


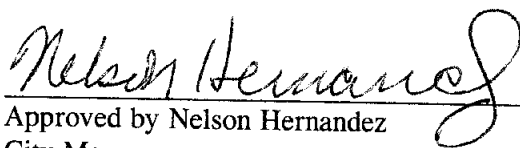


# City of Carson Report to Mayor and City Council

October 7, 2014  
New Business Consent

**SUBJECT: CONSIDERATION OF RESOLUTION NOS. 14-096 AND 14-097: CALLING FOR THE CONDUCT OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015; REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON THE SAME DATE; AND APPROVING A PURCHASE ORDER FOR MARTIN AND CHAPMAN COMPANY, ELECTION CONSULTANTS**

  
Submitted by Donesia L. Gause, CMC  
City Clerk

  
Approved by Nelson Hernandez  
City Manager

## **I. SUMMARY**

The City Clerk has prepared Resolution No. 14-096, calling for the conduct of the general municipal election to elect two (2) Members of the City Council for a full term of four (4) years each; a City Clerk for the full term of four (4) years; and a City Treasurer for a full term of four (4) years (Exhibit No. 1) and Resolution No. 14-097, requesting the Board of Supervisors of the County of Los Angeles to render specified services to the City (Exhibit No. 2).

The City Clerk is also requesting the City Council to approve a purchase order for Martin and Chapman Co., election consultants, in the approximate amount of \$150,000.00, pursuant to Elections Code Section 13001 (Exhibit No. 3) which provides, in part, that the elections official, in providing the materials required by Elections Code Division 13, Ballots, Sample Ballots, and Voter Pamphlets, need not utilize the services of the county or of the city purchasing agent.

## **II. RECOMMENDATION**

TAKE the following actions:

1. WAIVE further reading and ADOPT Resolution No. 14-096, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, CALLING FOR THE CONDUCT OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES."

2. WAIVE further reading and ADOPT Resolution No. 14-097, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015."
3. APPROVE a purchase order for Martin and Chapman Co., elections consultant, in the approximate amount of \$150,000.00, in accordance with Elections Code Section 13001.

**III. ALTERNATIVES**

TAKE another action the City Council deems appropriate.

**IV. BACKGROUND**

Martin and Chapman Co., elections consultant, was established in 1956 and provides election supplies, services, and consultation to over 400 cities, counties and associations throughout the State of California and the State of Nevada. The city has utilized the services of Martin and Chapman Co. since the city's incorporation.

**V. FISCAL IMPACT**

Funds for the election and purchase order are included in the FY 2014/15 budget in account number 01-30-000-003-6018. The approximate cost of conducting the March 3, 2015 General Municipal Election will be \$167,243.08, inclusive of elections consultant services and due to the request of the city of Los Angeles to consolidate their March 3, 2015 Primary Nominating Election for the Los Angeles Community College District and Los Angeles Unified School District with the City of Carson General Municipal Election to be held on the same date, the City of Los Angeles will reimburse the City of Carson for their proportional share of the expenses incurred for conducting a consolidated election on the same date (Exhibit 7).

**VI. EXHIBITS**

1. Resolution No. 14-096, Calling for the Conduct of the General Municipal Election to be Held March 3, 2015. (pgs. 4-5)
2. Resolution No. 14-097, Requesting the Board of Supervisors of the County of Los Angeles to Render Specified Services. (pgs. 6-7)
3. Elections Code Section 13001. (pg. 8)
4. Transmittal letter dated September 19, 2014, from Holly L. Wolcott, City Clerk, City of Los Angeles. (pgs. 9-14)

Prepared by: Donesia L. Gause, City Clerk

G:/Staff Reports/2015 Elec Reso Staff Report (Calling 3/3/15 GME-LACO Svcs - M&C Agrmt.Doc)

TO:Rev05-13-2014

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Public Works
Community Development	Community Services

**Action taken by City Council**

Date\_\_\_\_\_ Action\_\_\_\_\_

\_\_\_\_\_

RESOLUTION NO. 14-096

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, CALLING FOR THE CONDUCT OF THE GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, a General Municipal Election shall be held on March 3, 2015, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**Section 1.** That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Carson, California, on Tuesday, March 3, 2015, a General Municipal Election for the purpose of electing two (2) Members of the City Council for the full term of four years; a City Clerk for the full term of four years; and a City Treasurer for the full term of four years.

**Section 2.** That the ballots to be used at the election shall be in form and content as required by law.

**Section 3.** That the Election's Official is authorized, instructed and directed to coordinate with the County of Los Angeles Registrar-Recorder/County Clerk to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**Section 4.** That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code §10242, except as provided in §14401 of the Elections Code of the State of California.

