

**PARKS, RECREATION  
AND CULTURAL ARTS  
COMMISSION AGENDA**



**THURSDAY, OCTOBER 28, 2021  
701 East Carson Street  
Carson, CA 90745**

**6:30 PM**

Commissioners:	Chair Walter Gonzalez Cesar Dahilig DeAnthony Langston	Vice-Chair Jesus-Alex Cainglet Clarence Dunning Oscar Ramos	Secretary Kimberly Cortado Kisa Hilliard Vacant
Alternates:	Shannon Lawrence Alternate 1	Jo Jacqueline Johnson Alternate 2	Vacant Alternate 3
Staff:	Robert Lennox Director  Luchie Magante Principal Administrative Analyst  Evelyn Castaneda Administrative Secretary	Tim Grierson Recreation Superintendent  Adrian Reynosa Community Center Manager	Mike Whittiker Human Services Manager  Jason Jo Transportation Services Supervisor

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***“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Recreation Department office at 310-847-3570 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)***

**PUBLIC INFORMATION**

*DUE TO CORONAVIRUS COVID-19, NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE EXECUTIVE CONFERENCE ROOM DURING PARKS, RECREATION AND CULTURAL ARTS COMMISSION MEETINGS. THE MEETING WILL BE CONDUCTED VIA REMOTE TELECONFERENCING USING THE ELECTRONIC “ZOOM” APPLICATION.*

*Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:*

- 1. Live via Zoom Application – Members of the public wishing to provide public comment in real-time will be invited to join the Zoom meeting remotely to provide their public comment live with their audio/video presented to the Parks, Recreation and Cultural Arts Commission. Members of the public wishing to do so must email [p&rcommission@carsonca.gov](mailto:p&rcommission@carsonca.gov), providing their real name and the phone number they will use to call in from, no later than 3:00 p.m. on the date of our meeting. For further details/requirements and meeting invite information, please email [p&rcommission@carsonca.gov](mailto:p&rcommission@carsonca.gov) no later than 3:00 p.m. on the date of the meeting.*
- 2. Email – You can email comments to [p&rcommission@carsonca.gov](mailto:p&rcommission@carsonca.gov) no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into record.*
- 3. Telephone – You can record your comments at (310) 847-3581 no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

1. August Employee of the Month Award to TONY ZUNIGA
2. Pickleball Presentation

**PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS**

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**CONSENT CALENDAR**

- 3. Parks, Recreation and Cultural Arts Commission Meeting Minutes, September 30, 2021 (pgs. 3-5)
- 4. Community Services Department Monthly Report (SEPTEMBER 2021) (pgs. 6-19)
- 5. Programs-At-A-Glance November 2021 / Park Assignments (pgs. 20-22)
- 6. Work Order Status Reports (pgs. 23-62)

**CONTINUED BUSINESS**

**DISCUSSION**

- 7. ECE Playground Turf Purchase and Installation (pgs. 63-71)
- 8. Playground Safety Audit Contract/Service Agreement (pgs. 72-83)
- 9. LA County RPOSD Grant Application, Mills Park (pgs. 84-88)
- 10. Amendment No. 4 – Choura Catering Services, 1 Year Extension (pgs. 89-97)
- 11. Commission Meeting DARK November and December and Commission Work Plan (pgs. 98-104)

**PUBLIC ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA**

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**COMMISSIONERS' ORAL COMMUNICATIONS**

**STAFF ORAL COMMUNICATIONS**

**ADJOURNMENT**

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**PARKS, RECREATION  
AND CULTURAL ARTS  
COMMISSION AGENDA**



**ITEM NO. 3  
CONSENT CALENDAR  
THURSDAY, SEPTEMBER 30, 2021  
701 East Carson Street  
Carson, CA 90745**

**6:30 PM**

**MINUTES**

Commissioners:	Chair Walter Gonzalez Cesar Dahilig DeAnthony Langston	Vice-Chair Jesus-Alex Cainglet Clarence Dunning Oscar Ramos	Secretary Kimberly Cortado Kisa Fulbright Vacant
Alternates:	Shannon Lawrence Alternate 1	Jo Jacqueline Johnson Alternate 2	Vacant Alternate 3
Staff:	Robert Lennox Director  Luchie Magante Principal Administrative Analyst  Evelyn Castaneda Administrative Secretary	Tim Grierson Recreation Superintendent  Adrian Reynosa Community Center Manager	Mike Whittiker Human Services Manager  Jason Jo Transportation Services Supervisor

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- 3. Telephone – You can record your comments at (310) 847-3581 no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

**CALL TO ORDER**

**ROLL CALL**

Commissioners Present: Chair W. Gonzalez, Vice-Chair A. Cainglet, Secretary K. Cortado, C. Dahilig, C. Dunning, K. Fulbright, D. Langston, O. Ramos  
Alternates Present: S. Lawrence (Alt. 1), J. Johnson (Alt. 2)  
Commissioners Absent: none

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS**

- 1. August Employee of the Month Award to ATANUGATOA SAVEA AUIPU**

**PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS**

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None.

**CONSENT CALENDAR**

- 2. Parks, Recreation and Cultural Arts Commission Meeting Minutes, August 26, 2021**
- 3. Community Services Department Monthly Report (AUGUST 2021)**
- 4. Programs-At-A-Glance October 2021**

Secretary K. Cortado pulls items 2 and 3 under the Consent Calendar for further discussion.

Commissioner S. Lawrence (1<sup>st</sup>) Motion to RECEIVE and FILE item 4, Secretary K. Cortado 2<sup>nd</sup>, Motion passes unanimously.

Discussion ensued on items 2 and 3 under Consent Calendar.

Secretary K. Cortado (1<sup>st</sup>) Motion to RECEIVE and FILE items 2 and 3, Commissioner S. Lawrence 2<sup>nd</sup>, Motion passes unanimously.

**CONTINUED BUSINESS**

- 5. Request to Rename Veterans Sports Complex Gym to the Kobe Bryant Gym**

Chair W. Gonzalez (1<sup>st</sup>) Motion to TABLE item 5, Commissioner S. Lawrence 2<sup>nd</sup>, Motion passes unanimously.

**DISCUSSION**

- 6. Fiscal Year 2021/2022 Community Services Department Carry Over Request**

Principal Administrative Analyst L. Magante gave an oral presentation of the item.

Commissioner J. Johnson (1<sup>st</sup>) Motion to RECEIVE and FILE, Commissioner D. Langston 2<sup>nd</sup>, Motion passes unanimously.

- 7. Master Plan Update**

Principal Administrative Analyst L. Magante gave an oral presentation of the item.

Secretary K. Cortado (1<sup>st</sup>) Motion to RECEIVE and FILE, Commissioner K. Fulbright 2<sup>nd</sup>, Motion passes unanimously.

- 8. Mobile Stage Purchase**

Recreation Superintendent T. Grierson gave an oral presentation of the item.

Vice-Chair A. Cainglet (1<sup>st</sup>) Motion to APPROVE staff recommendation, Secretary K. Cortado 2<sup>nd</sup>, Motion passes unanimously.

- 9. Department Annual Report**

Director R. Lennox gave an oral presentation of the item.

Secretary K. Cortado (1<sup>st</sup>) Motion to RECEIVE and FILE, Commissioner K. Fulbright 2<sup>nd</sup>, Motion passes unanimously.

## ITEM NO. 3 CONSENT CALENDAR

### **PUBLIC ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA**

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None.

### **COMMISSIONERS' ORAL COMMUNICATIONS / PARK REPORTS**

Commissioner C. Dahilig spoke of concerns regarding the lighting at Dolphin Park especially with baseball season coming up.

Commissioner J. Johnson communicated positive feedback on the water aerobics at Hemingway Aquatic Center. She herself participates and is especially enjoying the Senior Aquatic Aerobics.

Commissioner D. Langston shared concerns regarding the poor lighting at Veterans SportsComplex. Also discussed two (2) doors at the gym that are rotting at the bottom (one by the stairs, the other by the ramp).

Commissioner S. Lawrence discussed the shooting that occurred a week prior at Stevenson Park. His concern is that he inquired about the security cameras to assist the Carson Sheriffs in finding the suspects however he was told that the cameras are not in working condition. This is a big concern for Commissioner S. Lawrence and he asks for Commissioners support in taking this issue to the City Council to prioritize working cameras at all parks especially because there are children at the parks participating in Youth Sports programs.

Vice-Chair A. Cainglet requests that staff follow-up and report on concerns regarding Senior Basketball raised by resident, Mr. Flores, during the July commission meeting as well as all other concerns raised by commissioners during previous meetings.

### **STAFF ORAL COMMUNICATIONS**

None.

### **ADJOURNMENT**

Commissioner D. Langston (1<sup>st</sup>) Motion to Adjourn meeting, Secretary K. Cortado 2<sup>nd</sup>, Motion passes unanimously.

*This meeting was adjourned at 8:20 p.m.*

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**ITEM NO. 4**  
**CONSENT CALENDAR**  
**SEPTEMBER 2021**  
**Monthly Report**

**CITY OF CARSON**  
**COMMUNITY SERVICES DEPARTMENT**  
 18601 S. Main Street, Carson CA 90248



Robert Lennox, Director  
 Luchie Magante, Principal Administrative Analyst  
 Evelyn Castaneda, Administrative Secretary

Tim Grierson, Recreation Superintendent  
 Mike Whittiker, Human Services Manager  
 Adrian Reynosa, Community Center Manager  
 Jason Jo, Transportation Services Supervisor

The Community Services Department is comprised of five divisions: Administration, Community Center, Transportation, Recreation and Human Services. The Department delivers services and programs to support citizens' diverse interests in parks, recreation, and culture. This includes operating and maintaining twelve (12) parks and four (4) mini-parks, two (2) aquatic centers and two (2) pools, a sports complex, and a boxing and weightlifting center. The Community Center offers 40,000 square feet of versatile meeting and event space including 12,000 square foot ballroom and meeting rooms that accommodate between 5 and 1,200 guests, and state-of-the-art visual services. And the Transportation Services Division provides citywide transportation programs related to improving the fixed-route public transit system, specialized elderly and disabled transit, transit support of city park programs, and regional air quality issues.

**RECREATION DIVISION**

**PARK FACILITY RESERVATIONS**

The Reservations Section continues to follow Los Angeles County Rules and Regulations to include COVID-19 information for all reservations indoor and outdoor picnic grass/shelter areas at all parks in September. For the month of September, there were a total of 99 permits scheduled. Currently, the permits department handled 46 indoor, 53 outdoor (picnic grass/shelter) reservations for September. We had over 200 calls and inquiry for park fees and availability. The City of Carson also hosted the annual White Linen and Hispanic Heritage community events. Facility Revenue Summary Report attached at end of report.

**ADULT SPORTS**

\*Note: Revenue is not indicative of weekly/monthly totals; the amount reported represents what was collected at the beginning of the season.

**BASEBALL**

WEEK	LEAGUES	RESIDENT	NON-RESIDENT	*REVENUE
8/30 – 9/3	23	76	177	\$9,660
9/6 – 9/10	23	76	177	\$9,660
9/13 – 9/17	23	76	177	\$9,660
9/20 – 9/24	32	111	241	\$13,440
9/27 – 10/1	32	111	241	\$13,400
<b>Month Total</b>	<b>32</b>	<b>111</b>	<b>241</b>	<b>\$13,440</b>

**BASKETBALL**

WEEK	LEAGUES	RESIDENT	NON-RESIDENT	*REVENUE
8/30 – 9/3	12	24	60	\$2,640
9/6 – 9/10	12	24	60	\$2,640
9/13 – 9/17	12	24	60	\$2,640
9/20 – 9/24	20	39	101	\$4,400
9/27 – 10/1	20	39	101	\$4,400
<b>Month Total</b>	<b>20</b>	<b>39</b>	<b>101</b>	<b>\$4,400</b>

**COED SOFTBALL**

WEEK	LEAGUES	RESIDENT	NON-RESIDENT	*REVENUE
8/30 – 9/3	20	123	87	\$8,400
9/6 – 9/10	20	123	87	\$8,400
9/13 – 9/17	20	123	87	\$8,400
9/20 – 9/24	15	91	74	\$6,300
9/27 – 10/1	15	91	74	\$6,300
<b>Month Total</b>	<b>15</b>	<b>91</b>	<b>74</b>	<b>\$6,300</b>

**MENS SOFTBALL**

WEEK	LEAGUES	RESIDENT	NON-RESIDENT	*REVENUE
8/30 – 9/3	8	49	39	\$3,360
9/6 – 9/10	8	49	39	\$3,360
9/13 – 9/17	8	49	39	\$3,360
9/20 – 9/24	7	43	34	\$2,940
9/27 – 10/1	7	43	34	\$2,940
<b>Month Total</b>	<b>7</b>	<b>43</b>	<b>34</b>	<b>\$2,940</b>

Adult Basketball Leagues are now going. Scheduled play is occurring at Foisia, Del Amo, Dolphin and Calas Parks, rotating locations. More leagues in baseball and basketball were added in the month of September, but few leagues were lost in softball. Soccer play has been taking place at some of the parks but there still has not been success in starting leagues.

COVID has had a significant effect on all Adult Sports. Teams have verbally expressed interest in returning but most have not been successful reforming their teams because of the concern for the virus. The most success has been in the Baseball Leagues which are still not at full capacity.

**YOUTH SPORTS**

The Baseball season concluded with a total of 1,120 participants this past season. There were 993 residents (87%) and 127 non-residents (13%).

Registration for fall sports including girls softball, flag football, and soccer started on July 1, 2021. Prices remain \$25 for residents and \$58 for non-residents. Last day to register is September 4, 2021. The Los Angeles County Department of Public Health updated the Protocol for Organized Youth Sports that take effect on Wednesday, September 1, 2021. Volunteer Park Associations, parents, and coaches were informed of the new protocols that include the following:

- Outdoor Moderate or High Risk Sports for youth 12 and older, staff, coaches and volunteers - A weekly negative test result is required for all participants 12 and older who are not fully vaccinated, including children who are playing, staff, coaches, and volunteers; weekly school testing fulfills this obligation.
- No screening testing required for children under 12 playing outdoor sports; weekly school testing fulfills this recommendation.

- Fully vaccinated youth participating in outdoor sports are not required to test weekly unless there is a positive case among players, coaches and/or staff. If there is a positive case, all players, coaches, staff, and volunteers (regardless of vaccination status) are required to have a weekly negative test result for two weeks from exposure to the case and must test negative prior to competitions.

Accommodations have been made to provide testing at Dolphin Park on Tuesdays from 5:00 p.m. - 8:30 p.m. for participants and coaches who require to test weekly.

In addition, the sports season has been moved to start October 9<sup>th</sup> due to delays in uniforms. Vendors are having difficulty receiving their supplies due to the current shipping crisis.

**ENRICHMENT CLASSES**

The Teen Enrichment Summer Camp held their Premier on Friday, September 24, 2021. The project the teens worked on during the summer was a Newscast compilation of a PSA, Zoom Chronicles, Music Video, and Tik Tok dances. Registration for all Enrichment classes including Praxis started on August 23, 2021. Classes are scheduled to start on September 27, 2021.

**TEEN ENRICHMENT CAMP**

Week	PRAXIS	GUITAR	PIANO
9/27 – 10/01	14	5	8
<b>Month Total</b>	<b>14</b>	<b>5</b>	<b>8</b>

**PREVENTION AND AFTERCARE SERVICES**

Week	New Clients	Open Cases	Closed Cases	Referrals Received	Extra Linkages
9/1 – 9/2	0	8	0	2	7
9/6 – 9/9	0	8	0	0	11
9/13 – 9/16	1	8	0	0	6
9/20 – 9/23	0	8	0	0	12
9/27 – 9/30	0	8	0	0	11
<b>Month Total</b>	<b>1</b>	<b>40</b>	<b>0</b>	<b>2</b>	<b>47</b>
<b>FYTD Total</b>	<b>29</b>	<b>N/A</b>	<b>29</b>	<b>120</b>	<b>247</b>

Case navigation consists of one-on-one communication between the case navigator and the family on a weekly basis to discuss struggles, accomplishments and goals. Case navigation has been taking place via phone/virtually due to COVID restrictions, but is slowly going back to in person upon health review with client and comfort levels. Social connection groups that include, Zumba, Yoga, Crafty Club, and Community Garden are on hold until further notice due to COVID.

**KIDS CLUB**

With school resuming on August 16, 2021, the Kids Club program also began their operations to provide afterschool care. Some sites did not open until the following week and have been slowly building enrollment. With the Delta variant affecting youth, Kids Club participants are required weekly to show proof of their negative COVID test result from school. Staff are also having to provide weekly COVID test results to HR/Risk Management while working the Kids Club program. Hours of operation are Monday thru Friday 2:00 p.m. – 6:00 p.m.

KIDS CLUB						
Week	Calas	Carson	Del Amo	Dolphin	Veterans	TOTAL
8/30 – 9/3	15	15	8	12	28	78
9/6 – 9/10	15	15	4	12	32	78
9/13 – 9/17	15	15	4	12	31	77
9/20 – 9/24	15	15	3	12	31	76
9/27 – 10/1	15	15	3	12	31	76
<b>Month Total</b>	<b>75</b>	<b>75</b>	<b>22</b>	<b>60</b>	<b>153</b>	<b>385</b>
<b>FYTD Total</b>	<b>134</b>	<b>172</b>	<b>52</b>	<b>88</b>	<b>192</b>	<b>638</b>

**AQUATICS**

The 2021 Fall Aquatics Programming started on September 7, 2021 at Hemingway Aquatic Center. Due to the unexpected maintenance closure for Dominguez Aquatic Center, Carson Pool was opened for weekend programming starting September 16, 2021. Though Carson Pool has not had many participants, Hemingway Aquatic Center has remained to be a pool in high demand, especially with our Senior Programming. Our Aqua Aerobics is the most popular and we have many regulars attending on a daily basis, whether it be at 7:00 a.m. or in the evening at 7:00 p.m. We are thrilled that many of our community members have chosen Aquatics as part of their ongoing exercise regimen.

During the Fall, our numbers for other Aquatic programs typically are low due to the weather, school commitments, and other sporting activities. With our staff off to school themselves, many attend college out of town, staffing is also low during this time.

While the Aquatics programming is slower during the Fall Season, the Aquatics staff is busy assisting in staffing First Aid Stations during events and assisting in setup and breakdown. Aquatics staff are also gearing to certify and recertify American Red Cross Certifications in CPR/AED, First Aid, Bloodborne Pathogens, and additional Professional Rescuer certifications for lifesaving personnel for the Community Services as a whole.

This past September 30, 2021, Aquatics was asked to participate as a Guest Speaker for the Leaders and Preparedness Academy for the Community. Both Jonathan Nery and Moises Cisneros lectured on Hands Only CPR. The participants were able to learn when and how to perform hands only CPR and were also able to practice the skill. Reann Munoz of Public Safety was lead on this Community Education. Staff very much enjoyed being part of this endeavor.

Below are the Aquatic statistics for the September Fall Aquatic Programming Season:

FACILITY	LAP SWIM (Sr)	LAP SWIM (A)	REC SWIM (A)	REC SWIM (C)	AQUA AEROBICS (Sr)	AQUA AEROBICS (A)	SWIM CONDITIONING (C)
Carson Pool	-	-	1	2	-	-	-
Hemingway Aquatic Center	75	5	23	28	320	18	6
<b>Month Total</b>	<b>75</b>	<b>5</b>	<b>24</b>	<b>30</b>	<b>320</b>	<b>18</b>	<b>6</b>

(SR) Senior, (A) Adult, (C) Child

Week	Session	Swim Lesson 3yrs-17yrs
9/6-9/16	Session 1 (2 weeks)	10
9/20-9/30	Session 2 (2 weeks)	13
<b>Month Total</b>		<b>23</b>

**VETERANS SPORTSCOMPLEX**

The SportsComplex is now offering the following GroupEx classes for the month of October: Yoga, Tuesday, 9:30 a.m. – 10:30 a.m.; Muscle Conditioning, Friday, 8:30 a.m. – 9:30 a.m. and Hula Hoop Fitness, Saturday, 9:00 a.m. – 10:00 a.m. Additional classes will follow soon.

This month’s membership saw an increase in new memberships and renewals remained steady. Youth and Senior memberships are approximately 70% of all memberships for this month. Revenue was at \$6,390 and approximately \$200+ for daily guest fees for a total of roughly \$6,590.

The Veterans SportsComplex was the shelter site for the Red Cross after the devastating fire in north Carson on September 30, 2021. City personnel and staff were ready and assisted with the operation. The shelter remained in place until 7 a.m. the next morning.

In addition, the SportsComplex was one of the election polling places in the City of Carson during the recent state recall election.

**VETERANS SPORTSCOMPLEX**

Week	Total Members	Daily Guests	Daily Guest Pass
9/1 – 9/4	213	6	84
9/5 – 9/11	305	2	115
9/12 – 9/18	325	0	94
9/19 – 9/25	431	5	34
9/26 – 9/30	348	5	21
<b>Month Total</b>	<b>1,622</b>	<b>18</b>	<b>*348</b>

\*Members from the Senior Basketball Program used the gym because they were unable to play at Foisia Park because it was used as a polling place from the recent recall election

**CAPITAL IMPROVEMENT PROJECTS**

The remaining delivery and installation of concrete picnic tables, barbecues, and hot coal receptacles took place on Wednesday, September 1, 2021 at Mills Park and Wednesday, September 8, 2021 at Stevenson Park. The delayed delivery and installation were due to the fires in Northern California. A total of 67 picnic tables, 1 service table, 8 barbecues, and 3 hot coal receptacles have been delivered and installed at the three parks (Anderson, Mills and Stevenson). This concludes the Transportation Development Act Article III (TDA3) grants funds of \$63,000 that was approved by Council back on March 16, 2021. Potential additional funds from the TDA3 might become available in the near future for additional concrete picnic tables, water bottle refill stations, and/or waste and recycling containers.

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## SPECIAL EVENTS

The CAJUN & BLUES WHITE LINEN FESTIVAL took place on Friday, September 10, 2021 from 6:00 p.m. – 10:00 p.m. in the Rose Garden outdoor area of the Community Center. There were nearly 250 attendees that were treated to an evening of food, drink, good company, and musical performances by New Orleans 2<sup>nd</sup> Line Band, Madam D, and Loose Ends, featuring Jane Eugene. The City allocated \$10,000 from the general fund. The revenue totaled at \$15,945, and the expenses totaled at \$25,365.

The annual HISPANIC HERITAGE MONTH CELEBRATION was held at Foisia Park for the first time on Saturday, September 18, 2021 from 12:00 p.m. to 4:00 p.m. Entertainment included Xipe Totec Aztec Dancers, Myah Valenz, Ballet Folklorico Alma de Oro, Mariachi Los Criollos de Guadalajara, and Yamila Guerra Latin Band. As one of the first in-person events since the pandemic began, attendance was somewhat low at approximately 200 people, but that allowed for families to find their own space and socially distance from other attendees. Food vendors Tacos Mancillas and Churros Bombon provided delicious food, and a small group of vendors sold crafts and provided resources. The budget was \$10,000. Revenue from vendors totaled \$400, and expenses totaled roughly \$9,300.

## UPCOMING EVENTS

### JAZZ FESTIVAL

Date/Time: Saturday, October 2, 2021, 11:00 a.m. – 6:00 p.m.

Location: Anderson Park

### 7<sup>TH</sup> ANNUAL “IT’S ALL ABOUT ME” WOMEN’S HEALTH CONFERENCE & BUSINESS EXPO

Theme: SELF-CARE & WELLNESS, SURVIVING COVID-19

Date/Time: Friday, October 15, 2021, 7:00 a.m. – 2:00 p.m.

