



City of Carson Report to Mayor and City Council

July 1, 2014
Unfinished Business

SUBJECT: CONSIDERATION OF CITY COUNCIL COMMITTEE ASSIGNMENTS BY MAYOR

DEAR

Submitted by Donesia L. Gause, CMC
City Clerk

Approved by Nelson Hernandez
City Manager

I. SUMMARY

This report is on the agenda at the request of Mayor Dear to consider member assignments to any City Council Committee; the status of any City Council Committee whether active or inactive; and/or to create new City Council Committees; and appoint chairpersons.

On June 17, 2014, Mayor Dear removed Council Member Davis Holmes and appointed Council Member Robles to the City Council Landscape and Monument *ad hoc* Committee and the City Council unanimously approved the appointment of Council Member Robles to said committee (Exhibit 8).

In addition, the City Manager requests that the City Council consider reactivating the *ad hoc* General Plan Advisory of the Council as a forum to provide input and direction to the City Manager relative to prioritizing future public works projects as discussed during the budget workshop on June 23, 2014.

II. RECOMMENDATION

Mayor Dear to TAKE the following actions:

1. CONSIDER the status of any City Council Committee as listed on Exhibit No. 1.
2. CONSIDER and CREATE any new City Council Committees in accordance with Standard Management Procedure No. 1.45 and DETERMINE if the same are "standing committees" or "*ad hoc* committees." (Exhibit No. 2)
3. DESIGNATE member assignments to the City Council Committees.
4. APPOINT a chairperson to each City Council Committee.

III. ALTERNATIVES

1. CONTINUE consideration of City Council Committees listed on Exhibit No. 1 to another date.
2. TAKE any other action the City Council may deem appropriate.

IV. BACKGROUND

By minute action on April 2, 2013, the City Council took the following actions: 1) repealed the action of the City Council of April 3, 2012, to eliminate all City Council Subcommittees; 2) renamed the City Council Subcommittees to City Council Committees; 3) renamed the Redevelopment Agency Council Committee to the Economic Development Council Committee; and 4) designated the Mayor to appoint the chairperson of each committee. (Exhibit No. 3)

On May 21, 2013, Mayor Dear took the following actions: 1) designated member assignments to the City Council Committees; 2) appointed chairpersons to each City Council Committee; 3) determined the Community/Senior Center Council Committee to be an *ad hoc* committee ending May, 2014; and 4) renamed the Home Depot Center to the StubHub! Center (Exhibit No. 4).

On December 17, 2013, Mayor Dear established an *ad hoc* Council Committee for the Proposals and Recommendation regarding the Request for Qualifications (RFQ) with respect to the Energy Efficiency Program, Solar Photovoltaic Power Generating Systems, and Financing Mechanism and designated Mayor Pro Tem Santarina and Council Member Robles to said committee (Exhibit No. 5).

On February 18, 2014, Mayor Dear determined the Landscape and Monument Council Committee to be an *ad hoc* Council Committee and designated Council Member Davis-Holmes to replace Council Member Robles on the Landscape and Monument Council Committee (Exhibit No. 6). On February 24, 2014, he verbally clarified that Council Member Davis-Holmes would also serve as chairperson.

On May 20, 2014, the City Council unanimously approved the creation of an *ad hoc* committee of the Council in order to advise the City Manager on the selection of the next Assistant City Manager and the appointments of Mayor Pro Tem Santarina and Council Member Davis-Holmes to said advisory committee by Mayor Dear.

V. FISCAL IMPACT

None.

VI. EXHIBITS

1. Listing of City Council Committees (Active/Inactive) dated June 18, 2014. (pgs. 4-12)
2. Standard Management Procedure No. 1.45. (pgs. 13-15)
3. Excerpt Minutes of City Council, April 2, 2013, Item No. 26. (pg. 16-17)

4. Excerpt Minutes of City Council, May 21, 2013, Item No. 15. (pgs. 18-23)
5. Excerpt Minutes of City Council, December 17, 2013, Item No. 16. (pgs. 24-25)
6. Excerpt Minutes of City Council, February 18, 2014, Item No. 20. (pgs. 26-28)
7. Excerpt Minutes of City Council, May 20, 2014, Item Nos. 22 and 25. (pg. 29)
8. Excerpt Minutes of City Council, June 17, 2014, Item No. 17. (pg. 30)

Prepared by: Wanda Higaki, Chief Deputy City Clerk

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TO:Rev05-07-2014

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Public Works
Community Development	Community Services

Action taken by City Council

Date_____ Action_____

CITY COUNCIL COMMITTEES (ACTIVE / INACTIVE)

(As of June 17, 2014)

Legend: (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act)
(*) Established by Minute Order

	Committee	Members (C) Chairperson	Prior Service History
1.	45th Anniversary (A) (Established: 5/21/13*) (Expires: 12/31/13) (5/21/13)	INACTIVE	<u>Chairpersons</u> Robles (5/21/13) <u>Members</u> Davis-Holmes (5/21/13); Robles (5/21/13)
2.	Accountability & Ethics (S) (Established: 5/3/05*) (Formerly a Task Force) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (C) (5/7/13) Davis-Holmes (5/7/13)	<u>Chairpersons</u> Santarina (5/21/13) <u>Members</u> Dear (4/21/09) (5/3/05); Santarina (4/21/09) (5/3/05) Avilla (4/21/09) (5/3/05) (<i>Ex-officio</i>); Kawagoe (4/21/09) (5/3/05) (<i>Ex-officio</i>);
3.	Assistant City Manager Selection Advisory (A) (Established: 5/20/14)	Santarina (5/20/14) Davis-Holmes (5/20/14)	<u>Chairpersons</u> <u>Members</u>
4.	Audit (A) (Established: 5/8/13*) Note: On 5-7-13, by minute order, Mayor Dear determined that he would rotate every year so that all five members would serve on the committee.	Dear (Chair) (5/8/13) Santarina (5/8/13)	<u>Chairpersons</u> Dear (5/21/13) <u>Members</u>
5.	Beautification Governance (S) (Formerly Beautification) (Established: 9/20/05) (Sunset on 10/4/05) (Inactivated: 3/21/07)	INACTIVE	<u>Members</u> Gipson (12/13/05); Dear (10/4/05) (9/20/05); Santarina (10/4/05) (9/20/05)



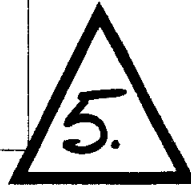
CITY COUNCIL COMMITTEES

(ACTIVE / INACTIVE)

(As of June 17, 2014)

Legend: (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act)
 (*) Established by Minute Order

