



City of Carson

Report to Successor Agency

April 17, 2012
New Business Discussion

SUBJECT: JUNE MEETING SCHEDULE DUE TO CONDUCT OF THE STATEWIDE DIRECT PRIMARY ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2012

Submitted by Doreesia L. Gause, CMC
City Clerk

Approved by David C. Biggs
City Manager

THIS IS A JOINT AGENDA ITEM

I. SUMMARY

On July 29, 2011, Governor Jerry Brown signed a new law which requires presidential primaries to be held on the Tuesday after the first Monday in June, and puts the primary on June 5, 2012. Statewide primaries must be held on the same day. This item is presented for the purpose of considering the meeting schedule for the month of June, 2012.

II. RECOMMENDATION

APPROVE the meeting schedule for the month of June, 2012, for the City Council, Successor Agency, and Housing Authority as follows:

Tuesday, June 5	No meeting due to Statewide Direct Primary Election.
Wednesday, June 6	Adjourned Regular Meetings for the City Council, Successor Agency, and Housing Authority at 5:00 P.M. for the closed session agenda and 6:00 P.M. for the business agenda.
Tuesday, June 19	Regular meetings for the City Council, Successor Agency, and Housing Authority at 5:00 P.M. for the closed session agenda and 6:00 P.M. for the business agenda.

III. ALTERNATIVES

RESCHEDULE the meetings as deemed by the City Council, Successor Agency, and Housing Authority.

IV. **BACKGROUND**

Section 2403(A) of the Carson Municipal Code provides, in part, that regular meetings of the City Council shall be held on the first and third Tuesdays of each month at the hour of 5:00 P.M. If any such day is on a holiday, then the meeting shall be held on the next succeeding day which is not a holiday. If any such day is a Statewide election day or a regular or special municipal election day, then the meeting shall be held on the next succeeding day or on any such other day as determined by the City Council (Exhibit 1).

It has been the accepted policy of the Mayor and City Council to reschedule meetings to another date to accommodate their absences due to their official attendance at conferences and seminars. In addition to this policy, the Mayor and City Council have rescheduled meetings because of other special occasions and needs. The past practice of the Mayor and City Council has been to move the regular meetings to the following Wednesdays, in most instances.

V. **FISCAL IMPACT**

None.

VI. **EXHIBITS**

1. Carson Municipal Code Section 2403(A). (pg. 4)
2. Calendar for the month of June, 2012. (pg. 5)

G:\Staff Reports\Election Day Meetings-Statewide Primary (June 2012).Doc
Prepared by: Wanda Higaki, Chief Deputy City Clerk/Chief Deputy Successor Agency/Chief Deputy Authority Secretary

TO:Rev03-08-12

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Development Services
Economic Development	Public Services

Action taken by Successor Agency	
Date _____	Action _____

CHAPTER 4

CITY OFFICES – COUNCIL CHAMBERS – MEETINGS

Sections:

- § 2400 Council Chambers.
- § 2401 City Offices.
- § 2402 City Offices – Hours.
- § 2403 Council Meetings.
- § 2404 Presenting Matters to Council – Agendas.
- § 2405 Order of Business.
- § 2406 Presiding Officer.
- § 2407 Duties of Presiding Officer.
- § 2408 Quorum.
- § 2409 Rules of Debate and Procedure.
- § 2410 Addressing the Council.
- § 2411 Addressing Council After Motion Is Made.
- § 2412 Manner of Addressing Council.
- § 2413 Decorum.
- § 2414 Voting Required – Disqualification.
- § 2415 Roll Call Vote.
- § 2416 Councilmembers to Avoid Improper Consideration of Pending or Contemplated Matters.
- § 2417 Preparation and Introduction of Ordinances, Resolutions and Other Matters.
- § 2418 Robert's Rules of Order.
- § 2450 Code of Ethics.

§ 2400 Council Chambers.

The Council Chambers of the City Council of the City of Carson shall be located at 701 East Carson Street. Meetings of the City Council shall be held in the Council Chambers, except that meetings, after commencement in said Council Chambers, may be recessed by majority vote of the Council and public announcement then and there given to continue at a specified place within the City limits when necessary or convenient for the transaction of Council business; provided, that any such meeting shall be concluded, or any adjournment ordered, in said Council Chambers. (Ord. 2, § 2400; Ord. 14, § 1; Ord. 69-63, § 1; Ord. 76-376U, § 1)

§ 2401 City Offices.

The offices of all agencies, departments, officers and employees of the City shall be located at 701 East Carson Street in the City of Carson. The location of City offices may be changed by resolution of the City Council or by amendment of this Section. (Ord. 2, § 2401; Ord. 41, § 1; Ord. 69-105, § 1; Ord. 69-108, § 1; Ord. 76-367U, § 1)

§ 2402 City Offices – Hours.

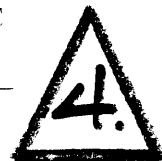
The City offices of the City of Carson shall be closed on all official State holidays as listed in Section 6700 of the California Government Code. Said City offices shall be open to the public for business on all other days of the year except Fridays, Saturdays, and any other days established by Resolution of the City Council. The City office hours shall be from 7:00 a.m. to 6:00 p.m. (Ord. 2, § 2402; Ord. 69-108, § 2; Ord. 90-930, § 1; Ord. 91-960U, § 1; Ord. 91-960, § 1)

§ 2403 Council Meetings.

A. Regular Meetings. Regular meetings of the City Council shall be held on the first and third Tuesdays of each month at the hour of 5:00 p.m. If any such day is on a holiday, then the meeting shall be held on the next succeeding day which is not a holiday. If any such day is a Statewide election day or a regular or special municipal election day, then the meeting shall be held on the next succeeding day or on such other day as determined by the City Council. At the second regular meeting in March of each even-numbered year, the Council shall organize and select a Mayor Pro Tempore. In odd-numbered years, the Council shall organize and select a Mayor Pro Tempore at the meeting at which the declaration of its regular election results is made immediately following the installation of officers in accordance with Government Code Section 36801.

B. Special Meetings. The Council shall hold special meetings when called by order of the Mayor, or in the absence of the Mayor by the Mayor Pro Tempore, or by a majority of the Council. All meetings shall be in the Council Chambers or the adjacent Council Conference Room in the City Hall unless otherwise determined by the Council; any other place of meeting shall be shown in the notice of meeting.

C. Closed Sessions. Closed sessions held pursuant to law shall be subject to the provisions of CMC



JUNE

SUN MON TUES WED THUR FRI SAT

					1 153	2 154
3 155	4 156	5 157 Primary Elections,	6 158	7 159	8 160	9 161
10 162	11 163	12 164	13 165	14 166 Flag Day	15 167	16 168
17 169 Father's Day	18 170	19 171	20 172	21 173	22 174	23 175
24 176	25 177	26 178	27 179	28 180	29 181	30 182

EXHIBIT 2