For tickets please visit: <https://carsonca.gov/whc21/> or at the City Treasurer's Office, Carson City Hall: 701 E Carson Street, Carson, CA 90745 Monday - Thursday, 7:00 a.m. - 6:00 p.m.

### LARRY ITLIONG DAY

Date/Time: Saturday, October 23, 2021, 9:00 a.m. – 2:00 p.m.

Location: Veterans Park

### HALLOWEEN DRIVE THRU – Carson Event Center

Date/Time: Sunday, October 31, 2021, 5:00 p.m. – 8:00 a.m.

Registration through Eventbrite is required and starts Monday, October 11, 2021. Space is limited.

For tickets please visit: <https://carsonhalloweendrivethru.eventbrite.com>

## HUMAN SERVICES

### STROKE CENTER

The Stroke Center was opened on Tuesday, September 21, 2021, for Occupational Therapy appointments with Dr. Penoliar ONLY, who is providing 4-5 in person OT sessions each day, Monday through Thursday, between the hours of 9:00 a.m. – 2:00 p.m. Basic staffing has been covered to ensure that we have staff on the floor at all times, ensuring that all proper Covid-19 / City of Carson policies and procedures are being adhered to by City of Carson staff, as well as the OT doctor, students and their patients (waivers, temperatures, minimal touch sites, etc.). A complete cleaning, organization and overhaul of the Stroke Center was done, complete with new cabinets and paint. The process of programming discussions has been initiated, as well as readying the Stroke Center for its members highly anticipated return.

### SENIOR RECREATION

Senior Recreation continues to offer Zoom fitness and dance classes that are run by 2 designated staff members, Monday through Thursday from 9:30 a.m. – 10:30 a.m. Class attendance fluctuates with approximately 2 to 18 students per class. Staff continues to offer In-person classes at Carson Park and

Stevenson Park inside the gymnasium. Classes include Zumba, Yoga, Hula Hoop and Functional Fitness with approximately 12 to 58 participants per class. All classes are held Monday through Thursday from 9:30 a.m. to 10:30 a.m. Foisia Park continues to provide an open fitness center for participants Monday through Friday from 8:00 a.m. – 10:30 a.m. Seniors can play basketball or utilize the weight room. Two staff members are available to rotate duties of checking in participants and cleaning/sanitizing the facility; however, since this is a drop-in program, no instructor or class is provided at the site, and thus, no stats are available.

**SENIOR VIRTUAL CLASSES**

WEEK	ZUMBA	FUNCTIONAL FITNESS	SALSA	YOGA
9/1 – 9/2	N/A	N/A	8	16
9/6 – 9/9	No session	8	10	17
9/13 – 9/16	7	9	10	16
9/20 – 9/23	4	12	9	15
9/27 – 9/30	No session	8	No session	11
<b>Month Total</b>	<b>11</b>	<b>37</b>	<b>37</b>	<b>75</b>
<b>FYTD Total</b>	<b>203</b>	<b>556</b>	<b>217</b>	<b>647</b>

**SENIOR IN-PERSON CLASSES AT CARSON PARK**

WEEK	HULA HOOP FITNESS	ZUMBA TUESDAY	YOGA	ZUMBA THURSDAY
9/1 – 9/2	N/A	N/A	27	49
9/6 – 9/9	13	53	28	50
9/13 – 9/16	10	54	29	50
9/20 – 9/23	11	48	27	N/A
9/27 – 9/30	12	49	28	50
<b>Month Total</b>	<b>46</b>	<b>207</b>	<b>139</b>	<b>199</b>
<b>FYTD Total</b>	<b>337</b>	<b>1,297</b>	<b>581</b>	<b>1,424</b>

**SENIOR IN-PERSON CLASSES AT STEVENSON PARK**

WEEK	YOGA	FUNCTIONAL FITNESS	ZUMBA
9/1 – 9/2	N/A	N/A	48
9/6 – 9/9	8	10	44
9/13 – 9/16	9	11	43
9/20 – 9/23	7	10	44
9/27 – 9/30	11	12	N/A
<b>Month Total</b>	<b>35</b>	<b>43</b>	<b>179</b>
<b>FYTD Total</b>	<b>322</b>	<b>406</b>	<b>1,398</b>

**SENIOR SOCIAL SERVICES**

Senior Social Services has initiated in-person programs while continuing to assist telephonically and virtually throughout COVID. Staff continues to do everything possible to ensure home-bound seniors can stay at home safely while having their essential needs met. Through contactless visits, the Geriatric Aides continue to provide lunches to seniors throughout the week, as well as run errands including trips to the

grocery store and pharmacy to assist with essential errands. A waitlist has been established for seniors in need of Geriatric Aide services who will be assisted once the program resumes in its normal capacity.

In addition, the Assisted Living program has been helping out other departments including Code Enforcement and Transportation. The Coordinator with the assistance of the Geriatric Aide staff have been making home visits to seniors that have no means of transportation to complete Dial A Ride application (DAR), Carson Essentials 2.0 verification, Code Enforcement Hoarding cases, and general welfare checks.

Keeping abreast of resources being developed through the county, state, and federal programs has been essential in providing our seniors with the latest programs they may be eligible for, along with organizations and community partners that continue to offer virtual programming that our residents can benefit from. Welfare checks continue in collaboration with the county’s adult protective services and the Carson Sheriff station.

The “*Senior Share*” program continues weekly, with a great turnout of enthusiastic members with interest that continues to grow from having opportunities to story tell and exchange words of wisdom; the program runs weekly ongoing on Tuesdays. The Bereavement Support Group reconvened its in-person sessions with full attendance, including returning members as well as several new ones; this program also run weekly on Wednesday of every month. Caregiver Support Group is running bi-weekly on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month. Seniors who have been mostly homebound during the COVID pandemic are extremely appreciative and excited about programs coming back in the safest possible ways.

**EARLY CHILDHOOD**

During the month of September, Early Childhood focused on a very important theme: “All about me.” The children learned about each other and how unique and special they are. Each child designed a poster that included family photos, favorite foods, favorite color, favorite places to go and what they would like to be when they grow up. Early Childhood teachers displayed the posters all over their classrooms so that they could be seen by everyone.

**EARLY CHILDHOOD EDUCATION**

WEEK	In-Person		In-Person
	AM	PM	FT
9/1 – 9/3	20	8	36
9/6 – 9/10	20	8	36
9/13 – 9/17	25	13	36
9/20 – 9/24	25	13	36
9/27 – 9/30	25	13	36
<b>Month Total</b>	<b>105</b>	<b>45</b>	<b>180</b>
<b>FYTD Total</b>	<b>441</b>	<b>181</b>	<b>772</b>

**THERAPEUTIC RECREATION**

The fall session of programs began this month and marks the first set of in-person activities since the pandemic began. Participants have been excited to see their peers as well as staff face to face again. All programs have reached their maximum registration capacity which include Bocce, Social Club (virtual via zoom) and Arts & Crafts. The session will run from September 13, 2021 through November 8, 2021.

**THERAPEUTIC RECREATION**

WEEK	BOCCE	SOCIAL CLUB	EXERCISE	ART & CRAFTS
9/1 – 9/3	No class	No class	No class	No class
9/6 – 9/10	No class	No class	No class	No class
9/13 – 9/17	8	6	No class	9
9/20 – 9/24	8	8	No class	8
9/27 – 9/30	7	6	No class	10
<b>Month Total</b>	<b>23</b>	<b>20</b>		<b>27</b>
<b>FYTD TOTAL</b>	<b>23</b>	<b>127</b>	<b>194</b>	<b>194</b>

**SPECIAL INTEREST CLASSES**

Start Smart Soccer began September 13, 2021, with classes each evening Monday through Thursday, until the week of September 27, 2021, when classes reduced to Monday through Wednesday ONLY, due to low attendance on Thursdays. Fit Happens classes remain consistent, with attendance between 10-20 people, mostly employees, each session, and safety protocols regarding distancing are being adhered to by staff and participants. Discussions have begun regarding direction of the department, as well as research into trends and future classes, with the Early Start Education program as priority, due to its previous success.

**COVID TASK FORCE**

The COVID Task Force was originally created to assist the community with emergency programs and resources needed for the COVID-19 pandemic. Over the past year the needs of the community have evolved from assisting and feeding many residents, providing COVID testing, supporting homebound seniors, collaborating with outside organizations, to providing vaccinations.

Staff’s biggest challenge was creating innovative ways to deliver these services to an elderly population with little technical knowledge. To solve this issue, staff created call centers to answer questions from the community, provide welfare checks to homebound seniors, and distribute flyers of all current programs, including our daily Grab-N-Go lunch program. Currently, the infection rate has decreased thereby reducing the amount of testing days and increasing the amount of vaccination pop ups.

WEEK	CALL CTR	GRAB & GO MEALS	TEST SITE CALL CTR	TEST SITE TEST GIVEN	TEST SITE HOME VISITS	CETG 2.0
8/30 – 9/2	0	2,500	24	588	0	0
9/6 – 9/9	0	2,000	20	146	0	30
9/13 – 9/16	0	2,500	6	443	0	25
9/20 – 9/23	0	2,500	11	171	0	7
9/27 – 9/30	0	2,500	41	518	0	5
<b>Month Total</b>	<b>0</b>	<b>12,500</b>	<b>102</b>	<b>1,866</b>	<b>0</b>	<b>67</b>
<b>FYTD Total</b>	<b>17,217</b>	<b>224,573</b>	<b>9,497</b>	<b>41,981</b>	<b>109</b>	<b>1,806</b>

Discontinued Programs - Carson Essentials to Go: 1,656; Food Distribution: 300; Meals on Wheels: 11,146

## **COMMUNITY CENTER**

### **RENTALS**

The Community Center is open for rentals. Data for the month of September is as follows:

WEEK	INTERNAL	EXTERNAL	REVENUE	FY 21-22 Revenue YTD	FY 21-22 External YTD
8/29 – 9/4	12	12	10,649.35	25,030.15	31
9/5 – 9/11	12	5	3,213.86	19,829.11	27
9/12 – 9/18	14	10	5,465.20	16,635.50	25
9/19 – 9/25	14	15	13,847.70	25,782.10	35
<b>Month Total</b>	<b>52</b>	<b>42</b>	<b>\$33,176.11</b>	<b>\$87,276.86</b>	<b>118</b>

### **TRADESHOWS**

Community Center staff attended the California Wedding & Bridal Expo on Sunday, September 12<sup>th</sup> at the LA Convention Center. The Center has a vendor booth displaying the amenities and catering services available to the public who wish to book events. Staff will be attending the Wedding Salon trade show on October 11<sup>th</sup> in Santa Monica at the Casa Del Mar Hotel.

### **FACILITY IMPROVEMENTS**

Community Center staff has created a list of facility improvements for Public Works staff. The improvements will enhance the look of the interior and exterior of the facility. The project will occur over the next few months.

### **TRANSPORTATION**

The City of Carson's Transportation Division provides city-wide transportation programs including: fixed-route public bus service, first mile/last mile ride-hail services, specialized elderly and disabled transportation (Dial-A-Ride/Access), and bus transportation in support of City parks and youth programs. Transportation also works directly with LA Metro, South Bay Cities Council of Government (SBCCOG), and South Coast Air Quality Management District (AQMD) on a variety of transportation policies, new initiatives, and funding opportunities.

### **CARSON CIRCUIT**

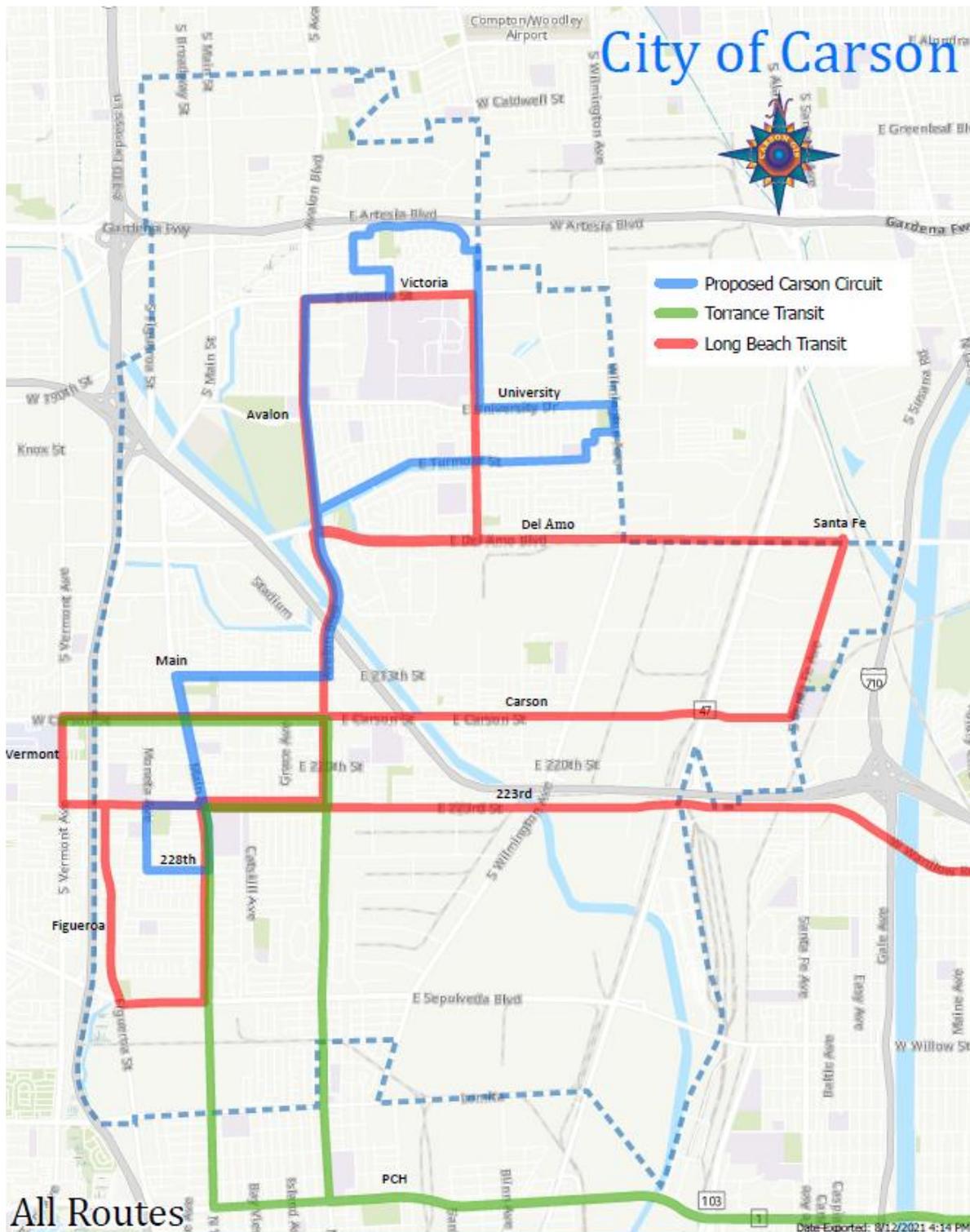
The Disaster Council suspended the Carson Circuit effective March 28, 2020 out of safety concerns related to the COVID-19 pandemic, and the possibility of spreading the virus to passengers and bus operators. Prior to the declared pandemic, with the aim of improving regional travel to and from the city, staff had engaged Long Beach Transit (LBT) in discussions to provide fixed-route bus service in Carson.

As of September 27, 2021, LBT is now providing fixed-route bus services across four (4) routes in Carson. Riders can now travel down major surface streets in both directions and make faster connections to major destinations and neighboring bus lines. Service hours and route schedule can be accessed through <https://ridelbt.com/carson/>.

In conjunction with this new service, the Transportation Division is proposing to reestablish the Carson Circuit as a staff-operated service in the form of two (2) new routes. The new Carson Circuit service will run concurrently with LBT, servicing areas that may require a longer walk to a bus stop, provide connections to LBT and other bus lines, and help Carson students travel to and from their respective schools.

The proposed service schedule will be modified to run exclusively during peak traveling times to better meet the needs of Carson riders. These modifications are also supported by the City's recently completed Comprehensive Operations Analysis, or route study. Funding for both LBT and proposed Carson Circuit services is covered through the City's Proposition A and C returns.

Proposed Service Map;



**DIAL-A-RIDE**

Dial-A-Ride services are now available to Carson residents of all ages, with or without disabilities. Participants can order on-demand taxi service and receive a 50% discount off their ride. As of March 2021, Carson residents can take advantage of complimentary no-cost taxi rides TO and FROM any City-designated vaccination site falling within three (3) miles of City boundaries. Taxi drivers will stay with the riders throughout the entire process, ensuring a safe and worry-free return.

**Dial-A-Ride Ridership<sup>[1]</sup>**

	<b>Total Rides</b>	<b>Total Passengers</b>	<b>Avg Trips per Day</b>	<b>Avg Cost per Trip</b>
<b>August 2021</b>	1,451	1,854	47	\$12.27
<b>August 2020 comparison</b>	910	1,244	29	\$13.78
<b>CY 2021 YTD</b>	<b>11,208</b>	<b>17,021</b>	<b>46</b>	<b>\$12.00</b>

**LYFT**

Carson residents are eligible to receive a 50% discount off the cost of their Lyft ride. Riders pay half, City pays half up to a maximum City subsidy of \$10. Participants must be 18 years of age or older to ride alone. Rides must start AND end within City boundaries.

**Lyft Ridership<sup>[1]</sup>**

	<b>Total Rides</b>	<b>Avg total cost per trip</b>	<b>Avg trip cost to rider</b>
<b>August 2021</b>	524	\$12.64	\$6.20
<b>August 2020 comparison</b>	207	\$6.98	\$3.49
<b>CY 2021 YTD</b>	<b>3,345</b>	<b>\$10.48</b>	<b>\$5.20</b>

\* Majority of rides took 5-10 minutes in duration, 0-2 miles in distance. Average trip costs are rising due to 1) increased ride times stemming from traffic returning to pre-pandemic levels, and 2) nationwide shortage of drivers/gig workers.

**Future Plans**

To compliment the upcoming LBT and Carson Circuit bus routes, staff is working on a future capital improvement plan to purchase new bus shelters and benches. The shelters will be similar to the newer silver models along Carson Street and CSUDH. Staff is working towards replacing all of the remaining shelters by FY 24 in an effort to create a modern and uniform look throughout the City.

<sup>[1]</sup> Data received directly from contractor; statistics delayed due to internal review by contractor before release

# Facility Revenue - Summary Report

Receipt Dates: 9/1/2021 - 9/30/2021

Facility Category **Park Facilities**

Facility	Room	Use Type	Revenue	Refund	Total
Anderson Park	Activity Room	Gathering Event		(\$121.80)	(\$121.80)
Calas Park	Activity Room	Gathering Event	\$249.50		\$249.50
Del Amo Park	Activity Room	Gathering Event	\$299.40		\$299.40
Dolphin Park	Activity Room	Gathering Event	\$592.50		\$592.50
Dominguez Park	Activity Room	Gathering Event	\$1,315.90		\$1,315.90
Hemingway Park	Activity Room	Gathering Event	\$711.00		\$711.00
Mills Park	Activity Room	Gathering Event	\$349.30		\$349.30
Stevenson Park	Recreation Room - North Side	Gathering Event	\$1,390.90		\$1,390.90
Veterans Park	Activity Room	Gathering Event	\$548.90	(\$249.50)	\$299.40
Del Amo Park	Baseball/Soccer/Football 1	Gathering Event	\$516.20		\$516.20
Del Amo Park	Baseball/Soccer/Football 2	Gathering Event	\$516.20		\$516.20
Dominguez Park	Baseball/Soccer/Football 1	Sports Event	\$68.60		\$68.60
Hemingway Park	Baseball/Soccer/Football 2	Gathering Event	\$50.60		\$50.60
Carson Park	Community Room - Large	Gathering Event	\$730.40	(\$662.40)	\$68.00
Stevenson Park	Community Room	Gathering Event	\$299.40		\$299.40
Calas Park	Grass Field	Gathering Event	\$189.80		\$189.80
Hemingway Park	Grass Area 1 - Parking Lot	Gathering Event	\$189.80		\$189.80
Hemingway Park	Grass Area 3 - Ball Diamond	Gathering Event	\$252.50		\$252.50
Mills Park	Grass Area 1 - Wading Pool	Gathering Event	\$385.10		\$385.10
Calas Park	Kitchen	Gathering Event	\$48.40		\$48.40
Carson Park	Kitchen	Gathering Event	\$48.40	(\$48.40)	
Del Amo Park	Kitchen	Gathering Event	\$48.40		\$48.40
Dolphin Park	Kitchen	Gathering Event	\$48.40		\$48.40
Hemingway Park	Kitchen	Gathering Event	\$143.00		\$143.00
Mills Park	Kitchen	Gathering Event	\$48.40		\$48.40
Stevenson Park	Kitchen	Gathering Event	\$48.40		\$48.40
Veterans Park	Kitchen	Gathering Event	\$96.80	(\$48.40)	\$48.40
Anderson Park	Picnic Shelter 3 - Wilmington	Gathering Event	\$461.00		\$461.00
Carson Park	Picnic Shelter 1 - Parking Lot	Gathering Event	\$645.90		\$645.90
Carson Park	Picnic Shelter 2 - Middle	Gathering Event	\$450.60		\$450.60
Carson Park	Picnic Shelter 3 - Back Fence	Gathering Event	\$461.00		\$461.00
Dolphin Park	Picnic Shelter 1 - Water St	Gathering Event	\$943.80	(\$195.30)	\$748.50
Dolphin Park	Picnic Shelter 2 - Playground	Gathering Event	\$220.30	(\$195.30)	\$25.00
Mills Park	Picnic Shelter 1 - Office	Gathering Event	\$496.00		\$496.00
Mills Park	Picnic Shelter 3 - Radlett	Gathering Event	\$265.70		\$265.70
Stevenson Park	Picnic Shelter 1 - Tennis Ct	Gathering Event	\$225.30		\$225.30

# Facility Revenue - Summary Report

Receipt Dates: 9/1/2021 - 9/30/2021

Facility Category **Park Facilities**

Facility	Room	Use Type	Revenue	Refund	Total
Totals For Park Facilities			\$13,355.80	(\$1,521.10)	\$11,834.70
Grand Totals			\$13,355.80	(\$1,521.10)	\$11,834.70



# PROGRAMS-AT-A-GLANCE NOVEMBER 2021



## SPECIAL EVENTS

Date	Event	Time	Location
11/11	Veterans Day Celebration	10:00 a.m.	Veterans Park
11/20	Country & Western Fair	2:00 p.m.	Dominguez Park

## MEETINGS

Date	Meeting Group	Time	Location
11/4	FCBVA Meeting (Board Members)	6:00 p.m.	Zoom
11/9	FPVA Meeting (Board Members)	6:00 p.m.	Zoom
11/17	D.P.V.A. General Meeting		Dolphin Park
11/18	FCBVA Public Meeting	6:00 p.m.	Zoom
11/30	FPVA Public Meeting	6:00 p.m.	Zoom

## PARK EVENTS

Date	Event	Time	Location
Mondays	Hip Hop Step	6:30 p.m.	Foisia Park (Activity Room)
Mondays	Monday Night Madness	5:00 p.m.	Dolphin Park
Mon & Thurs	Boxing Fitness	4:00 p.m. – 5:00 p.m.	Fabela Chavez Boxing Ctr
Wednesdays	Boxing Fitness (Ages 8-12)	4:00 p.m. – 4:45 p.m.	Fabela Chavez Boxing Ctr
Wednesdays	Boxing Fitness (Ages 13-17)	4:50 p.m. – 5:35 p.m.	Fabela Chavez Boxing Ctr
Thursdays	Cardio Blast	7:00 p.m.	Foisia Park (Gym)
Fridays	Hip Hop Step	11:00 a.m. & 6:00 p.m.	Foisia Park (Outdoors)
Saturdays	Zumba	9:00 a.m.	Foisia Park (Gym)
11/1-11/30	American Red Cross Certifications	TBD	TBD
11/1-11/10	Aquatic Programming – Session 5 (M/W)	4:00 p.m. – 8:00 p.m.	Hemingway Aquatic Center
11/2-11/11	Aquatic Programming – Session 5 (T/Th)	4:00 p.m. – 8:00 p.m.	Hemingway Aquatic Center
11/6	Aquatic Programming – Weekend Recreation Swim (Sat)	11:00 a.m. – 3:30 p.m.	Hemingway Aquatic Center
11/6	Aquatic Programming – Weekend Recreation Swim (Sat)	11:00 a.m. – 3:30 p.m.	Carson Pool
11/19	TEEN FEST	6:00 p.m.	Foisia Park
11/19	Friendsgiving Feast	7:00 p.m.	Dolphin Park
11/23	Turkey Shoot out	6:00 p.m.	Hemingway Park

For more information, please call your local park or the Recreation Division at (310) 847-3570.

