

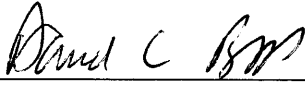


City of Carson Report to Mayor and City Council

December 20, 2011
New Business Consent

SUBJECT: CONSIDERATION OF A REQUEST TO AUTHORIZE THE REAPPROPRIATION OF FUNDS FOR OPEN PURCHASE ORDERS/CONTRACTS AT JUNE 30, 2011 AND ADJUSTMENTS TO PROJECTED REVENUES FOR FY 2011/12


Submitted by Jacquelyn Acosta
Administrative Services General Manager


Approved by David C. Biggs
City Manager

I. SUMMARY

This item is being presented to the City Council to approve the reappropriation of funds for purchase orders and projects approved in FY 2010/11 that were not completed as of June 30, 2011. **(Note: This item is for accounting purposes only to bring the necessary balances forward so that purchases and projects not completed at June 30, 2011, are paid in the current fiscal year without overspending the FY 2011/12 approved budget.)**

II. RECOMMENDATION

TAKE the following actions:

1. AUTHORIZE the reappropriation of funds to the FY 2011/12 budget in the account numbers detailed in Exhibit No. 1.
2. AUTHORIZE the increase in the revenue projections for FY 2011/12 for the funds listed in the "Fiscal Impact" section of this report.

III. ALTERNATIVES

NONE. If funds are not reappropriated in FY 2011/12, the amounts paid for the purchase orders and projects not completed as of June 30, 2011, will be charged to the current year's budget. As a result, various accounts will have expenditures in excess of appropriations by year-end.

IV. BACKGROUND

Several purchases and projects that had been approved in the FY 2010/11 budget were still in progress as of June 30, 2011. The majority of these purchases and projects have since been completed and paid; therefore, funds need to be reappropriated in FY 2011/12. Without this reappropriation of funds, the purchases and projects that were approved and budgeted in FY 2010/11 will be paid for with monies budgeted for FY 2011/12. As a result, overages will be created in the affected accounts. The reappropriation of funds for purchase

orders and projects not completed as of June 30th is a standard annual procedure and is necessary for the city’s financial records to be accurate. With the increase in the budgeted expenditures, it becomes imperative for the projected revenues to be adjusted accordingly to ensure that the balanced operating budget is preserved.

V. FISCAL IMPACT

The total increase by fund to the FY 2011/12 operating budget is shown in the chart below. The amounts to be added for each specific account are reported in Exhibit No. 1. Additionally, the projected revenues of each fund below will be adjusted by the amount of the increase in budgeted expenditures.

FUND NO.	FUND NAME	AMOUNT
01	General Fund	\$ 134,802
15	Housing & Community Development Fund	127,605
25	Air Quality Fund	1,517
38	Capital Asset Replacement Fund	3,300
67	Prop 42 Fund	2,800
	Total	\$ 270,024

VI. EXHIBITS

1. Schedule of Open Purchase Orders/Contracts at June 30, 2011. (pg. 4-6)

Prepared by: Kim Sao, Accounting Manager

TO:Rev091911

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Development Services
Economic Development	Public Services

