



City of Carson Report to Mayor and City Council

June 7, 2011
New Business Consent

SUBJECT: CONSIDERATION OF RESOLUTION 11-070 ESTABLISHING A COMMUNITY CIVIC ENGAGEMENT BOARD

Jacquelyn Ard for
Submitted by Clifford W. Graves
Interim City Manager

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Approved by Clifford W. Graves
Interim City Manager

I. SUMMARY

This item is on the agenda at the request of Mayor Dear.

Tonight the City Council is asked to consider the establishment of a Community Civic Engagement Board. Should this resolution pass, this board will be included on the City Clerk's list of city commissions and appointments will be made by Mayor Dear at a future date. Attached is Resolution 11-070 outlining the duties and functions of the board (Exhibit No. 1).

II. RECOMMENDATION

WAIVE further reading and ADOPT Resolution No. 11-070, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, CREATING A COMMUNITY CIVIC ENGAGEMENT BOARD."

III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

On February 16, 2011, at the City Council meeting a presentation was given to the City Council from residents of Carson introducing the idea of a Community Civic Engagement Board (Exhibit No. 2). The concept of establishing such a board has been discussed by a number of members of the community including faculty and staff members at California State University Dominguez Hills, as well as, residents Rose Ibanez, Paz Velasquez and Rosita Mendoza.

V. FISCAL IMPACT

Resolution 11-070 does not mandate a stipend to board members. It does require city staff support and access to city resources. Moreover, it requires the city to pay the registration fees and alike for boardmembers to attend appropriate seminars or meetings said to be beneficial within their scope of duties which would have to be approved by the City Council.

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VI. EXHIBITS

- 1. Resolution 11-070. (pgs. 3-6)
- 2. Minutes, February 16, 2011, Item No. 9. (pg. 7-8)

Document10

Prepared by: Lisa Berglund, Principal Administrative Analyst

TO:Rev010511

Reviewed by:

<u>City Clerk</u>	<u>City Treasurer</u>
<u>Administrative Services</u>	<u>Development Services</u>
<u>Economic Development Services</u>	<u>Public Services</u>

Action taken by City Council

Date _____ Action _____

RESOLUTION 11-070

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA,
CREATING A COMMUNITY CIVIC ENGAGEMENT BOARD

WHEREAS, the Community Civic Engagement Board (C.C.E.B.) facilitates taking pride in the civic life of a community, and ensuring the quality of life for the residents of the city of Carson; and

WHEREAS, the City Council hereby finds that there are challenges in the city that can best be addressed through collaboration between local government, non-governmental institutions, and residents of the community; and

WHEREAS, such collaboration should include, but not be limited to, bringing diverse cultures together to create interethnic understanding; sharing resources and collaboratively planning projects, programs and service activities; working on volunteer outreach and coordination; at times collaborating with Council, commissions, committees, and boards; and promoting charitable projects; and

NOW, THEREFORE, the City Council hereby finds that creation of a Community Civic Engagement Board, known as the C.C.E.B., will assist the marshaling of resources to address these challenges and promote multi-cultural diversity and solidarity among the people in the community through involvement in the civic affairs of the city.

Section 1. Community Civic Engagement Board Established.

There is hereby established a Community Civic Engagement Board, which shall be subject to the rules, requirements and other provisions of the California open meetings law, otherwise known as the Ralph M. Brown Act.

Section 2. Membership of the Community Civic Engagement Board.

The Community Civic Engagement Board shall consist of eleven (11) members, each of which shall be appointed by the Mayor of the city of Carson and confirmed by a vote of the entire City Council at a duly noticed regular or special meeting of the same. There shall be six (6) general members, two (2) California State University Dominguez Hills (CSUDH) representatives recommended by the university, one (1) specified youth member, one (1) specified senior member, and one (1) specified community special needs advocate; each of whom resides or works in the city of Carson.

(a) General Members. Subject to the provisions of this sub-section f, hereinafter, the first term of office for three (3) of the general members appointed after the effective date hereof shall expire April 30, 2012. The first term of office for the remaining three (3) general members shall expire on April 30, 2013. Thereafter, all general members shall be appointed biennially for two (2) year terms expiring at midnight on April 30th.

EXHIBIT NO. 01

[MORE]



(b) CSUDH Representatives. The two members will be recommended by the CSUDH President. The first term of office for one (1) of those members will expire on April 30, 2012. The first term of office for the other member will expire on April 30, 2013. Thereafter, both CSUDH members shall be appointed biennially for two (2) year terms expiring at midnight on April 30th.

