



Fee: \$50.00

CITY OF CARSON PLANNING DIVISION

Temporary Use Permit Application

Please complete information below and submit the following:

1. A detailed site plan on 8 1/2" x 11" paper with the property dimensions and location of buildings depicting pedestrian and vehicular circulation, parking and fire lanes.
2. Written approval from the property owner to conduct event.
3. County Fire Department and Building and Safety Division approvals for a tent must accompany this application if applicable.

GENERAL REQUIREMENTS:

- Only nonprofit organizations and merchants with a permanent location and valid City business license may apply.
- The event shall be conducted outside an enclosed building and shall not encroach upon public right-of-way.
- One event per quarter (every 3 months). Generally, one weekend per quarter.
- Approval(s) shall be obtained prior to event.
- Temporary displays, such as signs and banners, must receive proper approval prior to event, including additional permit(s) if necessary.
- The approved application and site plan must be at the location during the event.

Site Address: _____

Applicant Name: _____ Phone: _____

Applicant Address: _____ Email: _____

Type of Event: Sidewalk Sale Parking Lot Sale Tent Sale Pumpkin Patch
Christmas Tree Lot Car Wash Special Event (specify): _____

Event Description: _____

Event Date(s): Start: _____ End: _____

Event Times: Start: _____ End: _____ Notes: _____

Main Contact Person: _____ Phone: _____

Business Name: _____ Phone: _____

I have read the general requirements above and agree to comply.

Applicant's Signature

Date

FOR STAFF USE ONLY		Zone:
Denied by _____ Comments:	Approved. Stamp Below	