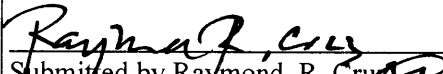


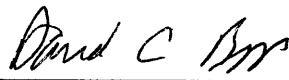


City of Carson Report to Mayor and City Council

April 3, 2012
New Business Consent

SUBJECT: CONSIDER AN EMERGENCY PURCHASE OF TWO GRAFFITI TRUCKS FOR THE CITY'S GRAFFITI ABATEMENT PROGRAM


Submitted by Raymond R. Cruz
Public Services General Manager


Approved by David C. Biggs
City Manager

I. SUMMARY

The City's graffiti abatement program is charged with removing graffiti along the City's right-of-way as well as all City property. Normally, two graffiti trucks would be used for this program. As of the end of last year, both were deemed fully depreciated and in need of replacement. Additionally, both were no longer compliant with state regulations instituted by the California Air Resources Board regarding the public's exposure to diesel particulate matter. Given the importance of this program to maintaining the aesthetics of the city as well as curtailing criminal activity, having fully functioning and compliant graffiti trucks is vital. Tonight, the City Council is asked to consider waiving the proposal process required in Carson Municipal Code Section 2607, as allowed by Section 2604(b) (Exhibit No. 1) and approve an emergency purchase of two graffiti trucks (Exhibit No. 2).

II. RECOMMENDATION

TAKE the following actions:

1. WAIVE the bidding process as defined by Carson Municipal Code Section 2607, as allowed by Section 2604 (b).
2. APPROVE an emergency purchase of two graffiti trucks in the amount of \$162,037.50 to Roadline Products, Inc.
3. AUTHORIZE the Acting Purchasing Manager to dispose of, through public auction, vehicle #844 and vehicle #808 which are being replaced.

III. ALTERNATIVES

1. DO NOT PURCHASE the graffiti trucks.
2. TAKE another action the City Council deems appropriate.

IV. BACKGROUND

In 1998, diesel particulate matter was identified as a toxic air contaminant. In an effort to reduce the public's exposure to this contaminant, the Diesel Risk Reduction Plan was established which instituted control measures for on-road, heavy-duty, diesel-fueled vehicles with a 1960 through 2006 model year that are

owned or operated in California. Both graffiti trucks, vehicle #844 and vehicle #808, which were purchased in 2000 and 1999 respectively, fall within these constraints. Beyond being non-compliant with this plan, they were also deemed fully depreciated and in need of replacement. In the interim, staff has been using equipment built from left-over parts that were carried on a trailer and a pick-up truck. Unfortunately, this has led to staff being less efficient and making it challenging to meet the City's goal of removing graffiti within 24 hours of notification.

The trucks to be purchased are refurbished Roadline graffiti trucks, but with new gasoline engine Ford F-550 truck chassis. The bodies will be cleaned and repainted. The two paint pumps normally found on the trucks will be rebuilt, and a new third pump will be added. The pressure washer will be inspected and repaired, if needed. Both vehicles will have the company's standard 1-year warranty.

Purchasing refurbished graffiti removal systems as opposed to new ones was selected as both a cost saving measure and, given the importance of the trucks to the graffiti abatement program, a means to receive the vehicles in a shorter amount of time. The City will save \$15,000.00 per truck by purchasing refurbished graffiti trucks. One truck should be delivered in approximately three weeks, and the other three weeks later, instead of the typical several months time. The total cost for both trucks, with tax and DMV registration, is \$162,037.50. Tonight, the City Council is asked to approve this emergency purchase.

V. FISCAL IMPACT

The fiscal impact is \$162,037.50. Funds for this purchase are available in the FY 2011/12 Capital Asset Replacement Fund budget. This purchase is consistent with Resolution No. 12-014, Section 3(a)(4) which states "It shall be the further policy of the City of Carson to provide for capital equipment replacement to achieve greater efficiency and effectiveness in its operations" (Exhibit No. 3).