(c) Youth Member. A minimum of one (1) youth member shall be appointed for a term of one (1) year, expiring at midnight on April 30th of each year. The youth member shall meet all of the following qualifications:

(1) Youth member shall be between the ages of 16-23 years old at the time of appointment and shall represent all such ages;

(2) Youth member shall have maintained at least a 2.0 grade point average in the previous school year, if in school; and

(3) Youth member shall have an expressed interest in civic engagement issues and concerns.

(d) Senior Member. The first term of office for the senior member appointed after the effective date hereof shall expire on April 30, 2013. Thereafter, each senior member shall be appointed biennially for two (2) year terms expiring at midnight on April 30th. The senior member shall meet the following qualification:

(1) Senior member shall be at least 55 years of age at the time of appointment.

(e) Special Needs Advocate Member. The first term of office for the special needs advocate member appointed after the effective date hereof shall expire on April 30, 2012. Thereafter, each Special Needs Advocate member shall be appointed biennially for two (2) year terms expiring at midnight on April 30th.

(f) Termination, Vacancies, Voting. Any member of the Board shall be subject to removal at the pleasure of the Mayor, at any time, provided the same is ratified by a vote of the entire City Council at a duly noticed regular or special meeting of the same. Each Board member shall continue to serve until a successor has been appointed, confirmed, and has qualified for service, unless the City Council declares the position to be vacant. Should any vacancy exist, or be created by removal, on the Board, the appointment of a replacement Board member, to conclude the unexpired term of the vacancy, shall be made by the Mayor of the city of Carson and confirmed by a vote of the entire City Council at a duly noticed regular or special meeting of the same.

Section 3. Organization of the Community Civic Engagement Board.

The Community Civic Engagement Board shall elect a Chairperson, a Vice-Chairperson and a Secretary from among its members, for terms of one (1) year (coincides with appointments), at its first regular meeting in July of each year and may be elected up to 4 one (1) year terms. The Board may also appoint such other officers as may be necessary or convenient for the



administration of its business, at the same time and for like terms. The Board shall adopt rules and regulations for the transaction of its business and shall keep a record of all its minutes, resolutions, actions, findings and determinations, all of which shall be filed with the City Clerk. Minutes, resolutions, and recommendations shall be filed with the City Clerk and the City Administration.

Section 4. Regular Meetings of the Community Civic Engagement Board.

The Community Civic Engagement Board shall hold at least one (1) regular meeting in each month at such time and date as designated in the rules and regulations of the Board, unless determined unnecessary or not feasible by the Board or staff. Five (5) members of the Board shall constitute a quorum. The Board may hold its meetings at any city facility accepted by the City Council. All meetings of the Board shall be open to the public and shall be subject to the rules of law applicable to other legislative bodies of the city of Carson.

Section 5. Absence from Meetings.

If a member of the Community Civic Engagement Board is absent from three (3) successive regular meetings without being excused by the Board, or is absent for any reason for more than six (6) regular meetings in any calendar year, the office of such member shall be vacated and the Chair shall immediately notify the Mayor, who shall notify the City Council that said office is vacant. Upon such notification, a successor for the remainder of the term of such member shall be appointed by the appointing authority for the member whose position is vacated.

1. Duties and Functions of the Community Civic Engagement Board.

The Community Civic Engagement Board shall have the following duties and responsibilities:

(a) To advise and recommend to the City Council, City Manager, and the commissions, boards and officers of the city on all matters involving programs, projects or activities that will showcase the active participation of the people who live and work in Carson in pursuing specific, measurable, attainable and time-bound social, economic, political and cultural objectives for the benefit of the people of Carson;

(b) To recommend such corrective or legislative action as may be appropriate to effectuate the policy of the City Council which is declared in this Part;

(c) To invite and enlist the cooperation of stakeholders who live and work in the city of Carson in carrying on its community-oriented work;

(d) To foster harmony and collective spirit within and among various groups in the community, most especially in undertaking projects, discussing and resolving issues and problems affecting the community;

(e) To make such studies in any area of civic engagement in the community to aid in effectuating its general purpose;

(f) To cooperate with the city, county, state and federal agencies whenever it deems such action appropriate in effectuating the policy of this Part;

(g) To initiate, conduct or recommend such educational programs, will promote and enhance good will and cooperative spirit among stakeholders of the community and open new opportunities into all phases of community life and society for all stakeholders of the city;

(h) To issue such publications and such special reports concerning its work and investigations it may consider desirable and in the public interest, subject to the approval of the City Council;

(i) To continue to evaluate and respond to the ongoing needs of the community, and in-turn submit an annual report that will provide recommendations to possibly adjust to these changes and present this report to the City Council and such other reports as may be requested by the City Council.

