


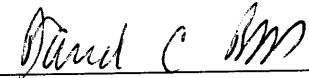


# City of Carson Report to Redevelopment Agency

November 1, 2011  
New Business Consent

**SUBJECT: CONSIDER APPROVAL OF THE FIRST AMENDMENT TO THE CONSULTANT RETAINER AGREEMENT WITH AHBE LANDSCAPE ARCHITECTS TO PROVIDE CONSTRUCTION OVERSIGHT SERVICES TO THE CARSON REDEVELOPMENT AGENCY ON THE CONSTRUCTION OF REFLECTIONS MINI-PARK (CARSON CONSOLIDATED PROJECT AREA)**

  
Submitted by Clifford W. Graves  
Economic Development General Manager

  
Approved by David C. Biggs  
Executive Director

## **I. SUMMARY**

The Carson Redevelopment Agency (Agency) is being asked to amend its consultant retainer agreement (Agreement) with AHBE Landscape Architects (Consultant) to increase the contract amount by \$11,000.00. The amendment (Exhibit No. 1) will provide funds to compensate the Consultant for geotechnical services requested and rendered during construction of Reflections Mini-Park. The additional \$11,000.00 will increase the total contract amount to \$151,672.00, which is a not-to-exceed amount.

## **II. RECOMMENDATION**

TAKE the following actions:

1. APPROVE the first amendment to the consultant retainer agreement by and between the Carson Redevelopment Agency and AHBE Landscape Architects to increase the contract amount by \$11,000.00 to a not-to-exceed amount of \$151,672.00.
2. AUTHORIZE the Agency Chairman to execute the first amendment to the consultant retainer agreement following approval as to form by the Agency Counsel.

## **III. ALTERNATIVES**

1. MODIFY and APPROVE the first amendment as the Agency Board deems necessary.
2. TAKE another action the Agency Board deems appropriate.

## **IV. BACKGROUND**

On December 7, 2010, the Agency approved the Agreement with the Consultant (Exhibit No. 2) to design and provide construction oversight for the development of Reflections Mini-Park. The Agreement has a not-to-exceed contract amount of \$140,672.00. The Agreement provided for design services, construction documentation and construction administration services from the Consultant.

However, the Agreement did not provide for geotechnical services required during construction. The Agency requested the Consultant to provide these services in order for the project to stay on schedule. Staff approved the Consultant's estimate in July 2011.

As a result of the foregoing, additional funds are needed to compensate the Consultant for the services requested and rendered during the construction of Reflections Mini-Park. Therefore, staff recommends amending the Agreement to increase the contract amount by \$11,000.00 to a not-to-exceed amount of \$151,672.00.

**V. FISCAL IMPACT**

Funds for this amendment are included in the proposed FY 2011/12 Redevelopment Agency budget.

**VI. EXHIBITS**

1. First Amendment to Consultant Retainer Agreement. (pgs. 3-4)
2. Minutes December 7, 2010, Item No. 3. (pg. 5)

Prepared by: Amelia Soto, Redevelopment Project Analyst

TO:Rev091911

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Development Services
Economic Development	Public Services

**Action taken by Redevelopment Agency**

Date \_\_\_\_\_ Action \_\_\_\_\_

## FIRST AMENDMENT TO CONSULTANT RETAINER AGREEMENT

This First Amendment to Consultant Retainer Agreement ("First Amendment") is made and entered into this 1st day of November, 2011, by and between the CARSON REDEVELOPMENT AGENCY, a public body, corporate and politic ("Agency"), and AHBE LANDSCAPE ARCHITECTS, a certified Small Business Enterprise [SBE] ("Consultant").

### RECITALS

A. On December 7, 2010, Agency and Consultant entered into the Consultant Retainer Agreement ("Original Agreement"), pursuant to which Consultant agreed to perform certain services.

B. Agency and Consultant now desire to amend the Original Agreement pursuant to Section 3 and Section 26 of the Original Agreement to provide additional compensation to Consultant for additional services performed over the term of the Original Agreement.

### AGREEMENT

The recitals contained above are incorporated herein by reference and the Original Agreement is hereby amended as follows:

1. Amendment to Exhibit C to the Original Agreement. The "Maximum Amount" section in Exhibit C to the Original Agreement is hereby deleted in its entirety and replaced with the following:

Maximum Amount: \$151,672.00 which includes the original contract amount of \$140,672.00 and the additional \$11,000.00 as approved by the Board of Directors of the Agency on November 1, 2011. The Maximum Amount shall include payments related to any Subcontractors.

2. Agreement in Full Force and Effect. Except as expressly provided herein, all other terms and conditions of the Original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto executed this First Amendment to be effective as of the date first written above.

CARSON REDEVELOPMENT AGENCY  
a public body, corporate and politic

By: \_\_\_\_\_  
Chairman Jim Dear

ATTEST:

\_\_\_\_\_  
Agency Secretary Helen S. Kawagoe

“Consultant”

AHBE LANDSCAPE ARCHITECTS  
a certified Small Business Enterprise [SBE]

By: \_\_\_\_\_  
Its: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
Agency Counsel



**MINUTES  
CARSON REDEVELOPMENT AGENCY  
REGULAR MEETING  
DECEMBER 7, 2010**

**ITEM NO. (3)      CONSIDER AWARD OF A CONTRACT BETWEEN THE  
CARSON REDEVELOPMENT AGENCY AND AHBE  
LANDSCAPE ARCHITECTS FOR THE DESIGN AND  
CONSTRUCTION OVERSIGHT OF A NEIGHBORHOOD  
PASSIVE PARK AT 21208 SHEARER AVENUE (PROJECT AREA  
NO. 4) (ECONOMIC DEVELOPMENT)**

RECOMMENDATION for the Redevelopment Agency:

TAKE the following actions:

1.    AWARD the consultant contract for the design and construction oversight of a passive park at 21208 Shearer Avenue to AHBE Landscape Architects in the amount of \$140,672.00.
2.    AUTHORIZE the Agency Chairman to execute the consultant contract following approval as to form by the Agency Counsel.

ACTION:    Item No. 3 was approved on the New Business Consent Calendar on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

Ayes:        Chairman Dear, Vice Chairman Santarina, Agency Member Davis-Holmes, Agency Member Gipson, and Agency Member Ruiz-Raber  
Noes:        None  
Abstain:     None  
Absent:      None