VI. EXHIBITS

1. Carson Municipal Code Section 2607. (pg. 4)
2. Quote for the purchase of two graffiti trucks. (pgs. 5-7)
3. Resolution No. 12-014. (pgs. 8-11)

Prepared by Luchie S. Magante, Sr. Administrative Analyst

TO:Rev03-08-12

Reviewed by:

City Clerk	City Treasurer
Administrative Services <i>Jackie Ann</i>	Development Services
Economic Development	Public Services

Action taken by City Council

Date _____ Action _____

2604 Bidding.

Unless CMC 2607 is applicable, the purchase of supplies and equipment shall be by open market procedures pursuant to CMC 2608. Bidding or proposals for services may be dispensed with only:

- (a) When the City Manager finds, with the concurrence of the City Council, that such supplies or equipment are unique because of their quality, durability, availability, or fitness for a particular use and are available only from one (1) source, or, if available from more than one (1) source, can be purchased from the manufacturer for a lower price; or
- (b) When an emergency, as determined by the City Manager, requires that the purchase be completed within a period of time which will not permit normal bidding or quotation procedures; or
- (c) When the amount of the purchase is less than \$1,000; or
- (d) The City Council finds that due to the nature of the supplies or equipment, bidding is not likely to result in the lowest price. (Ord. 42, § 1; Ord. 80-507, § 1; Ord. 87-775, § 1; Ord. 88-829, § 1; Ord. 98-1134, § 1)





13253 STANBRIDGE AVENUE
DOWNEY, CALIFORNIA 90242
(562) 803-4447
FAX: (562) 803-6506

March 14, 2012

Mr. Ray Cruz
City of Carson
701 East Carson Street
Carson, CA 90749

Subject: Roadline Graffiti Trucks

Good Morning Mr. Cruz,

Thank-you for taking the time to come over to the Roadline shop earlier this week to examine the two used Graffiti truck bodies. I believe they will work very well for the City of Carson and you will be very happy with them. I want to confirm the pricing to you.

2 ea.	Refurbished Roadline Graffiti Trucks	\$70,000.00 ea.	\$140,000.00
2 ea.	Additional (3 rd) pump system complete	4,500.00 ea.	9,000.00
	Total Equipment Cost		\$149,000.00
	8.75% Sales Tax		13,037.50
	Total Coast		\$162,037.50

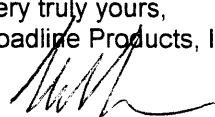
This price includes DMV registration as well as delivery and training of your crews at your City yard.

I would like to point out a couple of items:

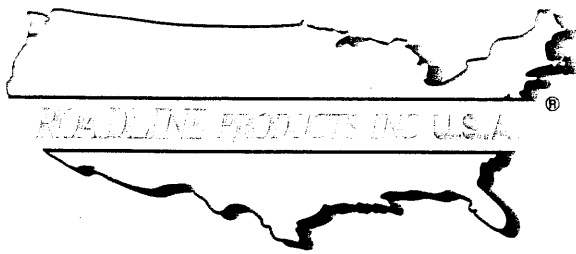
- The truck chassis will be a new gasoline engine Ford F-550. The bodies will be the two you saw at our shop. They will be cleaned up and repainted. The paint pumps (other than the new 3rd pump) will be rebuilt. The pressure washer will be inspected and repaired as necessary. The entire unit will have the standard Roadline 1 year warranty.
- Delivery on the first unit can be made approximately 3 weeks after we receive your PO. The second unit will come 3 weeks after we find a chassis. We can usually locate what we need within a week or two, if we have to order it may take as long as 3 months.

Thank-you again for your interest. While we are cleaning up the bodies and mounting them we would welcome anyone from your crew. Their input is always appreciated. We look forward to delivering these two units to the City of Carson.