2. Compensation and Expenses.

No member of the Community Civic Engagement Board shall receive any stipend, compensation, or remuneration of any kind, and shall volunteer their time for membership and service of the Board. The City Council may, in its sole and unfettered discretion, authorize the expenditure of city funds for members of the board to attend appropriate seminars, institutes or other meetings which the City Council determines to be beneficial to Boardmembers in the performance of their duties, and in the best interests of the city. Claims for such expenses shall be filed with the Finance Director and shall be subject to audit and approval by the City Council.

PASSED, APPROVED, and ADOPTED this ____ day of June, 2011.

Mayor Jim Dear

ATTESTED:

City Clerk Helen S. Kawagoe, MMC

APPROVED AS TO FORM:

City Attorney



**ITEM NO. (9) CONSIDERATION OF THE ESTABLISHMENT OF A CIVIC
ENGAGEMENT ADVISORY BOARD (CITY MANAGER)**

This item was heard at 9:37 P.M.

Interim City Manager/Economic Development General Manager Graves summarized the staff report and recommendation. He suggested that the City Council consider the Civic Engagement Advisory Board as an ad-hoc group.

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Public Comments

The following persons offered comments in support of the establishment of a Civic Engagement Advisory Board and volunteerism:

(Council Member Gipson entered the meeting at 9:39 P.M.)

Rose Ibanez, 541 E. 238th Place, Carson, California 90745.

Rosita Mendoza, 21425 S. Avalon Boulevard, No. 45, Carson, California 90745.

Joseph Favavae, 23728 Gulf Avenue, Carson, California 90745.

Vanessa Robles, 402 E. 228th Street, Carson, California 90745.

Derrick Mims, representing Assembly Member Warren Furutani, 55th Assembly District, 4201 Long Beach Boulevard, No. 327, Long Beach, California 90807, also reported that Assembly Member Furutani supported the City to explore the proposed board.

Richard Bis, 2900 Crenshaw Boulevard, Los Angeles, California 90057, representing AADAP, Inc.

Paz Velasquez, representing YFSC-PIA, 23802 Ronan Avenue, 90, 23802 Ronan Avenue, 90745.

(Council Member Davis-Holmes exited the meeting at 10:00 P.M.)

Fe Koons, 1631 Balard Street, Carson, California 90745.

(Council Member Davis-Holmes entered the meeting at 10:02 P.M.)

Ronald Shimokaji, 1512 E. Carson Street, Sp. 135, Carson, California 90745.

Virginia Velasquez, 23802 Ronan Avenue, Carson, California 90745.

Charina DeLeon, 314 W. 223rd Street, No. 9, Carson, California 90745, representing the Filipino Student Forum.

Neiron Nadal Panalba, representing the Filipino Student Forum.

Eliel Paolo Manay, 23327 Panama Avenue, Carson, California 90745, representing the Filipino Student Forum.

RECOMMENDATION for the City Council:

1. RECEIVE and FILE.

ACTION: It was moved to establish an Ad-hoc Organizing Committee as a prelude to a volunteer bureau or advisory board with the participation of California State University Dominguez Hills, El Camino College-Compton Center, L. A. Harbor College, and other high schools or educational institutions that want to participate and to direct staff to facilitate the efforts of the Ad-hoc Organizing Committee on motion of Dear and seconded by Santarina.

Mayor Pro Tem Santarina offered a friendly amendment to include a Carson Youth Civic Action Program and a group to address the special and physically-challenged needs of Carson, which was accepted by Dear.

David Gamboa, representing California State University Dominguez Hills, discussed the benefits of cross-partnerships and volunteerism.

The motion was unanimously carried by the following vote:

Ayes:	Mayor Dear, Mayor Pro Tem Santarina, Council Member Davis-Holmes, Council Member Gipson, and Council Member Ruiz-Raber
Noes:	None
Abstain:	None
Absent:	None