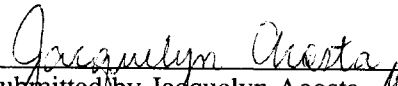





City of Carson Report to Mayor and City Council

September 6, 2011
New Business Consent

SUBJECT: MEETING DISPOSITION: CITY COUNCIL POLICY SUB-COMMITTEE


Submitted by Jacquelyn Acosta
Administrative Services General Manager


Approved by Clifford W. Graves
Interim City Manager

I. SUMMARY

The City Council Policy Sub-Committee (Mayor Dear, Mayor Pro-Tem Santarina and City Clerk Kawagoe) met on July 26, 2011. Attached for the City Council's information is a copy of the unofficial minutes from the meeting (Exhibit No. 1).

II. RECOMMENDATION

RECEIVE and FILE the report.

III. ALTERNATIVES

PROVIDE additional direction the City Council deems appropriate.

IV. BACKGROUND

At the July 18, 2006 meeting (Exhibit No. 2), staff was instructed to provide a summary report (agenda disposition) at each regular meeting of the City Council of all City Council Sub-committee meetings held during the previous two weeks.

V. FISCAL IMPACT

None.

VI. EXHIBITS

1. July 26, 2011, Policy Sub-committee disposition. (pgs. 3-4)
2. Minutes, July 18, 2006, Item No. 11. (pg. 5)

Document2

Prepared by: Duane K. Munson, Human Resources Officer

TO:Rev010511

Reviewed by:

City Clerk	<u>City Treasurer</u>
<u>Administrative Services</u>	<u>Development Services</u>
<u>Economic Development Services</u>	<u>Public Services</u>

Action taken by City Council

Date _____ Action _____



**CITY OF CARSON
REGULAR MEETING OF THE CITY COUNCIL POLICY SUB-COMMITTEE**

MINUTES

**CARSON CITY HALL
EXECUTIVE CONFERENCE ROOM - SECOND FLOOR
701 East Carson Street
CARSON, CALIFORNIA 90745**

JULY 26, 2011, 4:00 P.M.

AGENDA POSTED: JULY 21, 2011

“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)

CALL TO ORDER: The meeting was called to order at 4:15 P.M. by Mayor/Chairman Jim Dear.

ROLL CALL: Mayor/Chairman Jim Dear; Mayor Pro Tem/Subcommittee Member Elito Santarina; City Clerk/Subcommittee Member Helen Kawagoe; Ray Cruz, Public Services General Manager; Duane Munson, Human Resources Officer; Cedric Hicks, Recreation Superintendent; Mike Whittiker, Sr. Recreation Center Supervisor; Anita Kincherlow, Public Safety Specialist; Lt. Sheriff Eddie Rivero, and Therese Foisia, Division Secretary.

NEW BUSINESS DISCUSSION

**ITEM NO. (1) CONSIDERATION OF CRIME PREVENTION COMMUNITY NIGHT OUT
FEE WAIVER**

RECOMMENDATION for the City Council Sub-Committee:

TAKE the following actions:

1. CONSIDER the fee waiver request for this event.
2. DIRECT staff to inform the City Council of the sub-committee’s recommendation.

ACTION: This item was heard after Item No. 2 at the request of the Subcommittee and staff present. Mayor/Chairman Dear recommended that the staff costs of \$455.00 be waived and that the City become

an official co-sponsor of the community event with the Sheriff Station retaining complete organizational control and implementation of the event. He further directed staff to bring this item up at the City Council meeting on Tuesday, August 2nd, 2011 since the event was scheduled to take place on August 10, 2011. This recommendation was unanimously approved by all three Sub-committee members (Santarina, Dear, Kawagoe).

ITEM NO. (2) INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

RECOMMENDATION for the City Council Sub-Committee:

1. DIRECT staff to create a task force to develop a policy or SMP regarding the insuring of all Special Events within the City of Carson.

ACTION: This item was heard first before Item No. 1 at the request of the Subcommittee and staff present. After discussion between the Subcommittee and staff, the Policy Subcommittee voted unanimously to approve staff's recommendation.

ITEM NO. (3) EMPLOYEE FITNESS AND WELLNESS PROGRAM

RECOMMENDATION for the City Council Sub-Committee:

1. DISCUSS and PROVIDE direction.

ACTION: After discussion between the Subcommittee and staff present, the Policy Subcommittee voted unanimously to have staff research the programs and benefit options from the employees' healthcare providers and local vendors who specialize in health and wellness. Staff will provide a report on its findings and recommendations at a future Policy Subcommittee meeting.

ORAL COMMUNICATIONS – None.

ADJOURNMENT – Mayor/Chairman Jim Dear adjourned the meeting at 4:55 P.M.

ITEM NO. (11) AGENDA AND DISPOSITION PROCEDURE FOR CITY COUNCIL COMMITTEES (CITY MANAGER)

City Manager Groomes summarized the staff report and recommendation.

A discussion ensued regarding how one would be able to differentiate the agenda face from the disposition sheet.

Whereupon, City Manager Groomes stated that the staff would add a heading entitled, "Disposition," to the disposition sheet.

RECOMMENDATION for the City Council:

1. RECEIVE and FILE this report.

ACTION: Mayor Dear ordered to receive and file the report, with no objections heard.

ITEM NO. (12) RESOLUTION NO. 06-066, AUTHORIZING THE EXECUTION OF PROGRAM SUPPLEMENT AGREEMENT NO. 008-M TO ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 07-5403 FOR FEDERAL-AIDE PROJECTS COVERING THE DESIGN PHASE OF PROJECT NO. 921 [FEDERAL NO. NCBL01-5403 (010)]; AVALON BOULEVARD INTERCHANGE MODIFICATION AT THE I405 FREEWAY (DEVELOPMENT SERVICES)

RECOMMENDATION for the City Council:

1. WAIVE further reading and ADOPT Resolution No. 06-066, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AUTHORIZING THE EXECUTION OF PROGRAM SUPPLEMENT AGREEMENT NO. 008-M TO ADMINISTERING AGENCY-STATE MASTER AGREEMENT NO. 07-5403 FOR FEDERAL-AIDE PROJECTS COVERING THE DESIGN PHASE OF PROJECT NO. 921 [FEDERAL NO. NCBL01-5403 (010)]; AVALON BOULEVARD INTERCHANGE MODIFICATION AT THE I-405 FREEWAY."

ACTION: This item was Approved on the New Business Consent Calendar on motion of Dear, seconded by Ruiz-Raber and unanimously carried by the following vote:

Ayes: Mayor Dear, Mayor Pro Tem Ruiz-Raber, Council Member Santarina, Council Member Williams, and Council Member Gipson
Noes: None
Abstain: None
Absent: None