

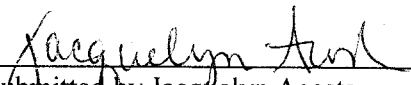


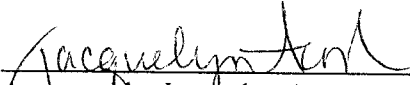
City of Carson

Report to Mayor and City Council

November 6, 2013
New Business Consent

SUBJECT: CONSIDER AN AWARD OF SERVICE CONTRACT FOR MAINTENANCE AND SUPPORT OF CITY'S FINANCIAL SOFTWARE


Submitted by Jacquelyn Acosta
Acting City Manager


Approved by Jacquelyn Acosta
Acting City Manager

I. SUMMARY

The City utilizes SunGard Public Sector, Inc.'s software for a number of essential administrative/financial applications. Maintenance and support from SunGard Public Sector, Inc. is required in order to ensure prompt resolution of problems as they occur. Since the cost of this maintenance and support exceeds the amount that the City Manager may approve, the City Council is being asked to approve the award of service contract.

II. RECOMMENDATION

TAKE the following actions:

1. WAIVE the proposal process as defined by Carson Municipal Code Section 2610 (a).
2. AWARD a two-year contract, for the period August 1, 2013 through July 31, 2015, in an amount not-to-exceed \$175,890.01, to SunGard Public Sector Inc. for annual maintenance and support of their software products.

III. ALTERNATIVES

None.

IV. BACKGROUND

The City has been using SunGard Public Sector Inc.'s IFAS or Integrated Financial and Administrative Solution software system since 1995. A partial list of software modules used by the City includes: General Ledger, Budget, Accounts Payable, Accounts Receivable, Purchasing, Stores Inventory, Payroll and Human Resources. The maintenance contract will provide the City with remote assistance via telephone, fax and e-mail to correct problems, professional services and software upgrades. The IFAS software is proprietary and is available only through SunGard Public Sector Inc.; therefore, soliciting competitive bids for maintenance of this software is impractical.

The cost of the maintenance and support contract for the period August 1, 2013 to July 31, 2014 is \$84,971.02. Staff anticipates a cost increase of approximately seven

percent for the period August 1, 2014 through July 31, 2015 for an estimated total of \$90,918.99. The total not-to-exceed cost for the two fiscal years is \$175,890.01. The two-year maintenance and support contract approved by the City Council on September 7, 2010 (Exhibit No. 2) expired on July 31, 2013.

V. FISCAL IMPACT

Funds are available for this service contract for FY 2013/14 in account no. 01-60-615-003-6004. Funds for the remaining year of the contract will be budgeted in the subsequent fiscal year.

VI. EXHIBITS

1. Carson Municipal Code Section 2610 (a). (pg. 3)
2. Minutes from City Council meeting on September 7, 2010, Item No. 16. (pg. 4)
3. SunGard Public Sector Inc. Invoice Document No. 67830. (pgs. 5-6)

Prepared by: Robert Eggleston, Information Technology Manager

C:\Users\totineru\Documents\Staff Reports\SunGard Renewal 2013 - Nov 6, 2013 Staff Report.docx

TO: Rev10-10-2013

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Public Works
Community Development	Community Services

Action taken by City Council

Date _____	Action _____

Carson Municipal Code

§ 2610 Services.

Procurement of services of an estimated value in the amount of \$25,000 or less may, with the written approval of the City Manager, be made by the Purchasing Manager. Procurement of services of more than \$25,000 shall be approved by the City Council.

(a) Minimum Number of Proposals. Procurement of services of an estimated value of less than \$10,000 shall require at least one (1) written proposal; procurement of services of an estimated value of \$10,000 or more but less than \$25,000 shall require at least two (2) written proposals; and procurement of services of an estimated value of \$25,000 or more shall require at least three (3) written proposals.

ITEM NO. (16) CONSIDER AN AWARD OF SERVICE CONTRACT FOR SOFTWARE MAINTENANCE AND SUPPORT (CITY MANAGER)

RECOMMENDATION for the City Council:

TAKE the following actions:

1. WAIVE the proposal process as defined by Carson Municipal Code Section 2610 (a).
2. AWARD a three-year contract in an amount not-to-exceed \$238,029.29 to SunGard Public Sector Inc. for annual maintenance and support of their software products.