## RECREATION DIVISION

\*Please note dates/times/locations/fees are subject to change without prior notice\*

## PARK FACILITIES

<p><b>Anderson Park</b> Supervisor: Isaac Gardner 19101 Wilmington Ave. Carson, CA 90746 (310) 603-9850</p>	<p><b>Calas Park</b> Supervisor: Larry Failla 1000 E. 220<sup>th</sup> St. Carson, CA 90745 (310) 518-3565</p>	<p><b>Carriage Crest Park (CCPK)</b> Supervisor: Carolyn Pele 23800 S. Figueroa St. Carson, CA 90745 <b>Closed</b></p>
<p><b>Carson Park</b> Supervisor: Cristina Herrera 21411 S. Orrick Ave. Carson, CA 90745 (310) 830-4925</p>	<p><b>Del Amo Park</b> Supervisor: Aundrea "Peach" Rockhold 703 E. Del Amo Blvd. Carson, CA 90746 (310) 329-7717</p>	<p><b>Dolphin Park</b> Supervisor: Pat Camacho 21205 Water St. Carson, CA 90745 (310) 549-4560</p>
<p><b>Dominguez Park</b> Supervisor: Jose Piña 21330 Santa Fe Ave. Carson, CA 90810 (310) 549-3962</p>	<p><b>Foisia Park &amp; Fabela Chavez Boxing Center</b> Supervisor: Janny Noa 23410 Catskill Ave. Carson, CA 90745 (310) 830-8310 (Park) (310) 830-6439 (Boxing Center)</p>	<p><b>Friendship Mini Park</b> Supervisor: Pat Camacho 21930 S. Water St. Carson, CA 90745 (310) 549-4560</p>
<p><b>Hemingway Park</b> Supervisor: Gwen Whitaker 700 E. Gardena Blvd. Carson, CA 90746 (310) 538-0018</p>	<p><b>Mills Park</b> Supervisor: Migdalia "Mickie" Sanchez 1340 E. Dimondale Dr. Carson, CA 90746 (310) 631-3130</p>	<p><b>Perry Street Mini Park</b> Supervisor: Larry Failla 215<sup>th</sup> &amp; Perry St. Carson, CA 90745</p>
<p><b>Reflection Mini Park</b> Supervisor: Cristina Herrera 21208 Shearer Ave. Carson, CA 90745</p>	<p><b>Stevenson Park</b> Supervisor: Kenny Harris 17400 Lysander Dr. Carson, CA 90746 (310) 631-2252</p>	<p><b>Veterans Park</b> Supervisor: Salvador Ortega 22400 Moneta Ave. Carson, CA 90745 (310) 830-9997</p>
<p><b>Veterans SportsComplex (VSPC)</b> Supervisor: Jose "M" Tingson 22400 Moneta Ave. Carson, CA 90745 (310) 830-9992</p>	<p><b>Walnut Mini Park</b> Supervisor: Gwen Whitaker 440 E. Walnut St. Carson, CA 90746</p>	<p><b>Enrichment Program</b> Supervisor: Kenny Harris (310) 631-2252 or (310) 847-3570</p>
<p><b>Aquatics</b> Supervisor: Dara Sandoval General Line: (310) 816-9381</p>	<p><b>Carson Pool</b> 21436 S. Main St. Carson, CA 90745 (310) 830-1053 carsonpl@carsonca.gov</p>	<p><b>Dominguez Aquatic Center (DAC)</b> 21330 Santa Fe Ave. Carson, CA 90810 (310) 830-2391 dac@carsonca.gov</p>
<p><b>Foisia Pool</b> 23410 Catskill Ave. Carson, CA 90745 (310) 549-9051 foisiapl@carsonca.gov</p>	<p><b>Hemingway Aquatic Center (HAC)</b> 16605 S. San Pedro Carson, CA 90746 (310) 324-2515 <a href="mailto:hac@carsonca.gov">hac@carsonca.gov</a></p>	
<p><b>Corporate Yard</b> 18601 S. Main St. Carson, CA 90248 (310) 847-3570</p>	<p><b>City Hall</b> 701 E. Carson St. Carson, CA 90745 (310) 830-7600</p>	<p><b>Carson Event Center</b> 801 E. Carson St. Carson, CA 90745 (310) 835-0212</p>

**For more information, please call your local park or the Recreation Division at (310) 847-3570.**

## RECREATION DIVISION

**PARK ASSIGNMENTS**

Commissioners	Anderson	Calas/ Perry St. Mini	Carriage Crest	Carson/ Reflections Mini	Del Amo	Dolphin /Friend- ship Mini	Dominguez	Enrichment	Foisia	Hemingway/ Walnut Mini	Mills	Stevenson	Veterans	VSPC
Cainglet				✓										
Cortado		✓					✓	✓						
Dahilig						✓								
Dunning					✓									
Fulbright										✓	✓			
Gonzalez														✓
Langston													✓	
Ramos									✓					
(Vacant)														
Lawrence/A1												✓		
Johnson/A2	✓													
Vacant/A3														

**CITY OF CARSON PARKS AND POOLS**

<p><b>Anderson Park</b> Isaac Gardner 19101 Wilmington Ave. Carson, CA 90746 (310) 603-9850</p>	<p><b>Calas Park</b> Larry Failla 1000 E. 220<sup>th</sup> St. Carson, CA 90745 (310) 518-3565</p>	<p><b>Carriage Crest Park</b> <b>(CLOSED)</b> 23800 S. Figueroa St. Carson, CA 90745 (310) 830-5601</p>	<p><b>Carson Park</b> Cristina Herrera 21411 S. Orrick Ave. Carson, CA 90745 (310) 830-4925</p>	<p><b>Del Amo Park</b> Aundrea Rockhold 703 E. Del Amo Blvd. Carson, CA 90746 (310) 329-7717</p>
<p><b>Dolphin Park</b> Pat Camacho 21205 S. Water St. Carson, CA 90746 (310) 549-4560</p>	<p><b>Dominguez Park</b> Jose Pina 21330 Santa Fe Ave. Carson, CA 90810 (310) 549-3962</p>	<p><b>Foisia Park/Boxing Center</b> Janny Noa 23410 Catskill Ave. Carson, CA 90745 (310) 830-8310</p>	<p><b>Friendship Mini Park</b> 21930 S. Water St. Carson, CA 90745</p>	<p><b>Hemingway Park</b> Gwen Whitaker- Pompey 700 E. Gardena Blvd. Carson, CA 90746 (310) 538-0018</p>
<p><b>Mills Park</b> Mickie Sanchez 1340 E. Dimondale Dr. Carson, CA 90746 (310) 631-3130</p>	<p><b>Perry St. Mini Park</b> 215<sup>th</sup> &amp; Perry St. Carson, CA 90745</p>	<p><b>Reflections Mini-Park</b> 21208 Shearer Ave. Carson, CA 90745</p>	<p><b>Stevenson Park/Gym</b> Kenny Harris 17400 Lysander Dr. Carson, CA 90746 (310) 631-2252</p>	<p><b>Veterans Park</b> Salvador Ortega 22400 Moneta Ave. Carson, CA 90745 (310) 830-9997</p>
<p><b>Veterans SportsComplex</b> Jose Tingson 22400 Moneta Ave. Carson, CA 90745 (310) 830-9991</p>	<p><b>Walnut Mini-Park</b> 440 E. Walnut St. Carson, CA 90746</p>	<p><b>Aquatics Office:</b> (310) 816-9381 or (310) 816-9923 Dara Sandoval Carson Pool: (310) 830-1053 Scott Pool: (310) 549-9051 Dominguez Aquatic Center (DAC): (310) 830-2391 Dominguez Aquatic Center (HAC): (310) 324-2515 <a href="http://recreation.carson.ca.us/aquatics">http://recreation.carson.ca.us/aquatics</a></p>		

## Work Order Report

07/01/2021 - 10/15/2021

Work Order #	Work Order Date	City Owned Location	Requester Name	Request Title	Request Description	Status Report	Completion Date
38453	10/14/2021	03. Community Center	Cesar Padilla to Chuck Dominguez	irrigation conversion	Convert planter on side of building 107 to drip irrigation system (please include all parts and material needed)	Completed	10/20/2021
38428	10/12/2021	03. Community Center	Nancy Ramos	Sink	upstairs Mens Restroom Left sink, water keeps running	Completed	10/13/2021
38427	10/12/2021	03. Community Center	Nancy Ramos	Sink	upstairs Mens Restroom Left sink, water keeps running		
38422	10/12/2021	03. Community Center	Savea Aupiu	Touch-up paint wall	Please touch-up paint south wall in Adult Activity. Thank you	Completed	10/13/2021
38421	10/12/2021	03. Community Center	Savea Aupiu	Repair damaged pillar	Please repair damaged pillar on Hall A patio. Thank you	Completed	10/18/2021
38420	10/12/2021	03. Community Center	Savea Aupiu	Repaint door	Please repaint door entering into 122 from East Wing kitchen. Thank you	Completed	10/14/2021
38419	10/12/2021	03. Community Center	Savea Aupiu	Repaint door	Please repaint door entering into 122 from East Wing kitchen. Thank you	Completed	10/14/2021
38417	10/12/2021	03. Community Center	Savea Aupiu	Repaint door	Please repaint southeast door in Carson Dominguez room. Thank you	Completed	10/14/2021
38416	10/12/2021	03. Community Center	Savea Aupiu	Repair and repaint damaged corners	Please repair and repaint corners near southeast door in Carson Dominguez room. Thank you	Awaiting Schedule	
38415	10/12/2021	03. Community Center	Savea Aupiu	Replace light	Please replace 1 fluorescent light in Carson Dominguez Women's restroom. Thank you	Completed	10/18/2021
38414	10/12/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 flood lights in Carson Dominguez lobby area. Thank you	Completed	10/18/2021
38413	10/12/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 6 dimmer lights in Carson Dominguez room. Thank you	Awaiting Schedule	
38412	10/12/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 4 fluorescent lights in Adult Activity. Thank you	Completed	10/18/2021
38411	10/12/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 fluorescent light in 107C. Thank you	Completed	10/18/2021
38410	10/12/2021	03. Community Center	Savea Aupiu	Replace light	Please replace 1 fluorescent light in 107B. Thank you	Completed	10/18/2021
38408	10/12/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 fluorescent lights in 111. Thank you	Completed	10/18/2021
38407	10/12/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 fluorescent lights in West Wing Lounge. Thank you	Completed	10/18/2021

## CONSENT CALENDAR

38385	10/11/2021	03. Community Center	Freddy Orellana	Patch/Paint Wall	Please remove the adhesive hooks, then patch and paint the East Wall in room 206 please. Thank you!	Completed	10/12/2021
38376	10/11/2021	03. Community Center	Nancy Ramos	womens restroom clogged	Carson Dominguez womens restroom clogged	Completed	10/14/2021
38375	10/11/2021	03. Community Center	Nancy Ramos	fix light in mens restroom	Mens restroom main hall	Completed	10/18/2021
38336	10/7/2021	03. Community Center	Javier Morales	HVAC	Please clean cooling tower and replace gate valves chiller room.	Completed	10/8/2021
38322	10/7/2021	03. Community Center	Savea Aupiu	Unclog sink	Please unclog sink in East Wing Men's restroom. (last sink on the right) Thank you	Completed	10/7/2021
38321	10/7/2021	03. Community Center	nancy	replace lights	please replace lights in transportation department	Completed	10/7/2021
38320	10/7/2021	03. Community Center	nancy ramos	Paint frames and doors	Paint transportation and front lobby doors and frames	Completed	10/14/2021
38257	10/5/2021	03. Community Center	Victor Fernandez	Paint Entry Doors	Please paint the entry doors to the Men's & Women's restrooms in the West Wing and room 107 Storage doors. Also paint the door frames for the receptionist lobby entry doors. Thanks!	Completed	10/6/2021
38192	10/4/2021	03. Community Center	Lucy Garcia	Wall Signs	Remove 2 wall signs outside Human Services: 1. Social Service Special Needs. 2. Human Services Office.	Completed	10/11/2021
38147	9/30/2021	03. Community Center	Savea Aupiu	3RD REQUEST: Repair broken glass panel	Please replace the broken glass panel that has been boarded up in the Atrium by the patio doors that lead out to Patio A. Thank you	Completed	10/4/2021
38126	9/30/2021	03. Community Center	Nancy Ramos	YMCA Kitchen: Clogged Sink	Please unclog kitchen sink	Completed	9/30/2021
38100	9/29/2021	03. Community Center	Savea Aupiu	2nd REQUEST:Clogged Drains	Please unclog the drains next to the dishwasher's sink. Water is coming out of the drains causing a slip hazard for staff. Thank you.	Completed	9/30/2021
38032	9/28/2021	03. Community Center	Victor Fernandez	Please Check Elevator	Please check elevator that is stuck in the open position following the power outage yesterday. It might need to be reset in order to begin working again. Thanks!	Completed	9/29/2021
38028	9/28/2021	03. Community Center	Victor Fernandez	Please reattach door jam	Please reattach the door jam on the door that leads out from the Adult Lounge to Patio C. It is missing a screw and has come loose and sticks out into the doorway making it hard to close. I informed Javier Morales, so he is aware of it. Thanks!	Completed	9/24/2021
38026	9/28/2021	03. Community Center	Senoka Toqisala	Clogged Drains	Please unclog the drains next to the dishwasher's sink. It caused a flood in the kitchen. Thank you.	Completed	9/30/2021

37967	9/22/2021	03. Community Center	Daryl Dorsky	Lights	Please replace lights that are out in the east wing hallway.	Completed	9/23/2021
37955	9/22/2021	03. Community Center	Kelsie Mitchell	Ceiling Light Bulbs Replacement	Please replace ceiling light bulbs throughout the main office and individual offices.	Completed	9/23/2021
37939	9/21/2021	03. Community Center	Melody Carter	Re-Mount Dexterity Board	Please re-mount the dexterity board in the Stroke Center between the bathroom and back door of the Center. Please see Melody Carter for the board. Thank you!	Completed	9/23/2021
37938	9/21/2021	03. Community Center	Melody Carter	Please repair toilet seat in Stroke Center	Please repair toilet seat in Stroke Center	Completed	10/13/2021
37919	9/21/2021	03. Community Center	Savea Aupiu	Re-key door lock	Please re-key door lock for exterior Carson Dominguez storage room for Human Services. Create 4 keys for Mike Whittaker to distribute to his staff. If you have any questions, please contact Savea. Thank you	Completed	9/20/2021
37893	9/20/2021	03. Community Center	Gloria Marroquin	Electrician Needed on 10/31/21	We need an electrician to set-up the generator and spider boxes for our Drive-Thru event and to be at the event for any outages. Event is from 2pm-8pm. Set-up for event is expected to be completed by 12pm. We request an electrician from 1pm-8pm. We also would like some of the partial lights in the parking lot to be shut off for the event		
37892	9/20/2021	03. Community Center	Gloria Marroquin	East Parking Lot Ground Maintenance for 10/31.	We will be having our Halloween drive-thru event on 10/31. Staff will start set-up as early as 9am. The day prior there is supposed to be a food truck event in the evening at the Eat Parking Lot. We expect the area with debris. Please have maintenance clean-up the area prior to our set-up at 9am		
37891	9/20/2021	03. Community Center	Gloria Marroquin	CMS Board Needed on 10/31	We will need the CMS board on 10/31 from 3pm-8pm to read: Halloween Event & Voting Entrance Here		
37886	9/20/2021	03. Community Center	Senoka Togisala	Plumbing	Please fix the toilet in the Carson Dominguez women's restroom. It is the 2nd stall as soon as you enter the restroom. It doesn't flush. It may just needs new batteries. Thank you.	Completed	9/27/2021
37885	9/20/2021	03. Community Center	Senoka Togisala	Loose Light	Please secure the recess light that is hanging from the ceiling in Hall A room. You will notice it when you walk in the Hall A double doors. Thank you.	Completed	9/28/2021
37759	9/16/2021	03. Community Center	Lawrence Taufao	Install info board	Please install a info board near the 107 patio north exterior walkway with map of building	Assigned	
37758	9/16/2021	03. Community Center	Lawrence Taufao	extend gate	Please install an extension of the yellow gate to open and close on the south east entrance to the rear hall kitchen located at the carson community center	Assigned	

37751	9/16/2021	03. Community Center	Lawrence Taufaa	upgrade lighting	Please upgrade lighting in the atrium ( White round plastic lights)	Assigned	
37718	9/15/2021	03. Community Center	Lawrence Taufaa	Additional lighting	Please install additional lighting to the "Juanita Millender community center " sign located at the front entrance on the eastt wall	Assigned	
37717	9/15/2021	03. Community Center	Lawrence taufaa	Upgrade tree lights	Please upgrade the tree lights in the 107 patio of the carson community center	Assigned	
37716	9/15/2021	03. Community Center	Melody Carter	Secure Cabinets to Wall	Please secure the newly constructed cabinets to the wall (for safety, to prevent tippage)	Completed	9/22/2021
37715	9/15/2021	03. Community Center	Melody Carter	Remove Bulletin Board	Please remove the large bulletin board off the wall in the Stroke Center and then patch and paint the wall.	Completed	9/16/2021
37714	9/15/2021	03. Community Center	Lawrence Taufaa	update floor tile	Please update floor tile in the west west to a more modern style	Assigned	
37713	9/15/2021	03. Community Center	Lawrence Taufaa	Partial removal to interior wall	Please remove top portion of the interior wall located in front of room 107 and cap off lower portion with wood the outlines the west wing pit area	Assigned	
37712	9/15/2021	03. Community Center	Lawrence Taufaa	Adding dimmer lights	Please add dimmer light to the south half of the west wing room where there are only fluorescent lights	Awaiting Schedule	
37703	9/15/2021	03. Community Center	Melody Carter	Key for New Office	May I please get a key for the office behind the East Wing Reception desk (the old Enrichment office)? It is a high priority as I would like to be able to lock that door and keep things safe. Thank you!	Completed	9/23/2021
37700	9/15/2021	03. Community Center	Senoka Togisala	Water Leak	Please fix the water leak inside the men's restroom in Carson Dominguez Room. Water is leaking through one of the electrical light ballast. Please fix as soon as possible. Thank you.	Completed	9/16/2021
37699	9/15/2021	03. Community Center	Rosemary Zavala	Moving Cabinets in Sr. Rec. Office	Need to have some filing cabinets moved / repositioned in the Sr. Rec office	Completed	10/7/2021
37692	9/14/2021	03. Community Center	Freddy Orellana	Repair faucet/sink	Please repair the 2nd floor sink in the Mens restroom-- -The left-hand side sink has no running water. Thank you.	Completed	9/15/2021
37691	9/14/2021	03. Community Center	Freddy Orellana	Please repair faucet/sink	Please repair the sink in the 2nd. floor womens restroom---the left-hand side sink has no running water. Thank you.	Completed	9/16/2021
37508	9/8/2021	03. Community Center	Peter Mamea	Repair East Wing Lobby Metal Gate	Please Repair East Wing Pulling gate, Lock is sticking.	Completed	9/8/2021
37504	9/8/2021	03. Community Center	Senoka Togisala	Replace Lights	Please replace 3 recessed lights and 2 fluorescent lights that are out in Hall B. Thank you.	Completed	9/16/2021
37503	9/8/2021	03. Community Center	Senoka Togisala	Replace Lights	Please replace 1 recessed light and 4 fluorescent lights that are out in Hall A. Thank you.	Completed	9/16/2021

37502	9/8/2021	03. Community Center	Senoka Togisala	Replace Lights	Please replace 7 recessed lights that are really dim in the Main Hall Lobby. Thank you.	Completed	9/16/2021
37501	9/8/2021	03. Community Center	Senoka Togisala	Replace Lights	Please replace 5 recessed lights and 1 wall light (right side of fireplace) that are out in the Adult Lounge. Thank you.	Assigned	
37500	9/8/2021	03. Community Center	Senoka Togisala	Replace Lights	Please replace 7 recessed lights and 1 fluorescent light that are out in Hall C. Thank you.	Completed	9/16/2021
37499	9/8/2021	03. Community Center	Senoka Togisala	Paint	Please touch-up the stained glass window ledge, cot room door, double doors and the door leading into room 132 in the Adult Lounge. Thank you.	Completed	10/4/2021
37440	9/2/2021	03. Community Center	Melody Carter	Key Copies	May I please get two (2) copies of the Stroke Center storage key?	Completed	9/8/2021
37430	9/2/2021	03. Community Center	Melody Carter	Remove & Dispose of Cabinets in Stroke Center	Please remove and dispose of the long low cabinet and the rolling tool cabinet near the doors in the Stroke Center	Completed	9/14/2021
37429	9/2/2021	03. Community Center	Melody Carter	Assembly of 3 Large Cabinets in Stroke Center	Please assemble the 3 large cabinets in the Stroke Center and position them just inside the main entrance doors.	Completed	9/14/2021
37387	9/1/2021	03. Community Center	"M" Tingson	Please trim, mow, power wash Rizal Monument area	Please trim, cut and mow the grass around the Rizal Monument area. In addition, please power wash the monument ground. Lastly, please turn off the water sprinklers around the area on Thursday 9/30/21. All these request are in preparation for the Fil-Am History Month - Rizal Monument Wreath-Laying ceremony on Saturday 10/2/21	Completed	9/29/2021
37380	9/1/2021	03. Community Center		plumbing	Shop toilet water will not stop running	Completed	9/2/2021
37375	9/1/2021	03. Community Center	"M" Tingson	Requesting electrician in preparation for Fil-Am History Month	Requesting electrician to set up on Friday 10/1/21 in preparation for Fil-Am History Month event please provide electrical power sources for stage and various outlets for vendors thank you - Set up location Community Center Rizal monument and parking lot on monument side	Completed	10/1/2021
37374	9/1/2021	03. Community Center	"M" Tingson	Requesting electrician in preparation for Fil-Am History Month	Requesting electrician to set up on Friday 10/1/21 in preparation for Fil-Am History Month event please provide electrical power sources for stage and various outlets for vendors thank you - Set up location Community Center Rizal monument and parking lot on monument side	Completed	10/1/2021

