



CITY OF CARSON

NOTICE OF SPECIAL MEETING

CARSON RECLAMATION AUTHORITY

NOTICE IS HEREBY GIVEN that a special meeting of the Carson Reclamation Authority of the City of Carson, California, will be held to discuss the items listed on the attached agenda and to take any actions deemed necessary thereto:

The meeting will be held as follows:

DATE: **Tuesday, October 20, 2015**

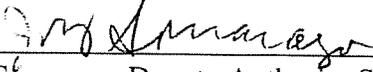
TIME: **4:00 P.M.**

PLACE: **Carson City Hall
Helen Kawagoe Council Chambers
701 E. Carson Street
Carson, California 90745**

All interested parties may be present and be heard. Further information is available by calling the City Manager's Office at 310-952-1729, between the hours of 7:00 A.M. and 6:00 P.M., Monday through Thursday.

**GIVEN BY ORDER OF CHAIR ALBERT ROBLES
OF THE CITY OF CARSON, CALIFORNIA.**

Dated: This 13th day of October, 2015.



Joy S. Marago, Deputy Authority Secretary



AGENDA

SPECIAL MEETING OF THE CARSON RECLAMATION AUTHORITY

“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)

CALL TO ORDER: CARSON RECLAMATION AUTHORITY

ROLL CALL:

**ORAL COMMUNICATIONS: MEMBERS OF THE PUBLIC
(LIMITED TO ITEMS ON THIS AGENDA)**

CONSENT (Item 1)

These items are considered to be routine items of AUTHORITY business and have, therefore, been placed on the CONSENT CALENDAR. If AUTHORITY wishes to discuss any item or items, then such item or items should be removed from the CONSENT CALENDAR. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

**Item No. 1. 2015-805 CONSIDER RESOLUTION NO. 15-06-CRAJPA APPROVING
CLAIMS AND DEMANDS IN THE AMOUNT OF \$256,184.75**

Recommendation: TAKE the following actions:

1. WAIVE further reading and APPROVE Resolution No. 15-06-CRAJPA, a Resolution of the Carson Reclamation Authority of the City of Carson, California, ratifying claims and demands in the amount of \$256,184.75.
 2. AUTHORIZE the Chairman to execute the Resolution following approval as to form by the City Attorney.
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DISCUSSION (Item 2)

Item No. 2. 2015-806 CONSIDERATION OF RESOLUTION NO. 15-07-CRAJPA, ADOPTING A CONFLICT OF INTEREST CODE FOR THE CARSON RECLAMATION AUTHORITY AND SUBMISSION OF THE SAME TO THE LOS ANGELES COUNTY BOARD OF SUPERVISORS FOR APPROVAL

Recommendation: TAKE the following actions:

1. WAIVE further reading and APPROVE Resolution No. 15-07-CRAJPA, A RESOLUTION OF THE CARSON RECLAMATION AUTHORITY, A PUBLIC BODY CORPORATE & POLITIC, AND A POLITICAL SUBDIVISION OF THE STATE OF CALIFORNIA, ADOPTING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION

2. AUTHORIZE the Chairman to execute the Resolution following approval as to form by the City Attorney and submit the Resolution to the Los Angeles County Board of Supervisors for Approval.

ADJOURNMENT

Report to Carson Reclamation Authority

Tuesday, October 20, 2015
Consent

SUBJECT:

CONSIDER RESOLUTION NO. 15-06-CRAJPA APPROVING CLAIMS AND DEMANDS IN THE AMOUNT OF \$256,184.75

I. SUMMARY

Since May, 2015 the CRA Board has taken a number of actions to move the remediation of the former Cal-Compact Landfill project forward and to create systems that allow the review and approval of the work undertaken in a fair but transparent manner. Additionally, the CRA and City staff continues to improve the systems of financial controls that ensure transparency to the public about the project expenditures but work within normal business practices of budgeting, contracting and accounts payable that is fair to all of the project's contractors. This action approves several Tetra Tech invoices and an invoice from the CRA's auditor.