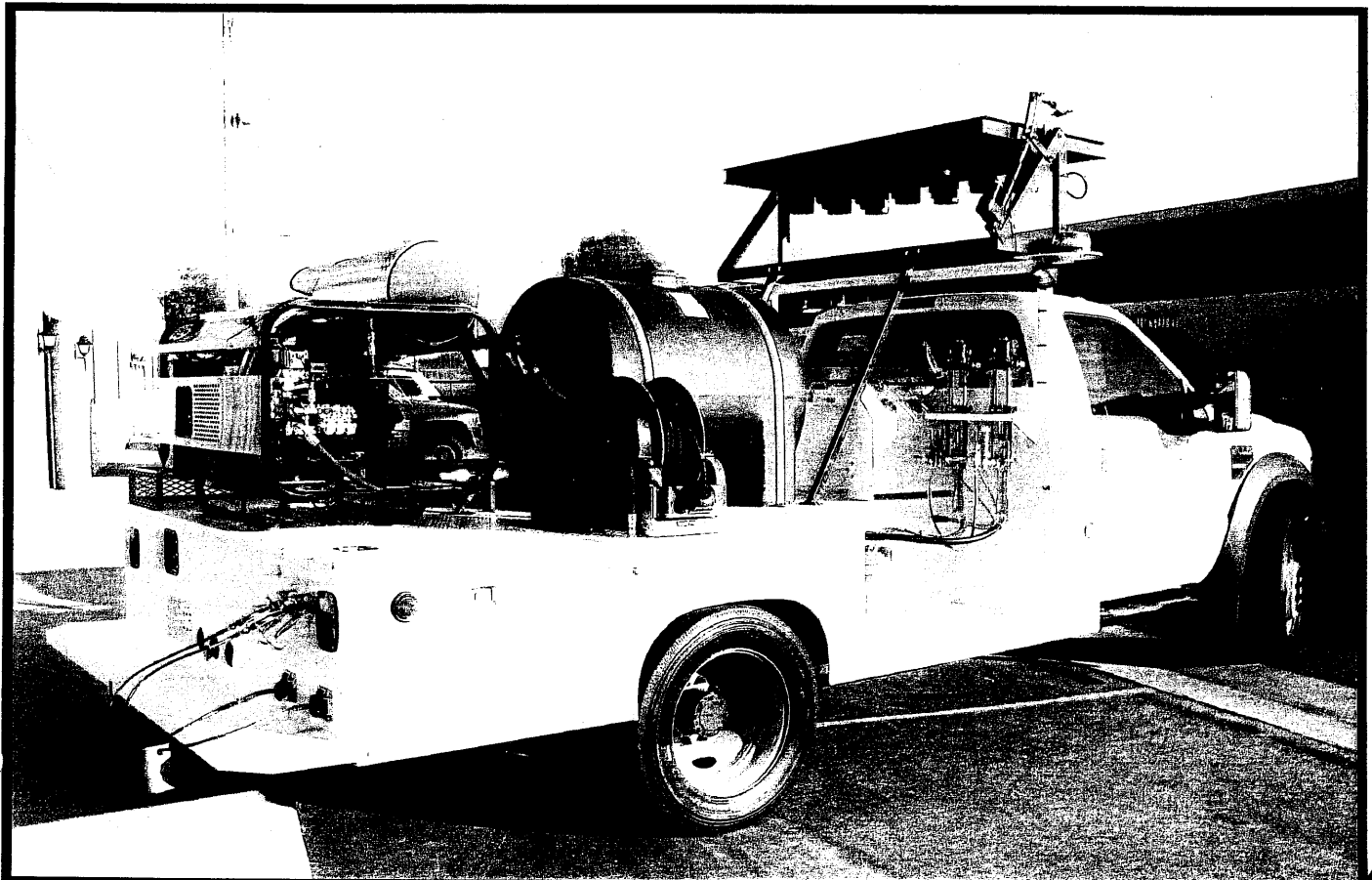
Very truly yours,
Roadline Products, Inc.


William A. Moon
Sales Representative





The Ultimate Graffiti Removal System



Model GPMT-H/W shown with various options



Model GPMT-H/W

The Roadline Products Model GPMT-H/W is equipped with hydraulic-driven airless pumps. There are several advantages in an airless paint system over a conventional paint system.

