehome Estates who have given permission to the city to have the city of Carson and the State Vehicle Code enforced within their mobilehome parks.

Norm Peterson, 750 E. Carson #109, Carson, California 90745

Thanked the Mayor/Chairman and City/Agency Members for the support in the Supreme Court; referred to the earlier speaker who reported on the loud concert noise at the Home Depot Center and that he also called the Sheriff Station and was also told that they could not resolve the noise issue and that the City Council would have to resolve it.

RECESS:

The Redevelopment Agency was Recessed at 8:09 P.M. by Mayor/Chairman Dear to

the City Council for Announcement by Mayor Dear.

RECONVENE:

The Redevelopment Agency was Reconvened at 9:37 P.M. by Mayor/ Chairman Dear

with all members previously noted present.

NEW BUSINESS CONSENT (None)

These items are considered to be routine items of AGENCY/COUNCIL business and have, therefore, been placed on the CONSENT CALENDAR. If AGENCY/COUNCIL wishes to discuss any item or items, then such item or items should be removed from the CONSENT CALENDAR. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

DEMANDS (Item 5)

ITEM NO. (5)

RESOLUTION NO. 11-52 ALLOWING CLAIMS AND DEMANDS AGAINST CARSON CONSOLIDATED CAPITAL PROJECT AREA FUND IN THE AMOUNT OF \$151,710.92, DEMAND NUMBERS 1-005735 THROUGH 1-005758; AND LOW/MODERATE INCOME HOUSING FUND IN THE AMOUNT OF \$92,221.71, DEMAND NUMBERS 3-000703 THROUGH 3-000707

ACTION: WITH FURTHER READING WAIVED, Resolution No. 11-52 was PASSED, APPROVED, and ADOPTED, as read by title only, on motion of Dear, seconded by Ruiz-Raber and unanimously carried by the following vote:

Ayes:

Chairman Dear, Vice Chairman Ruiz-Raber, Agency Member Davis-Holmes, Agency

Member Gipson, and Agency Member Santarina

Noes: Abstain:

None

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None

Absent:

None

RECESS:

The Redevelopment Agency was Recessed at 9:38 P.M. by Mayor/Chairman Dear to

the City Council for Item No. 13.

RECONVENE:

The Redevelopment Agency was Reconvened at 9:55 P.M. for a joint session by

Mayor/Chairman Dear with all members previously noted present, for remaining Oral

Communications.

ORAL COMMUNICATIONS I (STAFF)

Chief Deputy City Clerk/Chief Deputy Agency Secretary Higaki reported that she received positive news regarding City Clerk/Agency Secretary Kawagoe which was reported to her by Deputy City Clerk/Deputy Agency Secretary Simarago.

Chief Deputy City Clerk/Chief Deputy Agency Secretary Higaki requested that this evening's meetings be adjourned in memory of the following persons:

Council/Agency Member Davis-Holmes

Taminikia Kimya Cole James Jones

Mayor/Chairman Dear

Coreen Fields

Chief Deputy City Clerk/Chief Deputy Agency Secretary Higaki

Hermine Green

Council/Agency Member Gipson

Jackie Jackson Wallace Davis

Public Services General Manager Cruz

Larry Zarian

ORAL COMMUNICATIONS II (COUNCIL/AGENCY)

Council/Agency Member Davis-Holmes

Reported that Brittney Monique, a Carson resident, is a contestant for the Miss California USA 2012 Pageant and that she would like to present her at the next City Council meeting.

(Council/Agency Member Gipson exited the meeting at 9:58 P.M.)

Reported that Ruben Belisle, Center Director at Del Amo Park, made a miraculous turnaround and soon to be out of his induced state coma; requested information on the status of the Carousel Tract and Shell Oil.

Mayor Pro Tem/Vice Chairman Ruiz-Raber

Attended the service for Sergeant Robert Anderson last Saturday.

(Council/Agency Member Gipson reentered the meeting at 10:00 P.M.)