**Section 5.** That pursuant to Elections Code §12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$100.00 for each Inspector and \$80.00 for each Clerk for the election. In addition, the sum of \$25.00 will be given to each precinct board member to attend a training class and work on election day and the sum of \$50.00 to be given to each Inspector to pick up and return the precinct supplies. The rental for each of polling place, where a charge is made, shall be the sum of \$30.00 for the election. When required, the compensation of the Custodian of a building shall be \$12.00 for the election. The additional sum of \$25.00 will be given to each precinct board member, if bilingual in either Spanish or Tagalog.



**Section 6.** That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**Section 7.** That notice of the time and place of holding the election is given and the Election's Official is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

**Section 8.** That in the event of a tie vote if any two or more persons receive an equal and the highest number of votes for an office as certified by the Election Official, the City Council, in accordance with Elections Code § 15651(a), shall conduct a special runoff election to resolve the tie vote and such special runoff election is to be held on a Tuesday not less than 40 days nor more than 125 days after the administrative or judicial certification of the election which resulted in a tie vote.

**Section 9.** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**Section 10.** The City Council authorizes the Election's Official to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

**PASSED, APPROVED and ADOPTED** on this 7<sup>th</sup> day of October, 2014.

\_\_\_\_\_  
Mayor Jim Dear

ATTEST:

\_\_\_\_\_  
City Clerk Donesia L. Gause

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney William Wynder



RESOLUTION NO. 14-097

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015

WHEREAS, a General Municipal Election is to be held in the City of Carson, California, on March 3, 2015; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Carson;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

**Section 1.** That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election:

1. A listing of county precincts with number of registered voters in each, so city may consolidate election precincts into city voting precincts, and maps of the voting precincts.
2. A list of polling places and poll workers the county uses for their elections.
3. The computer record of the names and address of all eligible registered voters in the City in order that the City's consultant may:
  - a. Produce labels for vote-by-mail voters;
  - b. Produce labels for sample ballot pamphlets;
  - c. Print Rosters of Voters and Street Indexes;
4. Voter signature verification services as needed; and
5. Make available to the City election equipment and assistance as needed according to state law.

**Section 2.** That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.



**Section 3.** That the Election's Official is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this resolution.

**Section 4.** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED, APPROVED and ADOPTED** this 7<sup>th</sup> day of October, 2014.

\_\_\_\_\_  
Mayor Jim Dear

ATTEST:

\_\_\_\_\_  
City Clerk Donesia L. Gause

APPROVED AS TO FORM:

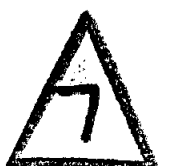
\_\_\_\_\_  
City Attorney William Wynder

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF CARSON                 )

I, Donesia L. Gause, City Clerk of the City of Carson, California, do hereby certify that the whole number of members of the City Council is five; that the foregoing resolution, being Resolution No. 14-097, was duly and regularly adopted by said Council at a regular meeting duly and regularly held on the 7<sup>th</sup> day of October, 2014, and that the same was passed and adopted by the following vote:

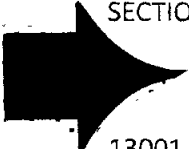
AYES:	COUNCIL MEMBERS:	Mayor Dear, Santarina, Gipson, Davis-Holmes, and Robles
NOES:	COUNCIL MEMBERS:	None
ABSTAIN:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

\_\_\_\_\_  
City Clerk, City of Carson, California



## ELECTIONS CODE

### SECTION 13001



13001. All expenses authorized and necessarily incurred in the preparation for, and conduct of, elections as provided in this code shall be paid from the county treasuries, except that when an election is called by the governing body of a city the expenses shall be paid from the treasury of the city. All payments shall be made in the same manner as other county or city expenditures are made. The elections official, in providing the materials required by this division, need not utilize the services of the county or city purchasing agent.

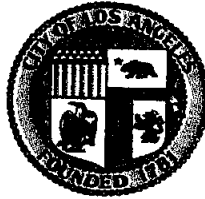




HOLLY L. WOLCOTT  
CITY CLERK

GREGORY R. ALLISON  
EXECUTIVE OFFICER

# City of Los Angeles CALIFORNIA



ERIC GARCETTI  
MAYOR

OFFICE OF THE  
CITY CLERK

200 N. SPRING STREET, ROOM 360  
LOS ANGELES, CA 90012  
(213) 978-1020  
FAX: (213) 978-1027

[clerk.lacity.org](http://clerk.lacity.org)

September 19, 2014

Honorable Members of the Los Angeles City Council  
c/o Room 395 City Hall  
200 North Spring Street  
Los Angeles, CA 90012

