

CITY OF CARSON

ADOPTED OPERATING BUDGET
 WORK GROUP SUMMARY - BY CATEGORY
 FISCAL YEAR 2011/12

FUND: 01 General
 WORK GROUP: 40 City Treasurer

CATEGORY	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	FY 2010/11	FY 2010/11	FY 2011/12
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	REVISED ADPTD BUDGET	EXPENDITURES THRU 6/30/11	ADOPTED BUDGET
Salaries and Benefits	\$ 544,515	\$ 580,724	\$ 589,289	\$ 597,061	\$ 578,930	\$ 601,127	\$ 620,529
Operations & Maintenance	45,541	57,135	90,678	101,632	55,900	68,688	103,500
Capital Outlay	0	0	0	0	0	0	0
Other Financing Uses	0	0	0	0	0	0	0
Total Expenditures	\$ 590,055	\$ 637,859	\$ 679,968	\$ 698,693	\$ 634,830	\$ 669,815	\$ 724,029

WORK GROUP ACTIVITY

The City Treasurer's office, under the direction of the elected City Treasurer, has the statutory duty of receiving and safely keeping all monies coming into the City. The City Treasurer also acts as Treasurer for the Carson Redevelopment Agency. The Treasurer carries out this responsibility in compliance with state law governing the depositing and securing of public funds and the handling of all funds in her possession. In addition, the Treasurer prepares daily cash report for the Finance Officer and the Redevelopment Agency; safeguards all blank checks and receipts. The City Treasurer is responsible for the preparation of an investment policy and for the management of the City and Agency's investment portfolios. Finally, the City Treasurer is also responsible for chairing the City's Fraud Hotline Committee which oversees the investigation/dissemination of reports received on the City's 24-hour Fraud Hotline.

CITY OF CARSON

ADOPTED OPERATING BUDGET
PROGRAM BUDGET DETAIL
FISCAL YEAR 2011/12

FUND: 01 General Fund
WORK GROUP: 40 City Treasurer
DIVISION: 000 Elected and Appointed
PROGRAM: 003 Operations

OBJECT CODE AND DESCRIPTION	FY 2006/07	FY 2007/08	FY 2008/09	FY 2009/10	FY 2010/11	FY 2010/11	FY 2011/12
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	REVISED ADPTD BUDGET	EXPENDITURES THR 06/30/11	ADOPTED BUDGET
5001 Council/Commissions	0	90	0	0	0	0	0
5002 Regular	378,570	395,857	413,840	421,016	405,135	418,238	422,804
5003 Overtime	0	1,107	170	183	0	0	2,500
5004 Temporary/Part Time	0	8,640	0	0	0	0	0
5501 Retirement	103,314	105,394	103,531	104,123	99,631	104,934	112,927
5502 Medical & Associated Benefits	44,608	49,503	50,630	51,028	53,318	57,327	61,383
5503 Dental Insurance	3,552	5,083	5,086	5,201	5,157	5,399	5,157
5505 Group Life Insurance	1,487	1,614	2,376	1,715	1,426	1,489	1,426
5508 Reimbursement	2,350	2,350	2,350	2,350	2,350	2,350	2,350
5509 Vision Insurance	106	226	372	468	464	438	385
5510 Medicare	3,516	3,784	3,823	3,825	3,549	3,822	3,697
5512 Deferred Compensation Match	7,013	7,076	7,112	7,152	7,900	7,131	7,900
Salaries and Benefits	544,515	580,724	589,289	597,061	578,930	601,127	620,529
6003 Printing/Binding/Duplication	0	0	0	489	0	0	0
6004 Professional Services	2,225	2,229	2,333	2,397	3,500	497	3,700
6006 Membership Fees and Dues	875	590	668	523	450	688	450
6008 Promotion & Publicity	11	0	75	0	0	0	0
6009 Special Materials & Supplies	139	22	103	2,415	500	0	0
6010 Office/Facilities Suppls&Prnshng	4,695	3,807	2,674	2,992	6,000	2,101	4,200
6011 Telephone	2,336	3,206	3,190	3,249	2,200	2,458	2,200
6013 Auto Allowance/Mileage	6,511	6,600	6,639	6,616	6,600	6,653	6,600
6014 Conference and Travel	8,714	6,166	7,253	5,970	5,500	6,006	6,000
6015 Taxes, Licenses and Fees	0	0	0	0	0	2,188	0
6017 Subscriptions & Publications	975	754	754	462	100	0	0
6020 Comptr-Reltd Lnse, Eqp, Acces	0	0	1,367	120	450	1,608	2,350
6090 Bank Service Charge Fees	18,488	26,356	65,171	76,381	30,000	46,367	77,500
6097 Meetings/In-house trng/sem/wsh	0	0	0	18	0	0	500
7003 Office & Equipment Maintenance	303	90	451	0	600	125	0
7011 Property & Supplies Rental	0	64	0	0	0	0	0
7038 Equipment Replacement Charges	269	7,252	0	0	0	0	0
Operation and Maintenance	45,541	57,135	90,678	101,632	55,900	68,688	103,500
TOTAL PROG: 003 Operations	590,055	637,859	679,968	698,693	634,830	669,815	724,029

CITY OF CARSON
ADOPTED OPERATING BUDGET
PERSONNEL SUMMARY - BY WORK GROUP
FISCAL YEAR 2011/12

FUND: 01 General Fund
WORK GROUP: 40 City Treasurer

POSITION TITLE	FY 2008/09	FY 2009/10	FY 2010/11	FY 2010/11	FY 2011/12	FY 2011/12
	ADOPTED POSITIONS	ADOPTED POSITIONS	ADOPTED POSITIONS	REVISED ADPTD SALARIES	ADOPTED POSITIONS	ADOPTED SALARIES
Accountant II	1	1	1	69,049	1	73,392
Administrative Secretary	1	1	1	59,501	1	63,252
Chief Deputy City Treasurer	0.94	0.94	0.94	100,868	0.94	107,046
City Treasurer	1	1	1	121,754	1	121,754
Senior Account Clerk II	1	1	1	53,963	1	57,360
TOTALS	4.94	4.94	4.94	405,135	4.94	422,804

Note:

The salary of the Chief Deputy City Treasurer is budgeted as follows:
General Fund-94%; Prop A Fund-6%

SUMMARY OF SALARIES AND FRINGE BENEFITS

	FY 2010/11	FY 2011/12
Council/Commissions	0	90
Regular	405,135	422,804
Overtime	0	2,500
Temporary Part-Time	0	0
Fringe Benefits	173,795	195,135
TOTALS	578,930	620,529