

- funds committed to date, and proposed source(s) of funds;
 - the artist's resume and any additional supporting material.
- 6.4 *Sponsor's Offer of an Existing Art Work.* If a sponsor is offering an already-completed work of art, the Landscape and Monument Sub-Committee, in cooperation with staff, will evaluate the work according to the above-stated selection criteria, paying special attention to the relevance of the proposed sculpture to the history and culture of Carson and the uniformity among pieces accepted into the International Sculpture Garden. Staff will serve in a resource capacity as needed, overseeing the larger context and continuity of developing the International Sculpture Garden. The Landscape and Monument Sub-Committee will report the make a recommendation and a report will be brought back to the City Council.
- 6.5 *Sponsor's Offer to Commission a Specific Artist or Artists.* If a sponsor is offering to commission art work by a specific artist or artists or by means of a public art competition, the Landscape and Monument Sub-Committee, in cooperation with staff, will review the proposal. If questions regarding interpretation, location, structural requirements or other matters arise, the Sub-Committee may, at its discretion, meet with the proposed artist before making its decision. The Landscape and Monument Sub-Committee members will discuss each application at length before making a recommendation to the City Council.
- 6.6 Should the Landscape and Monument Sub-Committee recommend against accepting a proposal, City staff will notify the sponsor and the artist. The sub-committee will also advise the City Council of its recommendation via inter-office memo.
- 6.7 If the proposal is accepted, a formal agreement will be prepared outlining the responsibilities of each party (the City, the sponsor, the artist and outside contractors, where applicable). The agreement will address project funding, fabrication, delivery, installation, maintenance, transfer of title, artist's rights, project supervision, the identification plaque, and other issues as necessary.
- 6.8 Where possible, the artist will be consulted before any modification of the site or alteration of the work that will significantly affect the intent of the work is undertaken.
- 6.9 The completed and installed sculpture will be registered with the city, together with the artist's statement of purpose and other agreements documents as appropriate and to be determined.