SUBJECT: CONSOLIDATION REQUEST FOR MARCH 3, 2015 MUNICIPAL ELECTION

Honorable Members:

Transmitted herewith is a Resolution requesting that 11 Los Angeles area cities and the County of Los Angeles agree to consolidate a portion of the City of Los Angeles Primary Nominating Election to be held on Tuesday, March 3, 2015, with the Municipal Elections to be conducted by those cities and the County on the same date. The cities of Bell, Cudahy, and Huntington Park will consolidate their elections with the County of Los Angeles and therefore it is recommended that the City direct its consolidation request to the County with respect to elections occurring in the territory of those cities. The purpose of consolidating a portion of the election would be for those cities and the County to conduct those portions of the Los Angeles Unified School District Board Member and/or Los Angeles Community College District Trustee elections that overlap the boundaries of the identified cities. The resolution further states that the City of Los Angeles agrees to pay a proportionate share of the costs for such consolidated elections. Any costs incurred by Los Angeles County for the conduct of the portion of the election conducted in the cities of Bell, Cudahy and Huntington Park elections will be directly reimbursed by the Los Angeles Community College District. This same type of election consolidation has been done for the last six primary elections with great success.

When the voters of Los Angeles approved a Charter Amendment in 2002 changing the City of Los Angeles municipal elections dates, it moved the Primary Nominating Election date to the same day that other cities in the area are also holding elections. The City of Los Angeles conducts the elections for the Los Angeles Unified School District Board Members and the Los Angeles Community College District Trustees. Portions of those jurisdictions overlap the boundaries of these other cities. This provides an opportunity to consolidate those elections which is more convenient for the voter, reduces costs, and improves voter turnout.



Recommendations

The City Clerk recommends that the City Council approve the Resolution authorizing consolidation of these municipal elections for the following reasons:

- Consolidating the elections will allow the City of Los Angeles and the other cities to share the cost of conducting the election in the impacted areas (e.g. polling place operations, sample ballot mailing, etc.) thus reducing a proportionate share of the cost to all jurisdictions.
- Consolidating the elections will eliminate the need for voters to vote a separate ballot at the same polling place or worse, to go to separate polling places to vote in the City of Los Angeles Primary Nominating Election and in the other cities' municipal elections.
- The same consolidation was done in 2003, 2005, 2007, 2009, 2011, and 2013 and the voter turnout in those areas increased dramatically over those areas where only Los Angeles Unified School District Board Member or Los Angeles Community College District Trustee elections were on the ballot.

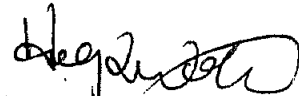
It should also be noted that changing the City of Los Angeles' election dates has had the additional benefit of reducing the total number of times the voters in the affected cities must go to the polls during an election cycle. These voters now go once in the consolidated primary election and once in the City of Los Angeles general election instead of the three times that would be required if the primary elections were not on the same date.

Fiscal Impact Statement

Adoption of the proposed Resolution will have no adverse impact on the General Fund, as the funds required to conduct the 2015 municipal elections are already included in the City Clerk's operating budget.

If you have any questions regarding this matter, please contact me directly at (213) 978-1020.

Sincerely,



Holly L. Wolcott  
City Clerk

Attachments

HLW/JP/MP:amm  
EXE-023-14



# EXHIBIT I

## CITIES HOLDING MUNICIPAL ELECTIONS ON MARCH 3, 2015

NAME OF CITY		LAUSD*	LACCD**
1.	Beverly Hills	yes	yes
2.	Carson	yes	yes
3.	Commerce	yes	yes
4.	Gardena	yes	yes
5.	Monterey Park	yes	yes
6.	Palos Verdes Estates	no	yes
7.	Rolling Hills	no	yes
8.	San Fernando	no	yes
9.	San Gabriel	no	yes
10.	South Gate	yes	yes
11.	West Hollywood	no	yes

\* Los Angeles Unified School District

\*\* Los Angeles Community College District

Note: LACCD conducts elections at large; therefore, four Board of Trustee office elections, for Districts 1, 3, 5 and 7, will be conducted in each jurisdiction for LACCD.



## RESOLUTION

A RESOLUTION OF THE LOS ANGELES CITY COUNCIL REQUESTING THAT THE ELEVEN CITIES IDENTIFIED IN EXHIBIT I AND THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES AGREE TO CONSOLIDATE A PORTION OF THE CITY'S PRIMARY NOMINATING ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2015, WITH THE MUNICIPAL ELECTIONS CONDUCTED BY THOSE CITIES AND THE COUNTY ON THE SAME DATE.