ACTION: Item No. 16 was approved on the New Business Consent Calendar on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

Ayes: Mayor Dear, Mayor Pro Tem Santarina, Council Member Davis-Holmes, Council Member Gipson, and Council Member Ruiz-Raber
Noes: None
Abstain: None
Absent: None

ITEM NO. (17) CONSIDERATION OF A PROPOSED VOTER EDUCATION STRATEGY AND APPROPRIATION FOR AN IMPARTIAL EDUCATIONAL OUTREACH ON THE ONE-CENT SALES TAX BALLOT MEASURE (CITY MANAGER)

RECOMMENDATION for the City Council:

TAKE the following actions:

1. AUTHORIZE staff to engage in a non-advocacy informational effort consistent with the requirements of State law, to educate the voters on the sales tax ballot measure.
2. AUTHORIZE staff to develop and execute various public information and community outreach tools, including the dissemination of mailers, public service announcements, use of the city's website, to provide voters with neutral, unbiased and relevant facts on the ballot measure.
3. APPROPRIATE \$20,710.00 from the unreserved, undesignated general fund balance to cover the costs of the educational program.

ACTION: Item No. 17 was approved on the New Business Consent Calendar on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

SUNGARD PUBLIC SECTOR
 1000 Business Center Drive
 Lake Mary, FL 32746
 800-727-8088
 www.sungardps.com

RECEIVED
 ACCOUNTING
 2013 JUL -1 AM 11:44
 CITY OF CARSON

Invoice

Company	Document No	Date	Page
LG	67830	28/Jun/2013	1 of 2

Bill To: City of Carson
 701 East Carson Street
 P.O. Box 6234
 CARSON, CA 90749
 United States

Ship To: City of Carson
 701 East Carson Street
 P.O. Box 6234
 CARSON, CA 90749
 United States

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 6047LG	City of Carson		USD	NET30	28/Jul/2013

No	SKU Code/Description/Comments	Units	Rate	Extended
Contract No. CARSON-3				
	OS - General Ledger Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - Nucleus Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - Accounts Payable/Encumbrances Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - Accounts Receivable/Cash Receipts Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - Bank Reconciliation Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - Table Formatter System Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - Person/Entity Database Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - Fixed Assets Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
	OS - AdHoc Report Writer Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
10	OS - Job Project Ledger Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
11	OS - Budget Item Detail Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
12	OS - Purchasing Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
13	OS - Stores Inventory Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
14	OS - Payroll Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00

EXHIBIT NO. 3

Page Total



SUNGARD® PUBLIC SECTOR

1000 Business Center Drive
Lake Mary, FL 32746
800-727-8088
www.sungardps.com

Invoice

Company	Document No	Date	Page
LG	67830	28/Jun/2013	2 of 2

Bill To: City of Carson
701 East Carson Street
P.O. Box 6234
CARSON, CA 90749
United States

Ship To: City of Carson
701 East Carson Street
P.O. Box 6234
CARSON, CA 90749
United States

Customer Grp/No.	Customer Name	Customer PO Number	Currency	Terms	Due Date
1 6047LG	City of Carson		USD	NET30	28/Jul/2013

No	SKU Code/Description/Comments	Units	Rate	Extended
15	OS - Human Resources Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
16	OS - Position Budgeting Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
17	OS - SMARTDB Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
18	OS - Click, Drag, & Drill (Report Writer) Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
19	OS - Insight Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
20	OS - Hassle Free Support Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
21	OS - 7i Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	0.00	0.00
22	OS - Open Link Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	3,248.37	3,248.37
23	OS Support Maintenance Start: 01/Aug/2013, End: 31/Jul/2014	1.00	78,063.61	78,063.61

Contract No.

24	Tax (Type - MA)	1.00	3,659.04	3,659.04
			Page Total	84,971.02

Remit Payment To: SunGard Public Sector Inc.
Bank of America
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	81,311.98
Sales Tax	3,659.04
Invoice Total	84,971.02
Payment Received	
Balance Due	

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