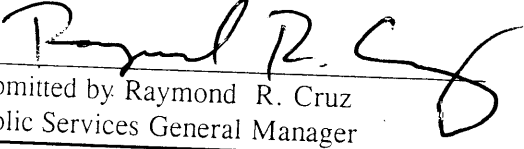





City of Carson Report to Mayor and City Council

October 18, 2011
New Business Consent

SUBJECT: CONSIDER AUTHORIZING THE CITY TO SERVE AS THE FISCAL AGENT FOR THE SENIOR CENTER WINTER HOLIDAY PARTY


Submitted by Raymond R. Cruz
Public Services General Manager


Approved by David C. Biggs
City Manager

I. SUMMARY

The Senior Center Winter Holiday Party is scheduled to take place on Friday, December 9, 2011, from 11:00 A.M. to 4:00 P.M. at the Congresswoman Juanita Millender-McDonald Community Center. The event's organizers are requesting the City Council's authorization for staff to assist with the preparation of the party. Specifically, their request is to have staff sell tickets, collect ticket revenue and donations and deposit the funds with the City Treasurer's Office, and pay the vendors.

II. RECOMMENDATION

AUTHORIZE the city to serve as the fiscal agent for the Senior Center Winter Holiday Party by selling tickets, collecting ticket revenue, depositing the funds with the City Treasurer's Office, and paying vendors.

III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

The city of Carson Senior Recreation Program has traditionally held a Senior Christmas Brunch at the Congresswoman Juanita Millender-McDonald Community Center. However, due to budget challenges, this special event was suspended the last two years.

Recently, a committee comprised of members of several senior clubs chose to work together to present a Senior Center Winter Holiday Party. The committee secured Community Center Halls A, B, and C for Friday, December 9, 2011, from 11:00 A.M. to 4:00 P.M., as part of the VIP Senior Club Christmas Party.

The event includes lunch, door prizes, raffles, and entertainment. Tickets are \$12.00 each.

Thus far, the committee has received a \$5,000.00 donation from BP that will be used to pay for the food. An additional \$1,000.00 was donated by Watson Land Company to fund other needed items. The committee is continuing to seek

Company to fund other needed items. The committee is continuing to seek additional donations for this event.

Tonight, the planning committee is requesting the City Council's authorization for city staff to sell tickets, collect ticket revenue and donations and deposit them with the City Treasurer's office, and pay the vendors.

V. FISCAL IMPACT

Staff will present City Council with the fiscal impact at the next City Council meeting.

VI. EXHIBITS

None.

Prepared by: Daniel Cisneros, Human Services Manager

TO: Rev091911

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Development Services
Economic Development	Public Services

Action taken by City Council

Date _____ Action _____