

## MAINTENANCE WORKER I

### **Job Summary:**

Under supervision, performs a variety of semi-skilled and skilled street maintenance duties including preventive and general maintenance and emergency repairs such as concrete or asphalt repair, traffic sign and street marking maintenance, street sweeping, weed abatement and debris removal.

### **Distinguishing Characteristics:**

This is the first, experienced level of the Maintenance Worker Job Series. Incumbents typically have appropriate specialized training with job related experience. Employees within this class are distinguished from Maintenance Worker II by the performance of the work assigned to the journey level, but without the independence or full responsibility expected of positions at the journey level. Assignments are generally limited in scope and are set within a procedural framework established by the supervisor. As experience increases, the incumbent performs with increasing independence and becomes proficient as demonstrated by those skills necessary to perform as a Maintenance Worker II.

Incumbents in this classification must complete one year in this classification, must meet the minimum qualifications of Maintenance Worker II and must meet the Job Series guidelines to promote to Maintenance Worker II.

### **Essential Duties and Responsibilities**

(These functions are representative and may not be present in all positions in the class. Management reserves the right to add, modify, change or rescind related duties and work assignments.)

1. Removes debris from the public right-of-way; loads and unloads materials and equipment from trucks.
2. Cleans and flushes sewer lines, catch basins and storm drains.
3. Performs routine graffiti maintenance on street signs and bus shelters.
4. Assists in patching streets by excavating pavement, pouring and shoveling cold mix and hot asphalt and tamping and smoothing area.
5. Assists in pouring and forming concrete for sidewalks, aprons, curbs and gutters.
6. Digs holes, trenches and ditches with automatic and manual digging tools and refills them as appropriate.
7. Operates motorized equipment such as trucks, skiploaders, street flashers, and rollers or other power equipment of comparable size and complexity.
8. Cleans and maintains work areas, hand tools and equipment.
9. Submits daily mileage and equipment usage reports.
10. Installs and maintains street signs.
11. Assists in conducting traffic counts; diverts traffic using flags, barricades and street cones to ensure safety.
12. Paints or stencils traffic directional signs or symbols, streets and curb markings, using spray painting equipment or other apparatus.
13. Assists in measuring and marking areas for new traffic control legends in compliance with established procedures.
14. Operates striping machines for painting lines on street crosswalks and painting other street markings.
15. Cleans and maintains spray painting equipment, compressors and painting stencils.
16. Performs related duties as required.

### **Qualification Guidelines**

A typical way to obtain the requisite qualifications to perform the duties of this class is as follows:

### **Education and Experience:**

Completion of high school or GED which ensures the ability to read and write at a level necessary for successful job performance and one (1) year of full-time experience performing street maintenance, public works construction or related work. Related vocational or college course work is desirable.

**Knowledge of:**

- Methods, equipment, materials and tools used in street maintenance or construction work.
- Applicable sections of the California Vehicle Code and Work Area Traffic Control Manual.
- Applicable sections of the California Vehicle Code and DMV regulations.
- Basic recordkeeping techniques.
- General work safety practices and procedures.

**Skill and Ability to:**

- Perform semi-skilled to skilled street maintenance and repair work.
- Operate a variety of street maintenance tools, equipment and machines safely and efficiently.
- Maintain tools, equipment and vehicles in clean and proper working condition.
- Perform street maintenance and repair work using a variety of tools and equipment utilized in the basic trades. Perform painting jobs.
- Maintain routine records and reports.
- Understand and follow oral and written directions.
- Lift objects weighing up to 75 pounds, such as bags of concrete and asphalt and heavy equipment such as power jackhammers.
- Perform basic cement work.
- Perform heavy manual labor; clean and maintain work areas.
- Observe safety practices and procedures.
- Observe legal and defensive driving practices.
- Establish and maintain cooperative and effective working relationships with others.

**License or Certificate:**

Possession of a valid California Class C driver's license. Valid California Class B driver's license is desirable. Employees in this classification will be enrolled in the Department of Motor Vehicles (DMV) Government Employer Pull Notice Program which confirms possession of a valid driver's license and reflects driving record.

**Special Requirements:**

Ability to pass a physical examination for strenuous/arduous labor.

**Physical Requirements and Working Conditions:**

Employee accommodations for physical disabilities will be considered on a case-by-case basis. Positions in this class normally:

- Require mobility to stand, stoop, reach, twist and bend.
- Require mobility of arms to reach above shoulder level, and dexterity of hands to grasp and manipulate small objects.
- Perform work which involves the frequent lifting, pushing and/or pulling of objects which may approximate 75 pounds and may occasionally weigh up to 100 pounds.
- May be required to work in inclement weather without effective protection from sun, cold and rain.
- May be required to respond to emergencies, including removal of trees or branches in the public right-of-way, during normal hours or on emergency call back.
- May be required to work with harsh and toxic substances.
- May be required to wear a uniform, safety shoes, protective apparel including goggles, face protectors, aprons and oxygen breathing apparatus.
- May be required to work within enclosed spaces or at heights above ground level.
- May be required to work around loud noise.
- May be required to work around moving mechanical parts.
- May be required to work around electrical currents.
- May be required to work overtime after regular work hours, including weekends.