	Committee	Members (C) Chairperson	Prior Service History
6.	Bingo (S) (Established: 6/25/84*) (Inactivated: 4/3/01) (Reactivated: 5/28/02) (Inactivated: 12/21/04) (Reactivated: 4/21/09) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Davis-Holmes (C) (5/21/13) Robles (5/7/13)	<u>Chairpersons</u> Davis-Holmes (5/21/13) <u>Members</u> Calas (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/20/99); Fajardo (4/1/97); Frank (8/6/02) (5/28/02); Ruiz-Raber (4/21/09); Santarina (5/7/13) (4/21/09) (5/18/04) (8/19/03) (4/1/03) <u>Alternates</u> All Remaining Members (5/18/04) (8/19/03) (4/1/03) (8/6/02) (1/9/01)
7.	Carson Foreclosure Protection (A) (Established: 4/21/09*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Gipson (5/7/13) Robles (C) (5/21/13)	<u>Chairpersons</u> Robles (5/21/13) <u>Members</u> Dear (4/21/09); Santarina (4/21/09)
8.	City Attorney's Contract/Litigation/Prosecution (S) (Formerly City Attorney's Contract: 4/16/13) (Established: 6/7/88*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (5/7/13) Robles (C) (5/7/13)	<u>Chairpersons</u> Robles (5/21/13) <u>Members</u> Calas (8/19/03) (4/1/03) (8/6/02) (4/2/02) (5/16/00); Dear (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03); Frank (8/6/02) (4/2/02) (4/20/99); Santarina (4/21/09) (5/3/05) (12/21/04) (5/18/04)
9.	City Governance (S) (Established: 11/1/05) (Inactivated: 12/13/06)	INACTIVE	<u>Members</u> Avilla (11/1/05); Grooms (11/1/05); Kawagoe (11/1/05); Wynder (11/1/05); Walter Neil (Chamber Rep.) (11/15/05); George Pardon (CSUDH Rep.) (11/15/05); Major Johnson (Faith Comm. Rep.) (11/15/05); Dobard (At-Large Rep.) (11/15/05); Eddie Duque (At-Large Rep.) (11/15/05)



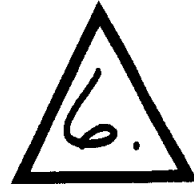
CITY COUNCIL COMMITTEES

(ACTIVE / INACTIVE)

(As of June 17, 2014)

Legend: (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act)
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	Committee	Members (C) Chairperson	Prior Service History
10.	City Hall Building Improvements (S) (Established: 6/1/99*) (Inactivated: 3/21/07) (Reactivated: 7/3/07) (Formerly Council Chamber Improvements) (Formerly Civic Center Building Improvements: 11/8/07) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (5/7/13) Davis-Holmes (C) (5/7/13)	<u>Chairpersons</u> Davis-Holmes (5/21/13) <u>Members</u> Davis-Holmes (4/21/09) (7/3/07); Dear (4/21/09) (5/6/08) (5/3/05) (12/21/04) (5/18/04); Ruiz-Raber (5/3/05) (12/21/04) (5/18/04); Frank/Calas (7/3/07) (5/3/05) (12/21/04) (5/18/04); Penn/Boyce (8/19/03) (4/1/03) (8/6/02) (4/2/02) (6/1/99); Avilla (4/21/09) (7/3/07) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (6/1/99) <i>Ex officio</i> ; Kawagoe (4/21/09) <i>Ex-officio</i> (7/3/07) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (6/1/99)
11.	Commercial and Public Signage (S) (Established: 6/19/01*) (Formerly Sign Ordinance: 7/7/09) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (C) (5/7/13) Santarina (5/7/13)	<u>Chairpersons</u> Dear (5/21/13) <u>Members</u> Calas (4/2/02) (6/19/01); Dear (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (6/19/01); Ruiz-Raber (4/21/09); Santarina (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03); Sweeney (8/6/02)
12.	Community/Senior Center (A) Formerly (S) (Established: 6/14/91*) (Formerly Community Center) 7/19/05) (Inactivated: 4/3/12) (Reactivated: 4/2/13) (Expires: 5/2014) (5/7/13)	Dear (C) (5/7/13) Davis-Holmes (5/7/13)	<u>Chairpersons</u> Dear (5/21/13) <u>Members</u> Calas (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (4/1/97); Dear (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (4/3/01); Fajardo (4/1/97); Kawagoe (9/15/09); Santarina (4/21/09); Williams (5/3/05) (12/21/04)

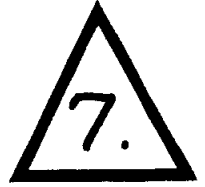


CITY COUNCIL COMMITTEES (ACTIVE / INACTIVE)

(As of June 17, 2014)

Legend: (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act)
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	Committee	Members (C) Chairperson	Prior Service History
13.	Council Chambers Technology Issues (A) (Established: 12/18/07*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (5/7/13) Davis-Holmes (C) (5/7/13)	<u>Chairpersons</u> Davis-Holmes (5/21/13) <u>Members</u> Davis-Holmes (4/21/09) (12/18/07); Dear (4/21/09) (12/18/07)
14.	Council Economic Development, Budget, and Reorganization Advisory Committee (A) (Formerly Council Economic Development) (Established: 9/7/99) (Inactivated: 5/3/05) (Reactivated with Name Change: 9/9/13)	Dear (9/9/13) Robles (C) (9/9/13) City Attorney (Ex Officio) (9/9/13) Jacquelyn Acosta (Ex Officio) (9/9/13)	<u>Chairpersons</u> Robles (5/21/13) <u>Members</u> Calas (5/16/00); Ontal (5/16/00) <u>Alternates</u> All Remaining Members (1/9/01)
15.	Economic Development (S) (Formerly Redevelopment Agency: 4/2/13) (Established: 8/4/98*) (Formerly Agency) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (5/7/13) Santarina (C) (5/7/13)	<u>Chairpersons</u> Santarina (5/21/13) <u>Members</u> Dear (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03) (8/6/02); Ontal (4/2/02) (5/16/00); Santarina (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03); Sweeney (4/1/03) (8/6/02) (4/2/02) (8/4/98)
16.	Education (A) (Established: 5/3/05*) (Formerly a Task Force) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (5/7/13) Gipson (C) (5/7/13)	<u>Chairpersons</u> Gipson (5/21/13) <u>Members</u> Dear (4/21/09) (5/3/05); Ruiz-Raber (5/3/05); Santarina (4/21/09) (3/21/07)



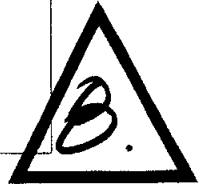
CITY COUNCIL COMMITTEES

(ACTIVE / INACTIVE)

(As of June 17, 2014)

