



City of Carson

Report to Mayor and City Council

September 2, 2014
New Business Discussion

SUBJECT: CONSIDERATION OF A FEE WAIVER FOR THE USE OF THE CONGRESSWOMAN JUANITA MILLENDER-MCDONALD COMMUNITY CENTER AT CARSON FOR A 5K WALK-A-THON SPONSORED BY THE ERASTO R. BATONGMALAQUE FOUNDATION

[Signature]
Submitted by Cedric L. Hicks, Sr.
Director of Community Services

[Signature]
Approved by Nelson Hernandez
City Manager

I. SUMMARY

This item is on the agenda at the request of Mayor Dear.

Dr. Jenny Batongmalaque of the Erasto R. Batongmalaque (E.R.B.) Foundation requested is holding a walk-a-thon at the Congresswoman Juanita Millender McDonald Community Center at Carson (Community Center) on October 19, 2014, to honor the 70th Anniversary of Leyte Landing, where General Douglas MacArthur made good on his promise of "I shall return" which he made on March 30, 1942. The walk-a-thon is for the benefit of veterans and seniors. Dr. Batongmalaque would like fees associated with the event to be waived.

II. RECOMMENDATION

PROVIDE direction to staff regarding whether or not to waive fees for the use of the Congresswoman Juanita Millender-McDonald Community Center in the City of Carson for the Erasto R. Batongmalaque Foundation to hold a 5K walk-a-thon on Sunday, October 19, 2014.

III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

Dr. Jenny Batongmalaque, Officer of the E.R.B. Foundation, would like to sponsor a 5K walk-a-thon on the East Lawn and surrounding grounds of the Community Center, starting point to be where the Rizal Monument now stands. The cost of the space and equipment is \$689.00 plus a \$250.00 refundable deposit for a total of \$939.00. The request also includes use of restroom facilities as well as parking (Exhibit No. 1). There are a variety of other events occurring at the Community Center that day. See Exhibit No. 2 for a complete list of the day's activities.

V. FISCAL IMPACT

Should the fee waiver be granted, the estimated revenue loss is \$689.00.

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VI. EXHIBITS

1. Community Center Confirmation Report for the ERB Foundation Walk-A-Thon. (pg.3)
2. Community Center Schedule of Events for October 19, 2014. (pg. 4)

Prepared by: Regina Ramirez, Community Center Supervisor

Document 16

TO: Rev07-02-2014

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Public Works
Community Development	Community Services

Action taken by City Council

Date _____ Action _____

Carson Civic Center
3 Civic Plaza Drive
Carson, CA 90745
310-835-0212

Confirmation Report

Event Name: ERB Foundation Walk A Thon

Event #: 25234

Event Day Date: 10/19/2014 to 10/19/2014

Activity Name: ERB Foundation Walk A Thon

Company:

Activity Start: Sun 10/19/2014 8:00AM

Contact: Jenny Batongmalaque

Activity End: Sun 10/19/2014 1:00PM

Contact Phone: 310/422-8629

Attending: 200

Address:

Res. Status: Confirmed

CarsonCA90745

Account #: Sr, Coalition Advocate Meeting

Pymnt Method:

Client Phone:

Mtg Coordinator: Regina Ramirez

Category: Resident

Email:

Fax:

Event Memo:

Room	Room Seating Style
East Lawn	Theater

Activity Memo:

Furnishing Item	Start	End	Quantity	Price	Extended
20' x 40' Tent	8:00AM	9:00AM	1	\$375.00	\$375.00
6' Tables	8:00AM	9:00AM	4	\$11.00	\$44.00
Chairs- White Folding	8:00AM	9:00AM	100	\$1.00	\$100.00
Tablecloths	8:00AM	9:00AM	4	\$5.00	\$20.00
Furnishing Total:					\$539.00

Room Charges: \$150.00

Misc Charges: \$250.00

Activity Billing Summary

Service	Subtotal	Discount	Gratuity	Tax1	Tax2	Tax3	Tax4	ExtPrice
Rooms	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Furnishings	\$539.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$539.00
Miscellaneous	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
Grand Total:								\$939.00

Activity Billing Memo: Miscellaneous is refundable deposit

Events booked under 30 days must be paid in full with cash, cashier's check or credit at the time of booking. Cleaning Deposit will not be refunded if there is a cancellation. See Addendum

All groups under 21 years of age must pay for L.A. County Sheriffs. See Addendum

All FOOD, BEVERAGE & ALCOHOL MUST BE PURCHASED FROM OUR ON-PREMISE CATERER. See Addendum



EXHIBIT NO. 01

Daily Report

Sunday 10/19/2014

Start	End	Event #	Activity	# Attending	Room
8:00AM	11:00AM	24838	Christ Christian Center Sunday Ser	50	122 A
8:00AM	11:00AM	24838	Christ Christian Center Sunday Ser	50	Adult Activity
8:00AM	11:00AM	24838	Christ Christian Center Sunday Ser	50	122 B
8:00AM	1:00PM	24975	Fruitful Branches Baptist Church	20	206
8:00AM	1:00PM	25234	ERB Foundation Walk A Thon	200	East Lawn
9:00AM	1:00PM	23531	Kingdom Faith Christian Church	50	107 A
9:00AM	1:00PM	24628	Lifting The Veil	30	International/132 B
9:00AM	1:00PM	24628	Lifting The Veil	30	International/132 A
9:00AM	1:00PM	21951	Great Life 310 SoCal Church	80	Dance 201
9:00AM	1:00PM	21951	Great Life 310 SoCal Church	80	Community Hall C
9:00AM	1:00PM	23531	Kingdom Faith Christian Church	50	107 B
10:00AM	6:00PM	23789	Salon Source Beauty Expo	500	Carson-Dominguez
10:30AM	1:30PM	21946	Faith Center Church	15	Multi-Purpose 111
11:00AM	3:00PM	23332	Eternal Word Christian Center	10	Executive Conference 212
11:00AM	2:00PM	21944	New Life In Christ Ministries	30	209 A
11:00AM	2:00PM	21944	New Life In Christ Ministries	30	209 B
12:00PM	12:00AM	23789	Salon Source Beauty Expo	20	Adult Activity
12:00PM	4:00PM	21948	True Vine Community Church	20	122 A
12:00PM	4:00PM	21948	True Vine Community Church	20	122 B
1:00PM	5:00PM	25101	Children Keepers International Outr	15	Adult Lounge
1:00PM	12:00AM	23789	Salon Source Beauty Expo	500	206
1:00PM	12:00AM	23789	Salon Source Beauty Expo	500	International/132 A
1:00PM	12:00AM	23789	Salon Source Beauty Expo	500	International/132 B
2:00PM	6:00PM	23532	Lamepa o le ola Church	50	107 A
2:00PM	6:00PM	23532	Lamepa o le ola Church	50	107 B
6:00PM	12:00AM	23789	Salon Source Beauty Expo	500	Community Hall A
6:00PM	12:00AM	23789	Salon Source Beauty Expo	500	Community Hall B
6:00PM	12:00AM	23789	Salon Source Beauty Expo	500	Community Hall C