II. RECOMMENDATION

TAKE the following actions:

1. WAIVE further reading and APPROVE Resolution No. 15-06-CRAJPA, a Resolution of the Carson Reclamation Authority of the City of Carson, California, ratifying claims and demands in the amount of \$256,184.75.
2. AUTHORIZE the Chairman to execute the Resolution following approval as to form by the City Attorney.

III. ALTERNATIVES

1. TAKE another action the Authority deems appropriate.

IV. BACKGROUND

Since May, 2015, the CRA Board has taken a number of actions to move the remediation of the former Cal-Compact Landfill project forward and to create systems that allow the review and approval of the work undertaken by the remediation contractor, Tetra Tech, in a fair but transparent manner. Additionally, the CRA and City staff has established systems of financial control that ensure transparency to the public about the project expenditures but work within normal

business practices of budgeting, contracting and accounts payable that is fair to all of the project's contractors.

This action today includes the approval of a Claims and Demands Resolution (Exhibit No. 1) approving several Tetra Tech invoices, as well as audit services by Vasquez & Company, LLP, the CRA's audit firm.

V. FISCAL IMPACT

The total expenditure in this period is \$256,184.75.

VI. EXHIBITS

Resolution No. 15-06-CRAJPA. (pgs. 3-4)

Prepared by: John Raymond, Community Development Director

RESOLUTION NO. 15-06-CRAJPA

RESOLUTION NO. 15-06-CRAJPA, A RESOLUTION OF THE CARSON RECLAMATION AUTHORITY OF THE CITY OF CARSON, CALIFORNIA, RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$256,184.75

The Carson Reclamation Authority does hereby resolve, determine and order as follows:

SECTION I: The following claims and demands have been audited as required by law and are hereby ratified in the amount hereinafter set forth:

<u>Payee Name</u>	<u>Payment Number</u>	<u>Purpose/ Description of Work</u>	<u>Invoice Number</u>	<u>Payment Amount</u>
Invoices Submitted for Payment				
TETRA TECH, INC.	30	COR 202 Vector control	50957698	\$9,809.53
TETRA TECH, INC.	31	COR 203 Site security & site maintenance	50957703	\$55,557.01
TETRA TECH, INC.	32	COR 204 Watering the prescriptive cover	50957706	\$14,417.31
TETRA TECH, INC.	33	COR 200 Project Management	50958418	\$65,824.14
TETRA TECH, INC.	34	COR 206 Quarterly soil gas monitoring	50958551	\$901.49
TETRA TECH, INC.	35	COR 207 Waterproof vaults & close liner windows	50958570	\$11,699.07
TETRA TECH, INC.	36	COR 208 Construction management of LFGES	50958739	\$32,481.31
TETRA TECH, INC.	37	COR 209 SWPPP for 12 months	50958746	\$61,494.89
VASQUEZ & COMPANY, LLP	1	CRA Audit Services	2150732- IN	\$4,000.00
TOTAL				\$ 256,184.75

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EXHIBIT NO. -1

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On October 20, 2015, the Carson Reclamation Authority ratified the above demands and the City Treasurer is hereby directed to pay, out of the funds named hereon, to each of the claimants listed above, the amount of warrant appearing opposite their respective names, for the purpose stated on the respective demands, making a total of \$256,184.75.

PASSED, APPROVED and **ADOPTED** this 20th Day of Error! Reference source not found., 2015.

CARSON RECLAMATION AUTHORITY, a
public body

By:

Chairman Albert Robles

ATTEST:

Secretary Jim Dear

CERTIFICATION

In accordance with Section 37.202 of the California Government Code, I hereby certify that the above demands are accurate and that funds are available for payment thereof. I certify under penalty of perjury that the foregoing is true and correct.

