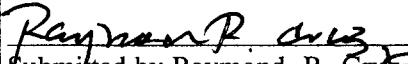





City of Carson Report to Mayor and City Council

September 6, 2011
New Business Consent

SUBJECT: CONSIDER ACCEPTING THE FAMILY SUPPORT PROGRAM GRANT FROM THE SOUTH BAY CENTER FOR COUNSELING


Submitted by Raymond R. Cruz
Public Services General Manager


Approved by Clifford W. Graves
Interim City Manager

I. SUMMARY

Since 1999, the city of Carson has been awarded a grant from the South Bay Center for Counseling (SBCC) to fund the Family Support Program. This year, the city will receive \$28,000.00 from the SBCC. Tonight, the City Council is asked to consider accepting the grant and authorize the Mayor to execute the contract (Exhibit No. 1) so that this program can continue.

II. RECOMMENDATION

TAKE the following actions:

1. ACCEPT the \$28,000.00 grant from the South Bay Center for Counseling for the Family Support Program.
2. AUTHORIZE the Mayor to execute the Family Support Program contract following approval as to form by the City Attorney.

III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

Since 1999, the city of Carson has received funding from the South Bay Center for Counseling (SBCC) for its Family Support Program. This program is based on the principle that families are better served when they can easily access needed programs in their own community.

The city utilizes the funds to provide services under the Structured Parent-Child and Family-Centered Activities. This program helps improve relationships between parents, children, and families through structured activities like field trips, family dinners, recreational activities and holiday gatherings. These activities are designed to teach families how to spend quality time together, facilitate positive family interactions, as well as how to interact with the community.

For this year, the city of Carson was awarded \$28,000.00 to fund the program. At tonight's meeting, the City Council is asked to consider accepting the funds and authorize the Mayor to execute the contract so that this program can continue.

V. FISCAL IMPACT

These grant funds were included in the adopted FY 2011/12 Family Support Grant Fund budget in account no. 10-00-999-610-4533.

VI. EXHIBITS

1. Family Support Program Contract. (pgs. 3-5)

Document10

Prepared by: Cedric L. Hicks, Sr., Recreation Superintendent

TO:Rev010511

Reviewed by:

City Clerk	<u>City Treasurer</u>
<u>Administrative Services</u>	<u>Development Services</u>
<u>Economic Development Services</u>	<u>Public Services</u>

Action taken by City Council

Date_____ Action_____

AMENDMENT NUMBER FOUR
SUBCONTRACT FOR FAMILY SUPPORT PROGRAM ACTIVITIES/SERVICES

This Amendment Number Four ("Fourth Amendment") to the Subcontract for Family Support Program Activities/Services Contract ("Subcontract"), is made and entered into by and between South Bay Center for Counseling, ("CONTRACTOR") and City of Carson, a general law city and municipal corporation ("SUBCONTRACTOR") for administration of Family Support services on this __1st__ day of July, 2011.

WHEREAS, CONTRACTOR has entered into a contract for Family Support Services ("Prime Contract") with the County of Los Angeles ("COUNTY");

WHEREAS, in order to fulfill its obligations to COUNTY under the Prime Contract, CONTRACTOR desires to continue to engage SUBCONTRACTOR to provide Family Support Services in accordance with the Terms and Conditions of this Subcontract, as amended.

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, CONTRACTOR and SUBCONTRACTOR hereby agree to amend the Subcontract as follows:

1. Section 2.0 TERM, is amended, in its entirety, to read as follows:

The term of the Subcontract shall be extended for an additional twelve months, effective July 1, 2011 through June 30, 2012, unless terminated earlier pursuant to any of the conditions for the termination of the Prime Contract.

2. Section 2.3 TERM, is added to read as follows:

SUBCONTRACTOR will make referrals of families and individuals to the South Bay Center for Community Development (SBCC) Intake/Assessment Case Manager for program intake and assessment. Families and individuals may also be referred by other program partners, DCFS, or directly through SBCC. The SBCC Case Manager will bear final responsibility for determining which referred families and individuals are appropriate candidates for services through the Family Support program. The Case Manager will collaborate with these families and individuals to develop a Family Strengthening Plan that will include an array of supportive services provided by FS partners, possibly including the SUBCONTRACTOR. SUBCONTRACTOR will collaborate with the SBCC Family Coach to assure the continuum of services that support the Family Support program model. SBCC Family Coach will provide but not limited to weekly support to families, community referrals, consult with partner agencies, and follow up to assess if changes or adjustments are necessary to the Family Strengthening Plan.

3. Section 3.1 is amended, in its entirety, to read as follows:

CONTRACTOR shall compensate the SUBCONTRACTOR a total maximum Contract sum not to exceed TWENTY EIGHT THOUSAND DOLLARS AND ZERO CENTS (\$28,000) for the term of this Subcontract to provide the service designated in Section 3.3 of this Subcontract for the following Fiscal Year ("FY"):

FY (July 1, 2011-June 30, 2012) \$28,000

4. Section 3.2 is amended, in its entirety, to read as follows:

SUBCONTRACTOR shall invoice CONTRACTOR monthly in arrears for services provided. Seventy-five percent (75%) of funds shall be expended by February February 28, 2012. Should seventy-five percent (75%) of funds not be expended, SUBCONTRACTOR shall submit, in writing, a Program Plan (including activity timeline and projected expenditures) to CONTRACTOR and the same must be approved by the Program Director or contract funds will be subject to reallocation. CONTRACTOR shall compensate SUBCONTRACTOR by check within sixty (60) days of receipt and approval of monthly invoice.

5. Section 3.3 is amended, in its entirety, to read as follows:

In compliance with all terms and condition of the Subcontract, SUBCONTRACTOR shall provide those services specified in that certain "Form Contract By and Between the County of Los Angeles Department of Children and Family Services and South Bay Center for Counseling, Contractor for Family Support Services" and detailed in the "South Bay Center for Counseling Family Support Program 2011-2012 Statement of Work," attached hereto as Exhibit "A" and incorporated herein by this reference.

ALL OTHER TERMS AND CONDITIONS OF THIS SUBCONTRACT REMAIN IN FULL FORCE AND EFFECT.

AMENDMENT NUMBER FOUR
SUBCONTRACT FOR FAMILY SUPPORT PROGRAM ACTIVITIES/SERVICES

EXCEPT AS MODIFIED by this Fourth Amendment, the Subcontract, as previously amended, shall remain in full force and effect upon its original terms and conditions. The Subcontract and this Fourth Amendment may be modified or amended only by a subsequent written instrument executed by all of the parties.

IN WITNESS WHEREOF, the parties hereby have executed this Fourth Amendment as of the date first above written. The person(s) signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR in this Fourth Amendment.

CONTRACTOR:

South Bay Center for Counseling
Name of Agency

Authorized Signature

Colleen Mooney, Executive Director

SUBCONTRACTOR:

Mayor Jim Dear

ATTEST:

City Clerk, Helen S. Kawagoe

APPROVED AS TO FORM:

City Attorney

Tax ID #

