

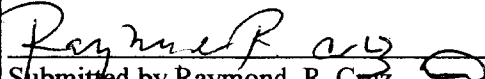


City of Carson Report to Mayor and City Council

August 7, 2012

NEW BUSINESS DISCUSSION

SUBJECT: CONSIDER APPROVAL TO AWARD A THREE-YEAR CONTRACT TO CENTRAL PARKING SYSTEM, INC. TO PROVIDE BUILDING SECURITY SERVICES FOR THE PERIOD OF SEPTEMBER 1, 2012 THROUGH AUGUST 31, 2015


Submitted by Raymond R. Cruz
Public Services General Manager


Approved by David C. Biggs
City Manager

I. SUMMARY

On March 22, 2012, a Request for Proposals (RFP) was initiated to solicit proposals from qualified firms to provide building security services. After a review of the qualifications of the firms that responded, it was determined that the firm of Central Parking System, Inc. was the most qualified to provide the required services. Staff recommends that a three-year agreement for building security services with Central Parking System, Inc. be awarded for the period of September 1, 2012 through August 31, 2015.

II. RECOMMENDATION

TAKE the following actions:

1. AWARD a three-year contract to Central Parking System, Inc. to provide building security services to the City of Carson, for the period of September 1, 2012 through August 31, 2015, for a total of \$225,056.00.
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

III. ALTERNATIVES

1. DO NOT award a three-year contract to Central Parking System, Inc.
2. SELECT a different vendor from the respondents to the RFP.
3. TAKE any other action the City Council deems appropriate.

IV. BACKGROUND

The vendor that currently provides building security for the City of Carson is Central Parking System, Inc. Building security is provided at City Hall and at the Community Center, with an additional guard at the Corporate Yard as needed and when funds are available. The previous contract with Central Parking expired on January 31, 2012 and Central Parking has continued to provide building security services on a month-to-month basis since then. The previous agreement was for a three-year term with two additional one-year terms, based on performance and at

the City's discretion. Central Parking has performed extremely well and was awarded both of the one-year extensions.

On November 8, 2011, an RFP was initiated to solicit qualified firms to perform building security services. Responses were received from 19 firms at the close of the RFP on November 22, 2011. After a review of the proposals received, it was determined that the RFP did not include a request for information regarding compensation provided to the security guards. This information is needed to assist in the comparison of responding vendors. Staff subsequently requested that the City Council reject all bids from the RFP issued November 8, 2011, and direct staff to reissue an RFP with language that solicited the required information. The City Council approved staff's request at the February 21, 2012 meeting (Exhibit No. 1).

On March 22, 2012, an RFP was initiated to solicit qualified firms to perform building security services. The RFP was published in the "Our Weekly" newspaper, as required. Responses were received from 26 firms at the close of the RFP on April 5, 2012. Of the 26 firms that responded, three were considered to have submitted complete proposals. The three firms that responded with complete proposals are as follows:

<u>Vendor</u>	<u>Location</u>	<u>Cost for 3 years</u>
Central Parking System	Costa Mesa, CA	\$ 337,584.00
Commercial Security Services, Inc.	Long Beach, CA	\$ 336,086.40
Custom Protection Services	Torrance, CA	\$ 306,011.40

The RFP bid amount was based on the utilization of three security guards for three years. After a review of current needs and the cost of providing building security, utilization of the contracted security guards will be limited to two guards for the foreseeable future. This reduces the RFP bid amount to:

<u>Vendor</u>	<u>Location</u>	<u>Cost for 3 years</u>
Central Parking System	Costa Mesa, CA	\$ 225,056.00
Commercial Security Services, Inc.	Long Beach, CA	\$ 228,300.80
Custom Protection Services	Torrance, CA	\$ 208,355.40

The cost for the first year of this service through Central Parking, at our present level utilizing two guards, is \$72,800.00. The budgeted amount for this service in the approved FY2012/13 budget is \$110,000.00. This budgeted amount allows for some flexibility in scheduling additional security and increasing our utilization of this service, if further review during this fiscal year deems it necessary.

The RFPs were reviewed by the Public Safety Services Manager and the Public Safety Administrative Analyst. The proposals were reviewed for completeness of response, compliance with the requirements of the RFP, qualifications, hiring and training practices, cost, and other criteria. After reviewing the proposals, the top-ranked respondent was determined to be the firm of Central Parking System, Inc. Based on their response to the RFP, their qualifications and their history of

excellent service to the city, staff recommends that Council approve the selection of Central Parking System to provide building security services.

The RFP specified that the City's current requirements for officers may be increased or decreased at the City's discretion, if there is a thirty-day advance notification provided to the vendor. The City shall determine the hours of work and shall approve all changes to the hours of work. The City shall have the right to contract for additional security personnel at the same rates found in the contractor's proposal and shall have the right to modify levels of service prior to, and subsequent to, the execution of a contract.

A copy of City's RFP No. P12-04 is available in the office of the Acting Purchasing Manager. The bid register for RFP No. P12-04 is attached as Exhibit No. 2.

V. FISCAL IMPACT

Funds for building security services are included in the approved FY 2012/13 budget, and will be included in subsequent fiscal year budgets covered by any negotiated agreement, in account number 01-90-905-127-6005.