37373	9/1/2021	03. Community Center	"M" Tingson	Requesting electrician in preparation for Fil-Am History Month	Requesting electrician to set up on Friday 10/1/21 in preparation for Fil-Am History Month event please provide electrical power sources for stage and various outlets for vendors thank you - Set up location Community Center Rizal monument and parking lot on monument side.	Completed	10/1/2021
37251	8/30/2021	03. Community Center	Nancy Ramos	Fix Patio C Doors	Patio C doors do not close Properly	Completed	8/30/2021
37246	8/30/2021	03. Community Center	Nancy Ramos	fix carpet	carpet is lifting in West Wing Lounge next to Room 107 doors.	Awaiting Schedule	
37136	8/24/2021	03. Community Center	Nancy Ramos	Fix kitchen sink	YMCA Kitchen Sink Clogged	Completed	8/24/2021
37127	8/24/2021	03. Community Center	Melody Carter	Secure Protective Shield on Door	Please secure the protective barrier on the Senior Recreation office door so that it is more stable / secure.	Completed	9/8/2021
37013	8/18/2021	03. Community Center	Nancy Ramos	fix toilet	west wing womens restroom, handicap stall	Completed	8/23/2021
36990	8/18/2021	03. Community Center	Nancy Ramos	catering kitchen sink	kitchen sink clogged.	Completed	8/11/2021
36946	8/17/2021	03. Community Center	Victor Fernandez	Install Outlet on Wall next to Fire Alarm Panel	Please install an outlet on the north wall of the east entrance (next to the fire alarm panel) so that I.T. can install the new thermal temperature scanner. If you have any questions, please let me know. Thanks!	Awaiting Schedule	
36905	8/17/2021	03. Community Center	Victor Fernandez	Please Install Lights on Patio A	Please install lights on Patio A. The light pole that was in the middle of Patio A was knocked down and has been removed, so we need lighting out on the Patio. This is a safety issue as clients rent Hall A and use the patio at night. Thanks!	Completed	
36867	8/16/2021	03. Community Center	Victor Fernandez	Please Trim Lollipop Trees	Please trim lollipop trees on Hall A Patio before the City of Carson Cajun, Blues & White Linen event on Friday, September 10, 2021. Please call me if you have any questions, thanks!	Awaiting Schedule	
36866	8/16/2021	03. Community Center	Victor Fernandez	Please hang lights on lollipop trees	We are requesting your assistance with the hanging of lights on the lollipop trees on Patio A for the City of Carson Cajun, Blues & White Linen concert. Permits department will provide the lights and electricity will also need to be run to the lights. If you have any questions, please let me know. Thanks!	Completed	9/10/2021
36865	8/16/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 3 fluorescent lights out in Adult Activity. Thank you	Assigned	

36856	8/16/2021	03. Community Center	nancy ramos	lightbulb	men's restroom west wing lounge	Completed	8/12/2021
36806	8/12/2021	03. Community Center	Cesar Padilla	Pest Control	Please spray the YMCA kitchen (east wing Kitchen) for insects.	Completed	9/2/2021
36722	8/5/2021	03. Community Center	Nancy Ramos	fix Cabinet Door	Fix kitchen cabinet door in Transportation Dept		
36720	8/5/2021	03. Community Center	Belinda Rich	loose door lock	Please tighten Early Childhood Main Door.Lock is loose. Thank you.	Completed	8/12/2021
36718	8/5/2021	03. Community Center	belinda rich	Room 132 East wall receptacle	Please fix room 132 east wall receptacle is hanging off the wall..Thank you	Completed	8/12/2021
36717	8/5/2021	03. Community Center	belinda rich	Room 132 East wall receptacle	Please fix room 132 east wall receptacle is hanging off the wall..Thank you	Completed	8/12/2021
36715	8/5/2021	03. Community Center	Belinda Rich	CD Room Air Vents	Please Clean CD Room Upper Wall Air Vents. Thank you.	Completed	8/5/2021
36714	8/5/2021	03. Community Center	belinda Rich	Adult Activity Maint. Door	Please repair the Maint. door.Thank you	Completed	8/4/2021
36713	8/5/2021	03. Community Center	Belinda Rich	East Wing Mens Restroom	Please repair the door lock. Thank you	Completed	8/18/2021
36704	8/5/2021	03. Community Center	Nancy Ramos	Repair Deadbolt	Transportation office/Jason's office Door		
36694	8/5/2021	03. Community Center	Victor Fernandez	Please Shut OFF Water Sprinklers on Patio A Lawn	Please shot off the water sprinklers on Patio A lawn on Tuesday, September 7, 2021 for the City of Carson Cajun, Blues & White Linen event on Friday, September 10, 2021. Thanks!	Completed	8/17/2021
36693	8/5/2021	03. Community Center	City Hall Security Guard Hines	Illegal Dumping	Please pick up the trash and debris from around the statue located on the grass of the community center next to Marquee.		
36684	8/5/2021	03. Community Center	City Hall Security Guard Hines	Illegal Dumping	Please pick up the trash and debris from around the statue located on the grass of the community center next to Marquee.		
36593	8/2/2021	03. Community Center	Nancy Ramos	Sink Repair	2nd sink from the right hand side, West wing men's Restroom	Completed	8/3/2021
36587	8/2/2021	03. Community Center	Nancy Ramos	Sink Repair	2nd sink from the right hand side, West wing men's Restroom		
36552	7/29/2021	03. Community Center	Victor Fernandez	Repair Adult Lounge Carpet	Please repair the Adult Lounge carpet that is bulging and becoming a trip hazard. Thanks!	Completed	7/29/2021
36550	7/29/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 6 lights out in Room 115. Thank you	Completed	8/2/2021
36549	7/29/2021	03. Community Center	Savea Aupiu	Repair sink	Please repair leak from sink in Room 115. Thank you	Completed	8/2/2021

36545	7/29/2021	03. Community Center	Victor Fernandez	Fix Leaking Toilets	Please fix the # 2 & # 3 toilets in the women's restroom that are leaking from the pipe that connects to the bowl. Thanks!	Completed	8/2/2021
36506	7/28/2021	03. Community Center	Victor Fernandez	Please Remove Chalkboards	Please remove the chalkboards from room 206 & 209 and patch/paint the walls as needed. Thanks!	Completed	8/19/2021
36478	7/27/2021	03. Community Center	Savea Aupiu	Cap of wires from Light pole	Please cap off wiring for light pole that was removed on Hall A patio. Adrian gave the OK for this task to be completed ASAP. Thank you	Completed	7/28/2021
36414	7/26/2021	03. Community Center	Lucy Garcia	Recycling - Pick up cabinets	Recycling 3 Filling Cabinets from Human Services-	Completed	7/28/2021
36388	7/22/2021	03. Community Center	Dani Cook	Brick Installation	Install engraved bricks in Xeriscape Garden.Please see Dani for bricks and placement.	Awaiting Schedule	
36387	7/22/2021	03. Community Center	Lucy Garcia	Pick up 3 old Filling Cabinets	Need someone to pick up 3 filling cabinets at Carson Community Center in Human Services Division	Completed	7/28/2021
36347	7/21/2021	03. Community Center	Savea Aupiu	Inspect/repair clogged toilet	Please check and repair toilet in Early Childhood restroom. Thank you	Completed	7/21/2021
36333	7/21/2021	03. Community Center	Freddy Orellana	Trim lollipop trees in Patio A	Please trim the lollipop trees outside in the Community Hall A patio. Thank you!	Completed	8/17/2021
36330	7/20/2021	03. Community Center	Savea Aupiu	Patch and repaint	Please patch/repaint all 3 storage room doors in Room 209. Thank you	Completed	8/5/2021
36329	7/20/2021	03. Community Center	Savea Aupiu	Patch and repaint	Please patch/repaint Maintenance Storage double doors in Adult Activity. Thank you	Completed	8/5/2021
36328	7/20/2021	03. Community Center	Savea Aupiu	Patch and repaint	Please clean vents near ceiling in Carson Dominguez room. Thank you	Completed	7/26/2021
36323	7/20/2021	03. Community Center	Savea Aupiu	Secure water fountains	Please secure and seal gap between wall and both water fountains in Atrium near restrooms. Thank you	Completed	9/23/2021
36322	7/20/2021	03. Community Center	Savea Aupiu	Repair carpet	Please repair carpet in Adult Lounge. Thank you	Completed	7/29/2021
36321	7/20/2021	03. Community Center	Savea Aupiu	Repair corner guard	Please repair/reinstall corner guard for Adult Lounge. Thank you	Completed	8/10/2021
36320	7/20/2021	03. Community Center	Savea Aupiu	2ND REQUEST: Repair broken glass panel	Please replace the broken glass panel that has been boarded up in the Atrium by the patio doors that lead out to Patio A. Thank you	Assigned	
36319	7/20/2021	03. Community Center	Savea Aupiu	Replace door magnets	Please replace door magnets for NE double doors and Hall A double doors going into the lobby. Thank you	Completed	8/5/2021
36318	7/20/2021	03. Community Center	Savea Aupiu	Inspect/repair automatic doors	Please check and repair automatic doors in North Main Lobby. Thank you	Completed	7/27/2021
36315	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 8 fluorescent lights out in Adult Activity. Thank you	Completed	7/27/2021
36310	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 1 fluorescent light and 3 flood lights out in Carson Dominguez lobby area. Thank you	Waiting on materials	

36309	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 6 flood lights and 1 scone light out in Adult Lounge. Thank you	Waiting on materials	
36308	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 4 flood lights and 6 fluorescent lights out in Hall A. Thank you	Completed	7/26/2021
36307	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 3 flood lights and 1 fluorescent light out in Hall B. Thank you	Completed	7/26/2021
36306	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 3 flood lights and 1 fluorescent light out in Hall B. Thank you	Completed	7/26/2021
36303	7/20/2021	03. Community Center	Savea Aupiu	Patch and repaint	Please patch/repaint the bottom half of the eastside wall in Room 212. Thank you	Canceled	
36302	7/20/2021	03. Community Center	Savea Aupiu	Patch and repaint	Please patch/repaint the bottom half of the eastside wall in Room 212. Thank you	Completed	7/29/2021
36301	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 10 ceiling lights and 1 scone light out in Carson Dominquez Room. Thank you	Waiting on materials	
36300	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 fluorescent lights out in Maintenance Storage room. Thank you	Completed	7/28/2021
36299	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 floodlights out in Dance Studio. Thank you	Completed	7/28/2021
36298	7/20/2021	03. Community Center	Savea Aupiu	Replace light	Please replace 1 floodlight out in Room 212. Thank you	Completed	7/28/2021
36297	7/20/2021	03. Community Center	Savea Aupiu	Replace light	Please replace 1 fluorescent light out in Room 206. Thank you	Completed	7/28/2021
36296	7/20/2021	03. Community Center	Savea Aupiu	Replace light	Please replace 1 flood light above counter at Receptionist area in Main Lobby. Thank you	Waiting on materials	
36295	7/20/2021	03. Community Center	Savea Aupiu	Replace tree light	Please replace 1 tree light out near southeast 107 double doors going into WW Lounge. Thank you	Completed	7/26/2021
36294	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 1 flood lights and 3 fluorescent light out in Hall C. Thank you	Completed	7/26/2021
36293	7/20/2021	03. Community Center	Savea Aupiu	Replace light	Please replace 1 fluorescent light out in 132AB. Thank you	Completed	7/28/2021
36292	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 flood lights in Main Lobby. Thank you	Completed	7/26/2021
36291	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 2 fluorescent lights above WW Pit area. Thank you	Completed	7/27/2021
36290	7/20/2021	03. Community Center	Savea Aupiu	Repair toilets	Please troubleshoot and repair 2 toilets in West Wing Women's restroom. Thank you	Completed	7/20/2021
36289	7/20/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 7 tree lights out on 107 patio. Thank you	Completed	7/27/2021

36174	7/15/2021	03. Community Center	Victor Fernandez	Check ALL exterior doors and alarm sensors	Please check ALL exterior doors and alarm sensors to make sure they are all attached properly and all doors are closing tightly without any give. This will help to prevent false alarms due to faulty sensors or loose doors that are tugged on after hours. Thanks!	Completed	7/29/2021
36105	7/14/2021	03. Community Center	Peter Mamea	Replace Fluorescent Lights	Please replace lights out inside Elevator	Completed	7/14/2021
36090	7/14/2021	03. Community Center	Victor Fernandez	Please repair hole in ceiling	Please repair the hole in the ceiling of Hall A, on the south side next to the coiling wall. Thanks!	Assigned	
36074	7/13/2021	03. Community Center	Raquel Rivera	ECE Lights	lights need to be replaced in Preschool classrooms	Completed	7/14/2021
36062	7/13/2021	03. Community Center	Kelsie Mitchell	Removal and New Placement of Workstation	Please remove single workstation located under clock in the Human Services general office area. Please set it up in the Stroke Center opposite the other workstation.	Completed	7/15/2021
35944	7/8/2021	03. Community Center	Nancy Ramos	buzzer	Front door buzzer/ Receptionist area	Completed	7/13/2021
35897	7/7/2021	03. Community Center	Peter Mamea	Replace Fluorescent Light out in 209 AB	Please replace Fluorescent light out in 209 AB. Thank you	Completed	7/13/2021
35861	7/6/2021	03. Community Center	Lawrence Taufao	toilet- does not flush	mens toilet in the main hall lobby does not flush when pushing the button/2nd to the last stall from left side	Completed	7/14/2021
35856	7/6/2021	03. Community Center	Victor Fernandez	Following up on K511B Replacement keys	I'm following up on the request to replace K511B keys that have broken are are needed by staff to open/lock the facility. Thanks!	Assigned	
35842	7/6/2021	03. Community Center	Savea Aupiu	Replace light	Please replace light out in Women's restroom in Carson Dominguez room. thank you	Completed	7/14/2021
35825	7/6/2021	03. Community Center	Savea Aupiu	Replace lights	Please replace 3 lights out in Hall B. Thank you	Completed	8/4/2021
38351	10/8/2021	04. Anderson Park	Isaac Gardner	Lights for Park	I would like the lights for the park to be set to turn on by 6pm. Thank you		
38196	10/4/2021	04. Anderson Park	Staff	fallen tree	there is a fallen tree near the maintenance shed and remote restrooms please remove.	Completed	10/4/2021
38135	9/30/2021	04. Anderson Park	JM	landscaping	remove all leaves, trash, debris, and weeds from the corner area which is located on Wilmington and University	Awaiting Schedule	
38134	9/30/2021	04. Anderson Park	JM	landscaping	weed trim all tree well areas within the park facility	Awaiting Schedule	
38133	9/30/2021	04. Anderson Park	JM	landscaping	weed trim the overgrown grass that is along the fence which separates the park from the residential houses. This area is all the way north and south	Awaiting Schedule	

38132	9/30/2021	04. Anderson Park	John Martinez	landscaping	weed trim weeds around the yellow gate area, backflow cage, and from around the dumpster area.	Awaiting Schedule	
38131	9/30/2021	04. Anderson Park	John Martinez	landscaping	remove all sucker growth from various trees within the park	Awaiting Schedule	
38129	9/30/2021	04. Anderson Park	John Martinez	General Maintenance	Weed Removal	Assigned	
37867	9/20/2021	04. Anderson Park	Staff	gopher control	gopher control services	Awaiting Schedule	
37807	9/18/2021	04. Anderson Park	Isaac Gardner	Light Pole Cover_Picnic Shelters	The cover for the electrical outlet connected to the light pole in the middle of the picnic shelter area has broke off. (see photo attached)		
37579	9/11/2021	04. Anderson Park	Isaac Gardner	Pest Control	We are in need of pest control in the main building. We have noticed a large amount of roaches coming from the main building restrooms and the custodial closet between the two restrooms.		
37578	9/11/2021	04. Anderson Park	Isaac Gardner	Parking Lot- Standing Water	Over this last week we have had a large amount of standing water on the west side of the parking lot. Possible breeding ground for mosquitos. (photo attached)		
37577	9/11/2021	04. Anderson Park	Isaac Gardner	Picnic Shelter 3- Standing Water	We have a large amount of standing water on the cement slab of shelter 3. Please assist with problem as soon as possible. This area is frequently permitted for parties..		
37415	9/2/2021	04. Anderson Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	9/24/2021
37234	8/27/2021	04. Anderson Park	Isaac Gardner	Paint for Main Building Wall	Wall of the Main Building is discolored and needs to be painted. (Photo attached)		
37233	8/27/2021	04. Anderson Park	Isaac Gardner	Garbage Cans for Picnic Shelters	I would like to request 3 additional trash cans for the 3 picnic shelters (one next to each BBQ Grill station).		
36938	8/17/2021	04. Anderson Park	Isaac Gardner	Kitchen Lights	2 light bulbs in the kitchen need to be replaced.		
36821	8/13/2021	04. Anderson Park	Isaac Gardner	Hole in Parking Lot	There is a hole in the west side of the parking lot close to the sidewalk on university in the planter. I have placed a cone in the location of the hole. photo is attached	Completed	8/24/2021
36801	8/11/2021	04. Anderson Park	John Martinez	Gopher Control Services	Gopher Control Services	Awaiting Schedule	
36764	8/9/2021	04. Anderson Park	Salomon Lopez	Broken Playground Equipment	The blue truck playground equipment is broken from its base. Please repair. Thank you!		

36728	8/5/2021	04. Anderson Park	Isaac Gardner	A/C for Large Activity Room	High Priority: The A/C for the large activity room at the park is not working. Please have someone come out to repair as soon as possible. We have reservations scheduled in the room for next weekend and our Summer Day Camp also utilizes the room during the week.		
36641	8/3/2021	04. Anderson Park	Isaac Gardner	Leak Under Sink	HIGH PRIORITY: There is a leak underneath the sink in the kitchen of the main building. It only leaks when water goes down the sink drain.		
36503	7/28/2021	04. Anderson Park	Scott Griffee	tables	Remove tables and BBQs from picnic shelters and two round cement tables from pads just north of picnic shelters in advance of new tables and BBQ delivery on August 4, 2021.	Awaiting Schedule	
36369	7/22/2021	04. Anderson Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	8/17/2021
36356	7/21/2021	04. Anderson Park		Lights for Parking Lot	The lights for the parking lot did not turn on today 7/21/21 until approximately 8:30pm. Please adjust time turn on by 7pm.		8/19/2021
36355	7/21/2021	04. Anderson Park	Isaac Gardner	Main Building Womens Restroom Stall Partition	The partition for the first stall as you enter the womens' restroom in the main building is not secure to the wall and is in danger of falling down if not repaired soon. Photo attached.		
36190	7/17/2021	04. Anderson Park	Isaac Gardner	Picnic Bench-Shelter 2	High Priority: We have a picnic bench in shelter 2 that needs to be removed. It is badly damaged. Photo Attached. Please replace this bench with the one bench that is left in Picnic Shelter 1. We frequently have permits in the area and would like to have work complete as soon as possible. Thank you.		
36189	7/17/2021	04. Anderson Park	Isaac Gardner	Playground Slide	I am requesting a new slide for our playground to be installed. It has been coned off and boarded up for over a year. Please advise if we will be able to install a new slide. Photo attached.		
36186	7/16/2021	04. Anderson Park	Isaac Gardner	Large Weeds in front of Main Building	We have large weeds growing in front of the main building off of university and wilmington (photo attached)	Completed	8/24/2021
36185	7/16/2021	04. Anderson Park	Isaac Gardner	Large Weeds in front of Main Building	There are large weeds growing in front of the main building on the corner of university and wilmington	Completed	8/24/2021
36018	7/12/2021	04. Anderson Park	Rich Ahlgrim	tree	please evaluate and remove tree in front of Anderson Park recreation center office that is causing the brick planter to break apart. Urgent	Awaiting Schedule	

35958	7/8/2021	04. Anderson Park	Anonymous	ADVERTISEMENT SIGN	COMPLAINANT STATES THERE IS AN ADVERTISEMENT SIGN ON THE PARK SIDE AT ANDERSON PARK ON WILMINGTON AVE. SAYS "SE SOLICITA PERSONAL."	Completed	
35773	7/3/2021	04. Anderson Park	Isaac Gardner	Remote Women's Soap Dispenser	The soap dispenser for the women's restroom in the remote building is not working. I spoke with Clark with the custodial crew and he informed me they tried changing batteries for the dispenser and it will still not work. This is our only soap dispenser in the restroom and we are in need of repair for park patrons and park permits that are outdoors		
35770	7/3/2021	04. Anderson Park	Isaac Gardner	Tree Evaluation and potential removal	I would like someone to come out and evaluate if two trees on the park need to be removed (photos attached). They both appear to be dying. One large tree on the south west end of main grass area, and the other between the east basketball court and walkway		
35767	7/1/2021	04. Anderson Park	Isaac Gardner	Park Security Lights	The security lights on the south end of the park are not coming on at night. This may be due to a recent power outage we experienced at the park.		
38435	10/12/2021	05. Calas Park	Marciana Camarce	Hazardous smell foul egg odor	Been smell this kind of odor for more than a week. even I closed all windows and door we can still smell this kind of odor like a egg foul odor or a sea wage discharge can you help up to do something with the problem we're having headache and stomach. pls email me for a response thank you		
37949	9/22/2021	05. Calas Park	Larry Failla	Repair of toilets in building restroom	Please take the necessary steps to investigate the clogged and or backed up toilets in the building restrooms	Completed	9/23/2021
37948	9/22/2021	05. Calas Park	Larry Failla	Security Lights Timer	Please adjust the timers on the security lights so that they come on at 4:30 p.m.	Completed	9/30/2021
37497	9/8/2021	05. Calas Park	Joel Guzman	Park lights	Street lights on park side are not coming on. Have not worked since daylight saving time change. Safety issue because people are hanging out since there are no lights on. Please reset timer so they come on at dusk and off at dawn as usual. Thanks you.	Completed	9/15/2021
37254	8/30/2021	05. Calas Park	Larry Failla	Painting of Snack Bar	Please paint the interior of the snack bar.	Awaiting Schedule	
37253	8/30/2021	05. Calas Park	Larry Failla	Repair Door Lock	Please repair the exterior west entrance door of the large activity room. The key will not fully insert in the key hole.	Completed	8/31/2021

36911	8/17/2021	05. Calas Park	Larry Failla	Repair of sink in Womes's Building Restroom	Please inspect and repair the clogged sink (covered with trash bag) in the Women's Building Restroom	Completed	8/16/2021
36910	8/17/2021	05. Calas Park	Larry Failla	Repair of lights/electricity in the Snack Bar Restrooms	Please repair the lights in the Snack Bar Restrooms (both). We have no lights.	Awaiting Schedule	
36909	8/17/2021	05. Calas Park	Larry Failla	Repair/replacement of soap dispensers	Please repair and or replace the batteries and or the entire soap dispenser in the Women's Building Restroom. No soap will dispense when hand is placed under the dispenser	Completed	9/15/2021
36907	8/17/2021	05. Calas Park	Larry Failla	Floors stripped and waxed	Please take the necessary steps to strip and wax the floors throughout the office and activity rooms. Floors are very dirty.	Awaiting Schedule	
36871	8/16/2021	05. Calas Park	Larry Failla	Repair sink in Large Activity Room	Please repair the clogged sink in the Large Activity room	Completed	8/17/2021
37950	9/22/2021	06. Carriage Crest Park	cpele	fire extinguishers	please take the necessary steps to replace (3) fire extinguishers. (1) park office, (1) kitchen, and (1) activity room	Awaiting Schedule	
37913	9/21/2021	06. Carriage Crest Park	cpele	door stoppers	please replace door stoppers on all facility doors	Awaiting Schedule	
37912	9/21/2021	06. Carriage Crest Park	cpele	paint doors	please paint the doors located in the following area; (2) activity room entrance doors, (2) activity room storage room, and (1) storage room entrance door.	Awaiting Schedule	
37868	9/20/2021	06. Carriage Crest Park	Staff	gopher control	gopher control services	Awaiting Schedule	
37791	9/16/2021	06. Carriage Crest Park	cpele	activity room entrance doors	Please paint (2) entrance doors to activity room and replace door stoppers on both doors	Awaiting Schedule	
37771	9/16/2021	06. Carriage Crest Park	cpele	office front counter	Please take necessary steps to pick up counter from city warehouse and deliver to Carriage Crest Park to be assembled. Please coordinate with Park Supervisor. Please include Carlos Ochoa to assist with	Awaiting Schedule	
37705	9/15/2021	06. Carriage Crest Park	cpele	clean park / supervisor office floor	please take the necessary steps to clean / buff new floor in park office. Please include stripping / clean / buff supervisor office floor. Please coordinate with PW staff Cesar Sicairos for timeline/scheduling of request.	Awaiting Schedule	
37704	9/15/2021	06. Carriage Crest Park	cpele	repair to playground floor	please repair and install blue floor tarp where spring toy was removed (2x2 square area).	Completed	9/27/2021
37702	9/15/2021	06. Carriage Crest Park	cpele	kitchen ceiling	please take the necessary steps to remove (sulfur) stain located on kitchen ceiling (middle of ceiling directly above floor drain).	Awaiting Schedule	