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17.	Fireworks Stands (S) (Established: 4/3/97*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Gipson (C) (5/7/13) Davis-Holmes (5/7/13)	<u>Chairpersons</u> Gipson (5/21/13) <u>Members</u> Calas (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (4/3/97); Dear (4/21/09) (3/21/07); Fajardo (4/3/97); Gipson (8/3/10) (5/3/05); Frank (8/6/02) (4/2/02) (4/3/01); Ruiz-Raber (5/3/05) (12/21/04) (5/18/04); Santarina (4/21/09) (8/19/03) (4/1/03); Williams (12/21/04)
18.	General Plan Advisory (A) (Established: 5/4/99) (Inactivated: 4/3/01) (Reactivated: 4/1/03) (Inactivated: 12/21/04)	INACTIVE	<u>Members</u> Calas (5/18/04) (8/19/03) (4/1/03) (5/4/99); Dear (5/18/04) (8/19/03); Ontal (5/4/99); Sweeney (4/1/03) <u>Alternates</u> All Remaining Members (5/18/04) (8/19/03) (4/1/03)
19.	Government Efficiency Blue Ribbon (A) (Established: 1/25/94*) (Inactivated: 4/20/99) (Reactivated: 4/1/03) (Inactivated: 3/21/07) (Reactivated: 4/21/09) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (5/7/13) Gipson (C) (5/7/13)	<u>Chairpersons</u> Gipson (5/21/13) <u>Members</u> Dear (4/21/09) (10/4/05) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03); Ruiz-Raber (11/1/05) (8/19/03) (4/1/03); Santarina (4/21/09) (5/3/05) (12/21/04) (5/18/04); Williams (10/4/05); Kawagoe (7/7/09) <i>Ex-officio</i>
20.	Government Organization (A) (Established: 10/4/05*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (C) (5/7/13) Santarina (5/7/13)	<u>Chairpersons</u> Dear (5/21/13) <u>Members</u> Dear (4/21/09) (10/4/05); Santarina (4/21/09); Williams (10/4/05)



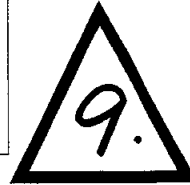
CITY COUNCIL COMMITTEES

(ACTIVE / INACTIVE)

(As of June 17, 2014)

Legend: (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act)
 (*) Established by Minute Order

	Committee	Members (C) Chairperson	Prior Service History
21.	Housing (S) (Established: 3/7/89*) (Formerly Senior Housing: 4/19/99) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Davis-Holmes (C) (5/21/13) Robles (5/7/13)	<u>Chairpersons</u> Davis-Holmes (5/21/13) <u>Members</u> Dear (4/21/09); Calas (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (4/3/01); Fajardo (2/2/93); Gipson (3/21/07); Ruiz-Raber (5/3/05) (12/21/04) (5/18/04) (8/19/03); Santarina (4/21/09) (5/7/13); Sweeney (4/1/03) (8/6/02) (4/2/02) (4/1/97); Williams (5/3/05) (12/21/04)
22.	Labor Negotiators (A) (Established: 6/6/95*) (Formerly City Manager's Contract: 7/5/05) (Formerly City Manager) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (5/7/13) Robles (C) (5/7/13)	<u>Chairpersons</u> Robles (5/21/13) <u>Members</u> Dear (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03); Calas (5/18/04) (8/19/03) (4/1/03) (8/6/02); Gipson (5/3/05) (4/21/09); Ontal (4/2/02) (4/20/99); Ruiz-Raber (4/20/10); Santarina (12/21/04); Sweeney (4/1/03) (8/6/02) (4/2/02) (4/1/97)
23.	Landscape & Monument (A) (2/18/14) (Established: 7/5/05*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (5/7/13) Robles (6/17/14)	<u>Chairpersons</u> Davis-Holmes (2/18/14); Robles (5/21/13) <u>Members</u> Dear (7/5/05); Davis-Holmes (5/9/11) (4/21/09) (3/21/07); Robles (5/7/13); Ruiz-Raber (4/21/09); Santarina (4/20/10); (3/21/06); Williams (7/5/05); Avilla (4/21/09- <i>Ex Officio</i>); Kawagoe (4/21/09- <i>Ex-officio</i>) (7/5/05)
24.	Litigation (A) (Established: 10/4/05) (Inactivated: 3/21/07 and Reaffirmed as inactive on 4/16/13)	INACTIVE	<u>Members</u> Dear (10/4/05); Ruiz-Raber (10/4/05); Santarina (11/1/05)

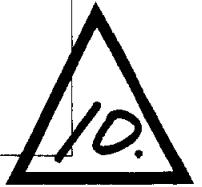


CITY COUNCIL COMMITTEES
(ACTIVE / INACTIVE)

(As of June 17, 2014)

Legend: (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act)
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	Committee	Members (C) Chairperson	Prior Service History
25.	Lobbying Firm (State/Federal) (A) (Established 11/8/00*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Gipson (5/7/13) Robles (C) (5/7/13)	<u>Chairpersons</u> Robles (5/21/13) <u>Members</u> Dear (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03) (8/6/02); Davis-Holmes (4/20/10); Ontal (4/2/02) (4/3/01) (11/8/00); Santarina (4/21/09) (5/3/05) (12/21/04) (5/18/04) (8/19/03); Sweeney (4/1/03) (8/6/02) (4/2/02) (11/8/00)
26.	Mobilehome Space Rent Control Ordinance (S) (Established: 3/23/87*) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (C) (5/7/13) Robles (5/21/13)	<u>Chairpersons</u> Santarina (5/21/13) <u>Members</u> Calas (5/18/04) (8/19/03) (4/1/03) (8/6/02) (4/2/02) (6/18/97); Dear (4/21/09) (5/7/13) (5/3/05) (12/21/04) (5/18/04) (8/19/03) (8/6/02) (4/2/02) (4/3/01); Fajardo/Calas; Santarina (4/21/09); Williams (5/3/05) (12/21/04); Vacant (Tenant); Vacant (Owner) (5/16/00)
27.	Personnel (S) (Established: 8/19/88*) (Formerly Employment Hiring: 1/2/90) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (5/7/13) Santarina (C) (5/7/13)	<u>Chairpersons</u> Santarina (5/21/13) <u>Members</u> Calas (8/19/03) (4/1/03) (8/6/02) (4/2/02) (7/6/99); Dear (4/21/09) (12/21/04) (5/18/04); Fajardo (5/16/00); Frank (8/6/02); Ontal (4/2/02) (4/3/01); Santarina (4/21/09) (3/21/07) (8/19/03) (4/1/03); Ruiz-Raber (5/3/05) (12/21/04) (5/18/04); Williams (5/3/05)
28.	Policy (S) (Established: 10/4/05) (Inactivated: 12/2011) (Reactivated: 5/7/13)	Dear (C) (5/7/13) Santarina (5/7/13)	<u>Chairpersons</u> Dear (5/21/13) <u>Members</u> Dear (4/21/09) (10/4/05); Santarina (4/21/09); Williams (10/4/05); Kawagoe (<i>Ex-officio</i>) (4/21/09)



