



City of Carson Report to Successor Agency

September 2, 2014
New Business Discussion

SUBJECT: NOVEMBER MEETING SCHEDULE DUE TO THE CONDUCT OF THE GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014

Submitted by Donesia L. Gause, CMC
Agency Secretary

Approved by Nelson Hernandez
Executive Director

THIS IS A JOINT AGENDA ITEM

I. SUMMARY

This item is presented for the purpose of considering the meeting schedule for the month of November, 2014, due to the conduct of the General Election on Tuesday, November 4, 2014.

II. RECOMMENDATION

CONSIDER the meeting schedule for the month of November and **PROVIDE** direction.

III. ALTERNATIVES

Option 1:

Continue with regular meeting schedule of first and third Tuesdays to be held on Tuesday, November 4 and Tuesday, November 18, 2014, respectively.

Option 2:

Tuesday, November 4

No meeting due to General Election.

Wednesday, November 5

Adjourned regular meetings for the City Council, Housing Authority, and Successor Agency at 5:00 P.M. for the closed session agenda and 6:00 P.M. for the business agenda.

Tuesday, November 18

Regular meetings for the City Council, Housing Authority, and Successor Agency at 5:00 P.M. for the closed session agenda and 6:00 P.M. for the business agenda.

Option 3:

TAKE another action the City Council, Housing Authority, and Successor Agency deem appropriate.

IV. BACKGROUND

Section 2403(A) of the Carson Municipal Code provides, in part, that regular meetings of the City Council shall be held on the first and third Tuesdays of each month at the hour of 5:00 P.M. If any such day is on a holiday, then the meeting shall be held on the next succeeding day which is not a holiday. If any such day is a Statewide election day or a regular or special municipal election day, then the meeting shall be held on the next succeeding day or on any such other day as determined by the City Council (Exhibit No. 1).

It has been the accepted policy of the Mayor and City Council to reschedule meetings to another date to accommodate their absences due to their official attendance at conferences and seminars. In addition to this policy, the Mayor and City Council have rescheduled meetings because of other special occasions and needs. The past practice of the Mayor and City Council has been to move the regular meetings to the following Wednesdays, in most instances.

V. FISCAL IMPACT

None.

VI. EXHIBITS

1. Carson Municipal Code Section 2403(A). (pg. 4)
2. Calendar for the Month of November, 2014. (pg. 5)

Prepared by: Wanda Higaki, Chief Deputy City Clerk/Chief Deputy Authority Secretary/Chief Deputy Agency Secretary

G:\Staff Reports\2014 November Meeting Schedule (Gen Elec) (SA 9-2-14).Doc

TO:Rev07-02-2014

Reviewed by:

| | |
|-------------------------|--------------------|
| City Clerk | City Treasurer |
| Administrative Services | Public Works |
| Community Development | Community Services |

Action taken by Successor Agency

Date _____ Action _____

The City offices of the City of Carson shall be closed on all official State holidays as listed in Section 6700 of the California Government Code. Said City offices shall be open to the public for business on all other days of the year except Fridays, Saturdays, and any other days established by Resolution of the City Council. The City office hours shall be from 7:00 a.m. to 6:00 p.m. (Ord. 2, § 2402; Ord. 69-108, § 2; Ord. 90-930, § 1; Ord. 91-960U, § 1; Ord. 91-960, § 1)



2403 Council Meetings.

A. Regular Meetings. Regular meetings of the City Council shall be held on the first and third Tuesdays of each month at the hour of 5:00 p.m. If any such day is on a holiday, then the meeting shall be held on the next succeeding day which is not a holiday. If any such day is a Statewide election day or a regular or special municipal election day, then the meeting shall be held on the next succeeding day or on such other day as determined by the City Council. At the second regular meeting in March of each even-numbered year, the Council shall organize and select a Mayor Pro Tempore. In odd-numbered years, the Council shall organize and select a Mayor Pro Tempore at the meeting at which the declaration of its regular election results is made immediately following the installation of officers in accordance with Government Code Section 36801.

B. Special Meetings. The Council shall hold special meetings when called by order of the Mayor, or in the absence of the Mayor by the Mayor Pro Tempore, or by a majority of the Council. All meetings shall be in the Council Chambers or the adjacent Council Conference Room in the City Hall unless otherwise determined by the Council; any other place of meeting shall be shown in the notice of meeting.

C. Closed Sessions. Closed sessions held pursuant to law shall be subject to the provisions of CMC 2407, 2408, 2409, 2413(A), 2414, and all other applicable provisions of this Chapter. Prior to holding a closed session regarding pending litigation, a statement shall be made as to which subdivision of Government Code Section 54956.9 it is pursuant. Upon the Council's return to the open meeting following the closed session, the presiding officer or designee shall publicly announce the action taken in the closed session terminating or disposing of the matter acted upon in accordance with the action and direction of the Council, except closed sessions regarding pending litigation after which the City Attorney shall prepare and submit a memorandum pursuant to Government Code 54956.9.

D. Notice of Meeting. Notice of all special meetings shall be given by the City Clerk to all members of the Council, to the City Attorney, to the City Administrator and to representatives of all newspapers and radio stations which have so requested in writing, and a copy thereof shall be posted in one (1) public place designated by the City Council that is freely accessible to members of the public. All such notices shall be given in writing at least twenty-four (24) hours prior to the time of such meeting and shall specify the time and place of the special meeting and the business to be transacted. Any such notice may be waived by a member of the City Council, by filing with the City Clerk a written waiver of notice at or prior to the time of the meeting. Such waiver may be given by telegram. Attendance at the time and place specified shall be deemed a waiver of notice of such meeting. (Ord. 2, § 2403; Ord. 36, § 1; Ord. 69-63, § 2; Ord. 70-131; Ord. 72-236, §§ 1, 2; Ord. 77-400, § 1; Ord. 77-415, § 1; Ord. 79-462, § 1; Ord. 87-818, § 1; Ord. 95-1053, § 1; Ord. 98-1144, § 1; Ord. 01-1226, § 1; Ord. 07-1394, § 4)

EXHIBIT 1



NOVEMBER

SUN MON TUES WED THUR FRI SAT

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| | | | | | | 1 305 |
| 2 306 Fall Back | 3 307 | 4 308 Consolidated Election | 5 309 | 6 310 | 7 311 | 8 312 |
| 9 313 | 10 314 | 11 315 Veterans Day | 12 316 | 13 317 | 14 318 | 15 319 |
| 16 320 | 17 321 | 18 322 | 19 323 | 20 324 | 21 325 | 22 326 |
| 23 327 | 24 328 | 25 329 | 26 330 | 27 331 Thanksgiving Day | 28 332 | 29 333 |
| 30 334 | | | | | | |