VI. EXHIBITS

1. City Council action from February 21, 2012. (pg. 4)
2. Bid register for RFP No. P12-04. (pgs. 5-6)

Prepared by: Brent Gesch, Public Safety Administrative Analyst
TO: Rev091911

Reviewed by:

City Clerk	City Treasurer
Administrative Services <i>OK 8/1/12</i>	Development Services
Economic Development	Public Services

Action taken by City Council

Date _____ Action _____

**ITEM NO. (9) CONSIDER APPROVAL TO REJECT ALL BIDS FOR BUILDING
SECURITY SERVICES AND REISSUE A REQUEST FOR PROPOSALS FOR
BUILDING SECURITY SERVICES (PUBLIC SERVICES)**

RECOMMENDATION for the City Council:

TAKE the following actions:

1. REJECT all bids received from the building security services RFP issued November 8, 2011.
2. DIRECT staff to reissue an RFP for building security services with updated language.

ACTION: Item No. 9 was approved on the New Business Consent Calendar on motion of Dear,
seconded by Santarina and unanimously carried by the following vote:

Ayes: Mayor Dear, Mayor Pro Tem Santarina, Council Member Davis-Holmes, Council
Member Gipson, and Council Member Ruiz-Raber
Noes: None
Abstain: None
Absent: None



CITY OF CARSON BID REGISTER

RECEIVED
CITY CLERK

12 APR -5 PM 2:00

NAME OF PROJECT: RFP No. P12-04 - Building Security Services

BID OPENING DATE: April 5, 2012

TIME: 2:00 pm

CITY OF CARSON

#	COMPANY	DATE/TIME RECEIVED	TOTAL 1-3 YRS	TOTAL 1-5 YRS		
1.	National Security Services Inc.	4/3/12 3:28 pm	\$ 435,456.00	\$ 725,760.00		
2.	Extreme Security	4/4/12 11:40 am	\$ 293,384.00	\$ 510,723.20		
3.	CEED Security Services Inc.	4/4/12 4:22 pm	\$ 237,640.00	\$ 429,000.00		
4.	Cypress Security	4/5/12 7:17 pm	\$ 313,758.78	\$ 528,523.60		
5.	Heritage Security	4/5/12 7:19 am	\$ 301,831.00	\$ 514,983.00		
6.	Global Hawk Protection Services	4/5/12 8:04 am	\$ 393,432.00	\$ 680,680.00		
7.	Custom Protective Services	4/5/12 9:38 am	\$ 306,011.40	\$ 516,896.20		
8.	Barry's Security Services, Inc.	4/5/12 9:49 am	\$ 316,368.00	\$ 184,828.80		
9.	Central Parking System	4/5/12 9:55 am	\$ 337,584.00	\$ 569,337.60		
10.	Olympic Security Services	4/5/12 10:43 am	\$ 338,270.00	\$ 566,820.00		
11.	All Phase Security, Inc.	4/5/12 10:43 am	\$ 222,539.20	\$ 376,230.80		
12.	ABM Security Services	4/5/12 10:43 am	\$ 326,354.82	\$ 575,134.85		
13.	Olympian Security	4/5/12 10:53 am	\$ 572,600.00			
14.	Universal Protection Service	4/5/12 11:11 am	\$ 312,998.40	\$ 531,086.40		

EXHIBIT NO. 2

CITY OF CARSON BID REGISTER

NAME OF PROJECT:

RFP No. P12-04 - Building Security Services

RECEIVED
CITY CLERK

BID OPENING DATE:

April 5, 2012

TIME: 2:00 pm

12 APR -5 PM 2:00

CITY OF CARSON

#	COMPANY	DATE/TIME RECEIVED	TOTAL 1-3 YRS	TOTAL 1-5 YRS	Options	Options
15.	Absolute Security International dba. Absolute Int'l Security	4/5/12 11:31 am	\$279,364.80	\$471,640.00		
16.	Altech Protective Services	4/5/12 11:35 am	\$260,582.40	\$444,599.60	\$288,622.40	\$491,400.00
17.	Millennium Security Service, Inc.	4/5/12 11:45 am	\$376,688.00	\$645,840		
18.	Prime Security	4/5/12 11:56 am	\$168,480.00			
19.	Securitas Security Services	4/5/12 12:16 pm	\$291,512.00	\$493,835.00		
20.	Commercial Security Services	4/5/12 12:28 pm	\$336,086.40	\$570,918.40		
21.	Metro Patrol Services	4/5/12 1:11 pm	\$269,880.00	\$452,920.00		
22.	World Private Security Inc.	4/5/12 1:23 pm	\$269,256.00	\$454,376.00		
23.	Kingdom Security, Inc.	4/5/12 1:28 pm	\$211,286.40	\$354,224.00		
24.	General Security Service, Inc.	4/5/12 1:29 pm	\$270,504.00	\$464,630.80		
25.	American Guard Services Inc.	4/5/12 1:33 pm	\$263,952.00	\$443,372.80		
26.	The Alpha & Omega Group Inc.	4/5/12 1:42 pm	\$241,737.60	\$411,132.80		
27.						
28.						

\$297.5
\$506.2