WHEREAS, on March 3, 2015, Municipal Elections will be held in the cities identified in Exhibit I herein; and

WHEREAS, on March 3, 2015, Municipal Elections of three additional cities, Bell, Cudahy and Huntington Park, will be held in those cities and conducted by the County of Los Angeles; and

WHEREAS, the City of Los Angeles will also conduct a Primary Nominating Election on March 3, 2015, to elect the Members of the Los Angeles City Council, Members of the Board of Education of the Los Angeles Unified School District, Members of the Board of Trustees of the Los Angeles Community College District and to possibly place ballot measures before the voters; and

WHEREAS, portions of Los Angeles Unified School District and the Los Angeles Community College District elections overlap the boundaries of the Exhibit I cities as well as the cities of Bell, Cudahy and Huntington Park; and

WHEREAS, to improve voter participation, it is desirable to consolidate the Primary Nominating Election with the Municipal Elections of the Exhibit I cities, and the cities of Bell, Cudahy and Huntington Park, with respect to those portions of the Los Angeles Unified School District and/or the Los Angeles Community College District that overlap their boundaries; and

WHEREAS, to enhance voter convenience and improve the administration of the consolidated elections, it is desirable that the precincts, polling places, election officers, voting hours, and vote by mail procedures of the elections be the same; and for the City Clerks of the Exhibit I cities and the Registrar-Recorder of the County of Los Angeles conducting the election for the cities of Bell, Cudahy and Huntington Park to canvass the returns of the election for those portions of Los Angeles Unified School District and/or the Los Angeles Community College District that are within their boundaries; and that the consolidated elections be held in all respects as if there were only one election; and

WHEREAS, cost savings will result from the consolidation and sharing of costs of these elections.

NOW, THEREFORE, the Los Angeles City Council does hereby resolve, determine and order as follows:

Section 1. Pursuant to the requirements of California Elections Code Sections 10400 through 10418 and Los Angeles City Election Code Section 105, the City Councils of the Exhibit I cities and the Los Angeles County Board of Supervisors are requested to consent and agree to

consolidate the City's Primary Nominating Election, with respect to those portions of the Los Angeles Unified School District and/or the Los Angeles Community College District which are within the boundaries of the Exhibit I cities and the cities of Bell, Cudahy and Huntington Park, with the cities' Municipal Elections to be held on March 3, 2015; and that the elections shall be held in those cities in all respects as if there were only one election, except as noted in Section 2 below. The precincts, polling places, officers of election, ballots and canvassing procedures and all other conditions for this portion of the Primary Nominating Election shall be the same as those provided by those cities for their Municipal Elections.

Section 2. The procedures for filing and qualifying Primary Nominating Election candidates and ballot measures for inclusion in the election shall be governed by the Los Angeles City Charter and Election Code and the Los Angeles City Clerk is directed to transmit the qualifying process, without delay, for inclusion in their official and sample ballots and other election related voter information materials.

Section 3. The City Clerks of the Exhibit I cities and the Registrar-Recorder of the County of Los Angeles are authorized to canvass the returns of that portion of the Primary Nominating Election which is requested to be consolidated with the Municipal Elections of the Exhibit I cities and the cities of Bell, Cudahy and Huntington Park, and those City Clerks and the County Registrar-Recorder are further requested to complete the portion of the canvass relating to the Primary Nominating Election within 21 days of the date of the consolidated election.

Section 4. The City Councils of the Exhibit I cities and the Board of Supervisors of the County of Los Angeles are requested to issue instructions to their City Clerks and the County Registrar-Recorder, respectively to take any and all steps necessary to hold the consolidated election.

Section 5. The City of Los Angeles agrees to reimburse the Exhibit I cities the proportionate share of the costs for conducting the consolidated election. Any costs associated with the conduct of the Bell, Cudahy and Huntington Park elections will be directly reimbursed by Los Angeles Community College District and will have no fiscal impact on the City. This agreement does not affect the obligation of the Los Angeles Unified School District and the Los Angeles Community College District to reimburse the City of Los Angeles for the overall conduct of the Primary Nominating Election.

Section 6. Should any of the Exhibit I cities or the County of Los Angeles choose not to consolidate the Primary Nominating Election with the Municipal Elections conducted by those cities and the County, the Los Angeles City Clerk is directed to conduct the Primary Nominating Election in that city as required.

Section 7. The Los Angeles City Clerk shall certify to the adoption of this Resolution and file a certified copy thereof with the City Councils of the Exhibit I cities and with the Board of Supervisors of the County of Los Angeles.



I certify that the foregoing Resolution was adopted by the Council of the City of Los Angeles at its meeting of \_\_\_\_\_.

Holly Wolcott, City Clerk

By: \_\_\_\_\_  
Deputy

Council File No: \_\_\_\_\_

