

Acting Captain Eddie Rivero with the Carson Sheriff's Station is requesting the city's assistance in the coordination of this event. He is requesting a fee waiver for the rental of city equipment and staff costs. Items needed for the program are 25 banquet tables, 250 folding chairs, and 25 pieces of dance floor at a cost of \$675.00 (Exhibit No. 2). Additionally, staff is needed to deliver and pick-up the equipment, a city truck is required in order to bring the equipment to the event location, and there is a delivery charge. The cost of these items is \$455.00 (Exhibit No. 2). The City Council has an SMP that states that any hard costs, such as employee salaries, catering, insurance, etc., cannot be waived (Exhibit No. 3). However, as the Sub-committee believes that the city is co-sponsoring this event with the Sheriff's Department, it has elected to waive this cost also. Thus, the total value of the fee waiver request is \$1,130.00 (Exhibit No. 2).

V. FISCAL IMPACT

Should the City Council approve the fee waiver for the rental of city equipment, \$675.00 in revenue will not be realized by the city. Additionally, if the City Council approves a waiver of the staff costs, an appropriation of \$455.00 needs to be made.

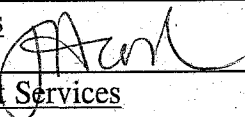
VI. EXHIBITS

1. City Council Policy Sub-committee Disposition, July 26, 2011, Item No. 1. (pg. 3)
2. Facility Permit for the "Community Night Out." (pgs. 4-5)
3. SMP 1.67, Fee Waivers for City-Associated Special Events. (pg. 6)

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TO:Rev032811

Reviewed by:

City Clerk	City Treasurer
Administrative Services 	Development Services
Economic Development Services	Public Services

Action taken by City Council

Date \_\_\_\_\_ Action \_\_\_\_\_