37690	9/14/2021	06. Carriage Crest Park	cpele	snack bar service window	please replace (2) broken latches located on snack bar service window.	Awaiting Schedule	
37689	9/14/2021	06. Carriage Crest Park	cpele	restroom water cover	please repair/replace water "spigot" cover located on snack bar building in front of mens restroom. Cover is damaged.	Awaiting Schedule	
37688	9/14/2021	06. Carriage Crest Park	cpele	bike rack	please install (new) bike rack. Please coordinate with park supervisor regarding installation location	Completed	9/27/2021
37684	9/14/2021	06. Carriage Crest Park	cpele	removal of materials in parking lot area	please take the necessary steps to have miscellaneous items removed from the parking lot area. The following items need to be removed: fencing located on north end (in front of dumpster, ladder located on north side median of parking lot, metal items located in front of park dumpster	Completed	
37661	9/14/2021	06. Carriage Crest Park	cpele	snack bar door handle	please repair broken door handle on entrance (snack bar) door	Awaiting Schedule	
37534	9/8/2021	06. Carriage Crest Park	cpele	marque sign	please paint "tree" emblem on marque (both sides) . please coordinate with park supervisor pele if designated paint is needed.	Awaiting Schedule	
37533	9/8/2021	06. Carriage Crest Park	cpele	marque sign	please take necessary steps to repair/replace white plastic material located on the inside of marquee sign. Plastic has fallen down inside of marque.	Awaiting Schedule	
37532	9/8/2021	06. Carriage Crest Park	cpele	picnic shelters	please power wash inside ceiling of (2) picnic shelters.	Completed	9/23/2021
37531	9/8/2021	06. Carriage Crest Park	cpele	carson lock	please place "carson" lock on park entrance fence located on south east corner of park (behind field #2 backstop).	Completed	9/16/2021
37490	9/7/2021	06. Carriage Crest Park	cpele	playground swing set	please take the necessary steps to repaint playground swing set (same color if possible)	Awaiting Schedule	
37489	9/7/2021	06. Carriage Crest Park	cpele	playground swings	please remove 2 old swings from swing set and replace (3) new swings. I requested to have 3 new swings set aside at the warehouse. Please see Mo regarding pick-up.	Completed	9/14/2021
37488	9/7/2021	06. Carriage Crest Park	cpele	outside gated area	please replace Carson lock - the existing lock is rusted and difficult to lock - gated area located on northside of main building	Completed	9/16/2021
37487	9/7/2021	06. Carriage Crest Park	cpele	outside gated area	please clear out gated area located on northside of main building. Area has pine needles and trash that needs to be discarded. also, please replace carson lock - the existing lock is rusted and difficult to lock	Awaiting Schedule	

37483	9/7/2021	06. Carriage Crest Park	cpele	reseed turf	please take the necessary steps to reseed area located on north side of main building. Area is located on grass area next to cart storage. irrigation is working in area.	Awaiting Schedule	
37445	9/3/2021	06. Carriage Crest Park	carolyn pele	please remove bike rack ballards	please remove old bike lock ballards and install new bike rack		
37412	9/2/2021	06. Carriage Crest Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	9/24/2021
37397	9/1/2021	06. Carriage Crest Park	cpele	restroom signs	please replace 4 restroom (gender indication) door signs.	Completed	9/7/2021
37276	8/30/2021	06. Carriage Crest Park	cpele	security light	please take the necessary steps to have light pole installed on north west corner of main building. The area has no lighting. Potential hazard area in the evening time for patrons/staff.	Awaiting Schedule	
37135	8/24/2021	06. Carriage Crest Park	cpele	electrical outlet	please remove and "cap" electrical outlet located on west end of building. outlet is no longer being used,	Completed	
37134	8/24/2021	06. Carriage Crest Park	cpele	restripe parking lot curbs	Please restripe the parking lot curbs. Please coordinate with Park Supervisor, Pele prior to restriping.	Canceled	
37133	8/24/2021	06. Carriage Crest Park	cpele	remove and replace ADA parking signs	Please remove (2) ADA parking signs and replace in correct designated area, according to curb stripping. Please reference SW#784 submitted 09/01/2015.	Completed	
37132	8/24/2021	06. Carriage Crest Park	cpele	old bike rack bollards	please remove (2) bike rack bollards located on west end of main building	Awaiting Schedule	
37014	8/18/2021	06. Carriage Crest Park	cpele	activity room entrance door	please repair activity room entrance door (north). Door is difficult to open.	Awaiting Schedule	
37011	8/18/2021	06. Carriage Crest Park	cpele	roof panel (shingles)	please remove old (black) paint from roof panel. Please take necessary steps to "even out" color to same color of shingles (brown)	Awaiting Schedule	
37008	8/18/2021	06. Carriage Crest Park	cpele	scoreboard	please paint scoreboard posts	Awaiting Schedule	
36994	8/18/2021	06. Carriage Crest Park	cpele	projector screen	please remove projector screen located in act room. Please dispose, park no longer using screen	Completed	8/19/2021
36993	8/18/2021	06. Carriage Crest Park	cpele	burned out light bulbs	please replace 7 burned out light bulbs in activity room	Completed	
36992	8/18/2021	06. Carriage Crest Park	cpele	light covers in activity room	please replace (3 missing) light covers located in activity room	Completed	
36980	8/18/2021	06. Carriage Crest Park	Nancy Silva	Graffiti Removal (small area)	Remove small graffiti on two traffic signals	Completed	

36860	8/16/2021	06. Carriage Crest Park	cpele	activity room and kitchen wall and ceiling	Please take the necessary steps to clean walls and ceiling in activity and kitchen.	Awaiting Schedule	
36854	8/16/2021	06. Carriage Crest Park	cpele	activity room and kitchen walls and ceiling	Please take the necessary steps to clean walls and ceiling corners in activity room and kitchen. Thank you!.	Awaiting Schedule	
36853	8/16/2021	06. Carriage Crest Park	cpele	paint activity room storage room walls and shelves	please repaint activity room storage closet (arts & crafts / games). Please coordinate with Park Supervisor regarding color preference	Awaiting Schedule	
36796	8/11/2021	06. Carriage Crest Park	John Martinez	GOPHER CONTROL SERVICES		Awaiting Schedule	
36719	8/5/2021	06. Carriage Crest Park	cpele	playground spring toy	please take the necessary steps to install playground spring toy. Please coordinate with Park Supervisor Pele.	Completed	8/26/2021
36716	8/5/2021	06. Carriage Crest Park	cpele	PA sytem	please install PA system amplifier. Please coordinate with Park Supervisor (Pele) for installlation location.		
36702	8/5/2021	06. Carriage Crest Park	cpele	Park permit signs	please take the necessary steps to create the following cmc signs to post at park; (3) Unauthorize use of picnic shelter or picnic area require city permit municipal code 4138. Reservation Office 310-847-3574	Awaiting Schedule	
36700	8/5/2021	06. Carriage Crest Park	cpele	park (cmc) signs	please take the necessary steps to create the following signs to be posted at park; (4) Unauthorize use of baseball / soccer field requires a city permit - cmc 4138. Reservation Office 310-847-3574	Awaiting Schedule	
36611	8/2/2021	06. Carriage Crest Park	cpele	replace light bulbs	please replace (2) two lights located in activity storage room (north side). Please replace with LED flourescent light bulbs.	Completed	8/2/2021
36327	7/20/2021	06. Carriage Crest Park	cpele	light switch	Please take the necessary steps to access light switches located in supervisor office (west wall). 3 switches labeled "timer clock", (2) of the switches do not work, (1) switch controls supervisor office light. If switches are inoperable, please replace panel with single switch panel	Completed	8/3/2021
36326	7/20/2021	06. Carriage Crest Park	cpele	rewire fence	please rewire fencing located along the bottom of both ball diamonds.	Completed	8/19/2021
36325	7/20/2021	06. Carriage Crest Park	cpele	picnic shelters	please remove 3 picnic tables located in picnic shelter area. benches are termite damaged and rusted.	Completed	8/11/2021
36324	7/20/2021	06. Carriage Crest Park	cpele	trim trees	please trim tree located behind backstop on diamond #2. tree limbs are hangover backstop fence as well as (SE) corner park entrance gate.	Awaiting Schedule	

36200	7/19/2021	06. Carriage Crest Park	Parks and Recreation	tree	Recommend removal of 1 liquid Ambar at construction gate. Trunk damage, broken limbs } 35 to 40% root zone damage. (No tree protection zone)	Awaiting Schedule	
36199	7/19/2021	06. Carriage Crest Park	Parks and Recreation	tree	Raise 1small sycamore at baseball backstop	Awaiting Schedule	
36198	7/19/2021	06. Carriage Crest Park	Parks and Recreation	tree	Raise 1 fruitless Mulberry W of BB courts, E of Parking N of Baseball field	Awaiting Schedule	
36197	7/19/2021	06. Carriage Crest Park	Parks and Recreation	tree	remove 1 dead Alder P-46 grind liquidambar stump p43	Awaiting Schedule	
36196	7/19/2021	06. Carriage Crest Park	Parks and Recreation	tree	Raise 1 Sycamore Nedge at playground	Awaiting Schedule	
36195	7/19/2021	06. Carriage Crest Park	Parks and Recreation	tree	Raise 2 Fruitless Mulberry at N/W corner	Awaiting Schedule	
36172	7/15/2021	06. Carriage Crest Park	cpele	Park Marquee	Include with request #436337812 suubmitted, 07/12. Please include repainting marque along with repairs and cleaning of marguee.	Awaiting Schedule	
36067	7/13/2021	06. Carriage Crest Park	cpele	Park marque	please take the necessary steps to clean and repair park marque sign located on corner of park (figueroa/sepulveda)	Completed	7/14/2021
36021	7/12/2021	06. Carriage Crest Park	cpele	storage door	please repair bottom of storage room door (located on north west side of building). Door is difficult to open.	Awaiting Schedule	
35854	7/6/2021	06. Carriage Crest Park	cpele	broken light cover / burned out light	please replace broken light cover and replace burned out light located in activity room (north) storage room.	Completed	8/3/2021
35851	7/6/2021	06. Carriage Crest Park	cpele	CCPK Dedication Plaque	Please remove and clean CCPK dedication plaque located on the north corner wall of main building and relocate and hang plaque inside park office. Please coordinate with Park Supervisor (Pele)	Awaiting Schedule	
38362	10/11/2021	07. Carson Park	Mark D	Reinstall the toddler swing	Why are the toddler swings still not installed?	Awaiting Schedule	
38230	10/5/2021	07. Carson Park	Cesar Padilla	large tree limb down	north east side of the park there is a limb down please remove	Awaiting Schedule	
38224	10/5/2021	07. Carson Park	Stephen Secules	Please remove broken tree branch from Orrick St. Marquee	Please remove the broken tree branch that fell on our marquee located on the corner of Orrick St. and 213th St. Branch broke off of the tree located right next to the marquee.	Awaiting Schedule	
38149	9/30/2021	07. Carson Park	Angel Zamora	Remove desk on October 6, 2021	Please remove the desk from office 101 on October 6, 2021	Completed	10/7/2021

38148	9/30/2021	07. Carson Park	Angel Zamora	Dust and clean both offices	Please dust and clean both offices on October 7th, If possible, also remove the carpet stain in room 102 as well.	Awaiting Schedule	
38027	9/28/2021	07. Carson Park	Angel Zamora	Urgent..Remove graffiti from chalk box	Urgent.. Please remove graffiti from the chalk box on diamond 2	Completed	
37836	9/20/2021	07. Carson Park	Angel Zamora	Pressure wash soccer goals	Please pressure wash the large soccer goals outside. The tracks are filled with wood chips. Contact Stephen or Angel for any questions.	Completed	9/23/2021
37835	9/20/2021	07. Carson Park	Angel Zamora	Chemical stain soccer fields	Please chemical stain the outline for both soccer fields. Dimensions are available in the staff office	Canceled	
37775	9/16/2021	07. Carson Park	Dara Sandoval	Turn On Tankless Water Heater	Please turn the Tankless Water Heater On for the shower restrooms (need to be on by 9/18/21). Thank you in advance!	Completed	9/16/2021
37750	9/16/2021	07. Carson Park	Stephen Secules	Urgent- Please repair both slides on playground	Urgent- Please repair both the blue and yellow slide located on the big playground. The slide is starting to detach and become loose from the bars.	Awaiting Schedule	
37657	9/14/2021	07. Carson Park	Angel Zamora	Urgent... Remove graffiti from outdoor restrooms	Please remove the graffiti from the outdoor restrooms. It's located on the women's door, drinking fountain, and women's sign.	Completed	9/15/2021
37656	9/14/2021	07. Carson Park	Angel Zamora	Repair indoor basketball court	Please inspect & repair the indoor court furthest North. The court doesn't lower fully and sits at an angle.	Completed	9/15/2021
37591	9/13/2021	07. Carson Park	Angel Zamora	Replace soccer goal wheels	Please replace the wheels on both soccer goals. Replacement wheels will be in the computer lab when needed.	Waiting on materials	9/29/2021
37395	9/1/2021	07. Carson Park	Angel Zamora	Pressure wash building kitchen	Please pressure wash the indoor kitchen floors.	Completed	9/16/2021
37393	9/1/2021	07. Carson Park	Angel Zamora	Inspect and replace bollard lights	Please inspect and replace the broken bulbs in the bollard lights near the front entrance. Multiple bulbs are out and don't turn on	Awaiting Schedule	
37390	9/1/2021	07. Carson Park	Angel Zamora	Replace flags	Please replace all flags on the pole in front of the building entrance. Current flags are faded and torn.	Completed	9/29/2021
37385	8/27/2021	07. Carson Park	Modesto Bolanos	Replace Soap Dispenser	Soap dispenser in the women's remote restroom is not working; please replace.	Completed	9/21/2021
37378	9/1/2021	07. Carson Park	Angel Zamora	Urgent... Playground Slide repair	Please repair the slide on the West side of the playground near the swing set. The metal is exposed and could cause an injury.	Awaiting Schedule	
37322	8/31/2021	07. Carson Park	Dara Sandoval	Deep clean Restrooms	Please deep clean the male and female locker rooms and shower areas.	Completed	9/16/2021

37308	8/30/2021	07. Carson Park	Angel Zamora	Pressure wash men's restroom inside the building	Please pressure wash the Men's restroom inside the building. There is a persistent odor of urine	Completed	9/16/2021
37307	8/30/2021	07. Carson Park	Angel Zamora	Inspect & repair refrigerators	Please inspect and repair the kitchen refrigerator with a clear door, & the sliding door refrigerators in the snack bar. Puddles of water are accumulating at the bottom of each one.	Awaiting Schedule	
37262	8/30/2021	07. Carson Park	Angel Zamora	Repair treadmill outlets and power cords.	Repair the treadmill outlets and power cords in the fitness gym	Completed	
37170	8/25/2021	07. Carson Park		Treadmills not working	The treadmills in the work out room are not turning on.	Completed	8/24/2021
37061	8/19/2021	07. Carson Park	Dara Sandoval	Install CPR/AED/FA Signage	Please install new CPR/AED/FA Signage.	Awaiting Schedule	
37059	8/19/2021	07. Carson Park	Dara Sandoval	Assess and Clean Benson	Please assess and clean Benson. Sometimes the pump spontaneously turns off.	Awaiting Schedule	
37053	8/19/2021	07. Carson Park	Dara Sandoval	Install CPR/AED/FA Signage	Please install new CPR/AED/FA Signage.	Awaiting Schedule	
37002	8/18/2021	07. Carson Park	Wanda Goo	Sidewalk repair	Driveway from the street to curb is lifting. From tree roots? I trip every time. It's an accident waiting to happen.	Awaiting Schedule	
36986	8/18/2021	07. Carson Park	Kelsie Mitchell	Staffing Request for August 14th	Requesting additional grounds and custodial staff, in addition to an electrician for Saturday, August 14th at Carson Park to assist with the Relay for Life event. Also, requesting an additional GATOR for staff usage. Event time is 10am-4pm, set up begins at 7am. If possible, could electrician provide power covers, snider boxes and pin plugs )	Awaiting Schedule	
36985	8/18/2021	07. Carson Park	Kelsie Mitchell	Carson Park "No Parking" EXTENSION Signage	Please cover street parking on E. 215th St. from outside restrooms to behind baseball diamond located near the pool parking lot.	Completed	
36974	8/18/2021	07. Carson Park	Mark	Water main for park leaking stagnant water into gutters and street.	Water main for park leaking stagnant water into gutters and street.	Completed	8/23/2021
36966	8/17/2021	07. Carson Park	Mark D	Water main leaking for the last 2 weeks.	Water main leaking water for the last 2 weeks. Will start attracting mosquitos unless repaired.	Completed	8/17/2021
36761	8/9/2021	07. Carson Park	Michael Whittiker	Human Services Manager	Custodial request	Awaiting Supervisor Approval	8/14/2021

36759	8/9/2021	07. Carson Park	Michael Whittiker	Human Services Manager	Electrical request	Completed	8/14/2021
36758	8/9/2021	07. Carson Park	Michael Whittiker	Human Services Manager	Maintenance request	Completed	8/14/2021
36599	8/2/2021	07. Carson Park	Tera Otineru	Network Room a/c unit not working properly	Please take a look at the a/c unit in the network room at Carson Park. IT staff was there last Thursday and found the room to be extremely hot.	Awaiting Schedule	
36588	8/2/2021	07. Carson Park	Modesto Bolanos	Carson Park restrooms	Please pressure wash concrete floor outside of restroom		
36586	8/2/2021	07. Carson Park	Modesto Bolanos	Carson Park restrooms	Please replace dust mop head with new one		
36585	8/2/2021	07. Carson Park	Modesto Bolanos	Carson Park restrooms	Please scrub clean and then polish all metal objects in restrooms (please do not use lime-a-way)	Completed	8/17/2021
36584	8/2/2021	07. Carson Park	Modesto Bolanos	Carson Park restrooms	Please thoroughly clean restroom floor; pressure wash and scrub floor tiles in all restrooms		
36521	7/29/2021	07. Carson Park	Stephen Secules	Please replace 3 main light fixtures	Please replace the 3 hanging light fixtures in the main lobby. The light bulbs are out and discontinued.	Waiting on materials	
36492	7/28/2021	07. Carson Park	Kelsie Mitchell	Carson Park Sprinkler Shut-off	Please shut-off sprinklers on main field, both baseball diamonds, on Wednesday 8/11 in preparation for Relay for Life event on Saturday 8/14.	Completed	8/17/2021
36486	7/28/2021	07. Carson Park	Kelsie Mitchell	Carson Park "No Parking" Signage	Please block off street parking on E. 215th St. from adjacent park parking lot entrance to outside restrooms.	Completed	
36463	7/27/2021	07. Carson Park	Angel Zamora	Security cage installation	Install security cages around fire alarms and wifi routers in the hallway and indoor basketball gym. Supplies are in the computer lab labeled.	Completed	7/29/2021
36430	7/26/2021	07. Carson Park	Angel Zamora	Urgent.. Inspect & Repair indoor basketball courts	Indoor basketball courts aren't able to be adjusted to lower heights. Please inspect & repair the courts as soon as possible	Completed	7/28/2021
36428	7/26/2021	07. Carson Park	Angel Zamora	Urgent... Repair the North rim on the outside basketball courts	North rim of the outside basketball courts has a loose bolt and causes the rim to wobble. It is currently blocked off and unsafe to use.	Completed	7/27/2021
36406	7/26/2021	07. Carson Park	Angel Zamora	Rim replacement-indoor basketball gym	Replace the rim of the Southwest basketball hoop in the indoor gym. The replacement rim is in the side hallway on the desk.	Completed	7/28/2021
36253	7/19/2021	07. Carson Park	Angel Zamora	Repair the gym door in the Northeast corner leading to the hallway	Please repair the gym door leading to the hallway. A metal wire sticks out of the side when the door is open.	Completed	7/21/2021

36252	7/19/2021	07. Carson Park	Angel Zamora	Replace playground swing hardware	Please replace the playground swing hardware. Swings are currently very loud and distracting	Waiting on materials	
35849	7/6/2021	07. Carson Park	Mark	Red graffiti on north-west wall, cross streets of 213th and Dolores.	Red graffiti on north-west wall, cross streets of 213th and Dolores.	Completed	7/7/2021
35840	7/6/2021	07. Carson Park	Angel Zamora	Repaint west wall of remote restrooms.	Please repaint the west wall of the remote restrooms. The wall was painted white by staff to cover graffiti and needs to be painted grey to match the rest of the building.	Completed	7/12/2021
37865	9/20/2021	08. Del Amo Park	Staff	gopher control	gopher control services	Awaiting Schedule	
37651	9/13/2021	08. Del Amo Park	Aundrea Rockhold	Replace irrigation cover	Pump out water from irrigation control valve(s) near Diamond #2, along first base foul line. Currentl filled with water, need re-install/replace covers. Currently covered by barricades.		
37650	9/13/2021	08. Del Amo Park	Aundrea Rockhold	Replace irrigation/electric cover	Electric/irrigation cover appears to have been destroyed by machinery as pieces of it are scattered near edge of first base fence, next to chalk box. Currently covered by trash can. Needs to be replaced/re-covered.		
37649	9/13/2021	08. Del Amo Park	Aundrea Rockhold	Graffiti Removal	Remove bunny graffiti on wall next to resident walkway		
37417	9/2/2021	08. Del Amo Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Awaiting Schedule	
36797	8/11/2021	08. Del Amo Park	John Martinez	Gopher Control Services	Gopher Control Services	Awaiting Schedule	
36770	8/9/2021	08. Del Amo Park	Modesto Bolanos	Material and supplies	Materials are to install metal fence on the median across Del Amo Park.	Completed	8/6/2021
36429	7/26/2021	08. Del Amo Park	Aundrea Rockhold	Re-Key Cabinet locks	Re-key or repair locks on cabinets located in storage room of large activity room.	Completed	8/3/2021
36370	7/22/2021	08. Del Amo Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	8/17/2021
38231	10/5/2021	09. Dolphin Park	Omaka Omeze	tree	resident requesting trees at back of her house located at service yard at Dolphin Park to be cut	Awaiting Schedule	
38197	10/4/2021	09. Dolphin Park	Staff	large tree limb	large hanging tree limb (ready to fall) near the gazebo and scoreboard	Completed	10/5/2021
37866	9/20/2021	09. Dolphin Park	Staff	gopher control	gopher control services	Awaiting Schedule	
37762	9/16/2021	09. Dolphin Park	Fai	Urgent, urinal not working	Dolphin Park remote mens restroom urinal not flushing also one of the toilets (handicap side) not flushing, urgent please	Completed	9/16/2021