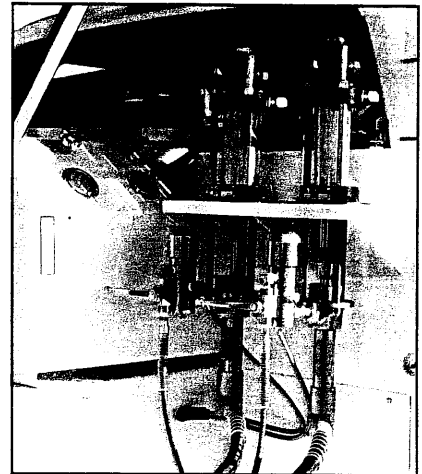
Some of these advantages are less over spray, savings in material, faster clean-up, less noise, no paint pots to clean, and higher productivity; which ensures a higher level of PUBLIC SAFETY!

Standard Equipment

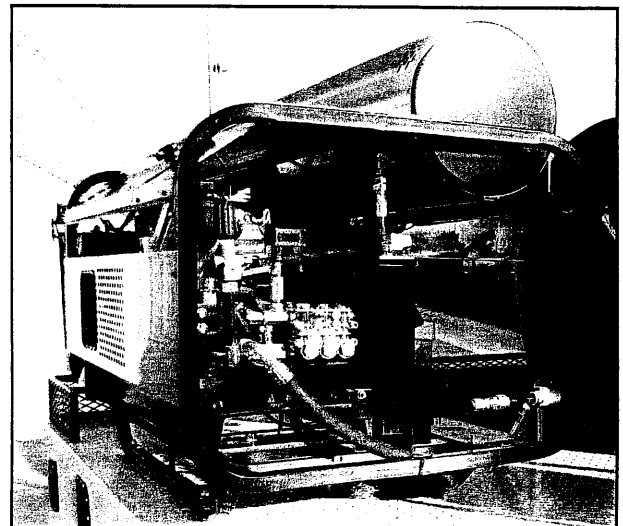
- 12 GPM Hydraulic pump
- One complete airless paint system
- Removable paint tray
- Removable gun holster
- Below deck tool box
- Traffic cone storage
- 30-Gallon headboard hydraulic reservoir
- Paint well that can hold seven 5-gallon containers

Optional Equipment

- High pressure wash system
- Additional complete airless paint systems
- Electric hose reels for special applications
- Arrow board
- Rotating lights
- Work lights for night time operation
- Sodium cleaning system

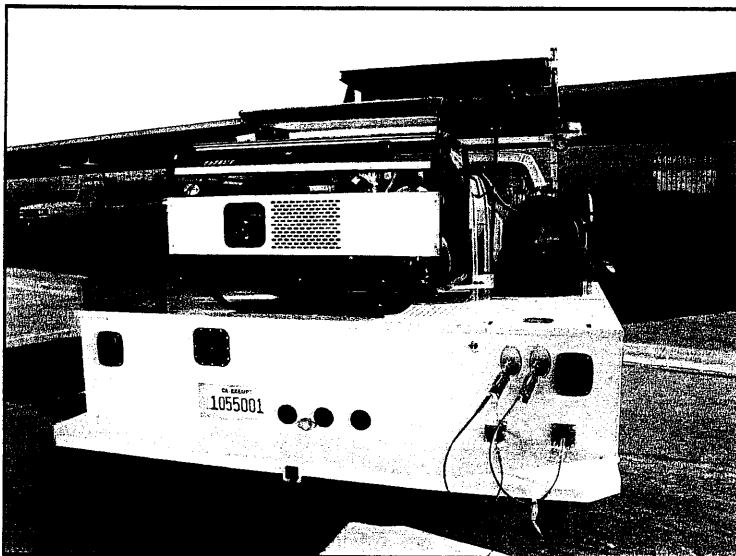


Up to six hydraulic-driven paint systems can be supplied. Easy access to hydraulic controls are standard.



