

V. FISCAL IMPACT

None.

VI. EXHIBITS

- 1. Resolution No. 10-097. (pg. 3)
- 2. Records Destruction Authorization Form. (pg. 4)
- 3. Standard Management Procedure 3.33.1. (pgs. 5 - 7)
- 4. Purge list in Account Number and close-out date order. (pgs. 8 – 185)

Document7

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sf:Rev061902

Reviewed by:

<u>City Clerk</u>	<u>City Treasurer</u>
<u>Administrative Services</u>	<u>Development Services</u>
<u>Economic Development Services</u>	<u>Public Services</u>

Action taken by City Council

Date \_\_\_\_\_ Action \_\_\_\_\_