EXECUTED THE _____ DAY OF
_____ AT CARSON, CALIFORNIA

EXECUTIVE DIRECTOR
JOHN S. RAYMOND

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Report to Carson Reclamation Authority

Tuesday, October 20, 2015

Discussion

SUBJECT:

CONSIDERATION OF RESOLUTION NO. 15-07-CRAJPA, ADOPTING A CONFLICT OF INTEREST CODE FOR THE CARSON RECLAMATION AUTHORITY AND SUBMISSION OF THE SAME TO THE LOS ANGELES COUNTY BOARD OF SUPERVISORS FOR APPROVAL

I. SUMMARY

Pursuant to Section 3.03 of the First Amended Joint Powers Agreement of the Carson Reclamation Authority, Board Officers shall be considered “public officials” within the meaning of the Fair Political Practices Act of 1974, as amended, and its regulations, for purposes of financial disclosure, conflict of interest and other requirements of such Act and regulations, subject to a contrary opinion or written advice of the California Fair Political Practices Commission (“FPPC”).

The adoption of a Conflict of Interest Code required a Notice of Intention to Adopt or Amend a Conflict of Interest Code for the Carson Reclamation Authority (Exhibit No. 2) to be published and to provide for a 45-day written comment period prior to adoption. The comment period was from September 4, 2015 through October 19, 2015. After approval by the Authority Board, the Resolution (Exhibit No. 1) is submitted to the Los Angeles County Board of Supervisors for approval.

II. RECOMMENDATION

TAKE the following actions:

1. WAIVE further reading and APPROVE Resolution No. 15-07-CRAJPA, A RESOLUTION OF THE CARSON RECLAMATION AUTHORITY, A PUBLIC BODY CORPORATE & POLITICAL, AND A POLITICAL SUBDIVISION OF THE STATE OF CALIFORNIA, ADOPTING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION
2. AUTHORIZE the Chairman to execute the Resolution following approval as to form by the City Attorney and submit the Resolution to the Los Angeles County Board of Supervisors for Approval.

III. **ALTERNATIVES**

1. TAKE another action the AUTHORITY deems appropriate.

IV. **BACKGROUND**

Pursuant to Section 3.03 of the First Amended Joint Powers Agreement of the Carson Reclamation Authority, Board Officers shall be considered “public officials” within the meaning of the Fair Political Practices Act of 1974, as amended, and its regulations, for purposes of financial disclosure, conflict of interest and other requirements of such Act and regulations, subject to a contrary opinion or written advice of the California Fair Political Practices Commission (“FPPC”). No Authority director, Officer, official, or employee of the Authority shall have any financial interest, direct or indirect, in the Authority nor shall any person participate in any decision relating to the Authority which affects his or her financial interests, in violation of any State law or regulation. The Authority, once formed, shall approve a conflict of interest code at the earliest possible time and file it with the county of Los Angeles. Board Officers of the Authority shall also file disclosure statements as required by the FPPC in advance of the Authority’s adoption of a conflict of interest code.

The following designated positions are proposed for inclusion in the Conflict of Interest Code for the Carson Reclamation Authority:

- Board Member
- Treasurer
- Board Attorney
- Executive Director
- Assistant Executive Director
- Board Secretary
- Consultants/New Positions*

*Consultants and New Positions shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based on that description, a statement of the extent of disclosure requirements. The Executive Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. A copy of this determination shall be filed with the Board Secretary and a copy forwarded to the Authority Board. (Gov. Code Section 81008).

The County of Los Angeles requires that adequate notice (Exhibit No. 3) and opportunity with respect to the Code for the Reclamation Authority should be provided to officers, employees, members, consultant, and residents before the code is submitted to the Board of Supervisor for final approval. A copy of the Code was mailed to all persons subject to the Code and the 45 day comment period allowed them to make any comments on it. Any written objections received by the Reclamation Authority must be submitted along with the code to the Board of Supervisors, which is the final approving body.

V. FISCAL IMPACT

There is no fiscal impact to the adoption of the Code.