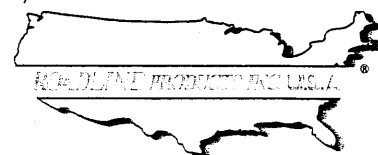
Heated Water Blaster Specifications

Model:	RP-5305EB
Capacity:	5.0 GPM
Pressure:	3000 PSI
Engine/Motor:	16 HP Vanguard Electric Start
Burner, Pressure:	11 VOL
Atomizing:	KERO, #1, #2 DSL
Auto, Ignition:	350,000 BTU
Fuel Consumption:	2.25 GPH
Fuel Tank Capacity:	9.5 GAL
Gas Tank Capacity:	2.7 GAL
Hose:	3/8" X 50'
Dimensions:	38.5"H X 49"L X 30"W
Weight:	850 LBS



Distributed By:

Manufactured By:



13253 Stanbridge Avenue, Downey, CA 90242
Main: (562) 803-4447 Shop: (562) 404-8889



RESOLUTION NO. 12-014

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CARSON, CALIFORNIA, SETTING FORTH CERTAIN
FINANCIAL PRINCIPLES UPON WHICH THE CITY SHALL
OPERATE AND ADOPTING CERTAIN IMPLEMENTING
GUIDELINES TO ACCOMPLISH THE SAME**

WHEREAS, it is the desire of the City Council to establish certain generalized principles governing the financial affairs of the city of Carson; and

WHEREAS, the adoption of such principles is intended to provide city staff with guidance in preparing and submitting the annual budget for the City; and

WHEREAS, the City Council further desires to adopt certain financial policies that are necessary and appropriate to implement the financial principles articulated herein; and

WHEREAS, the City Council further desires to adopt financial policies that will assure that the city of Carson shall continue to enjoy a high level of credit worthiness and be eligible for the highest bond rating; and

NOW, THEREFORE, the City Council of the city of Carson resolves as follows:

Section 1. The foregoing Recitals are true and correct and are incorporated herein.

Section 2. The City Council of the city of Carson hereby adopts the following financial principles, which principles shall guide the preparation, consideration, adoption, and implementation of the annual city budget, to wit:

(a) It shall be the policy of the city of Carson, acting through its duly elected City Council, to adopt a balanced operating budget by June 30th of each year for the following fiscal year without using General Fund undesignated fund balances or reserves. The budget thus adopted shall include expenditures necessary to provide for the well-being and safety of the community subject to available revenues; and

(b) It shall be the further policy of the city of Carson, acting through its duly elected City Council, that fees for services shall be updated annually to recover, as much as possible, the cost of providing the services and to allow for the impacts of inflation, with fees not exceeding the cost of providing the service. In some instances, the City may elect to not recover the full cost of providing the service and the City Council shall determine the appropriate cost recovery level for those individual services; and

(c) It shall be the further policy of the city of Carson, acting through its duly elected City Council, that revenues in excess of expenditures at the end of a fiscal year shall be used first to satisfy the general fund reserve requirements, capital project reserves, capital equipment reserves, and liability reserves before being appropriated for other uses; and



(d) It shall be the further policy of the city of Carson, acting through its duly elected City Council, that current year operating expenditures shall be funded by current year operating revenues; and

(e) It shall be the further policy of the city of Carson, acting through its duly elected City Council that the City shall honor all of its debt and seek to maintain the highest possible bond rating to minimize issuance and interest costs to the City.

Section 3. In order to effectively implement the forgoing statement of financial principles, the following shall be, and hereby are, adopted as policies of the City Council that staff shall adhere to in the preparation, consideration, adoption, and implementation of the annual city budget, to wit:

(a) General City Financial Policies

1. It shall be the policy of the city of Carson to value its employees as one of its most important assets and compensate them at an appropriate level and commensurately with the City's ability to pay; and
2. It shall be the further policy of the city of Carson to establish, and then maintain, a "minimum reserve" for economic uncertainties equal to 20% of expenditures of the current year General Fund budget exclusive of Nonspendable, Restricted, and Assigned fund balance.
3. In addition to meeting contingency needs, it shall be the further policy of the city of Carson that the General Fund reserve shall provide for a certain level of investment earnings and shall serve as a cash flow reserve.
4. It shall be the further policy of the city of Carson to provide for capital equipment replacement to achieve greater efficiency and effectiveness in its operations.
5. It shall be the further policy of the city of Carson to utilize one time revenues for one-time expenditures or to enhance reserve funds as appropriate or necessary.
6. It shall be the further policy of the city of Carson to maintain, replace, and improve its infrastructure and the City shall set aside a reasonable and prudent amount of General Fund monies for capital projects including repair of various facilities as part of its annual budget process to the greatest extent possible.