37694	9/14/2021	09. Dolphin Park	Arsen Rillo		residents backyard faces Dolphin Park. trees at park are hindering residents solar panels	Assigned to Contractor	
37416	9/2/2021	09. Dolphin Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	9/24/2021
37166	8/24/2021	09. Dolphin Park	Paul - staff	illegal dumping	requesting for mattress' to be removed from dumpster area	Completed	
36802	8/11/2021	09. Dolphin Park	John Martinez	Gopher Control Services	Gopher Control Services	Awaiting Schedule	
36514	7/28/2021	09. Dolphin Park	Pat Camacho	Repair Air-Conditioning	Please repair the air conditioning in the main office. Not working. Thank you.		
36512	7/28/2021	09. Dolphin Park	Pat Camacho	Remove Graffiti	Please remove the graffiti on the south concrete bench under the canopy jus south of the playground. Thanks you.		
36368	7/22/2021	09. Dolphin Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	8/17/2021
36317	7/20/2021	09. Dolphin Park	Pat Camacho	Repair Garbage Disposals	Please repair the garbage disposals in both the activity room kitchen and also the snack bar. Thank you.		
36316	7/20/2021	09. Dolphin Park	Pat Camacho	Power Wash Concrete	Please power-wash the concrete slabs under both picnic shelters and also the end of the pathway leading to the front activity room door around the trash cans. Thank you.		
36240	7/19/2021	09. Dolphin Park	J. Ruiz	Grind sidewalks	Grind sidewalks	Completed	7/19/2021
36081	7/13/2021	09. Dolphin Park	Pat Camacho	Repair Air Conditioning	Please examine and repair the air-conditioning unit in both the building and the main office. Thank you.		
35764	7/1/2021	09. Dolphin Park	Pat Camacho	Replace Missing Pole-Caps	Please repair the missing caps that cover the wire access on 3 light poles. 1) Just west of the playground: 2)light pole behind diamond #2 3) light pole behind the first base dugout, diamond #1. Thank you.		
38431	10/12/2021	10. Dominguez Park	Tera Otineru	Run network cable	Please run network cable at Dominguez park. It is for the Elections coming up soon. The room that Park and Rec provided them for use has no drops in it. It's the larger room facing the front of the park. The drop can be placed anywhere in the room that's easiest for	Completed	10/13/2021
38424	10/12/2021	10. Dominguez Park	Omar	tree trimming	ficus trees need trimming at Dominguez Park near play area and picnic benches	Awaiting Schedule	
38313	10/7/2021	10. Dominguez Park		Remote Men's Restroom Urinal Drain	Noted on 9/28/21 by Fai; The urinal drains real slow in the men's remote restroom at Dominguez Park. Please fix.		
38168	10/4/2021	10. Dominguez Park	Bradley	graffiti removal	please remove graffiti from wall on house that is next to Dominguez Park. Gang wrote on wall then other gang crossed out and put more	Completed	

37843	9/20/2021	10. Dominguez Park	Resident	graffiti	graffiti on the block wall of Dominguez Park	Completed	9/20/2021
37721	9/15/2021	10. Dominguez Park	Dara Sandoval	Remove Graffiti on Park Wall	Please remove graffiti on park wall facing Santa Fe Avenue.	Completed	9/15/2021
37706	9/15/2021	10. Dominguez Park	Dara Sandoval	Change out Side Gate Lock Core	Please change back gate lock core to AM1. Staff do not have access and need for emergencies. Thank you in advance!	Completed	9/14/2021
37418	9/2/2021	10. Dominguez Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	9/24/2021
37317	8/31/2021	10. Dominguez Park	Dara Sandoval	Deep clean Restrooms	Please deep clean the male and female locker rooms and shower areas.	Completed	9/16/2021
37250	8/30/2021	10. Dominguez Park	Jose Pina	Replace missing Fire Alarms	Please replace the missing fire alarms (total of 3) in the following locations: Kitchen in main building, main office, and inside Snack Bar. Also, please replace the batteries in (total of 3) other fire alarms, located in the Large Activity Room, Small Recreation Room, and in the hallway of main building.	Awaiting Schedule	
37249	8/30/2021	10. Dominguez Park	Jose Pina	Replace burnt out lights	Please replace the burnt out lights inside of the Large Activity Room, Small Recreation Room, and inside the Storage/ Electrical Room next to the Snack Bar.	Awaiting Schedule	
37153	8/24/2021	10. Dominguez Park	Adrianna	Street Signage	Please place signage for Parking Lot Closure on 8/25/21 at Dominguez Park for 8/27/21 from 9AM-12PM. Thank you!	Awaiting Schedule	
37091	8/23/2021	10. Dominguez Park	Jose Pina		Urgent - Remove Graffiti from wall, North side of park in front of Tennis courts. See picture attached	Completed	8/23/2021
37029	8/18/2021	10. Dominguez Park	Dara Sandoval	Clear Pump Room Drain	Please clear drain between the big pool and play pool motor. The water no longer drains.	Completed	8/11/2021
37028	8/18/2021	10. Dominguez Park	Dara Sandoval	VFD's need to be serviced	Please have VFD's for big pool and play pool serviced. It has been on bypass for years.	Awaiting Schedule	
37027	8/18/2021	10. Dominguez Park	Dara Sandoval	Repair Spray Feature Pump	Please repair the spray feature pump to be fully operational for the Fall 2021 Programming (September 7, 2021) It works on/off.	Awaiting Schedule	
37026	8/18/2021	10. Dominguez Park	Dara Sandoval	Graffiti Removal	Please remove graffiti on playground signage.	Completed	
37019	8/18/2021	10. Dominguez Park	Dara Sandoval	Chipped Catch Pool Grate	Please repair the Catch Pool Deck white grate. A part of it is broken off and may cause harm.	Awaiting Schedule	
37018	8/18/2021	10. Dominguez Park	Dara Sandoval	Toilet Water Pressure	Please assess and repair the toilet in the women's restroom with low flushing pressure. Location: Women's Restroom / 3rd stall from the Handicap stall.	Awaiting Schedule	
37017	8/18/2021	10. Dominguez Park	Dara Sandoval	Shower not working	Please fix the shower that doesn't work in the Women's Restroom. It is the first stall, next to the walkway.	Awaiting Schedule	

37006	8/18/2021	10. Dominguez Park	Dara Sandoval	Repair Pool Pumps	Please repair pool pumps to be fully operational for the Fall 2021 Programming (September 7, 2021)	Awaiting Schedule	
36919	8/17/2021	10. Dominguez Park	Dara Sandoval	Repair Fast Closing Door	Please fix the fast closing door located in the front main entrance (northside). The door is a danger to anyone using the door. There was a lawsuit with this specific door in the past that caused an injury to a patron. Please help fix by September 7, 2021.	Completed	9/20/2021
36908	8/17/2021	10. Dominguez Park	Jose Pina	Replace Fire extinguishers	Park - Please replace all Fire extinguishers throughout the park buildings (3). Small Rec room, hallway, and Large Activity Room. They are all due for Annual Maintenance. Also please install a fourth (4) inside of the Snack Bar.	Awaiting Schedule	
36807	8/12/2021	10. Dominguez Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	9/2/2021
36412	7/26/2021	10. Dominguez Park	Dara Sandoval	Graffiti Removal	Location: Pool/Park. Please remove graffiti located throughout park. Graffiti from DV13. Located: Basketball wall, picnic tables, wall by walking track (next to pool), pool post, walking path, and playground signage. Thank you in advance. Note: Sheriffs were notified to file a report. Dispatch sending a car over	Completed	
36410	7/26/2021	10. Dominguez Park	Dara Sandoval	Graffiti Throughout Park	Location: Pool/Park. Please remove graffiti located throughout park. Graffiti from DV13. Located: Basketball wall, picnic tables, wall by walking track (next to pool), pool post, walking path, and playground signage. Thank you in advance. Note: Sheriffs were notified to file a report. Dispatch sending a car over	Completed	
36305	7/20/2021	10. Dominguez Park	Jose Pina	Repair AC in Dominguez Park	Park- Urgent Please repair/ troubleshoot the AC units at Dominguez Park main building. All rooms. Currently all controls are set at 82 degrees, we have tried to manually override but had no luck. The compressor units behind the building seem to be not working. Thank you	Awaiting Schedule	
36248	7/19/2021	10. Dominguez Park	Cesar Padilla	Gopher Control Service Request	Gopher Control Service needed	Completed	8/17/2021

36232	7/19/2021	10. Dominguez Park	Jose Pina	GOPHER INFESTATION	Please take necessary steps to fill holes, knock down mounds, level the fields and GET RID OF THE GOPHERS!!! The entire field has gotten out of control, and have had multiple injuries from kids and adults stepping on dangerous grounds. Park staff has worked with Public Works grounds personnel to address the issue, but it is impossible to stay on top of. See pictures attached.	Completed	9/20/2021
36230	7/19/2021	10. Dominguez Park	Jose Pina	Power wash	Park - Please power wash the following areas: 1) Under picnic tables in shelter near Snack Bar. 2)cement area in front of double glass doors of main park office. 3) Floor inside both men's and women's outside restrooms.	Completed	7/20/2021
35885	7/6/2021	10. Dominguez Park	Jose Pina	Repair Drinking Fountain	Please repair the drinking water fountain located in the hallway of the main office building. Custodial staff have covered it with a trash bag for now. Thank you	Awaiting Schedule	
35878	7/6/2021	10. Dominguez Park	Jose Pina	Repair cabinet door	Please repair the cabinet door inside of the large Activity Room located on the east wall.	Awaiting Schedule	
36803	8/11/2021	11. Friendship Mini-Park	John Martinez	Gopher Control Services	Gopher Control Services	Awaiting Schedule	
38457	10/14/2021	12. Hemingway Park	Resident	trash	resident says there is 4 bags and a box on sidewalk/curb near Hemingway park on Gardena side	Completed	
38429	10/12/2021	12. Hemingway Park	GwenWhitaker	Door	Please repair the staff office door that is uneven and want close and hard to open	Awaiting Schedule	
38151	9/30/2021	12. Hemingway Park	Gwen Whitaker	Dead Animal Pick Up	Please pick up a dead rabbit at the 3rd field at Hemmingway Park.	Awaiting Supervisor Approval	
38082	9/29/2021	12. Hemingway Park	Dara Sandoval	Maintain exterior Landscape of the Aquatic Facility	Please maintain the exterior landscape of the Aquatic facility, especially the one in front (North) of the facility. Please ensure that the pool landscape is maintained on an ongoing basis and touched up when needed. Thank you in advance.	Awaiting Schedule	
38080	9/29/2021	12. Hemingway Park	Dara Sandoval	Maintain Channel Landscape - Exterior of Pool	Please maintain the exterior channel landscape of the Aquatic center. Please ensure that the pool landscape is maintained on an ongoing basis and touched up when needed. Thank you in advance.	Awaiting Schedule	
37864	9/20/2021	12. Hemingway Park	Staff	gopher control	gopher control services	Awaiting Schedule	
37413	9/2/2021	12. Hemingway Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Awaiting Schedule	

37318	8/31/2021	12. Hemingway Park	Dara Sandoval	Deep clean Restrooms	Please deep clean the male and female locker rooms and shower areas.	Awaiting Schedule	
37071	8/19/2021	12. Hemingway Park	Dara Sandoval	VFD's need to be serviced	Please have the 3 VFD's serviced. One is currently on bypass.	Awaiting Schedule	
37070	8/19/2021	12. Hemingway Park	Dara Sandoval	Please have 3 Chemtrol's serviced	Please have the 3 Chemtrol's serviced. One is currently not working for the Slide Pool.	Awaiting Schedule	
37069	8/19/2021	12. Hemingway Park	Dara Sandoval	Waterslide Pool	Please monitor the Slide Pool. The Chemtrol is not functional and there is no Chemical's feeding into the pool. Pool tends to turn green.	Awaiting Schedule	
37068	8/19/2021	12. Hemingway Park	Dara Sandoval	Waterslide Pool	Please monitor the Slide Pool. The Chemtrol is not functional and there is no Chemical's feeding into the pool. Pool tends to turn green.	Awaiting Schedule	
37015	8/18/2021	12. Hemingway Park	Gwen Whitaker	Graffiti removal	Please remove graffiti from the following areas: behind the trash bin in back park lot pool side 2. Back parking lot by pool parking blocks 3. Back parking lot on the curv near the enter to the pool mechinc doors	Completed	8/19/2021
37010	8/18/2021	12. Hemingway Park	Gwen Whitaker	Uneven Concrete	Please repair the uneven concrete in the bark parking lot between the handicap stall	Awaiting Schedule	
37000	8/18/2021	12. Hemingway Park	Gwen Whitaker	Broken table	Please repair or remove broken table in back parking lot near scoreboard	Completed	8/23/2021
36835	8/16/2021	12. Hemingway Park	Gwen Whitaker	Graffiti Removal	Please remove graffiti from picnic area 3 tables near small baseball diamond	Completed	8/17/2021
36798	8/11/2021	12. Hemingway Park	John Martinez	Gopher Control Services	Gopher Control Services	Awaiting Schedule	
36313	7/20/2021	12. Hemingway Park	Chrisina Lutu	Key Request - Kourtney Noa	Key Request Form for Kourtney Noa	Completed	8/2/2021
36246	7/19/2021	12. Hemingway Park	Cesar Padilla	Gopher Control Service Request	Gopher Control Service needed	Completed	8/17/2021
36245	7/19/2021	12. Hemingway Park	Gwen Whitaker	Garbage Disposal	Please repair the garbage disposal it want come on and the sink is clog	Completed	7/20/2021
36244	7/19/2021	12. Hemingway Park	Gwen Whitaker	Tennis Lights	Please repair or replace light on the east side of the tennis cout pole	Completed	7/21/2021
36182	7/16/2021	12. Hemingway Park	Gwen Whitaker	Garbage disposal	Please repair the garbage disposal its dose not come on and the sink is clog		
38146	9/30/2021	13. Mills Park	Mickie Sanchez	toilet	Restroom will not flush	Completed	10/4/2021
38145	9/30/2021	13. Mills Park	Mickie Sanchez	Supervisor	Removal of two outdoor benches. Due to the high traffic on the hill I previously removed all benches from the two spots on the hill. I really need the two benches removed. We already had a problem due to them being there. it's a blind spot.	Awaiting Schedule	

37401	9/2/2021	13. Mills Park	Mickie Sanchez	remove old picnic tables	please remove all picnic tables in concrete slab and install new ones. Also, remove 3 bbq pits and install 6 new ones	Assigned	
36858	8/16/2021	13. Mills Park	Jordan Edwards	Mills Park Tree Removal Request	Two of the trees at Mills park near the small playground need to be drastically trimmed or cut down completely. One tree at Mills Park that is near the sidewalk on the corner of Cyrene and Radlett ave has branches that are lowering over the sidewalk and are due to fall any day now. This can put someone walking along the sidewalk or near the sidewalk at risk and the residential property next to the tree at risk. That tree needs to be trimmed or cut down completely. Another tree has a large branch that is hanging over the playground and the sidewalk around the playground that looks like it can fall by next month. We already have had another whole tree fall just a month ago and I do not want that to happen again. We need to be proactive so that no one is at risk.	Awaiting Schedule	
36513	7/28/2021	13. Mills Park	Hitesha	tree roots	manager from Public Storage says he requested in April to someone from Mills Park to enter a request for trees to be inspected roots are growing into property and cracking their foundation. Please give him a call. 8/3/21 @ 8:06 AM - ON HOLD - Per Eliza Jane Tree Crew completing Wilmington Project. - Rica	Awaiting Schedule	
37869	9/20/2021	14. Perry Street Mini-Park	Staff	gopher control	gopher control services	Awaiting Schedule	
37144	8/24/2021	14. Perry Street Mini-Park	Resident	graffiti	please remove graffiti from electrical box across the street by Perry Park	Completed	
36371	7/22/2021	14. Perry Street Mini-Park	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	8/17/2021
38127	9/30/2021	16. Foisia Park/Fabela Boxing	Janny Noa	Beetle Spiders falling from Trees	Please inspect, clean, and remove the Beetle Spiders that are falling from the trees planted in the PATIO area of the Foisia Park Gym/Office Area. There are many beetle spiders falling dead onto the ground in bundles. I have counted about 50 so far that need to be cleaned up on the ground. This is an URGENT MATTER! Thanks Janny	Completed	9/30/2021
37655	9/14/2021	16. Foisia Park/Fabela Boxing	Adrianna	Turn off Water of Fields	Please turn off water sprinklers on grass field by 9/16/21. We need grass field dry for Hispanic Heritage Event on 9/18/21. Thank you!	Completed	9/20/2021

37580	9/11/2021	16. Foisia Park/Fabela Boxing	Jann Noa	Graffiti on Park Grounds	Please remove all graffiti on park grounds located in various areas. Graffiti is found on the sidewalk of the North end of the park near the pool side. Also the back boards of the Horseshoe Pits. All back boards have graffiti on them. The 3rd location is in the mens bathroom stalls near the main gym or patio area. The graffiti is on the walls of the stalls. See pictures attached for reference. Thank you for your immediate attention.	Completed	
37486	9/7/2021	16. Foisia Park/Fabela Boxing	Kelsie Mitchell	Staffing Request for September 18th	Requesting additional grounds and custodial staff, in addition to an electrician for Saturday, September 18th at Foisia Park to assist with the Hispanic Heritage Month Celebration event. Also, requesting an additional GATOR for staff usage. Event time is 12pm-4pm, set up begins at 7am. If possible, could electrician provide power covers, spider boxes, and plug plugs.)	Completed	
37485	9/7/2021	16. Foisia Park/Fabela Boxing	Kelsie Mitchell	Staffing Request for September 18th	Requesting additional grounds and custodial staff, in addition to an electrician for Saturday, September 18th at Foisia Park to assist with the Hispanic Heritage Month Celebration event. Also, requesting an additional GATOR for staff usage. Event time is 12pm-4pm, set up begins at 7am. If possible, could electrician provide power covers, spider boxes, and plug plugs.)	Completed	9/20/2021
37285	8/30/2021	16. Foisia Park/Fabela Boxing			Toilet is leaking	Completed	8/26/2021
37060	8/19/2021	16. Foisia Park/Fabela Boxing	Dara Sandoval	Service Needed for Heater	Please service the pool heater. It was not operational during the 2021 Summer Season. CHS Swim Team will utilize this pool in the Spring of 2022.	Awaiting Schedule	
35935	7/7/2021	16. Foisia Park/Fabela Boxing	Howard Johnson (AJ)	Picnic Table Graffiti Removal	Remove graffiti on the picnic table near the tennis court.		
35934	7/7/2021	16. Foisia Park/Fabela Boxing	Howard Johnson (AJ)	Remove Charcoal Debris	Please remove charcoal debris that was dumped near a drain near the east parking lot.		
35933	7/7/2021	16. Foisia Park/Fabela Boxing	Howard Johnson (AJ)	Graffiti on 236th Street	This item is complete.		

35779	7/5/2021	16. Foisia Park/Fabela Boxing	Howard Johnson (AJ)	Retighten Key Locks	Re-tighten loose key lock on the East end door of the Recreation room (small room). The lock is very loose and may fallout. Also, staff mentioned the opposite door located on the West end of the same room creates problems when trying to open the door. Please inspect this lock as well		
35778	7/5/2021	16. Foisia Park/Fabela Boxing	Howard Johnson (AJ)	Repair Slide on Playground	Please repair or replace crack on the big yellow slide located on the playground.		
38474	10/15/2021	17. Stevenson Park/Gym	Kenny Harris	Snack Bar Restrooms (Women)	Handicap Stall Needs Service		
38067	9/28/2021	17. Stevenson Park/Gym	Kenny Harris	Running Toilet	Toilet at the Mens Room in theCommunity Center is running continuously (Handicape stall)		
37972	9/23/2021	17. Stevenson Park/Gym	kenny Harris	floor drain in snack bar is backed up	please look into problem with floor drain under ice maker, is backed up	Assigned	
37590	9/13/2021	17. Stevenson Park/Gym	ALICIA	Gym Equipment needs to be serviced	Both Treadmills require service	Awaiting Schedule	
37492	9/7/2021	17. Stevenson Park/Gym	kenny Harris	Security Light Timers (South End Playground)	Timers for the security lights are coming on close to 8 pm on the south end. Please adjust to 6:45 pm till time change.		
37458	9/6/2021	17. Stevenson Park/Gym	A.Moton	Graffiti Removal	Please remove white spray paint graffiti from side gym door and wall facing the tennis courts and on picnic shelter #1		
37414	9/2/2021	17. Stevenson Park/Gym	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	9/24/2021
37384	8/28/2021	17. Stevenson Park/Gym	Modesto Bolanos	Remove graffiti from Men's Restroom	Please remove graffiti from above the sink, urinals, and stall doors at the men's remote restroom by the snack bar.		
37383	8/28/2021	17. Stevenson Park/Gym	Modesto Bolanos	Replace Soap Dispenser	Please replace the soap dispenser in the Women's remote bathroom by the snack bar at Stevenson Park		
37260	8/30/2021	17. Stevenson Park/Gym	ALICIA	Need Soap	Soap dispenser requires service	Awaiting Schedule	
37082	8/20/2021	17. Stevenson Park/Gym	kenny Harris	toilet bubbling	please check out toilet is bubbling when is flushed.	Completed	8/19/2021
36984	8/18/2021	17. Stevenson Park/Gym	Kenny Harris	Kitchen Ceiling	Condensation from ceiling. Your assistance with this matter is greatly appreciated	Completed	8/19/2021
36957	8/17/2021	17. Stevenson Park/Gym	Carlos Ochoa		Please grind down concrete floor. In front of double door to Electrical room in north building at Stevenson park.	Awaiting Schedule	
36956	8/17/2021	17. Stevenson Park/Gym	Kenny Harris	Graffiti Removal	Please check for and remove any graffiti in ALL restrooms inside and outside.	Completed	8/19/2021

