

## City of Carson

---

April 22, 2010

Re: Request for Proposals for Property Management Services for the Dominguez Trailer Park Acquisition.

The City of Carson is seeking proposals for a qualified company to perform specific management practices, which will ensure a high quality, cost effective, safe and livable property which serves the owner of the property and its future residents. The management services will operate and maintain property activities regarding the Dominguez Trailer Park acquisition. The City intends to use management services for, but not limited to the following:

1. Renting of units within the property;
2. Collection of rents and other receipts;
3. Maintenance, landscaping, inspection and upkeep of property and drive ways;
4. Properly insuring the property; and
5. Enforcement of rental and owner agreements.

The City invites your organization to submit a Proposal for Property Management Services. The enclosed Request for Proposals (RFP) includes detailed information on the Dominguez Trailer Park property, submittal requirements and the selection process.

If your organization is interested in this opportunity, please be sure to submit your response no later than **5:00 P. M., Thursday, May 6, 2010**, to the following location:

**City of Carson  
Office of the City Clerk  
701 East Carson Street  
Carson, California 90745**

Thank you for your interest in the City of Carson. If you have any questions, please contact the City's Housing & Neighborhood Development Manager, Donyea Adams, 1 Civic Plaza Drive, Suite 500, Carson, California 90745, (310) 233-4860, or via e-mail at [dadams@carson.ca.us](mailto:dadams@carson.ca.us).