(b) Revenues & Expenditures Policies

1. It shall be the policy of the city of Carson to use conservative estimates of revenues to maintain financial flexibility.

2. It shall be the further policy of the city of Carson to continue to explore revenue-raising alternatives as necessary and shall pursue grants available to local government.
3. It shall be the further policy of the city of Carson that programs that are funded through user fees shall be self-supporting to the greatest extent possible or at a level proscribed by the City Council.
4. It shall be the further policy of the city of Carson to ensure that there is full recovery of overhead and internal services from grant and special or enterprise funds to the greatest extent possible and as permitted by the restrictions associated with each fund.

(c) Special Revenue, Enterprise, and Internal Service Funds Policies

1. It shall be the policy of the city of Carson to abide by applicable rules and regulations pertaining to the expenditures of special revenue funds as required by each funding source.
2. It shall be the further policy of the city of Carson that so-called "Enterprise activities" shall be programmed to generate sufficient revenues to support the Enterprise's operations including overhead and internal services, debt service requirements, and current and future capital needs.
3. It shall be the further policy of the city of Carson that Special Revenue and Enterprise Funds shall adhere to all other applicable fiscal policies of the City.
4. It shall be the further policy of the city of Carson to establish Internal Service Funds as appropriate to ensure cost recovery on a fair and justifiable basis.
5. It shall be the further policy of the city of Carson that transfers to the General Fund from other funds for overhead costs shall be reviewed annually and shall conform to the Office of Management & Budget A-97 Guidelines.

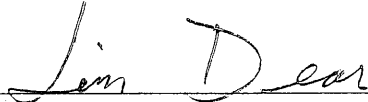
(d) Debt Policies

1. It shall be the policy of the city of Carson to strive to incur debt only for capital improvement projects and only if the project cannot be funded by recurring or one-time revenues.
2. It shall be the further policy of the city of Carson that proceeds from long term debt shall not be used for current on-going expenditures.
3. It shall be the further policy of the city of Carson not to use short-term borrowing for operating expenditures unless it is a Tax & Revenue Anticipation Note or other short-term cash flow borrowing.

4. It shall be the further policy of the city of Carson that use of the General Fund as security for debt issues should be limited to the greatest extent possible to capital projects which serve the general benefit of the City.

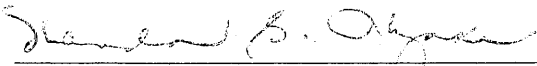
Section 4. The City Clerk shall cause a copy of this Resolution to be posted in a prominent location on the city of Carson web site.

PASSED, APPROVED, and ADOPTED this 18th day of January, 2012.



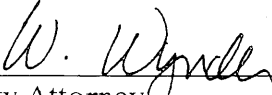
Mayor Jim Dear

ATTEST:



Chief Deputy City Clerk Wanda S. Higaki

APPROVED AS TO FORM:

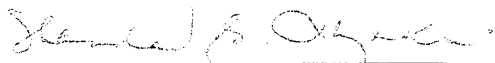


City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss:
CITY OF CARSON)

I, Wanda S. Higaki, Chief Deputy City Clerk of the City of Carson, California, do hereby certify that the whole number of members of the City Council is five; that the foregoing resolution, being Resolution No. 12-014 was duly and regularly adopted by said Council at a regular meeting duly and regularly held on the 18th day of January, 2012, and that the same was passed and adopted by the following vote:

AYES: COUNCIL MEMBERS: Mayor Dear, Ruiz-Raber, Santarina, Gipson and Davis-Holmes
NOES: COUNCIL MEMBERS: None
ABSTAIN: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: None



Chief Deputy City Clerk Wanda S. Higaki

