



City of Carson

Report to Mayor and City Council

February 19, 2013
New Business Consent

SUBJECT: CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH P.A. ARCA ENGINEERING, INC., TO PREPARE THE PROJECT PLANS, SPECIFICATIONS AND ESTIMATES FOR PROJECT NO. 1355: VETERANS PARK ATHLETIC FIELD RENOVATION

Farrokh Abolfathi

Submitted by Farrokh Abolfathi
Acting Director of Public Works

David C. Biggs

Approved by David C. Biggs
City Manager

I. SUMMARY

On January 15, 2013, engineering staff submitted a Request for Proposals (RFP) to four consulting firms on the City's consultant list, which included two local engineering and land surveying firms. The RFP was for the preparation of construction plans, specifications and estimates (PS&E) for Project No. 1355: Veterans Park Athletic Field Renovation (Exhibits No. 1 and 2).

The two firms that submitted proposal packages were placed on the ranking list. The top ranked and most responsive and comprehensive firm is P.A. ARCA Engineering, Inc. Therefore, staff recommends that a Professional Services Agreement for this project be awarded to P.A. ARCA Engineering, Inc., for the negotiated amount of \$48,192.00

II. RECOMMENDATION

TAKE the following actions:

1. APPROVE a Professional Services Agreement with P.A. ARCA Engineering, Inc., for the preparation of construction plans, specifications and estimates for Project No. 1355: Veterans Park Athletic Field Renovation for a negotiated fee not-to-exceed \$48,192.00.
2. AUTHORIZE the Mayor to execute the Professional Services Agreement following approval as to form by the City Attorney.
3. MAKE the California Environmental Quality Act (CEQA) finding that the proposed Veterans Park Athletic Field Renovation is categorically exempt pursuant to Section 15301, 15301 (d) and 15301 (h) of the CEQA guidelines.
4. AUTHORIZE staff to record the "Notice of Exemption" in the office of the Los Angeles County Clerk, for Project No. 1355: Veterans Park Athletic Field Renovation.

III. ALTERNATIVES

1. DO NOT APPROVE the Professional Services Agreement.
2. TAKE another action the City Council deems appropriate.

IV. BACKGROUND

The Veterans Park Athletic Field Renovation project is listed in the City's Capital Improvement Program (CIP) for FY 2012/13. Veterans Park is located at 22400 Moneta Avenue. This 12-acre park is bordered by 223rd Street on the north, Moneta Avenue on the west, and residential units on the east and south.

The project consists of the renovation of the athletic field by regrading the surface, replacing additional soils where needed, removal and replacement of the existing irrigation system, installation of fencing, installation of a drainage system for the baseball field, and construction of a 3-foot retaining wall along 223rd Street to prevent erosion of the landscaped slope.

On April 15, 2008, the City Council adopted Resolution No. 08-057, approving the application for grant funds from the Los Angeles County Regional Park and Open Space District (Exhibit No. 3).

The original application was for Carson and Hemingway Parks playing field refurbishments. On July 7, 2008, the Los Angeles County Regional Park and Open Space District approved Grant No. 58B8-08-2189 in the amount of \$250,000.00 (Exhibit No. 4). The grant provides for the design, administration, and construction costs for playing field refurbishments at those two parks.

Since the Carson Park and the Hemingway Park playing fields were renovated under different projects, on April 10, 2012, the City and the Los Angeles County Regional Park and Open Space District amended the project agreement to use this grant for the Veterans Park Athletic Field Renovation project (Exhibit No. 5).

On January 15, 2013, the Engineering Services Division mailed a notice of RFP to four consulting firms on the City's consultant list, which included two local engineering and land surveying firms.

On February 6, 2013, two proposals were received. The proposals were reviewed and ranked by the City of Carson Engineering Services Division staff.