Action taken by City Council	
Date _____	Action _____

**CITY OF CARSON
SCHEDULE OF OPEN PURCHASE ORDERS
JUNE 30, 2011**

P.O NO	ACCOUNT NUMBER		VENDOR
C01157	0111000012-6004	802	BURHENN & GEST, LLP
C01469	0110000003-6005	15,400	RALPH ANDERSEN AND ASSOCIATE
P40285	0110000003-6010	20	M AND N TROPHIES AND JEWELRY
P40142	0130000003-6009	884	MARTIN AND CHAPMAN
P40316	0130000003-6010	111	MINUTEMAN PRESS
R046170	0130000003-6010	54	TBD
		<u>165</u>	
P40020	0150520003-6056	5,974	SUNGARD PUBLIC SECTOR INC
R045648	0150540003-6017	162	C AND R SATELLITE COMPANY
C01450Y	0160610002-6005	31,976	VASQUEZ & COMPANY LLP
R045512	0160610002-6009	1,305	LOS ANGELES PRINTING AND ENG
P40315	0160620003-6010	812	MINUTEMAN PRESS
P40272	0160660003-6009	749	KELLY PAPER COMPANY
P40273	0160660003-6009	1,261	XPEDX PAPER AND GRAPHICS
		<u>2,010</u>	
R045997	0160660003-6010	988	PREMIERE PRINTING AND GRAPHICS
B04425Y	0180820285-6004	5,000	TECS ENVIRONMENTAL
P38291	0180820285-6004	9,500	TECS ENVIRONMENTAL
C01262	0180820285-6004	1,140	GATEWAY CITIES COUNCIL OF GOVERNMENTS
		<u>15,640</u>	
N/A	0180820285-6008	121	TBD (REF: KAB LOWES GRANT)
N/A	0180820285-6009	2,121	TBD
P40153	0180820285-6010	106	STAPLES ADVANTAGE
P40171	0180830801-6004	925	AMERICAN TRANSPORTATION
P40300	0180830801-6004	174	AMERICAN TRANSPORTATION
		<u>1,099</u>	
P40300	0180830801-6007	1,613	AMERICAN TRANSPORTATION
P40313	0180840080-6009	171	PEERLESS MATERIALS CO
R046272	0180840081-6009	2,284	CRAFCO INC
P40313	0180840085-6009	171	PEERLESS MATERIALS CO
P40313	0180840093-6009	171	PEERLESS MATERIALS CO
R046068	0180840093-6009	76	TBD
		<u>247</u>	
P40313	0180840094-6009	171	PEERLESS MATERIALS CO
R046277	0190100925-7011	172	RELAX THE BACK
P40264	0190400003-6009	419	STAPLES ADVANTAGE
R046071	0190950003-6009	1,050	BELNICK INC
R046071	0190951003-6009	512	BELNICK INC
P40101	0190951050-6009	703	SPORTS SUPPLY GROUP INC
R046071	0190951050-6009	512	BELNICK INC
		<u>1,215</u>	



**CITY OF CARSON
SCHEDULE OF OPEN PURCHASE ORDERS
JUNE 30, 2011**

P.O NO	ACCOUNT NUMBER		VENDOR
R046071	0190951051-6009	512	BELNICK INC
R046172	0190951051-6009	<u>298</u>	ALIN PARTY SUPPLY CO
		810	
P40221	0190951052-6009	2,974	DAVE BANG ASSOC INC
R046159	0190951052-6009	<u>730</u>	SPORT SUPPLY GROUP INC
		3,704	
P40271	0190951052-6010	1,103	GRIDWORKS
P40291	0190951055-6009	413	S AND S WORLDWIDE INC
P40309	0190951055-6009	219	SAMS CLUB
R046071	0190951055-6009	512	BELNICK INC
R046156	0190951055-6009	<u>287</u>	GOPHER SPORT
		1,431	
R046071	0190951059-6009	512	BELNICK INC
R046193	0190951059-6009	80	S AND S WORLDWIDE INC
R046194	0190951059-6009	404	LAKESHORE LEARNING MATERIALS
R046195	0190951059-6009	<u>361</u>	LAKESHORE LEARNING MATERIALS
		1,357	
R046307	0190951063-7003	500	XTREME FITNESS
R046071	0190951063-6009	512	BELNICK INC
R046071	0190952003-6009	277	BELNICK INC
R046193	0190952680-6009	393	S AND S WORLDWIDE INC
R046194	0190952680-6009	<u>404</u>	LAKESHORE LEARNING MATERIALS
		797	
R046071	0190953003-6009	512	BELNICK INC
R046091	0190953003-6009	339	CHROMARK
R046142	0190953003-6009	<u>631</u>	FOLEY ADVERTISING
		1,482	
R046071	0190953054-6009	512	BELNICK INC
R046091	0190953054-6009	394	CHROMARK
R046149	0190953054-6009	<u>285</u>	STAPLES SUPER STORE
		1,191	
R046071	0190953056-6009	512	BELNICK INC
R046103	0190953057-6009	300	LAKESHORE LEARNING MATERIALS
R046161	0190953057-6009	1,420	US GAMES INC
R046186	0190953057-6009	<u>480</u>	S AND S WORLDWIDE INC
		2,200	
R046307	0190954053-7003	2,000	XTREME FITNESS
R046071	0190954053-6009	993	BELNICK INC
R046071	0190954060-6009	993	BELNICK INC
P40296	0190954061-6009	320	LAKESHORE LEARNING MATERIALS
P40319	0190954061-6009	326	SPORT SUPPLY GROUP INC
R046071	0190954061-6009	<u>512</u>	BELNICK INC
		1,158	
P39946	0190954351-6004	951	TOMARK SPORTS INC
P39946	0190954351-6009	299	TOMARK SPORTS INC
R046071	0190954351-6009	2,500	BELNICK INC
R046164	0190954351-6009	<u>68</u>	AEROBICS AND FITNESS ASSN
		2,867	



