



## City of Carson

701 E. Carson St., Carson, CA 90745  
 Telephone: (310) 830-7600; ci.carson.ca.us

OFFICE USE ONLY	
Case No.	
Application Submittal Date	
Fee	
Accepted By	

### SUPPLEMENTAL APPLICATION FOR COMMERCIAL CANNABIS OPERATION PERMIT (MANUFACTURING)

Pursuant to Chapter 15 of Article VI of the City of Carson Municipal Code

**DIRECTIONS:** Complete the below supplemental application in its entirety. **Attach additional documents, sheets and applications as required or necessary.** When supplemental application is complete, turn in completed supplemental application with all necessary documentation to the City of Carson Community Development Director. A supplemental application must be accompanied by either an original, or updated, Main Application for Commercial Cannabis Operation Permit (Cannabis Center).

Inquiries and questions about this applications and the procedures involved should be directed to City of Carson Planning Manager Saied Naaseh who can be contacted at Carson City Hall by telephone at (310) 952-1770 or by email to snaaseh@carson.ca.us.

#### PLEASE BE ADVISED

**STATE LICENSE** - Commercial cannabis operations require a City issued permit and a state issued license.

**DEPOSIT** - A minimum \$25,000 deposit shall accompany a completed application turned into the City to cover City actual costs to review and process the application.

**OTHER PERMITS/LICENSES** - A permit issued pursuant to this application is not a substitute for any other applicable or required permit or license. Applicant is required to secure all other required permits or licenses, including but not limited to for new construction or for tenant improvements.

**OBLIGATION TO UPDATE** - Applicant has a continuing obligation to update the City of Carson Community Development Director within seven (7) days upon the change in status of any information submitted herein. (Carson Municipal Code § 15.120(Q)(1).)

**PUBLIC RECORDS ACT** - This application and any associated documents submitted to the City are subject to public disclosure as may be required by the California Public Records Act.

**ADDITIONAL INFORMATION** - Further information and documentation at the sole discretion of the City of Carson Community Development Director may be requested by the City for completion of application.

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Check one only:

Check here if **NEW** Commercial Cannabis Operation Manufacturing Permit

Check here if **RENEWAL** of a Commercial Cannabis Operation Manufacturing Permit

Identify the associated cannabis center and provide either the completed contemporaneous, or updated subsequent, "main application for commercial cannabis operation permit (cannabis center)" related to this supplemental application:

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**A. PROPERTY INFORMATION:**

**STREET ADDRESS OF PROPERTY SUBJECT TO COMMERCIAL CANNABIS MANUFACTURING:**

**LEGAL DESCRIPTION OF PROPERTY (INCLUDING A.P.N.):** \_\_\_\_\_

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**B. APPLICANT AND OWNER INFORMATION:**

**APPLICANT:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

*(Note: any person or entity meeting the definition of "owner" as understood by Section 26001(a) of the Business and Professions Code is considered a business owner and must be listed on this application):*

Mailing Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**REQUIRED SUBMISSIONS**

***Please attach the following documents to your application.***

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**C. INFORMATION REGARDING COMPLIANCE WITH STATE LAW:**

1. Identify all valid and current state license(s) possessed by applicant, or for which an application is pending, to engage in commercial cannabis manufacturing in the City of Carson pursuant to Division 10 of the Business & Professions Code.
2. Provide a copy of the current state license(s) identified pursuant to Item C(1), or proof of a pending application with the state for the state license(s) identified pursuant to Item C(1).

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**D. MANUFACTURER TYPE INFORMATION:**

**MANUFACTURER 1 (TYPE 6) APPLICANTS:** Provide a detailed description of the manufacturing process to be used which is limited entirely to being either solventless and/or employs only nonflammable, nontoxic solvents that are generally recognized as safe pursuant to the federal Food, Drug and Cosmetic Act (21 U.S.C. Sec. 301, *et seq.*).