VI. EXHIBITS

1. Resolution No. 15-07-CRAJPA. (pgs. 4-9)
2. Notice of Intention to Adopt or Amend a Conflict of Interest Code for The Carson Reclamation Authority. (pg. 10)
3. Advertising Order Confirmation. (pg. 11)

Prepared by: John Raymond, Community Development Director

RESOLUTION NO. 15-07-CRAJPA

A RESOLUTION OF THE CARSON RECLAMATION AUTHORITY, A PUBLIC BODY CORPORATE & POLITIC, AND A POLITICAL SUBDIVISION OF THE STATE OF CALIFORNIA, ADOPTING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION

WHEREAS, on February 17, 2015, a Joint Powers Agreement for the formation of the Authority was executed by its Members on or about February 17, 2015, which was amended on or about March 17, 2015; and

WHEREAS, the Political Reform Act of 1974, California Government Code §§ 81000 *et seq.*, requires the Carson Reclamation Authority (“Authority”) adopt a Conflict of Interest Code and make amendments as and when appropriate; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code, and this code may be incorporated by reference; and

WHEREAS, the Authority is subject to the Los Angeles County of Supervisors’ oversight with respect to adoption of its conflict of interest code and must, therefore, submit its conflict of interest code for their approval; and

WHEREAS, as incorporated by reference, the standard conflict of interest code will help ensure compliance by the Authority with the Political Reform Act.

NOW, THEREFORE, be it resolved by the CARSON RECLAMATION AUTHORITY as follows:

Section 1. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the attached Exhibit “A” in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the Carson Reclamation Authority.

Section 2. Incorporation by reference of the terms of the aforementioned Model Code and any future amendments to it in this Authority’s Conflict of Interest Code will save this Authority time and the expenditure of public funds by minimizing the

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EXHIBIT NO. - 1

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actions required of this Authority Board to maintain conformity with the Political Reform Act.

Section 3. Pursuant to the provisions of California Government Code § 87311, officers, employees, members of the public, consultants, and residents of the jurisdiction were given due and proper notice and opportunity to present their views prior to adoption of this resolution.

Section 4. Authority staff is directed and authorized to take all necessary and appropriate action in bringing this matter to the Los Angeles County Board of Supervisors for their approval.

PASSED, APPROVED, and ADOPTED this _____ day of _____ 2015.

Chairman

ATTEST:

Authority Secretary

APPROVED AS TO FORM:

Authority Counsel

**Conflict of Interest Code
of the
Carson Reclamation Authority**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730 by Reference

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission ("FPPC") has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the FPPC, are hereby incorporated into the conflict of interest code of the Carson Reclamation Authority ("Authority") by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code for the Authority.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Executive Director of the Authority or his or her designee. The Authority shall make and retain a copy of all statements filed by its Governing Board Members, Executive Director, and other departmental directors, as appropriate, and will forward the originals of each statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The Authority shall retain the originals of statements for all other designated positions named in the conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Government Code Section 81008).

Carson Reclamation Authority

Attachment "A"

Disclosure Category Descriptions

1. Reportable interests in real property in the jurisdiction (FPPC Form 700, Schedule B).
2. Reportable income (FPPC Schedule C – income other than gifts and travel payments; D – income from gifts; or E – income from travel payments).
3. Reportable investments (FPPC Form 700, Schedules A-1 and A-1).
4. Reportable business positions (FPPC Form 700, Schedule C).
5. Reportable gifts and travel gifts (FPPC Form 700, Schedules D and E).
6. Reportable income from any financial institution in which the Carson Reclamation Authority ("Authority") deposits funds, plans to deposit funds or has deposited funds within two years prior to the time any statement is required under this conflict of interest code.
7. Reportable investment and business positions in any financial institution in which the Authority deposits funds, plans to deposit funds or has deposited funds within two years prior to the time a statement is required under this conflict of interest code.
8. Reportable income from persons or business entities that provide, plan to provide, or have provided within two years prior to the time a statement is required under this conflict of interest code, services or supplies to the Authority at the direction of the disclosing person or his or her department.
9. Reportable investments and business positions in business entities that provide, or plan to provide, or have provided within two years prior to the time a statement is required under this conflict of interest code, services or supplies to the Authority at the direction of the disclosing person or his or her department.
10. Reportable income from any Authority employee.
11. Reportable income from persons and business entities and business positions in business entities having an interest in real property in the jurisdiction or that provide, or have provided within two years prior to the time a Statement is required under this Conflict of Interest Code, services within the jurisdiction subject to the inspection, review or approval of the Authority.
12. Reportable investments in any business entities having an interest in real property in the jurisdiction or that provide, or have provided within two years prior to the time a Statement

is required under this Conflict of Interest Code, services within the jurisdiction subject to the inspection, review or approval of the Authority.

