

CITY OF CARSON		POLICY/PROCEDURE
NUMBER: 1.67		SUBJECT: Fee Waivers for City-Associated Special Events
ORIGINAL ISSUE: NEW	EFFECTIVE:	
CURRENT ISSUE: 4/5/11	EFFECTIVE: 4/5/11	CATEGORY: City Council Policy
SUPERSEDES: <i>NEW</i>		

I. PURPOSE AND SCOPE

To establish a policy for the request of fee waivers for a city-associated special event, and to provide procedures in how those requests will be handled.

II. GENERAL

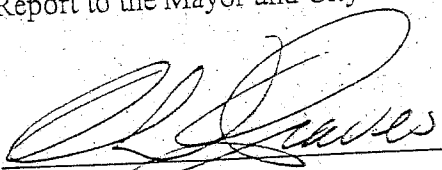
- A. A request for fee waivers of city facilities or equipment use for special events must be presented to the City Council Policy Sub-committee for review and consideration.
- B. Once it has been presented to the City Council Policy Sub-committee for discussion, the Sub-committee's recommendation will be forwarded to the City Council for final review and consideration.
- C. Employee salaries associated with the production of the proposed special event are *NOT* eligible to be waived.
- D. Any hard costs (city staff, catering, entertainment, outside equipment rentals, insurance, security, etc.) that are not budgeted for the event cannot be waived.

EXCEPTIONS

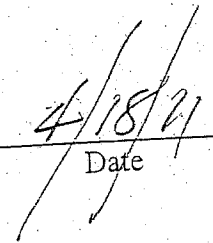
III. There shall be no exceptions to this policy except through direct approval of the City Council.

AUTHORITY

IV. Report to the Mayor and City Council, dated, April, 5, 2011, Item No. 28.



 Clifford Graves
 Interim City Manager



 Date