The (alphabetical) listing of the two firms is as follows:

1. P.A. ARCA Engineering, Inc.; Carson, CA
2. KEC Engineers, Inc.; Chino, CA

After a review of the proposals, P.A. ARCA Engineering, Inc., was ranked the highest and the most responsive firm for this project.

The evaluations and rankings were performed without regard to the consultant fee in accordance with Section 4526 of the Government Code. Section 4526 states, in

part, "... selection by a state or local agency head for professional services or private architectural, engineering, land surveying, or construction project management firms shall be on the basis of demonstrated competence and on the professional qualifications for the satisfactory performance of the services required." This section was written into the Government Code to prevent selection of consultants based solely on fees.

P.A. ARCA Engineering, Inc., is a Disadvantage, Minority Business Enterprise (DBE/MBE) company located in Carson, California. Its office consists of team members that have been providing surveying, planning, and civil engineering design services. The firm's Principal-In-Charge has over 46 years of civil engineering and surveying experience.

Staff is confident that P.A. ARCA Engineering, Inc. will provide superior service by assembling a project team with extensive experience in Geotechnical investigation, landscape and irrigation design, and expertise that is directly related to the RFP for the preparation of PS&E for Project No. 1355: Veterans Park Athletic Field Renovation.

Based on CEQA guidelines, the proposed Veterans Park Athletic Field Renovation is categorically exempt according to the following:

- Section 15301 of CEQA includes the type of existing facilities projects that are categorically exempt. The following sections apply to the Veterans Park Athletic Field Renovation project:
- Section 15301 (d): Restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety, unless it is determined that the damage was substantial and resulted from an environmental hazard such as earthquake, landslide, or flood.
- Section 15301 (h): Maintenance of existing landscaping, native growth, and water supply reservoirs (excluding the use of pesticides, as defined in Section 12753, Division 7, Chapter 2, Food and Agricultural Code).

The accomplished and anticipated timeline for this project is as follows:

Consultants notice of RFP	January 15, 2013
Approval of Professional Services Agreement	February 19, 2013
Approval of PS&E	June 2013
Advertise Notice Inviting Bids	June 2013
Award of Construction Contract	August 2013
Start of construction	September 2013
Completion of construction	December 2013

V. FISCAL IMPACT

The negotiated fee for professional services is \$48,192.00. Funds in the amount of \$250,000.00 are included in the adopted FY 2012/13 L.A. County Park District Grant fund budget. The Los Angeles County Regional Park and Open Space District Grant No. 58B8-08-2189, Account No. 22-80-999-004-8008/0135501, provides for \$250,000.00 of the total project cost. The exact amount of construction cost will be known after the bid opening and at the time of award of the construction contract.

VI. EXHIBITS

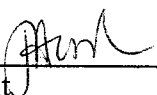
1. Location Map. (pg. 5)
2. List of the recipient of RFP. (pg. 6)
3. Minutes, April 15, 2008, Item No. 9. (pg. 7)
4. Los Angeles County Regional Park and Open Space District Grant Agreement Letter (pg. 8)
5. Los Angeles County Regional Park and Open Space District Grant Amendment Letter (pg. 9)

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Prepared by: MASSOUD GHIAM, P.E., Senior Civil Engineer