Carson Reclamation Authority**Attachment "B"**

<u>Designated Positions</u>	<u>Disclosure Code</u>
Board Member	1, 2, 3, 4, 5
Treasurer	1, 2, 3, 4, 5, 6, 7, 8
Board Attorney	1, 2, 3, 4, 5
Executive Director	1, 2, 3, 4, 5
Assistant Executive Director	1, 2, 3, 4, 5
Controller	1, 2, 3, 4, 5, 6, 7, 8
Board Secretary	1, 2, 3, 4, 5, 8, 9, 10
Consultants/New Positions*	5

*Consultants and New Positions shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Executive Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's or new position's duties and, based on that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. A copy of this determination shall be filed with the Board Secretary and a copy forwarded to the Authority Board. (Gov. Code Section 81008).

Carson Reclamation Authority

**NOTICE OF INTENTION TO ADOPT OR AMEND A
CONFLICT OF INTEREST CODE**

NOTICE IS HEREBY GIVEN that the Carson Reclamation Authority intends to adopt or amend a conflict of interest code pursuant to Government Code §§ 87300. Pursuant to Government Code § 87302, the code will designate employees who must disclose certain investments, income, interests in real property, and business positions, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

A written comment period has been established commencing on Thursday, September 4, 2015, and continuing through the close of business on Monday, October 19, 2015. Any interested person may present written comments concerning the proposed code no later than the close of business on Monday, October 19, 2015, to the Carson Reclamation Authority Secretary's Office, which is located at 701 East Carson Street, Carson, CA, 90745. No public hearing on this matter will be held unless any interested person or his or her representative requests, no later than 15 days prior to the close of the written comment period, a public hearing.

The Conflict of Interest Code adopts 2 Cal. Code of Regs. 18730, which contains the terms of a standard conflict of interest code created by the Fair Political Practices Commission, by reference. It has also been drafted to include disclosures for the new positions created by Carson Reclamation Authority when it was formed. Further, certain positions will have greater disclosure responsibilities in an effort to ensure the Carson Reclamation Authority is as transparent as possible in its dealings with the citizens of Carson.

Copies of the proposed code may be obtained from the Carson Reclamation Authority Secretary's Office at 701 East Carson Street, Carson, CA, 90745. Any inquiries concerning the proposed code should be directed to Wanda Higaki, Authority Secretary, at (310) 952-1720.

This notice and a copy of the proposed code shall be served individually on Carson Reclamation Authority employees and officers affected by the proposed revisions contained herein.

Advertising Order Confirmation

Press-Telegram • The Beach Reporter
Daily Breeze • Palos Verdes Peninsula News

09/02/15 10:04:38AM
Page 2 of 2

Ad Order Number: 0010709435
Customer: CITY OF CARSON

DB 9-20

**Carson Reclamation Authority
NOTICE OF INTENTION TO ADOPT OR AMEND A
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Published: September 4, 2015

Product	Requested Placement	Requested Position	Run Dates	# Inserts
Daily Breeze	Legals CLS	General-1076~	09/04/15	1

Net Amount	Tax Amount	Total Amount	Payment Method	Payment Amount	Amount Due
\$268.70	\$0.00	\$268.70		\$0.00	\$268.70

Order Charges:

If this confirmation includes an advertising proof, please check your proof carefully for errors, spelling, and/or typos. Errors not marked on the returned proof are not subject to credit or refunds.

Please note: To meet our printer's deadline, we must have your proof returned by the published deadline, and as indicated by your sales rep. If we have not heard from you by that time, we will assume that your ad is correct, and it will run as is.

Please note: If you pay by bank card, your card statement will show the merchant as "LA NEWSPAPER GROUP".