Attended the Food Fest at the Home Depot Sports Center; attended a Filipino Community of Carson Miss Philippine Crowning last Saturday; received a certificate from Congresswoman Laura Anderson who presented the certificate to the city of Carson on Mexican Independence Day; she read the certificate in its entirety and gave the certificate to Mayor/Chairman Dear to pass on to City Manager/Executive Director

Biggs; announced the various Halloween activities to be held at the SouthBay Pavilion, October 29-30, 2011; wished everyone a Happy Halloween and a good night.

Council/Agency Member Santarina

Thanked staff for working very hard in serving the community with them and wished everyone a good night.

Council/Agency Member Gipson

Attended the AIDS Walk last Sunday in West Hollywood and also in attendance was Administrative Services General Manager Acosta and over 135 students from Carson High School; event was very well attended and encouraged participation for next year; reported on his attendance at numerous community events; reported that his former colleague was killed in a fire and was praying for his family, who was mentioned earlier by Chief Deputy City Clerk/Chief Deputy Agency Secretary Higaki.

Mayor/Chairman Dear

Announced upcoming events of community interest, including the Halloween Carnival to be held at the Sears parking lot of the SouthBay Pavilion, on October 28-31, 2011, the State of the City Address hosted by the Carson Chamber of Commerce with a speech to be given by Mayor/Chairman Dear, to be held on Thursday, October 20, 2011, and the Senior Center Winter Holiday Party to be held on December 9, 2011: reported on his attendance at numerous community events and other events including the Groundbreaking of the Chronic Diseases Clinical Research Center which was part of Los Angeles' Bio Meds newest building with remarks by Supervisor Mark Ridley-Thomas; Press Conference at the Consulate General's Office of the Republic of the Philippines regarding the gift from the Philippines to the city of Carson which was the first monument installed in the International Sculpture Garden in Carson; Sports Walk of Fame in San Pedro outside of the Crown Plaza Hotel; Met with Congresswoman Janice Hahn who is the only Congressperson currently living in the new Congressional District; Senior Coalition meeting with guest speaker State Senator Ted Lieu; Walker Glide Ski Event with Sue Chen, owner of Nova Ortho Med in Carson, who offered a free replacement Walker Glide Ski to every Carson senior citizen resident who had a walker with tennis balls; thanked Dr. Jenny Batongmalaque for helping with the event and encouraged more outreach; and gave a City Hall tour, speech and interaction with the parents of five to seven year olds in the City Hall Council Chambers.

Council/Agency Member Gipson

Announced the Business to Business Breakfast Round Table discussion to be hosted by Assemblyman Isidore Hall that he holds quarterly and that State of California Lieutenant Governor Galvin Newsom would be the keynote speaker; free event to be held on October 19, 2011, 9:00 a.m. at CSUDH. He further stated that he would be giving the welcome remarks.

Council/Agency Member Davis-Holmes

Reported on the major problems at the new high school where students were being taken over by undesirables and that there were fights every day; Youth Services Officers and the Police were there but more Code Enforcement and Sheriff personnel were needed when kids leave school; reported her attendance at the Congressional Black Caucus.

COUNCIL MEMBERS PRESENT REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

Α.	COUNCILME	MB	ER SANTA	ARINA RE	QUESTS A STA	FF REPO	RT PUBLICIZIN	١G
	THE CITY	OF	CARSON	SCORES	REGARDING	WATER	CONSERVATIO)N
	(PUBLIC SERVICES)							

ACTION: It was moved to place Item No. A on the agenda for November 1, 2011, on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

Ayes:

Mayor Dear, Mayor Pro Tem Ruiz-Raber, Council Member Davis-Holmes, Council

Member Gipson, and Council Member Santarina

Noes:

None

Abstain: Absent:

None None

Mayor Pro Tem/Vice Chairman Ruiz-Raber

Requested that the Occupy L.A. item be placed on the next agenda for future consideration.

UNFINISHED/CONTINUED CLOSED SESSION ITEMS (None)

ADJOURNMENT

The meeting was Adjourned at 10:23 P.M. by Mayor/Chairman Dear and in memory of the individuals requested this evening.

	Chairman Jim Dear	***
ATTEST:		
Agency Secretary Helen Kawagoe		