**MANUFACTURER 2 (TYPE 7) APPLICANTS:** Provide a detailed description of the manufacturing process to be used which is limited entirely to the use of solvents exclusively within a closed loop system that meets all of the following requirements:

1. The system uses only solvents that are generally recognized as safe pursuant to the federal Food, Drug, and Cosmetic Act (21 U.S.C. Sec. 301 *et seq.*).
2. The system is designed to recapture and contain solvents during the manufacturing process, and otherwise prevent the off-gassing of solvents into the ambient atmosphere to mitigate the risks of ignition and explosion during the manufacturing process.
3. A licensed engineer certifies that the system is commercially manufactured, safe for its intended use, and built to codes of recognized and generally accepted good engineering practices, including, but not limited to, the American Society of Mechanical Engineers (ASME), the American National Standards Institute (ANSI), Underwriters Laboratories (UL), the American Society for Testing and Materials (ASTM), or OSHA Nationally Recognized Testing Laboratories (NRTLs).
4. The system has a certification document that contains the signature and stamp of a professional engineer and the serial number of the extraction unit being certified.

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**E. MANUFACTURING SITE INFORMATION:**

1. **EQUIPMENT AND FACILITIES.** Provide a description and/or diagram detailing the closed-loop system and/or other cannabis manufacturing equipment and facilities that will be used in the proposed operation, and reflecting how all such equipment and facilities meet or exceed applicable health, safety, fire and building standards, including complying with all applicable requirements pertaining to processing, handling and storage of solvents or gasses.
2. **FIRE SAFETY PLAN.** Provide a fire safety plan which will govern all aspects of the manufacturing operation and ensure the highest standards of fire safety and prevention. (Note written approval from the Community Development Director of a completed fire safety plan is required before operations may commence.)
3. **CERTIFIED INDUSTRIAL HYGIENIST PLAN.** Provide a plan prepared by a Certified Industrial Hygienist detailing the health and safety related procedures of the proposed cannabis manufacturing operation, including but not limited to procedures to control hazards, ensure use of proper protective equipment, ensure product safety, ensure compliance with California Division of Occupational Safety and Health limits, provide specifications for ventilation controls, and ensure environmental protections. (Note written approval from the Community Development Director of a completed plan prepared by a Certified Industrial Hygienist is required before operations may commence.)
4. **DEVICES AND EQUIPMENT.** Identify with specificity all processing and analytical testing devices and equipment to be used by the proposed cannabis manufacturing operation, and either provide proof that such devices and equipment are listed by Underwriter Laboratories, or provide proof of approval-for-use by the Community Development Director of any non-UL listed devices or equipment. Any processing devices using only non-pressurized water are exempt from such approval.

5. **HAZARDOUS MATERIAL DISPOSAL.** Provide a description and/or diagram detailing how all hazardous material used, generated or associated with the proposed cannabis manufacturing operation will be disposed, and reflecting how such method of disposal complies with all applicable laws and guidelines for the disposal of hazardous materials.
6. **WASTEWATER TREATMENT.** Provide a description and/or diagram detailing the wastewater treatment system for the proposed commercial cannabis manufacturing operation so as to prevent contamination in areas where cannabis or cannabis products may be exposed to waste or waste by-products.
7. **MANUFACTURING SITE.** Provide a description and/or diagram identifying the specific location(s) within the site where cannabis manufacturing will occur, and reflecting that all cannabis manufacturing of the proposed operation will be conducted within a fully enclosed building.
8. **FIRE SPRINKLERS.** Provide a description and/or diagram detailing the automatic fire sprinkler system with which the site is equipped, and reflecting how said system complies with National Fire Protection Association standard 13, California Fire Code Section 903, and the zero (0) square foot requirement of the Carson Municipal Code.
9. **OPERATION VISIBILITY.** Provide a description and/or diagram reflecting how no cannabis, cannabis products, or evidence of manufacturing activity on the site will be visible at any time from the public right-of-way, the unsecured areas surrounding the buildings on the site, or the site's main entrance and lobby.
10. **ENTRANCE AND LOBBY.** Provide a description and/or diagram reflecting that the site will have a building with a main entrance that is clearly visible from the public street or sidewalk, that the main entrance will be maintained clear of barriers, landscaping and other obstructions, and that inside of the main entrance, there will be a lobby to receive persons into the site and to verify whether they are allowed in the manufacturing areas.
11. **MANUFACTURING SECURITY.** Provide a description and/or diagram detailing how all cannabis manufacturing areas will be separated from the main entrance and lobby on the site, and reflecting how all cannabis manufacturing areas will be secured by lock accessible only to employees of the proposed cannabis manufacturing operation.
12. **STORAGE.** Provide a description and/or diagram reflecting that, for each building which contains a cannabis manufacturing area, there will be adequate space reserved for the storage of cannabis that has been manufactured or is waiting to be manufactured, and identifying the location(s) of such cannabis storage areas with specificity.
13. **STORAGE SECURITY.** Provide a description and/or diagram reflecting how the cannabis storage areas will be separated from the main entrance and lobby on the site by lock accessible only to employees of the proposed cannabis manufacturing operation.
14. **CANNABIS SECURITY.** Identify with specificity the measures which have been or will be taken to secure all cannabis and cannabis products at the site at all times so as to deter theft and unauthorized access.
15. **TRANSPORT PLAN.** Provide a description and/or diagram reflecting how, for each building which contains a cannabis manufacturing area, there will be at least one area designed for the secure transfer of cannabis from a vehicle to the manufacturing area for transportation, and identifying said transport areas with specificity.
16. **SANITATION PROCEDURES.** Provide written procedures that maintain the highest industry standards of sanitation and cleanliness for the operation, so as to ensure at all times that the manufacture of