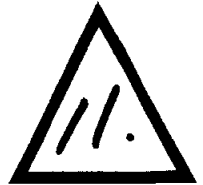
CITY COUNCIL COMMITTEES

(ACTIVE / INACTIVE)

(As of June 17, 2014)

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	Committee	Members (C) Chairperson	Prior Service History
29.	Proposals and Recommendation re Energy Efficiency Program, Solar Photovoltaic Power Generating Systems, and Financing Mechanisms RFQ Proposals (A) (Established 12/17-13*)	Santarina (12/17/13) Robles (12/17/13)	<u>Members</u>
30.	Proposals and Recommendation re: Classification/Organization/Management Study Salary/Compensation Survey (S) (Established: 9/19/95*) (Inactivated: 4/20/99) (Reactivated: 4/1/03) (Inactivated: 5/3/05) (Reactivated: 4/21/09) (From Ad Hoc to Standing: 6/2/09) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Davis-Holmes (C) (4/21/09) (5/7/13) Robles (5/21/13)	<u>Chairpersons</u> Davis-Holmes (5/21/13) <u>Members</u> Calas (5/18/04) (8/19/03); Dear (4/21/09) (5/7/13); Davis-Holmes (4/21/09); Ruiz-Raber (12/21/04) (5/18/04) (8/19/03) (4/1/03); Sweeney (4/1/03); Williams (12/21/04) <u>Alternates</u> All Remaining Members (12/21/04) (5/18/04) (8/19/03) (4/1/03)
31.	Public Safety (S) (Established: 5/3/05*) (Formerly a Task Force) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (5/7/13) Gipson (C) (5/7/13)	<u>Chairpersons</u> Gipson (5/21/13) <u>Members</u> Dear (4/21/09) (5/3/05); Davis-Holmes (3/21/07); Gipson (5/3/05); Ruiz-Raber (4/21/09) (11/8/06)
32.	Restaurants/Retail, Entertainment, Theatre (A) (Established: 5/3/05*) (Formerly a Task Force) (Formerly Restaurants: 4/16/13) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (C) (5/7/13) Robles (5/7/13)	<u>Chairpersons</u> Dear (5/21/13) <u>Members</u> Dear (4/21/09) (5/3/05); Gipson (5/3/05); Santarina (4/21/09)



CITY COUNCIL COMMITTEES

(ACTIVE / INACTIVE)

(As of June 17, 2014)

Legend: (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act)
 (*) Established by Minute Order

	Committee	Members (C) Chairperson	Prior Service History
31.	StubHub! Center (S) (Name Change Effective 6/1/13) (Established: 4/1/03*) (Formerly Home Depot Center (5/7/13) (Formerly Home Depot Training Center (7/19/05) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (C) (5/7/13) Robles (5/7/13)	<u>Chairpersons</u> Santarina (5/21/13) <u>Members</u> Davis-Holmes (3/21/07); Dear (5/3/05) (12/21/04) (5/18/04) (8/19/03) (4/1/03); Ruiz-Raber (4/21/09) (5/3/05) (12/21/04) (5/18/04); Santarina (4/21/09) (8/19/03) (4/1/03); Williams (11/1/05)
32.	Technology (S) (Established: 5/3/05*) (Formerly a Task Force) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Dear (5/7/13) Davis-Holmes (C) (5/7/13)	<u>Chairpersons</u> Davis-Holmes (5/21/13) <u>Members</u> Davis-Holmes (4/21/09); Dear (4/21/09) (5/3/05); Williams (5/3/05)
33.	Teen Center (A) (Established: 9/5/00*) (Formerly Teen Center Committee) (Inactivated: 4/3/12) (Reactivated: 4/2/13)	Santarina (5/7/13) Gipson (C) (5/7/13)	<u>Chairpersons</u> Gipson (5/21/13) <u>Members</u> Calas (5/18/04) (8/19/03) (5/20/03) (9/5/00); Davis-Holmes (3/21/07); Dear (4/21/09); Frank (9/5/00); Gipson (5/3/05); Ruiz-Raber (5/3/05) (12/21/04) (5/18/04) (8/19/03) (5/20/03); Santarina (4/21/09); Williams (12/21/04)
34.	Women's Issues (A) (Established: 5/3/05) (Formerly a Task Force) (Inactivated: 3/21/07)	INACTIVE	<u>Members</u> Dear (11/21/06); Gipson (5/3/05); Ruiz-Raber (5/3/05)





CITY OF CARSON

POLICY/PROCEDURE

NUMBER 1.45

SUBJECT
COUNCIL SUB-COMMITTEES

ORIGINAL ISSUE

EFFECTIVE

2/05/92

2/5/92

CURRENT ISSUE

EFFECTIVE

2/21/12

2/21/12

CATEGORY

I. CITY COUNCIL POLICY

SUPERSEDES
1/19/10

I. PURPOSE AND SCOPE

To establish operational guidelines and procedures regarding the holding of sub-committee. This policy shall not affect City commissions, committees or boards created by formal Council action or by ordinance and meetings called therefore in compliance with the Brown Act.

II. GENERAL

Sub-Committees Created by City Council Action

- A. Creation of sub-committees. There are two types of City Council sub-committees recognized by the City: standing sub-committees and ad hoc sub-committees. No City Council sub-committee may consist of more than two members of the Council, although the Council may designate as members of the sub-committee other elected officials and citizens of Carson. All sub-committee members shall be appointed by the Mayor subject to formal approval by a majority of Councilmembers present and voting at a properly noticed and agendaized public meeting.
- B. Standing sub-committees. A standing sub-committee is one created for an indefinite time period or to address general subjects. Generally, any sub-committee created that does not clearly qualify, as an ad hoc sub-committee will be standing sub-committee.
- C. Ad hoc sub-committee. An ad hoc sub-committee is one created for a limited period to address a specific subject or issue of a temporary nature.
- D. Brown Act. All standing sub-committees and ad hoc sub-committees shall comply with all provisions of the brown act, except that an ad hoc sub-committee comprised solely of two Councilmembers and no other persons are exempted, in accordance with state law.
- E. No exceptions. There are no exceptions to this **SMP**. All bodies created by formal City Council action which include one or more Councilmembers, whether called a committee, taskforce, special committee, advisory committee, or any other name, shall be considered either standing sub-committee or ad hoc sub-committee for purposes of this SMP.
- F. Informational advisory or other group, town hall style meetings, community meetings, or other collective gatherings are not required to comply with the Brown Act, in accordance with State law.
- G. Nothing in this Section should be construed to limit the ability of any member of the Council from calling or attending any meeting(s) with constituents when no City resources are used.