**CITY OF CARSON
SCHEDULE OF OPEN PURCHASE ORDERS
JUNE 30, 2011**

P.O NO	ACCOUNT NUMBER		VENDOR
R046307	0190954053-7003	6,559	XTREME FITNESS
P39589	0190965601-6009	82	FOLEY ADVERTISING
P39589	0190965602-6009	82	FOLEY ADVERTISING
P39589	0190965603-6009	82	FOLEY ADVERTISING
R046215	0190965603-6009	330	AT&T
		<u>412</u>	
P40237	0190965603-6016	1,936	ORIGINAL WATERMEN
P39589	0190965604-6009	82	FOLEY ADVERTISING
P40227	0190965604-6009	266	VENDO DIRECT INC
		<u>349</u>	
P40237	0190965604-6016	1,935	ORIGINAL WATERMEN
N/A	0190970003-6014	6,795	N/A
R046201	0190970104-6009/90055-74	279	CHAMPION CHEMICAL CO
R046071	0190983058-6009	512	BELNICK INC
R046213	0190983301-6009	1,379	DISCOUNT SCHOOL SUPPLY
R046217	0190983301-6009	2,034	LAKESHORE WAREHOUSE LLC
		<u>3,413</u>	
	Total General Fund	<u>134,802</u>	
C01502	1570760188-6025	45,000	MDG ASSOCIATES
C01503	1570760188-6025	45,000	RRM DESIGN GROUP
		<u>90,000</u>	
C01463	1570760188-6025/41836-04	28,700	SAN PEDRO ELECTRIC SIGN
G01910	1570760188-6062/41840-05	2,500	RSA CONTRACTORS
G01908	1570760188-6063/41838-06	541	BEST CHOICE
C01450Y	1570780003-6005	5,864	VASQUEZ & COMPANY LLP
	Total Community Development Fund	<u>127,605</u>	
C01450Y	2580830075-6005	77	VASQUEZ & COMPANY LLP
R046304	2580830075-6008	1,000	TARGET STORES
R046305	2580830075-6008	440	TBD
		<u>1,440</u>	
	Total Air Quality Fund	<u>1,517</u>	
C01501	3860999003-8006	3,300	HINDERLITER DE LLAMAS AND ASSOC
	Total Capital Asset Replacement Fund	<u>3,300</u>	
C01483	6780500004-8020/01311-01	2,800	HUSHMAND ASSOCIATES INC
	Total Prop 42 Fund	<u>2,800</u>	
	Grand Total	<u><u>270,024</u></u>	