cannabis remains free from harmful contaminants.

**17. TRAINING.** Provide written procedures that provide for the highest industry standards of training for employees engaged in cannabis manufacturing operations.

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**F. AFFIRMATION**

I, the undersigned, hereby certify and affirm as follows:

1. I will adhere to all approved plans, procedures and specifications as provided for by Sections (D) and (E) above.
2. I have reviewed Business & Professions Code Section 26130(c) regarding edible cannabis products in its entirety, and I acknowledge, understand, and agree to be bound by its terms and conditions.
3. The following signs, of at least 8 by 10 inches in size each, will be displayed conspicuously in the lobby of the site, so that each may be readily seen by persons entering the proposed commercial cannabis manufacturing site:
  - a. "This site is not open to the public"; and
  - b. "Retail sales of any goods and services is prohibited"; and
  - c. "Minors are prohibited from entering this site"; and
  - d. "Smoking, ingesting, or consuming cannabis on or within 20 feet of this site is prohibited".
4. The proposed manufacturing site will be closed to the general public. No one will be allowed on the site except for employees or persons with bona fide business or regulatory purposes for being on the site. Minors will be prohibited at all times from entering the site.

**NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME OF BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

**SIGNATURE OF BUSINESS OWNER(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**G. AUTHORIZATION FOR CITY VERIFICATION OF INFORMATION**

I hereby authorize and consent to the Community Development Director of the City of Carson, including his or her designee(s), to seek verification of the information contained in this application and any attachments.

**NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME OF BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

**SIGNATURE OF BUSINESS OWNER(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**H. TERMS AND CONDITIONS**

I hereby affirm and certify that I have reviewed the contents of Chapter 15 of Article VI of the Carson Municipal Code, with the assistance of legal counsel of my choice, and I acknowledge, understand, and agree to be bound by its terms and conditions.

**NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME OF BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

**SIGNATURE OF BUSINESS OWNER(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**I. FURTHER INFORMATION**

I agree to submit any additional and further information as deemed necessary by the Community Development Director, including his or her designee(s), in order to process this application.

**NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME OF BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

**SIGNATURE OF BUSINESS OWNER(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**J. AUTHORIZATION FOR CITY INSPECTIONS**

I agree to permit the City's Operations Officers, as defined in Carson Municipal Code section 15.030(RR), to conduct reasonable unannounced inspections of the location of the commercial cannabis operation, at the discretion of the City, for the purpose of ensuring compliance with local and state laws, including but not limited to inspection of security, inventory, and written records and files pertaining to the commercial cannabis operation.

**NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME OF BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

**SIGNATURE OF BUSINESS OWNER(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**K. INDEMNIFICATION**

Applicant and Business Owner(s) of the commercial cannabis operation identified by this application, being the undersigned, hereby agree to indemnify, defend and hold harmless (at Applicant's and Business Owner's sole expense (joint and several), the ability to do so demonstrated through proof of sufficient insurance coverage to the satisfaction of the City) the City of Carson, its elected officials, employees, agents, officers, and representatives, and each and all of them individually, from all liability or harm arising from or in connection with all claims, damages, attorney's fees, costs and allegations arising from or in any way related to the commercial cannabis operation; and, to reimburse the City for any costs and attorney's fees that the City may be required to pay as a result of such action. Applicant and Business Owner(s) agree that the City may, at its sole discretion, participate at its own expense in the defense of any such action.

**NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME OF BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

**SIGNATURE OF BUSINESS OWNER(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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**L. CERTIFICATION**

I certify under penalty of perjury, under the laws of the State of California, that I have personal knowledge of the information contained in this application and its attachments, and that the information contained herein is true and correct.

**NAME OF APPLICANT:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME OF BUSINESS OWNER(S) (IF DIFFERENT FROM APPLICANT):** \_\_\_\_\_

**SIGNATURE OF BUSINESS OWNER(S):** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CHECKLIST OF SUBMITTAL REQUIREMENTS**

**(Must be submitted at time of application submittal)**

***INCOMPLETE APPLICATION SUBMITTALS WILL BE HANDLED IN ACCORDANCE WITH  
CARSON MUNICIPAL CODE SECTION 15.080(B)***

**SUBMITTED**

**YES**

**NO**

- |                   |                   |  |
|-------------------|-------------------|--|
| <u>          </u> | <u>          </u> | <u>Identification of Cannabis Center and Submission of Main Application</u>                                      |
| <u>          </u> | <u>          </u> | <u>Street Address of Subject Property</u>  |
| <u>          </u> | <u>          </u> | <u>Legal Description of Subject Property</u>   |
| <u>          </u> | <u>          </u> | <u>Name and Contact Information</u>  |
| <u>          </u> | <u>          </u> | <u>Identification of State License(s) Possessed</u>  |
| <u>          </u> | <u>          </u> | <u>Copies of all State Licenses Identified</u>   |
| <u>          </u> | <u>          </u> | <u>Description and Compliance of Manufacturing Equipment and Facilities</u>                                      |
| <u>          </u> | <u>          </u> | <u>Fire Safety Plan</u>  |
| <u>          </u> | <u>          </u> | <u>CIH Plan</u>  |
| <u>          </u> | <u>          </u> | <u>Identification of Non-UL Listed Devices and Equipment</u>   |
| <u>          </u> | <u>          </u> | <u>Identification of Hazardous Material Disposal Methods</u>   |
| <u>          </u> | <u>          </u> | <u>Identification of Waste Water Treatment System</u>  |
| <u>          </u> | <u>          </u> | <u>Identification of Location of Cannabis Manufacturing Areas.</u>   |
| <u>          </u> | <u>          </u> | <u>Automatic Fire Sprinkler System Information and Statement of Compliance</u>                                   |
| <u>          </u> | <u>          </u> | <u>Information regarding Non-Visibility of Cannabis</u>  |
| <u>          </u> | <u>          </u> | <u>Identification of Main Entrance and Lobby</u>   |
| <u>          </u> | <u>          </u> | <u>Information regarding Separation and Security of Cannabis Manufacturing Areas</u>                             |
| <u>          </u> | <u>          </u> | <u>Identification of Cannabis Storage Areas</u>  |
| <u>          </u> | <u>          </u> | <u>Information regarding Separation and Security of Cannabis Storage Areas</u>                                   |
| <u>          </u> | <u>          </u> | <u>Information regarding Security Measures for all Cannabis on Site</u>  |
| <u>          </u> | <u>          </u> | <u>Identification of Cannabis Transport Areas</u>  |
| <u>          </u> | <u>          </u> | <u>Sanitation Procedures</u>   |
| <u>          </u> | <u>          </u> | <u>Employee Training Procedures</u>  |
| <u>          </u> | <u>          </u> | <u>Affirmation</u>   |
| <u>          </u> | <u>          </u> | <u>Authorization</u>   |
| <u>          </u> | <u>          </u> | <u>Certification</u>   |
| <u>          </u> | <u>          </u> | <u>Completed Main Commercial Cannabis Operation Permit Application including<br/>payment of Application Fees</u> |