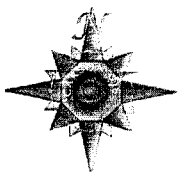
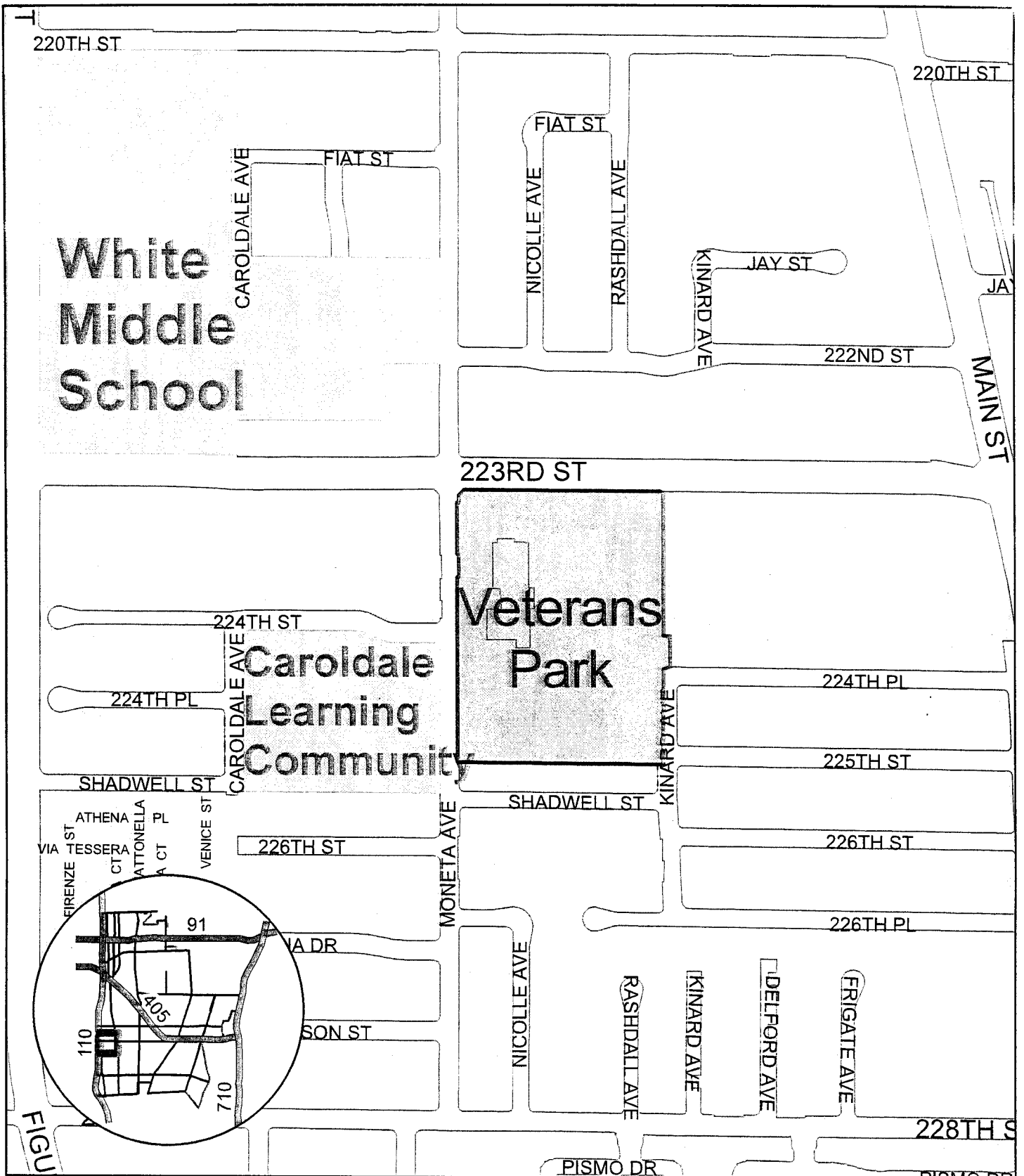
TO: Rev09-04-2012

Reviewed by:

City Clerk	City Treasurer
Administrative Services 	Public Works
Community Development	Community Services

Action taken by City Council

Date _____ Action _____



Location Map
Project No. 1355
Veterans Park - Athletic Field Renovation



EXHIBIT NO. 1

List of the recipient of the Request for Proposal
For
Project No. 1355:
Veterans Park Athletic Field Renovation

On January 15, 2013, engineering staff submitted a Request for Proposals (RFP) to four consulting firms on the city's consultant list, including two local engineering and land surveying firms.