III. PROCEDURE

The following applies to sub-committees created by formal action or meetings approved by the Council. It does not apply to informational advisory or other group, town hall style meeting, community meeting or other collective gatherings held by one or two Council members together.

Meetings

- A. The meeting dates/times will be organized by the General Manager or senior staff member assigned to the sub-committee.
- B. Meeting dates/times will be arranged to accommodate the schedules of the Councilmember(s) appointed to the sub-committee.
- C. Meeting dates/times and agendas may be scheduled on short notice provided all formal posting and notification requirements of the Brown Act are met, unless the sub-committee is not subject to the Brown Act (see Section II, Brown Act).

Sub-committee Agenda Items

- A. Any member of a City Council Sub-committee and/or the City Manager may place items on the agenda for consideration by a City Council Sub-committee.
- B. Agenda preparation will be completed by the General Manager or senior staff member assigned to the sub-committee and copies will be distributed to the full Council.

Staff Support to Sub-committees

- A. General Managers or senior staff members will be assigned to the various sub-committees according to specific subject matters at the direction of the City Manager.
- B. The meetings of standing sub-committees shall be recorded on tape and germane minutes taken by the General Manager or senior staff member to the sub-committee. Tapes will not be transcribed unless requested by a Councilmember or otherwise necessary for conducting of city business. Councilmember requests for verbatim transcription of items considered by any sub-committee will be requested through an item on the City Council agenda.
- C. Approved minutes of standing sub-committees shall be kept on file in the City Clerk's office for five years.

Advertisement and promotion of Meetings

If there is any advertisement or promotion of the meeting, including production of flyers, mailers, handouts, press releases, emails, etc., staff shall follow SMP 1.56 (Council Communications (FLYERS, HANDOUTS AND OTHER PRINTED MATERIAL) and SMP 1.55 (CITY COUNCIL REQUESTS FOR ISSUANCE OR PRESS RELEASE).

Reports and/or Recommendations to Council/Agency

- A. As soon as practical following each standing sub-committee meeting, the General Manager or senior staff member will complete an agenda disposition, noting any decisions or recommendations, and forward this report to all Councilmembers and others as appropriate. Sub-committee agenda dispositions for each sub-committee held during

the previous two weeks will be placed on the City Council agenda (consent) following each meeting

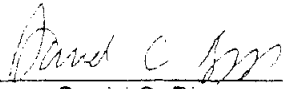
- B If a formal report to the Council/Agency is required, and/or if further action is needed by the Council/Agency, then the General Manager or senior staff member will prepare an appropriate agenda item

IV. EXCEPTION

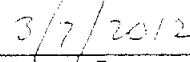
There shall be no exceptions to this policy, except through direct instructions of the City Council

V. AUTHORITY

City Council Agenda Item No. 15, dated February 21, 2012



David C. Biggs
City Manager



Date

It was moved to call the previous question and end debate on motion of Robles, seconded by Santarina and carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, Council Member/Authority Commissioner/Agency Member Gipson, and Council Member/Authority Commissioner/Agency Member Robles
Noes: Council Member/Authority Commissioner/Agency Member Davis Holmes
Abstain: None
Absent: None

The motion was carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, and Council Member/Authority Commissioner/Agency Member Robles
Noes: Council Member/Authority Commissioner/Agency Member Davis Holmes and Council Member/Authority Commissioner/Agency Member Gipson
Abstain: None
Absent: None

ITEM NO. (26) CONSIDER REPEALING THE MINUTE ACTION OF THE CITY COUNCIL ELIMINATING ALL CITY COUNCIL SUB-COMMITTEES (CITY MANAGER)

Item No. 26 was heard after Item No. 25 at 10:42 P.M.

City Manager/Authority Executive Director/Agency Executive Director Biggs summarized the staff report and recommendation.

Public Comments

The following persons offered comments:

Marvin Clayton, 426 W. Carson Street, No. 6, Carson, California 90745

Inquired which Sub-Committees will be reinstated.

Mila Echalas Boyer, 520 E. Carson Street, Sp. 40, Carson, California 90745

Offered comments in support of repealing this item.

Miriam Vazquez, 21413 Martin Street, Carson, California 90745

Offered comments in support of repealing this item.

RECOMMENDATION for the City Council:

1. CONSIDER and PROVIDE direction.



ACTION: It was moved to approve Alternative staff recommendation No. 1 and repeal the minute action of the City Council, of April 3, 2012, to eliminate all City Council Sub-Committees, rename City Council Sub-Committees to Council Committees; and to rename Council Committee No. 22, Redevelopment Agency, to the Economic Development Council Committee on motion of Dear and seconded by Santarina.

During discussion of the motion, the following items were addressed:

Council Member/Authority Commissioner/Agency Member Davis-Holmes

Discussed the reason for the dissolving the City Council Sub-Committee.

Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina

Suggested equal distribution of Council Committees among the City Council Members and was subsequently agreed to by Council Member/Authority Commissioner/Agency Member Davis-Holmes.

Mayor/Authority Chairman/Agency Chairman Dear amended his motion to include that Mayor Dear be authorized to designate chairpersons to each City Council Committee, seconded by Robles and unanimously carried by the following vote:

Ayes:	Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, Council Member/Authority Commissioner/Agency Member Davis Holmes, Council Member/Authority Commissioner/Agency Member Gipson, and Council Member/Authority Commissioner/Agency Member Robles
Noes:	None
Abstain:	None
Absent:	None

**ITEM NO. (27) FURTHER CONSIDERATION OF COUNCIL POLICY AND PROCEDURE
1.1 RELATED TO THE USE OF THE HOME DEPOT CENTER FOR THE
TWO REDUCED-COST USES PER YEAR THAT ARE ALLOWED BY THE
CITY (CITY MANAGER)**

Item No. 27 was heard after Oral Communications – Members of the Public at 10:56 P.M.

City Manager/Authority Executive Director/Agency Executive Director Biggs summarized the staff report and recommendation. Upon inquiry, he clarified that a resolution takes precedence over a policy.

Public Comments

Robert Lesley

Inquired into which events and what the impact would be to the City.

RECOMMENDATION for the City Council:



ACTION: WITH FURTHER READING WAIVED, Resolution No. 13-047 was PASSED, APPROVED, and ADOPTED, as read by title only, on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, Council Member/Authority Commissioner/Agency Member Davis Holmes, Council Member/Authority Commissioner/Agency Member Gipson, and Council Member/Authority Commissioner/Agency Member Robles
Noes: None
Abstain: None
Absent: None

SPECIAL ORDERS OF THE DAY (None)

Any person wishing to testify is requested to complete a speaker card, available on the podium in the Council Chambers. TESTIMONY WILL BE LIMITED TO THREE MINUTES PER PERSON. Any subject of controversy will be limited to a total of fifteen minutes of testimony per side; those wishing to address the Agency/Council are requested to select three speakers to represent your opinion.

