

WIA Participant Activities (7-9)

7. Objective Assessment: Each participant shall receive an objective assessment of his/her skill level and service needs. This assessment will be client centered and shall, at a minimum, include a review of: basic skills, education, work history, occupational skills, employability, interests, aptitudes (including interests and aptitudes for nontraditional jobs), family situation, financial situation/need, and supportive service needs. A new assessment is not required if it is appropriate to use a recent assessment of the participant conducted under another education or training program. While the objective assessment is WIA specific and requires testing in each of the above-mentioned areas, it is expected that ongoing, general assessment of a participant's needs and progress will continue for the duration of enrollment.
8. Individual Service Strategy (ISS) Individual Employment Plan (IEP): Based on the results of the objective assessment, an ISS/IEP will be mutually developed between the case manager and the participant. This strategy identifies the employment goal and plots the course of action that should be taken by the participant. It includes appropriate training objectives and/or support service needs. A new ISS is not required if it is appropriate to use a recent ISS developed for a participant under another education or training program. **Note: An on-going review of the progress of each participant in meeting the objectives of the ISS/IEP must be kept.**
9. Program Services/Skills Training 20 CFR 662 & 663, WIA 101, 134 & 163

A. Required Core Services:

Core services, as described in WIA §134(d)(2), shall be provided to adult. Adults who receive services funded under WIA other than self-service or informational activities must be registered and determined eligible. For purpose of this provision, adult and dislocated workers need not be WIA eligible to participate in self-service or informational activities; however, Contractor shall document customer service level and provide report to the SBWIB. The following Core Services are required:

1. WIA eligibility determination
2. Outreach, intake and orientation
3. Initial assessment of skill levels, aptitudes, abilities, support service needs
4. Job search and placement assistance
5. Labor Market Information
6. Program performance information
7. Information on how the local area is performing
8. Information on filing claims for unemployment
9. Assistance in establishing eligibility for WtW activities and programs of financial aid assistance
10. Follow-Up Services for 12 months - Case Management and Job Search Assistance.