The (alphabetical) listing of the six consulting firms is as follows:

1. KEC Engineers, Inc.; Chino, CA
2. P.A. Arca Engineering, Inc.; Carson, CA
3. RKA Consulting Group; Walnut, CA
4. Uniplan Engineering, Inc.; Carson, CA

ITEM NO. (9) RESOLUTION NO. 08-057, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT PROPOSITION A GRANT PROGRAM (PUBLIC SERVICES)

RECOMMENDATION for the City Council:

TAKE the following actions:

1. WAIVE further reading and ADOPT Resolution No. 08-057, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT PROPOSITION A GRANT PROGRAM."
2. DIRECT staff to transmit the resolution to the Supervisor Yvonne B. Burke and Malaisha Hughes from the Regional Park and Open Space District.

ACTION: It was moved to Approve New Business Consent Calendar Item Nos. 3 and 9 on motion of Dear, seconded by Williams and unanimously carried by the following vote:

Ayes: Mayor Dear, Mayor Pro Tem Gipson. Council Member Santarina, Council Member Williams, and Council Member Davis-Holmes
Noes: None
Abstain: None
Absent: None





LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

July 7, 2008

Ms. Luchie Magante
701 E Carson Street
Carson, CA 90749

Dear Ms. Luchie Magante:

RECEIVED
JUL 15 2008
OFFICE OF CARSON

PLAYING FIELD REFURBISHMENTS AT CARSON AND HEMINGWAY PARKS GRANT NUMBER: 58B8-08-2189

Enclosed for your file is a fully executed Project Agreement for the Playing Field Refurbishments at Carson and Hemingway Parks project. Please be reminded that the District requires the following documentation prior to reimbursement for development costs.

1. Certificate of Insurance: Before you begin construction, we request that you provide us with the liability Certificate of Insurance naming the Los Angeles County Regional Park and Open Space District as an additional insured. The Certificate must include the name of the project.
2. Filed-stamped copy from the County Clerk of the document necessary to comply with the California Environmental Quality Act (CEQA).

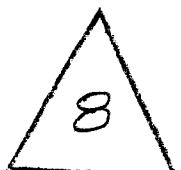
Please refer to Section VIII of the Procedural Guide for additional information regarding the reimbursement process.

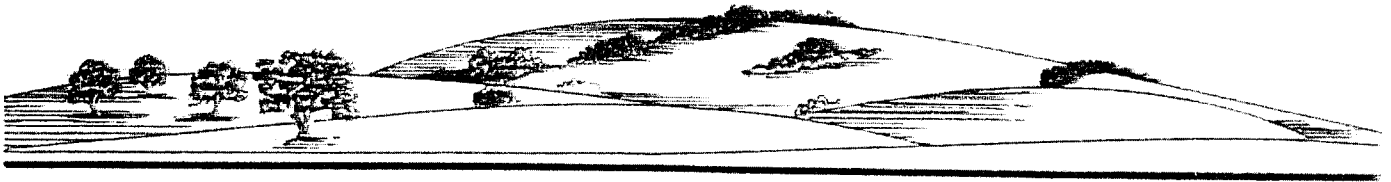
I appreciate this opportunity to work with you on this wonderful project. If you have any questions regarding Prop A requirements and procedures, please contact me at (213) 738-3031 or mhughes@parks.lacounty.gov.

Sincerely,

Malaisha Hughes
Program Manager

(Enclosures)





LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

April 12, 2012

Ms. Luchie Magante
Senior Administrative Analyst
City of Carson, Recreation Community Services Department
701 East Carson Street
Carson, CA 90745

Dear Ms. Magante:

**Playing Field Renovation at Veterans Park
Grant No. 58B8-08-2189**

Enclosed for your files is an executed amendment for the above mentioned project. Please make all payments and send all remaining documents to the District before the project's expiration date or notify me promptly if there will be a delay.

If you have any questions regarding this project, please contact me at (213) 738-2119.

Sincerely,

Barbara Ridley
Program Management and Special Projects