36937	8/17/2021	17. Stevenson Park/ Gym	Supervisor Kenny Harris	Abandon Kittens	Please assist in the pick up of the abandon kittens located at the park. See park staff for exact location of the kittens.	Awaiting Supervisor Approval	
36833	8/16/2021	17. Stevenson Park/ Gym	Raymond Reeder	Broken Lock Latch ( Electrical Box)	Please assist with replacing latch for Electrical Box behind backstop on Field #1. Your assistance with this matter will be greatly appreciated.	Assigned	
36800	8/11/2021	17. Stevenson Park/ Gym	John Martinez	Gopher Control Services	Gopher Control Services	Awaiting Schedule	
36655	8/3/2021	17. Stevenson Park/ Gym	Gloria Marroquin	Irrigation Issues	There are two areas with irrigation issues. One is by the walkway to the entrance of the facility. You will notice in the attach picture that someone lost a sandal walking in that area. The other area is on Franke St near the irrigation covers. It appears that there is a leak and is creating a pool of still water. <del>This creates a potential problem for mosquitoes</del>	Completed	
36653	8/3/2021	17. Stevenson Park/ Gym	Gloria Marroquin	Walkway Tripping Hazard	The walkway leading to the main facility is in need of repair. The pavement is cracked and is a trip hazard. Please repair the walkway.		
36367	7/22/2021	17. Stevenson Park/ Gym	Cesar Padilla	Gopher Control	Gopher Control Service needed	Completed	8/17/2021
36236	7/19/2021	17. Stevenson Park/ Gym	Kenny Harris	Women Restroom Toilets Not Flushing	Please be advised that there are a few toilets (women) in the Main Building restroom that are not flushing. Your assistance with this matter will be greatly appreciated.	Completed	7/20/2021
36033	7/12/2021	17. Stevenson Park/ Gym	Kenny Harris	Broken Wood Pieces	Please be advised that the shelter area tables have wood pieces that are breaking quite frequently. I know this area is scheduled for a upgrade however, we have group permitting this area now. So your assistance with this matter will be greatly	Completed	7/14/2021
35965	7/8/2021	17. Stevenson Park/ Gym	Kenny Harris	Access to run wires.	Outside PA System is to be installed and need access to run wires from Main office to Northside of Community Center Building.	Completed	7/14/2021
35957	7/8/2021	17. Stevenson Park/ Gym	Kenny Harris	Replace Tennis Court Benches	Due to constant wear and tear. Benches have become worn on the edges and need replacing or repairing.	Completed	7/15/2021
35781	7/6/2021	17. Stevenson Park/ Gym	Gloria Marroquin	Key Request	Felicia Martin needs keys to Stevenson Park. Please make copies of DTC2 and AF keys.		
35759	7/1/2021	17. Stevenson Park/ Gym	Kenny Harris	Requesting Pest Control Service	Requeusting for Pest control to come out and spary and set traps for the various pest that exist at out site. Ants, Roaches, and Rodents.	Completed	9/2/2021

38438	10/13/2021	18. Veterans Park/ SportsComplex	"M" Tingston	Clogged urinal in men's restroom	Please repair right urinal in mens restroom, it clogs when flushed and drains slowly which causes overflow.	Awaiting Schedule	
38437	10/13/2021	18. Veterans Park/ SportsComplex	"M" Tingston	AC Not Cooling in Racquetball courts	Please check and repair ac in racquet ball rooms. The rooms are very warm. Not cool at all.	Awaiting Schedule	
38358	10/11/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Ceiling Light out	Please replace overhead light in fitness center 2nd floor above Stationery bike's thank you	Awaiting Schedule	
38357	10/8/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Please replace lights	Vets Park remote restrooms Southside is dark at night, please replace 4 lights fixtures to LED fixtures asap.	Assigned	
38303	10/6/2021	18. Veterans Park/ SportsComplex	Pedro Donici	tree trimming	please trim 2 eucalyptus trees and 2 jacarandas trees by parking lot where they will set up stage for Larry Itliong day event	Awaiting Schedule	
38256	10/5/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Locker room door entrance	Second attempt: Please service and repair men/women locker room door entrance. Both doors do not stay shut thank you.	Completed	10/6/2021
38244	10/5/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Graffiti Activity room exterior	Please remove graffiti located right outside of activity room picture attached thank you.	Completed	10/11/2021
38243	10/5/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Facility main entrance double door	Second attempt: Please service and repair facility main entrance double door. Doors do spring back shut as they should thank you.	Completed	10/6/2021
38233	10/5/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Entrance to main gym	Please Repair main gym double door entrance, Door closer is broken and dangling thank you.	Completed	10/6/2021
38191	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day Prep - Street Sweeper Parking Lot	In preparation of Veterans Day Celebration please provide a street sweeper for entire parking lot at Veterans Park on Tuesday, Nov. 9, 2021. Please include the north parking lot. Please have service done before the park/sports complex opens to public.	Awaiting Schedule	
38190	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day Prep - Pressure Wash Facility	Please pressure wash the following areas in preparation for Veterans Day Celebration: 1) The sidewalk and walk way near the tennis courts. 2) The walkway from the parking lot to the office - including near the Veterans Mounument. 3) The walk way and area in front of the snack bar. Event is Thursday, Nov. 11, 2021, please complete request by Tuesday, Nov. 9, 2021. Thank you	Awaiting Schedule	

38189	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day Prep - Parking Lot Closure	Requesting signage be posted informing public that Veterans Park South parking lot will be closed on Wednesday, Nov. 10 & Thursday, Nov. 11, 2021 due to Veterans Day Celebration taking place on Thursday, Nov. 11, 2021. Please post signs on Monday, Nov. 8, 2021. Thank you.	Awaiting Schedule	
38188	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day Prep - Mural Cleaning	Please clean the Veterans Mural and wall at Veterans Park by Friday, Nov. 5, 2021 in preparation for the Veterans Day Celebration that will take place on Thursday, Nov. 11, 2021. Thank you.	Awaiting Schedule	
38187	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day Prep - Landscaping	Requesting the landscaping immediately around the Veterans Mural be cleaned, new plants be planted, and fresh mulch be placed in preparation for the Veterans Day Celebration on Thursday, Nov. 11, 2021. Please complete request by Tuesday, Nov. 9, 2021. Thank you.	Awaiting Schedule	
38186	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day Celebration - Ground Worker	Requesting 1 ground worker for Veterans Day Celebration on Thursday, Nov. 11, 2021 from 10am - 2pm. Ground worker will be responsible for trash pick up, empty trash containers when full, replace trash liners after removing a full liner, and assist with other ground worker duties as needed until released by park supervisor.	Awaiting Schedule	
38185	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day Celebration - Custodian Worker	Requesting 2 custodian workers (1 male, 1 female) for Veterans Day Celebration on Thursday, Nov. 11, 2021 from 9am - 2pm. Thank you.	Awaiting Schedule	
38184	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day - Shut off Water	Requesting water for the upper field at Veterans Park be shut off on Monday, Nov. 8, 2021 in preparation for the 2021 Veterans Day Celebration. Please turn water back on Friday, Nov. 12, 2021. Thank you.	Awaiting Schedule	
38182	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Veterans Day - Facility Maintenance Worker	Requesting facility maintenance worker on Thursday, Nov. 11, 2021 from 6am-2pm and 1 facility maintenance tech from 9am - 12pm. Thank you.	Awaiting Schedule	
38177	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti Removal	Requesting removal of graffiti from green benches under trees outside park office. Please remove ASAP. Thank you.	Completed	10/6/2021
38176	10/4/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti Removal	Requesting removal of graffiti from gray benches east of tennis courts. Please remove ASAP. Thanks.	Completed	10/6/2021

38104	9/29/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Vandalized Glass at Veterans Park	Requesting replacement of glass protective film due to grafitti/ vandalism on the Veterans Park memorial display. Two of the glasses are vandilized and need replacment. Please replace by Nov. 5, 2021 due to Veterans Day celebration on Nov. 11, 2021. Thank you.	Canceled	
38102	9/29/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Grafitti Removal - Outdoor Amphatheater	Requesting removal of grafitti from outdoor amphatheater. Please remove ASAP. Thanks.	Completed	10/6/2021
38101	9/29/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Grafitti Removal - Outdoor Amphatheater	Requesting removal of grafitti from outdoor amphatheater. Please remove ASAP. Thanks.	Completed	10/6/2021
38099	9/29/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Grafitti Removal - Light pole base	Requesting removal of grafitti from base of light pole on the east end of park along walkway.	Completed	10/6/2021
37946	9/22/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Replace non- functioning lights	Please replace non-functioning lights in fitnes center and in main lobby stair case.	Awaiting Schedule	
37932	9/21/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Bathroom Light	Please inspect restroom stall light in men's locker room thank you.	Awaiting Schedule	
37920	9/21/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Clean Carpet	Please clean downstairs carpet and ramp area	Awaiting Schedule	
37918	9/21/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Clean facility railings	Please clean facility railings on ramp, stairs and main gym rails.	Awaiting Schedule	
37917	9/21/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Check Structural Integrity	Please check structural integrity of all basketball courts in the main gym and small gym for safty.	Completed	10/13/2021
37915	9/21/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Replace broken light covers	Please replace broken and fallen light covers. You will find them along the wall going down the ramp and in the small gym back wall.	Awaiting Schedule	
37914	9/21/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Small Gym Overhead light	Please replace overhead light that is burnt out in small gym thank you.	Awaiting Schedule	
37769	9/16/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Please reserve side street parking	In preparation for Larry Itliong day Please reserve and block off side street parking along Veterans Park from Moneta Ave to 223rd on 10/20/21 to 10/22/21 thank you.	Completed	
37761	9/16/2021	18. Veterans Park/ SportsComplex	Kristian Diaz	toilet	mens restroom next to office, toilet broken not working.	Completed	10/14/2021
37701	9/15/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Replace burnt out Lights	Please replace burnt out lights in the raquet ball court rooms	Awaiting Schedule	
37674	9/14/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Water leak in small gym garage	Please check small gym garage there is noticeable water leaking onto an electrical switch this is a possible hazard thank you.	Awaiting Schedule	

37595	9/13/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Field Lights Out Diamond 2	Field lights are not working at Diamond 2. Please repair ASAP	Completed	
37594	9/13/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Skate Park Light Timer	Please adjust timer for lights at skate park to turn on at 6:30pm. Please adjust ASAP	Completed	
37522	9/8/2021	18. Veterans Park/ SportsComplex	Carlos Ochoa	Material and supplies	Please purchase diamond blades for pulling project at Veterans Sports complex	Completed	9/8/2021
37439	9/2/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Power wash Vets Parking lot	Please power wash Vets Parking lot south end near Veterans monument on Thursday October 21,2021 in preparation for the Larry Itliong Event.	Awaiting Schedule	
37433	9/2/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Clean small gym Stair well	Please clean stair well leading to small gym thank you.	Completed	9/16/2021
37396	9/1/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Repair Ice Machine	Please repair non functioning ice machine located in main gym storage thank you.	Awaiting Schedule	
37372	9/1/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Requesting electrician in preparation for Larry Itliong Event	Requesting electrician to set up on Friday 10/22/21 in preparation for Larry Itliong Event please provide electrical power sources for stage and various outlets for vendors thank you - Set up location veterans park Parking lot South side.	Assigned	
37371	9/1/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Refill Hand Sanitizing dispensors	Please check and refill all hand sanitizing machines in the facility	Completed	9/7/2021
37364	9/1/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Check and Adjust AC Temp	Please check and adjust AC temperature in racquetball rooms. Rooms are extremely warm.	Awaiting Schedule	
37324	8/31/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Main Gym overhead light	Please replace overhead light on north end of main gym thank you.	Completed	
37323	8/31/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Activity room lights	Please replace non working overhead lights in activity room. See attached picture thank you.	Awaiting Schedule	
37312	8/31/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Activity room water damage	Please check for water leak in activity room ceiling there is water damage to ceiling tile near windows thank you.	Awaiting Schedule	
37311	8/31/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Water damage ceiling	Please check for water leak there is water damage to ceiling tile in program managers office thank you.	Awaiting Schedule	
37310	8/31/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Restroom Locker room doors	Please check and repair locker room doors in both men's and women's restroom. Doors do not properly shut thank you.	Completed	10/6/2021
37280	8/30/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Fallen Tree Limbs	Requesting the removal of the fallen tree limbs on upper field near Kinard St. at Veterans Park.	Completed	9/1/2021
37279	8/30/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti on Brick South Park Wall next to tennis courts.	Requesting removal of graffiti located on south brick exterior park wall next to the tennis courts. Please remove ASAP. Thanks.	Completed	8/31/2021

37278	8/30/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti - Gray park benches east of tennis courts	Requesting removal of graffiti from gray park benches east of tennis courts. Please remove ASAP. Thanks.	Completed	8/31/2021
37277	8/30/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Human Feces in women south restroom	Requesting the cleaning of human feces on restroom floor in women south restroom.	Completed	9/7/2021
37261	8/30/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti Behind Park Office	Requesting removal of graffiti on green benches behind park office. Please remove ASAP. Thanks.	Completed	8/31/2021
37259	8/30/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Human Fecal Matter Behind Park Office	Requesting cleaning of human fecal matter behind park office. Also requesting the area be pressure washed and sanitized. Thanks.	Completed	8/31/2021
37258	8/30/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Main Entrance Door	Please Service main entrance double doors. Entrance doors do not shut properly thank you.	Awaiting Schedule	
37188	8/25/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Inspect/Repair/Replace rusty pipes	Please inspect, repair and replace rusted pipes on outside exterior walls of activity room.	Completed	10/14/2021
37187	8/25/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Refill Soap dispensers	Please check and refill soap dispensers in restrooms. Thank you	Completed	9/16/2021
37156	8/24/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Floor scrub main gym floor	Please run floor scrubber on main gym floor there is gum stuck to floor located at the NE Court thank you.	Completed	9/7/2021
37139	8/24/2021	18. Veterans Park/ SportsComplex	Cesar Padilla	Irrigation Main Line Repair	Irrigation water line brake under concrete sidewalk slab	Completed	9/2/2021
37130	8/24/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Water Leak near program mangers office	Please check and service ceiling there is water leaking near program mangers office thank you.	Awaiting Schedule	
37128	8/24/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Fitness Center damage to baseboard	Please repair baseboard in fitness center. See attached image thank you.	Awaiting Schedule	
37125	8/24/2021	18. Veterans Park/ SportsComplex	"M" Tingson	North West exterior entrance odor	Please power wash North west exterior entrance there is a strong smell of urine thank you.	Completed	8/31/2021
37072	8/19/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Office Kitchen Sink	Please service kitchen garbage disposal Located upstairs admin area. Water isn't draining and kitchen garbage disposal will not turn on thank you.	Completed	8/26/2021
37030	8/18/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Ceiling water leak in administrative office	Please service ceiling in administrative office there is visible water leaking onto newly replace ceiling tile thank you.	Awaiting Schedule	
37024	8/18/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Electrical conduit Line	Please service electrical conduit located between day camp building and SportsComplex. Conduit line needs to be anchored back onto steel beam thank you.	Completed	8/19/2021
37023	8/18/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Ceiling water leak in administrative office	Please service ceiling in administrative office there is visible water leaking onto newly replace ceiling tile thank you.	Awaiting Schedule	

## CONSENT CALENDAR

36906	8/17/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Front desk carpet bonnet	Please clean front desk carpet floor with bonnet, there are visible stains see attached picture thank you .	Completed	9/16/2021
36903	8/17/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Upstairs Hallway lights out	Please replace lights that are out located between stairwell and center supervisor office thank you.	Completed	8/17/2021
36863	8/16/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Please Exterminate Ant problem	Please exterminate ant problem in the kitchen, Daisy's desk, and kiosk area located in the business office.	Completed	9/2/2021
36862	8/16/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Clean Mens Restroom	Please clean mens restroom.	Completed	
36852	8/16/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti Removal	Requesting removal of graffiti on benches behind staff office. Graffiti is also on light pole southeast of park office. Please remove ASAP. Thanks.	Completed	8/19/2021
36851	8/16/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti on benches east of tennis courts	Requesting removal of graffiti east of tennis courts. Please remove ASAP. Thanks.	Completed	8/19/2021
36850	8/16/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Graffiti - Cement wall behind Diamond 2	Requesting removal of graffiti located on cement wall behind diamond 2 adjacent to 223rd st. Please remove ASAP. Thanks.	Completed	8/17/2021
36628	8/3/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Exterior entrance Light out	Please replace exterior entrance pillar light thank you.	Completed	8/5/2021
36553	7/29/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Replace Light	Please replace non functioning light located downstairs long hall	Completed	
36522	7/29/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Power wash feces and urine	Please power wash feces and urine by main gym north west door entrance thank you.	Completed	8/2/2021
36510	7/28/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Leaking electric water heater in main gym storage north.	Replace electric water heater. Water is dripping behind the electric water heater and damaging the wall.	Completed	8/10/2021
36505	7/28/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Repair Backboard in Main Gym	Please repair back board in main gym. Remove tape an properly screw in corner piece.	Waiting on materials	
36431	7/26/2021	18. Veterans Park/ SportsComplex	Bobby Grove	Build Concrete Pillar for Park Plaque	Please build a concrete pillar to place the Don Martinez Field Plaque on Diamond 1 located in the center planter on the upper field of Veterans Park. Please coordinate with Bobby Grove 310-847-3564	Awaiting Schedule	
36364	7/22/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Power wash NW stairwell and NE ramp	Please power wash dirt and dibris in NW stair well and NE ramp thank you.	Awaiting Schedule	
36363	7/22/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Mop/scrub activity room	Please mop/ scrub activity room.	Completed	
36251	7/19/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Men's Restroom mirrors	Please repair or replace men's room mirror's some have graffiti carved onto and have erosion thank you.	Awaiting Schedule	
36249	7/19/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Activity room exterior windows	graffiti carved onto exterior windows located in activity room please remove or replace thank you.	Assigned to Contractor	

36173	7/15/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Water leaking into damaged light fixture	Water leaking into damaged light fixture located in mens locker room. Please repair and replace thank you.	Awaiting Schedule	
36132	7/15/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Basketball backboard corner pads	Please replace or repair backboard corner pads in main gym on the north side thank you.	Waiting on materials	
36098	7/14/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Air Filters and Air ducts	Please replace vent air filters and clean air ducts to insure healthy air quality in facility thank you.	Completed	7/14/2021
36097	7/14/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Main Gym Overhead lights	Please replace non working over head lights in main gym North side thank you.	Completed	7/28/2021
35962	7/8/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Spin Room & Raquet ball room floors	Please clean and run floor scrubber on all the raquet ball court rooms and spin room. Please clean dust and dirt in corners of both big and small gym. Thank you	Completed	
35946	7/8/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Clean backboards in small gym	Please clean all back boards in small gym. Thank you	Completed	
35941	7/8/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Clean Back Boards in main gym	Please clean all backboards in main gym. Thank you	Completed	
35940	7/8/2021	18. Veterans Park/ SportsComplex	Les	trash can	Resident says trash can was removed from back of Veterans Park and now all the trash is being left on the ground and it is blowing onto his yard. He is asking for trash can to be replaced.	Completed	7/27/2021
35939	7/8/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Replace Burnt out light	Please replace burnt out light in upstairs area of fitness center. Thank you	Completed	
35902	7/7/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Sticker Removal	Please remove all stickers on the floor, in the facility regarding covid 6 feet apart.	Completed	7/19/2021
35901	7/7/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Water Filter Replacement	Please replace water filter located in the down stairs water fountain.	Awaiting Schedule	
35900	7/7/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Field Dedication Prep - Landscaping	Requesting the landscaping immediately around the green benches in front of the amphitheater, snack bar, and diamond 1 be cleaned, and fresh mulch be placed in preparation for the Don Martinez Baseball Diamond dedication ceremony. Please complete by 7/9/2021.	Completed	7/8/2021
35899	7/7/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Snack Bar Painting and Graffiti Removal	Requesting removal of all graffiti from snack bar at Veterans Park. Also requesting touch up painting at snack bar in preparation for the Don Martinez Field Dedication ceremony on 7/10/21. Please complete by 7/9/21. Thank you.	Completed	7/9/2021

35898	7/7/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Pressure Wash Facility for Don Martinez Field Dedication 7/10/21	Please pressure wash the following areas in preparation for the Don Martinez field dedication: 1) snack bar. 2) amphitheater. Event is July 10, please complete request by July 9.	Awaiting Schedule	
35895	7/7/2021	18. Veterans Park/ SportsComplex	Salvador Ortega	Overflowing Urinal - Men's Restroom	Requesting repair of overflowing urinal at Men's restroom. The restroom is the south restrooms. Staff shut off water and placed out of order signs.	Awaiting Schedule	
35891	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Women's locker room Shower stalls	Fix broken shower stalls in women's locker room. No water comes out when turned on.	Awaiting Schedule	
35890	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Clean Fitness area	Please mop fitness area floor, Clean dirt from behind and under treadmills, Clean wall mirrors in fitness area and small gym thank you.	Completed	
35889	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Steam clean carpet floor's	Steam clean carpet floors in the following areas: Lobby downstairs, Small gym, Handicap ramp, Front desk lobby, Upper floor offices, Printer area, Conference room.	Completed	
35875	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Main Gym & Small Gym floors	Please clean and run floor scrubber on both main gym and small gym floors. Please clean dust and dirt in corners of both big and small gym. Thank you	Completed	
35859	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Shower Curtain Replacement	Please clean or replace shower curtains in mens and womens locker room.	Completed	
35846	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Exterior entrance light out	Center exterior overhead light is out please replce thank you.	Completed	7/29/2021
35843	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Exterior entrance window tint	Exterior entrance window tint needs to be replaced. Tints are cracked and deteriorating causing visibilty issue.	Waiting on materials	
35827	7/6/2021	18. Veterans Park/ SportsComplex	"M" Tingson	Exterior entrance power wash	Requesting power wash of exterior entrance, walls, floor, columns thank you.	Completed	7/19/2021
38077	9/29/2021	19. Walnut Mini- Park	Gwen Whitaker	fence	Please repair the fence behind the blue bench	Completed	9/30/2021
38076	9/29/2021	19. Walnut Mini- Park	Gwen Whitaker	Concrete	Please repair the concrete wall by the playground area and the by the planter bed	Completed	9/30/2021
38074	9/29/2021	19. Walnut Mini- Park	Gwen Whitaker	Swing	Please install baby swing that is missing	Completed	9/30/2021
38073	9/29/2021	19. Walnut Mini- Park	Gwen Whitaker	Lock	Please install lock on irrigation cage	Completed	9/30/2021
38072	9/29/2021	19. Walnut Mini- Park	Gwen Whitaker	Wood chip	Please add wood chip to the playground area	Awaiting Schedule	

37969	9/22/2021	19. Walnut Mini-Park	Mary Louis	swing	resident requesting for swings to be fixed says one swing is dirty and not in good shape and the other one is missing completely. She says she had reported it to a city employee and was told it would get fixed.*RESIDENT LEFT A VOICEMAIL SAYING NOTHING HAS BEEN DONE, AND WANTED TO GET AN UPDATE FOR SWING REPAIR	Awaiting Schedule	
36532	7/29/2021	19. Walnut Mini-Park	Mary Louis	swing	resident requesting for swings to be fixed says one swing is dirty and not in good shape and the other one is missing completely. She says she had reported it to a city employee and was told it would get fixed.	Completed	8/4/2021
37325	8/31/2021	20. Foisia Pool	Dara Sandoval	Install Security Light	Please install on deck security light on the southwest corner of the pool deck. This has been missing for years.	Awaiting Schedule	



**ITEM NO. 7  
DISCUSSION**

**Report to Parks, Recreation, and Cultural Arts Commission**

Thursday, October 28, 2021

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**SUBJECT:**

**ARTIFICIAL TURF FOR EARLY CHILDHOOD EDUCATION PLAYGROUND**

**I. SUMMARY**

On September 21, 2021, during the Fiscal Year 2021-22 budget, City Council approved up to \$20,000 in carryovers for the purchase of artificial turf for the Early Childhood Education program. The play area in the Early Childhood Education area at the Carson Community Center has a natural grass area that will be replaced by artificial turf. Natural grass tends to attract bugs and bees, which can be a safety concern for the children. In addition, some children are allergic to natural grass. Artificial turf will be easier and less expensive to maintain and will not pose the same safety concerns as natural grass. Staff has requested three quotes to replace the existing natural grass with artificial turf. The three quotes have been included with this report for review by the commissioners.