UNFINISHED BUSINESS (Items 14-18)

ITEM NO. (14) COMMISSION, COMMITTEE, AND BOARD APPOINTMENTS BY MAYOR DEAR (CITY CLERK)

Item No. 14 was heard at 8:13 P.M.

RECOMMENDATION for the City Council:

1. Mayor Dear to CONSIDER, APPOINT, or REAPPOINT members to the Commissions, Committees, and Boards in accordance with Ordinance No. 04-1330, with the approval of a majority of the entire City Council present, including the Mayor, as listed on Exhibit No. 1.

ACTION: Mayor/Authority Chairman/Agency Chairman Dear continued this item to a point later in the meeting or to the next meeting.

ITEM NO. (15) CONSIDERATION OF CITY COUNCIL COMMITTEES (CITY CLERK)

Item No. 15 was heard at 8:14 P.M.

RECOMMENDATION for the City Council:

1. Mayor Dear to TAKE the following actions:
2. CONSIDER the status of any City Council Committee as listed on Exhibit No. 1.



3. CONSIDER and CREATE any new City Council Committees in accordance with Standard Management Procedure No. 1.45 and DETERMINE if the same are "standing committees" or "ad hoc committees." (Exhibit No. 2)
4. DESIGNATE member assignments to the City Council Committees.
5. DESIGNATE a chairperson for each City Council Committee.

ACTION: Mayor/Authority Chairman/Agency Chairman Dear designated member assignments and appointed chairpersons for each City Council Committee as follows:

Council Committee	Chairperson / Members
Legend (S) Standing (Subject to the Brown Act) (A) Ad Hoc (Not Subject to the Brown Act) *Established by Minute Order	
Accountability & Ethics (S)	Santarina (Chair) Davis-Holmes
Audit (A)	Dear (Chair) Santarina
Bingo (S)	Davis-Holmes (Chair) (Replaced Santarina) Robles
Carson Foreclosure Protection (A)	Gipson Robles (Chair) (Replaced Santarina)
City Attorney's Contract/Litigation/Prosecution(S)	Santarina Robles (Chair)
City Hall Building Improvements (S)	Dear Davis-Holmes (Chair)
Commercial and Public Signage (S)	Dear (Chair) Santarina
Community/Senior Center (A)	Dear (Chair) Davis-Holmes (Replaced Santarina)
Council Chambers Technology Issues (A)	Dear Davis-Holmes (Chair)
Economic Development (S)	Dear Santarina (Chair)



Education (A)	Santarina Gipson (Chair)
Fireworks Stands (S)	Gipson (Chair) Davis-Holmes
Government Efficiency Blue Ribbon (A)	Santarina Gipson (Chair)
Government Organization (A)	Dear (Chair) Santarina
Housing (S)	Davis-Holmes (Chair) (Replaced Santarina) Robles
Labor Negotiators (A)	Santarina Robles (Chair)
Landscape & Monument (S)	Dear Robles (Chair)
Lobbying Firm (State/Federal) (A)	Gipson Robles (Chair)
Mobilehome Space Rent Control Ordinance(S)	Santarina (Chair) Robles (Replaced Dear)
Personnel (S)	Dear Santarina (Chair)
Policy (S)	Dear (Chair) Santarina
Proposals and Recommendation re: Classification/Organization/Management Study Salary/Compensation Survey (S)	Davis-Holmes (Chair) Robles (Replaced Dear)
Public Safety (S)	Dear Gipson (Chair)
Restaurants/Retail, Entertainment, Theatre(A)	Dear (Chair) Robles



StubHub! Center (S)	Santarina (Chair) Robles
Technology (S)	Dear Davis-Holmes (Chair)
Teen Center (A)	Santarina Gipson (Chair)

RECESS:

The City Council, Housing Authority, and Successor Agency were recessed at 8:17 P.M. by Mayor/Authority Chairman/Agency Chairman Dear.

RECONVENE:

The City Council, Housing Authority, and Successor Agency were reconvened at 8.28 P.M. by Mayor/Authority Chairman/Agency Chairman Dear with all members previously noted present.

Item No. 15 (Continued)

It was moved to create the 45th Anniversary Council Committee (Ad-Hoc) and will expire on December 31, 2013, and with no fixed meetings on motion of Dear, seconded by Robles and unanimously carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, Council Member/Authority Commissioner/Agency Member Davis Holmes, Council Member/Authority Commissioner/Agency Member Gipson, and Council Member/Authority Commissioner/Agency Member Robles
Noes: None
Abstain: None
Absent: None

Mayor/Authority Chairman/Agency Chairman Dear appointed Council Member Davis-Holmes and Council Member Robles to the 45th Anniversary Council Committee (Ad-Hoc) and designated Council Member Robles as Chair.

It was moved to ratify all Mayoral appointments on motion of Gipson, seconded by Santarina and unanimously carried by the following vote:



StubHub! Center (S)	Santarina (Chair) Robles
Technology (S)	Dear Davis-Holmes (Chair)
Teen Center (A)	Santarina Gipson (Chair)

RECESS:

The City Council, Housing Authority, and Successor Agency were recessed at 8:17 P.M. by Mayor/Authority Chairman/Agency Chairman Dear.

RECONVENE:

The City Council, Housing Authority, and Successor Agency were reconvened at 8:28 P.M. by Mayor/Authority Chairman/Agency Chairman Dear with all members previously noted present.

Item No. 15 (Continued)

It was moved to create the 45th Anniversary Council Committee (Ad-Hoc) and will expire on December 31, 2013, and with no fixed meetings on motion of Dear, seconded by Robles and unanimously carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, Council Member/Authority Commissioner/Agency Member Davis Holmes, Council Member/Authority Commissioner/Agency Member Gipson, and Council Member/Authority Commissioner/Agency Member Robles

Noes: None

Abstain: None

Absent: None

Mayor/Authority Chairman/Agency Chairman Dear appointed Council Member Davis-Holmes and Council Member Robles to the 45th Anniversary Council Committee (Ad-Hoc) and designated Council Member Robles as Chair.

It was moved to ratify all Mayoral appointments on motion of Gipson, seconded by Santarina and unanimously carried by the following vote:



Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice
Chairman/Agency Vice Chairman Santarina, Council Member/Authority
Commissioner/Agency Member Davis Holmes, Council Member/Authority
Commissioner/Agency Member Gipson, and Council Member/Authority
Commissioner/Agency Member Robles
Noes: None
Abstain: None
Absent: None

ITEM NO. (16) CONSIDERATION OF NAMING THE WEST WING OF CITY HALL AFTER
THE HONORABLE GILBERT D. SMITH, FORMER MAYOR AND
COUNCILMEMBER, NAMING THE WEST-WING OF THE COMMUNITY
CENTER AFTER THE HONORABLE CLARENCE A. BRIDGERS, FORMER
MAYOR AND COUNCILMEMBER, NAMING THE SENIOR
TECHNOLOGY CENTER AFTER THE HONORABLE ELITO M.
SANTARINA, MAYOR PRO TEM, AND RE-NAMING LENARDO DRIVE
AFTER THE HONORABLE JIM DEAR, MAYOR OF CARSON (CITY
MANAGER)

Item No. 16 was heard at 8:40 P.M.

