



City of Carson

Report to Mayor and City Council

October 7, 2014
New Business Consent

SUBJECT: REQUEST TO CONVERT TWO PART-TIME COUNCIL FIELD REPRESENTATIVE POSITIONS TO FULL-TIME COUNCIL FIELD REPRESENTATIVE POSITIONS.

Cecil Rhambo
Submitted by Cecil Rhambo
Assistant City Manager

Nelson Hernandez
Approved by Nelson Hernandez
City Manager

I. SUMMARY

This item is requesting the approval to convert two part-time Council Field Representative positions to full-time Council Field Representative positions. The increased level of staffing is being proposed to meet the enhanced demands and operations of the Council Support staff.

II. RECOMMENDATION

APPROVE the conversion of two part-time Council Field Representative positions to full-time Council Field Representative positions.

III. ALTERNATIVES

Take any other action deemed appropriate.

IV. BACKGROUND

The City Council Support staff has undergone some recent staffing level changes to meet the augmented level of operations and service demands. On March 18, 2014, the City Council approved the addition of two part-time Council Field Representatives. Since that time, the workload for this office has continued to grow in direct response to the expanded level of service and communication with the City of Carson constituents. As a result, the City Manager is proposing that these two part-time positions be converted to full-time Council Field Representative positions.

V. FISCAL IMPACT

The estimated annual increase to convert the two part-time Council Field Representative positions to full-time status is \$70,311. To offset the additional expenditure, staff proposes to pay the salary and benefits of the Workforce Center staff with Workforce Investment Act (WIA) grant funds, rather than general fund dollars. This reallocation will provide the revenues needed to fund the conversion of these two part-time positions into full-time status.

VI. EXHIBITS

None.

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Prepared by: Cecil Rhambo, Assistant City Manager
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TT: Rev09-25-2014

Reviewed by:

City Clerk	City Treasurer
Administrative Services	Public Works
Community Development	Community Services

Action taken by City Council

Date_____ Action_____