City Manager/Authority Executive Director/Agency Executive Director Biggs summarized the staff
report and recommendation:

City/Authority/Agency Attorney Wynder referred to the last City Council meeting and reported that
Council Member/Authority Commissioner/Agency Member Robles felt that including naming
opportunities as a generic matter did not provide adequate transparency and asked for specific
naming opportunities to be identified specifically on the agenda so there would be full transparency.
Therefore, staff reordered agenda items so that all specific naming opportunities would be addressed
on one agenda item and for direction for further analysis and studies would be addressed on a
separate agenda item.

(Council Member/Authority Commissioner/Agency Member Davis-Holmes exited the meeting at
8:46 P.M. and reentered the meeting at 8:48 P.M.)

Public Comments

The following persons offered comments in support of naming the West Wing after the Honorable
Gilbert D. Smith:

Dr. Rita Boggs, 21328 Island Avenue, Carson, California 90745

Iva Voldase, 19419 Tajauta Avenue, Carson, California 90746

Robert Leslev, P. O. Box 11061, Carson, California 90749



ITEM NO. (12) UPDATE ON THE STATUS OF THE REQUEST FOR QUALIFICATIONS
TO PROVIDE ENERGY EFFICIENCY PROGRAM, SOLAR
PHOTOVOLTAIC POWER GENERATING SYSTEMS, AND FINANCING
MECHANISM (PUBLIC WORKS)

Item No. 12 was heard after Council Item No. 6 at 11:57 P.M.

Acting City Manager/Acting Authority Executive Director/Acting Agency Executive Director
Acosta summarized the staff report and recommendation.

(Council Member/Authority Commissioner/Agency Member Gipson exited the meeting at 11:58
P.M. and reentered the meeting at 12:00 A.M., on Wednesday, December 18, 2013.)

Damon Hannaman, Account Manager, Business Customer Division of SCE
Provided a brief summary of the program offered by Southern California Edison (SCE).

RECOMMENDATION for the City Council:

1. RECEIVE and FILE.

ACTION: It was moved to allow SCE to do audits while continuing with the RFQ on motion of
Davis-Holmes and seconded by Santarina.

During discussion of the motion, Mayor/Authority Chairman/Agency Chairman Dear offered a
friendly amendment to allow the Mayor to create an *ad hoc* Council Committee for the Proposals
and Recommendation regarding the Request for Qualifications (RFQ) with respect to the Energy
Efficiency Program, Solar Photovoltaic Power Generating Systems, and Financing Mechanism
which was accepted by the maker and the second and unanimously carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice
Chairman/Agency Vice Chairman Santarina, Council Member/Authority
Commissioner/Agency Member Davis Holmes, Council Member/Authority
Commissioner/Agency Member Gipson, and Council Member/Authority
Commissioner/Agency Member Robles

Noes: None

Abstain: None

Absent: None

Mayor/Authority Chairman/Agency Chairman Dear appointed Mayor Pro Tem/Authority Vice
Chairman/Agency Vice Chairman Santarina and Council Member/Authority Commissioner/Agency
Member Robles to the Council Committee for the Proposals and Recommendation regarding the
Request for Qualifications (RFQ) with respect to the Energy Efficiency Program, Solar Photovoltaic
Power Generating Systems, and Financing Mechanism.

It was moved to confirm the Mayor's appointments on motion of Dear, seconded by Robles and unanimously carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice
Chairman/Agency Vice Chairman Santarina, Council Member/Authority
Commissioner/Agency Member Davis Holmes, Council Member/Authority
Commissioner/Agency Member Gipson, and Council Member/Authority
Commissioner/Agency Member Robles
Noes: None
Abstain: None
Absent: None



Referred to Triangle Page 17 of the staff report and appointed Pauline Davis to the Women's Issues Commission

It was moved to ratify the Mayor's appointment on motion of Dear, seconded by Santarina and unanimously carried by the following vote.

Ayes:	Mayor/Agency Chairman/Authority Chairman Dear, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Santarina, Council Member/Agency Member/Authority Commissioner Davis-Holmes, Council Member/Agency Member/Authority Commissioner Gipson, and Council Member/Agency Member/Authority Commissioner Robles
Noes:	None
Abstain:	None
Absent:	None

Referred to Triangle Page 20 of the staff report and reported that Cheryl Shaffer resigned from the Veterans Affairs Commission and declared her position vacant. He requested the City Clerk to post the notice of vacancy.

ITEM NO. (19) CONSIDER STATUS REPORT ON THE REGIONAL WATER QUALITY CONTROL BOARD ENVIRONMENTAL INVESTIGATION AND CARSON DECLARATION OF THE EXISTENCE OF A LOCAL EMERGENCY WITHIN THE CAROUSEL TRACT (COMMUNITY DEVELOPMENT)

Item No. 19 was heard after Housing Authority Item No. 1 at 9:38 P.M.

RECOMMENDATION for the City Council:

1. RECEIVE and FILE.

ACTION: Mayor/Agency Chairman/Authority Chairman Dear ordered this item received and filed, with no objections heard.

NEW BUSINESS DISCUSSION (Items 20-25)

ITEM NO. (20) CONSIDER THE RECOMMENDATION FROM THE CITY COUNCIL COMMERCIAL AND PUBLIC SIGNAGE COMMITTEE REGARDING THE NAMING OF THE WEST WING IN CITY HALL AFTER GILBERT D. SMITH (CITY MANAGER)

Item No. 20 was heard after Council Item No. 19 at 9:39 P.M.

Acting City Manager/Acting Agency Executive Director/Acting Authority Executive Director Acosta summarized the staff report.

Council Member/Agency Member/Authority Commissioner Gipson felt that a plaque was not appropriate for Mr. Smith and suggested that an Ad-hoc Committee be created consisting of Council

Member Davis-Holmes and Mayor Dear to work out the issue and bring back a recommendation for Council consideration to resolve issue as soon as possible.

RECOMMENDATION for the City Council

1. CONSIDER and PROVIDE direction.

ACTION: It was moved to approve the use of lettering similar to that used at the Community Center to acknowledge the naming of the West Wing of City Hall after the Honorable Gilbert D. Smith on motion of Davis-Holmes and seconded by Gipson.

During discussion of the motion, Mayor/Agency Chairman/Authority Chairman Dear stated that the issue was the placement location of the lettering.

A discussion ensued regarding Mr. Smith engaging as a lobbyist.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Santarina stated that Mr. Dobard has brought to his attention several times as to what the City was going to do for him and that he knew of other founding fathers who were still alive.

Council Member/Agency Member/Authority Commissioner Robles offered a substitute motion to 1) Create an Ad-hoc Committee as suggested by Council Member Gipson; 2) Place this item on the next Council meeting agenda to avoid any confusion and to resolve once and for all; and 3) Include a resolution with a declaration by Mr. Smith that he would not engage in any lobbying in the City and seconded by Santarina.

During discussion of the substitute motion, Mayor/Agency Chairman/Authority Chairman Dear commented that to avoid the appearance of impropriety and conflict of interest to dialogue further with staff the exact placement of lettering.

Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Santarina inquired if it was appropriate to consider Mr. Dobard, et al, to be included to charge the Ad-hoc Committee, if created, to address his concerns to honor other founding fathers.

(Mayor/Agency Chairman/Authority Chairman Dear exited and reentered the meeting at 10:08 P.M.)

City/Agency/Authority Attorney Wynder responded that he could task the Ad-hoc Committee to deal with Mr. Smith's issue and then deal with other potential honorees.

Council Member/Agency Member/Authority Commissioner Davis-Holmes suggested that the Council deal with Mr. Smith's issue now then come up with a recommendation later for Council to consider a policy regarding others in the future.

Upon inquiry, City/Agency/Authority Attorney Wynder suggested to add an agenda item to the next Council meeting when you reestablish the standing committee and task them to deal with the others. Whereupon, Mayor Pro Tem/Agency Vice Chairman/Authority Vice Chairman Santarina requested that Acting City Manager/Acting Agency Executive Director/Acting Authority Executive Director Acosta undertake the item expeditiously.

The substitute motion was unanimously carried by the following vote:



Ayes: Mayor/Agency Chairman/Authority Chairman Dear, Mayor Pro Tem/Agency Vice
Chairman/Authority Vice Chairman Santarina, Council Member/Agency
Member/Authority Commissioner Davis-Holmes, Council Member/Agency
Member/Authority Commissioner Gipson, and Council Member/Agency
Member/Authority Commissioner Robles

Noes: None

Abstain: None

Absent: None

RECESS:

The City Council was recessed at 10:12 P.M., by Mayor Dear for a sidebar with the City Manager and City Attorney.

RECONVENE:

The City Council was reconvened at 10:13 P.M., by Mayor Dear for a continued discussion of Council Item No. 20, with Gipson absent.

Continued Discussion of Council Item No. 20

It was moved to change the Landscape and Monument City Council Committee to an Ad-hoc Committee, remove Council Member Robles, and replace Council Member Robles with Council Member Davis-Holmes on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

(Council Member/Agency Member/Authority Commissioner Gipson reentered the meeting at 10:14 P.M.)

Ayes: Mayor/Agency Chairman/Authority Chairman Dear, Mayor Pro Tem/Agency Vice
Chairman/Authority Vice Chairman Santarina, Council Member/Agency
Member/Authority Commissioner Davis-Holmes, Council Member/Agency
Member/Authority Commissioner Gipson, and Council Member/Agency
Member/Authority Commissioner Robles

Noes: None

Abstain: None

Absent: None

Mayor/Agency Chairman/Authority Chairman Dear clarified that the Landscape and Monument City Council Committee is now an Ad-hoc Committee and that the members are Mayor Dear and Council Member Davis-Holmes who will meet and move forward with item and come back at the next Council meeting of March 4, 2014.

Council Member/Agency Member/Authority Commissioner Gipson expressed his concern on who had the institutional memory and suggested to look at archives to use as a guiding discussion to commemorate and to recognize who the founders of the City existing should be and go from there.



ITEM NO. (21) CONSIDERATION OF CITY COUNCIL COMMITTEES (CITY CLERK)

RECOMMENDATION for the City Council:

Mayor Dear to TAKE the following actions:

1. CONSIDER the status of any City Council Committee as listed on Exhibit No. 1.
2. CONSIDER and CREATE any new City Council Committees in accordance with Standard Management Procedure No. 1.45 and DETERMINE if the same are "standing committees" or "ad hoc committees." (Exhibit No. 2)
3. DESIGNATE member assignments to the City Council Committees.
4. APPOINT a chairperson to each City Council Committee.

ACTION: It was moved to approve the creation of an ad hoc committee of the Council in order to advise the City Manager on the selection of the next Assistant City Manager and the appointments of Mayor Pro Tem Santarina and Council Member Davis-Holmes to said advisory committee on motion of Dear, seconded by Robles and unanimously carried by the following vote:

Ayes:	Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, Council Member/Authority Commissioner/Agency Member Davis Holmes, Council Member/Authority Commissioner/Agency Member Gipson, and Council Member/Authority Commissioner/Agency Member Robles
Noes:	None
Abstain:	None
Absent:	None

ITEM NO. (25) CONSIDER A REQUEST TO CREATE AN AD HOC ADVISORY COMMITTEE OF THE CITY COUNCIL RELATIVE TO THE SELECTION OF THE NEXT ASSISTANT CITY MANAGER (CITY MANAGER)

RECOMMENDATION for the City Council:

1. APPROVE the recommendation of the City Manager to create an ad hoc committee of the Council in order to advise the City Manager on the selection of the next Assistant City Manager.

ACTION: Item No. 25 was heard jointly with Item No. 21.

**ITEM NO. (17) CONSIDERATION OF CITY COUNCIL COMMITTEE ASSIGNMENTS BY
MAYOR DEAR (CITY CLERK)**

RECOMMENDATION for the City Council:

Mayor Dear to TAKE the following actions:

1. CONSIDER the status of any City Council Committee as listed on Exhibit No. 1.
2. CONSIDER and CREATE any new City Council Committees in accordance with Standard Management Procedure No. 1.45 and DETERMINE if the same are "standing committees" or "ad hoc committees." (Exhibit No. 2)
3. DESIGNATE member assignments to the City Council Committees.
4. APPOINT a chairperson to each City Council Committee.

ACTION: Mayor Dear removed Council Member Davis Holmes and appointed Council Member Robles to the City Council Landscape and Monument *ad hoc* Committee.

It was moved to ratify the appointment of Council Member Robles on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

Ayes: Mayor/Authority Chairman/Agency Chairman Dear, Mayor Pro Tem/Authority Vice Chairman/Agency Vice Chairman Santarina, Council Member/Authority Commissioner/Agency Member Davis Holmes, Council Member/Authority Commissioner/Agency Member Gipson, and Council Member/Authority Commissioner/Agency Member Robles

Noes: None

Abstain: None

Absent: None