**II. RECOMMENDATION**

RECEIVE and FILE this report

**III. ALTERNATIVES**

TAKE any other action the Commission deems appropriate

**IV. BACKGROUND**

The Carson Early Childhood Education program is a state-licensed program that has an excellent reputation for serving Carson's youngest students and preparing them socially and academically for kindergarten. In addition to the vibrant, creative classrooms, the outdoor play area offers a play structure, a sand area, outdoor furniture designed for young children, and a natural grass area. While the grass is aesthetically pleasing, it does invite bugs and bees that can pose a threat to the children. Replacing the existing natural grass with artificial turf will be a long-term solution that still maintains an aesthetically pleasing play area. The turf will require far less maintenance than natural grass, and it won't attract insects that pose a threat to small children.

Based on the estimated amount of the project, three (3) quotes were secured to compare cost based on the scope of services. According to Purchasing Ordinance 2611-A2 any purchase costing \$5,000 or more and less than \$25,000, at least three (3) vendors shall be solicited to submit price quotations by use of sealed bidding methods, electronic facsimile, or electronic mail.

**ITEM NO. 7  
DISCUSSION**

Staff received three bids and Artificial Grass Guru was the vendor selected as they offered the lowest acceptable quotation that best meets the needs of the City. A contract services agreement will be sent to the vendor and once returned signed, staff will initiate the purchase order process.

<b>Vendor</b>	<b>Quote</b>
Artificial Grass Guru	\$14,427.50
Grizzly Turf	\$17,949.55
Turning Leaves Landscape	\$28,223.10

**V. FISCAL IMPACT**

Up to \$20,000 in funds have been secured through budget carryovers. Specifically, funds that were not used for the Senior Computer Lab during the pandemic have been designated for the purchase of artificial turf.

**VI. EXHIBITS**

1. Quote Artificial Grass Guru (3 pgs.)
2. Quote Grizzly Turf (3 pgs.)
3. Turning Leaves Landscape (1 pg.)

Prepared by: Michael Whittiker, Jr., Human Services Manager

Artificial Grass Guru



Pdf

Download

# ESTIMATE



**ARTIFICIAL**  
GRASS GURU

Artificial Grass Guru  
22231 Mulholland Hwy #203B  
Calabasas, CA 91302, USA  
info@artificialgrassguru.com  
(844) 405-0500  
CSLB # 1074007

Estimate #	790-1
Date	Fri Aug 20 2021
Total	14427.50

Prepared For:  
Raquel Rivera  
801 East Carson Street  
Carson, California 90745  
(310) 835-0212  
rrivera@carson.ca.us

---

Description

QTY

Let us know if you have any questions

Description	QTY		
<b>AGG 66/66 BELAIR</b>	1990.00		
Evaluate entire work area; calculate square feet, assess terrain, grading levels, and access of work			
Provide dumpster for all demolition			
Remove all grass and soil approximately 2-3 inches below grade and haul away debris			
Remove any and all roots, rocks, and obstruction in the way (not including city piping, drains, and or water lines)			
Compact soil as needed and create slope of 3 degrees away from home			
Apply raw base ultra #2 and compact as needed			
Apply weed barrier high density in an overlap fashion and secure using nail anchors			
Apply ultra soft natural turf Model #AGG66/66 BelAir ULTRA SOFT, stretch, tighten, and anchor			
Brush entire surface using roto brush machine			
Apply organic fill and disperse evenly throughout the entire turf area			
Cap Sprinkler system as needed			
Clean up and haul away excess debris			
Labor and material included			
		Sub total	14427.50
		Tax	0.00
		Tax Rate	0.000%
		Total	14427.50

**Notes:**

By signing this document, the customer agrees to the services and conditions outlined in this document.

There is a 2.9% Merchants Fee with any credit or debit card transaction. Cash or check payments will not have any fees associated with it.

10% Of total due at signing or \$1000 which ever is less.

60% Of total due for materials and labor upon Delivery/Initiation

30% Of total due at completion of project.

\* AGG will not warranty any burning, scorching or melting of turf due to reflection from windows of excess heat. Windows may reflect sunlight to the surface generating temperatures over 200 degrees Fahrenheit and melting anything on the way. It is very difficult to determine magnification beforehand and we cannot be held responsible for melted artificial grass. Affordable E-grade windows facing west without roof cover are among the most common risk factors. Please inspect your property for reflections. We can recommend window film professionals to address these concerns as precautionary measures.

We use 5 and 6 inch nails to attach artificial grass to the ground. By code, neither water, gas, nor electricity should be placed within 1 foot from the surface. However, discovery of sprinkler lines within a few inches from the surface is very common. We will do our best to keep all lines that we discover safe. However we cannot be held responsible for damaging anything within 6 inches from the level of the existing surface. Company protocol is to cut the sprinkler lines at the valves to avoid any pipe punctures. In the event that customer requests to keep the water lines intact, we cannot be held responsible for any pipe damage. If a re-route of pipe is necessary to complete our project properly, we will reinstall lines according to construction code at an additional cost of \$30 per linear foot.

Start date and scheduled days to complete are an estimation that might change depending on weather, equipment, people, and supply of materials. We cannot be held responsible for any expenses or actions associated with extended days of work or changed start date. If you have a clear deadline that must be met, please advise in writing so we can attempt to accomodate and meet your request.

We pride ourselves in customer service. If any install issues arise please notify us via email at [info@artificialgrassguru.com](mailto:info@artificialgrassguru.com) with images and a comprehensive description of the issue so that we can attend to your request. Allow 7 - 10 business days to remedy the issue. If you elect to repair any issues before notifying AGG, you will not be reimbursed for your expenses. Please allow us to provide you with exceptional customer service and give us a chance to solve any problems that may have occurred.

Weeds growing along the edges is a natural occurrence that does not happen often. Weeds that grow along the edges are not covered under warranty. A simple solution to remedy the issue is to use a turf friendly weed killing product. Tree or plant roots that are larger in diameter of 2 inches and are found during removal of soil will incur an extra fee.

Signing below deems this proposal a legal contract and authorizes Artificial Grass Guru to provide all labor and materials necessary to complete the work presented in the proposal for the amount indicated above Lump Sum Agreement. You have the right to rescind the agreement within 3 days after signing.

**Our Grass is Always Greener!  
Your satisfaction is our #1 commitment**

**Estimate# 790-1**

Total: 14427.50

Required deposit: 1,442.75

**Approve and make deposit**

**Decline**



CONSULTANT:  
Travis

866.237.TURF (8373) · 225 S. HARBOR BLVD · ANAHEIM, CALIFORNIA 92805 · [WWW.GRIZZLYTURF.COM](http://WWW.GRIZZLYTURF.COM)

## AGREEMENT

Date: Oct 05, 2021

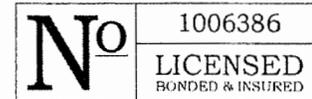
Client: Raquel Rivera - City of Carson Early  
Childhood Program

Phone: (310) 830-7600

Address: 801 East Carson, Carson, CA 90745

Grizzly Turf proposes to furnish all labor and materials needed to perform all phases of the custom turf installation agreed upon in the following proposal:

- Removal of existing turf as needed.
- Grade and prepare sub-surface for turf installation.
- Install approximately 2,034.75 square feet of Playground style turf.
- Apply infill on top of installed turf.
- Grizzly Turf product line carries a 15 (fifteen) year warranty on materials and a 2 (two) year warranty on labor.



TOTAL INSTALLATION COST: \$ 17,949.55

TENTATIVE INSTALL DATE: TBD

ACCEPTANCE REQUIRED BY: TBD

### NOTES, COMMENTS, FEATURES, PRICING

#### CONTRACT INCLUDES:

- Courtyard installation of Playground/Multipurpose turf.
- Ordering 2,355 square feet of Playground/Multipurpose turf to complete installation.
- 2 pounds per square foot of Round Premium Washed Infill.
- We will be completing our 10 step installation process.

### MATERIALS NEEDED

- ENVIROFILL/ DURAFILL
- ZEOLITE
- ROUND PREMIUM INFILL
- BORDERS
- WEED BLOCKER

### PROJECT DETAILS

- FRONT YARD
- BACKYARD
- COURTYARD
- PUTTING GREENS
- DOUBLE PANED WINDOWS
- PETS/CHILDREN

Exclusions: Soil testing or engineering, permits, fees, taxes, underground utility locations, bond, unknown utility relocation. Price will be honored for 45 days.

JOB TOTAL: \$ 17,949.55

Deposit: \$ 1,000.00

Progress Payment: \$ NA

Balance on Completion: \$ 16,949.55

## ACCEPTANCE

Signing below makes this proposal a legal contract and authorizes Grizzly Turf to furnish all labor and materials necessary to complete the work presented in this proposal for the amount indicated above. A 3-day Right of Rescission is entitled. After 3 days, 10% of the contracted amount or \$1000.00, whichever is less will be forfeited. Grizzly Turf Inc. is not responsible for turf damaged as a result of melting or for weed growth/infestation.

Accepted By: \_\_\_\_\_ Grizzly Turf: \_\_\_\_\_ Date: \_\_\_\_\_

Any payment that becomes more than 5 (five) days past due will result in additional \$15.00 fee. Any returned auto debits or checks from your bank will result in additional \$20.00 charge. Any additional items or services ordered by you, regarding any aspect of your installation, can and will be subject to auto debiting from your checking account or credit card, if they become more than 10 (ten) days past due. Non-payment will also result in a contractor's mechanic lien on the property.

## INSTALLATION AGREEMENT

Grizzly Turf ("GT") agrees, subject to the conditions set forth in this Installation Agreement ("Agreement"), to deliver, furnish, and arrange for the installation of the materials listed in this Agreement, and/or on the sketches and specification sheets, attached to and incorporated by reference, for the amount specified in this Agreement.

1. Failure of Payment: The customer's failure to make any payment when due shall constitute a material breach of this Agreement. Such breach entitles GT to elect to suspend its performance and obligations under this Agreement or to rescind the Agreement. The customer agrees to pay on demand any interest accrued for each installment of the cash price from and after the date on which the installment becomes due and payable at the rate of ten percent (10%) per annum.
2. Disclaimer of Warranties: Except as expressly provided for in the Proposal/Contract that this Installation Agreement is made a part of, GT makes no representations or warranties, express or implied. By way of example but not limitation, GT makes no warranties of fitness for any purpose, of merchantability, or any other implied warranty that might be applicable under the law.
3. Attorney's Fees: In the event that GT retains counsel for the purpose of enforcing or defending this Agreement, or to defend any action or arbitration proceeding brought by or on behalf of the customer, the customer agrees to pay GT's reasonable attorney's fees and costs, in addition to the cash price and any other amounts due under the terms of this Agreement.
4. Coordination/Damage: The customer understands and agrees that if the work to be performed by GT under this Agreement is part of a larger project, the customer shall coordinate the work to be performed by GT with the work to be done by any other contractor or installer, such that GT's installation will not otherwise be damaged. The customer further agrees that GT is not responsible for any coordination with an other contractor or installer, and GT is not responsible for any damage resulting from improper coordination, notwithstanding any warranty, expressed or implied in law, to the contrary. In no event will GT be liable for any form of incidental, indirect, or consequential damages of any kind whatsoever, even if informed in advance of the possibility of such damages.
5. Entire Agreement: This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes and cancels all other and former agreements, conversations, and understandings between parties.
6. Force Majeure: GT will not be liable for any delays in or failure to complete delivery or installation of any part or all of its obligations under this contract by reason of fire, earthquake, labor dispute or strike, war, act of God or public enemy,

and municipal ordinance, any state or federal law, government order or regulation, or other cause out of GT's control.

7. Existing Defects: GT is not responsible for any existing structural defects, soil defects, major settlement, or code violations. GT is not responsible for any water buildup or flooding caused by moisture and/or humidity. GT is not responsible for drainage, shifting soil, ground settling, or root/plant/weed growth. GT is not required to repair, re-grade, install any hard base, decorate, or restore, unless specified and charged for under this Agreement.

8. Latent Defects: Any latent defects discovered during installation will only be corrected at the customer's expense. Any breach as a result of latent defects shall entitle GT to elect to suspend its performance and obligations under this Agreement and/or to demand full payment with respect to all completed work.

9. Notice to Customer: California requires every contractor to give notice to property owners of the frequency of cases involving contractors paid in full who fail to pay subcontractors, laborers, and suppliers. In such cases, the property owner may be required to pay additional payments to clear liens filed against his property. This notice serves to protect property owners of this potential risk.

10. Notice to Owner: Pursuant to California's Mechanics Lien laws, any contractor, subcontractor, laborer, materials supplier, or other person involved in improving your property, but if not paid in full for such labor, services, materials, equipment supplied, furnished or unfurnished, is entitled to enforce a lien against your property. After a court hearing, your property may be sold by a court officer, in which such proceeds would be used to satisfy the indebtedness. This may occur if you have paid your own contractor in full, if any subcontractor, laborer, or supplier remains unpaid. Under the law, you may protect yourself against such liens by filing, before the commencement of work or improvements, an original contract for the work of improvement or modification, in the office of the county recorder of the county in which the property is located, and requires the contractor's payment bond be recorded within the office. The bond will be an amount not less than fifty percent (50%) of the contract price, and will be in addition to an conditions for performance under the Agreement.. The conditions for the payment in full of the claims of all persons furnishing labor, services, equipment, or material for the work will be set out in the contract. Contractors are required b law to be licensed and regulated by the contractor's state license board. Any questions concerning a contractor may be referred to the registrar of the board at 1020 North Street, Sacramento, CA 95814.

11. Governing Law and Jurisdiction: This Agreement will be governed by and construed in accordance with the laws of the State of California without regard to or application of conflicts of law, rules or principles. Any legal action or proceeding under this Agreement will be brought exclusively in the Superior Court of the County of Orange, and the parties herby irrevocably consent to the personal jurisdiction and venue therein.

*Optional Rebate Assistance:*

Grizzly Turf's rebate assistance is optional and is limited to applying for the Turf Removal Rebate on behalf of our customers. Grizzly Turf is not responsible for customer eligibility and therefore is not liable if a customer does not receive their rebate for any reason. Eligibility is determined by a third party and it is the customer's responsibility to understand state and local requirements along with the program's terms and conditions.

**TURNING LEAVES LANDSCAPE**

1017 E 27TH STREET  
 Los Angeles, CA 90011  
 (323) 846-1147  
 Lic #781746

**JOB ESTIMATE****TO:**

Victor Fernandez  
 Carson Community Center  
 3 Civic Plaza  
 Carson, Ca 90745

**JOB DESCRIPTION**

Remove existing grass & approximately 4 inches of soil; Cap off existing irrigation; Replace soil with base material  
 Install Sentry 70 Synthetic Turf

**ITEMIZED ESTIMATE: TIME AND MATERIALS****AMOUNT**

Site preparation -- irrigation modifications	\$4,000.00
Sentry 70 Synthetic Turf	19,723.10
Equipment & Disposal	4,500.00

<b>TOTAL ESTIMATED JOB COST</b>	<b>\$28,223.10</b>
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This is an estimate only, not a contract. This estimate is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Nathaniel A. Moore

PREPARED BY

October 21, 2021

DATE



**ITEM NO. 8  
DISCUSSION**

**Report to Parks, Recreation and Cultural Arts Commission**

Thursday, October 28, 2021

---

**SUBJECT:**

**PLAYGROUND SAFETY AUDIT CONTRACT/SERVICE AGREEMENT**

**I. SUMMARY**

The Recreation Division sought out service providers for the purpose of performing a certified playground safety inspection/audit in accordance with American Society for Testing and Materials (ASTM) and Consumer Product Safety Act (CPSA) standards at each of the City's 19 playgrounds as well as Safety Surface Impact Tests at the applicable locations. A service provider for this project has been selected and the process of contract agreements has started.

**II. RECOMMENDATION**

APPROVE staff recommendation to select Safe 2 Play, LLC to perform playground safety audit and safety surface impact tests

**III. ALTERNATIVES**

TAKE any other action the Commission deems appropriate.

**IV. BACKGROUND**

Because of the scope and expected price of work to conduct a certified playground inspection/audit and surface testing at all City of Carson owned playgrounds, bids from multiple vendors needed to be collected to proceed with the project. Per the Administrative Policy & Procedure 2.6.02 Purchasing Procedures, at least 3 informal price quotations are needed with purchases of \$5,000 to \$24,999 in a single fiscal year (CMC §2611 (a)). Staff received three bids and Safe 2 Play, LLC was the vendor selected as they offered the lowest acceptable quotation that best meets the needs of the City. A contract services agreement has been sent and we are awaiting the return of the signed agreement so we can proceed with the purchase order process.

<u>Vendor</u>	<u>Quote</u>
Safe 2 Play, LLC	\$15,275
Inspector Playground	\$21,250
Pacific Play Systems, Inc.	\$33,500

The scope of the work includes certified playground safety inspections/audits in accordance with ASTM and CPSA standards, addressing all aspects of the playgrounds including but not limited to playground structures and surfacing at each of the City's 19 playgrounds (all parks and mini parks and the structure in the Early Childhood Education area at the Community Center) and Safety Surface Impact Tests consisting of 3 drops in 3 areas to determine the Gravity Max (Gmax) and Head Injury

**ITEM NO. 8  
DISCUSSION**

Criterion (HIC) in accordance with applicable American Society for Testing and Materials (ASTM) and Consumer Product Safety Act (CPSA) standards at each of playground sites that have rubberized surfacing.

**V. FISCAL IMPACT**

Approximately \$15,275 which is currently allocated in the existing Fiscal Year 2021-22 Community Services operating budget.

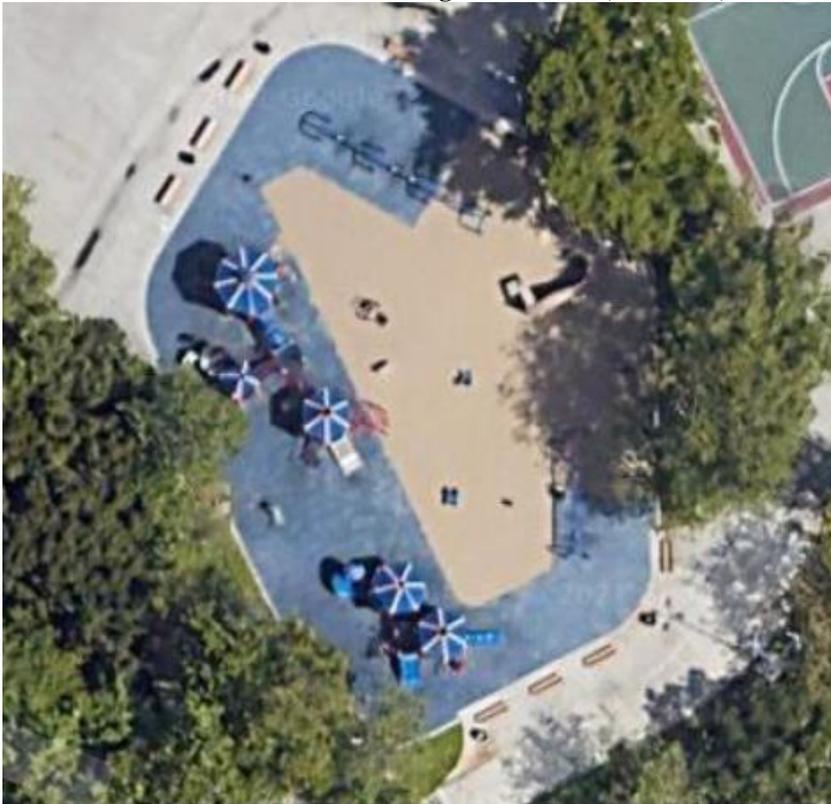
**VI. EXHIBITS**

1. Scope of work with list and pictures of playgrounds (10 pgs)

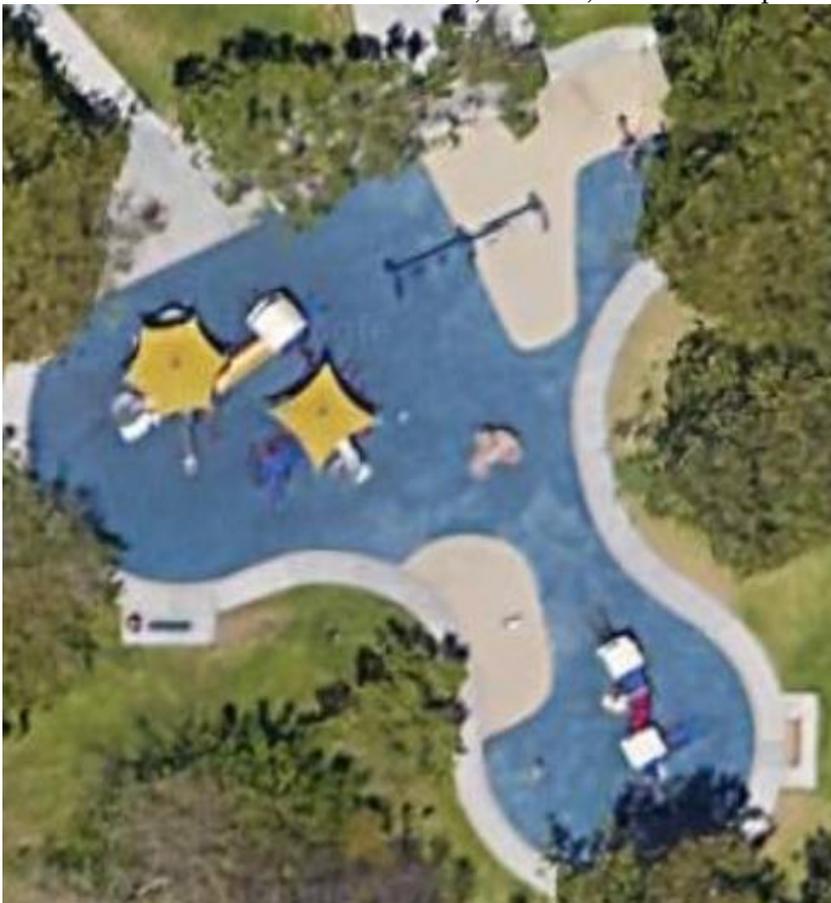
Prepared by: Tim Grierson, Recreation Superintendent

- We are looking for a company to do a playground structures/surfacing inspection/audit using ASTM and CPSC standards for the City of Carson's playgrounds for the City's 12 parks, 4 mini parks, and our Community Center
  - Total of 17 sites with a total of 19 certified inspections and reports for the playground equipment and site
    - Anderson Park
    - Calas Park
    - Carriage Crest Park
    - Carson Park
    - Community Center (East Wing – ECE area)
    - Del Amo Park
    - Dolphin Park
    - Dominguez Park
    - Foisia Park
    - Friendship Mini-Park
    - Hemingway Park
    - Mills Park (2)
    - Perry Street Mini-Park
    - Reflections Mini-Park
    - Stevenson Park (2)
    - Veterans Park
    - Walnut Mini-Park
- Detailed report for every playground structure and surface that is inspected, including a line by line breakdown and photographs, of all major safety regulations with a compliant/non-compliant checkbox next to them.
  - Any non-compliant issues will be listed in the certified inspection for the playground
  - Inspections will use the required tools that are ASTM/CPSC standards for testing
- Safety Surface Impact Tests (3 drops in 3 areas) to determine the G-Max and HIC.
  - Total of 16 tests (3 drops in 3 areas)
    - Anderson Park
    - Calas Park
    - Carriage Crest Park
    - Carson Park
    - Community Center
    - Del Amo Park
    - Dolphin Park
    - Dominguez Park
    - Hemingway Park
    - Mills Park (2)
    - Perry Street Mini-Park
    - Reflections
    - Stevenson Park (2)
    - Veterans
- Installation of required warning labels (if missing)

Anderson Park 19101 S. Wilmington Avenue, Carson, CA 90746 – poured rubber surfacing and sand



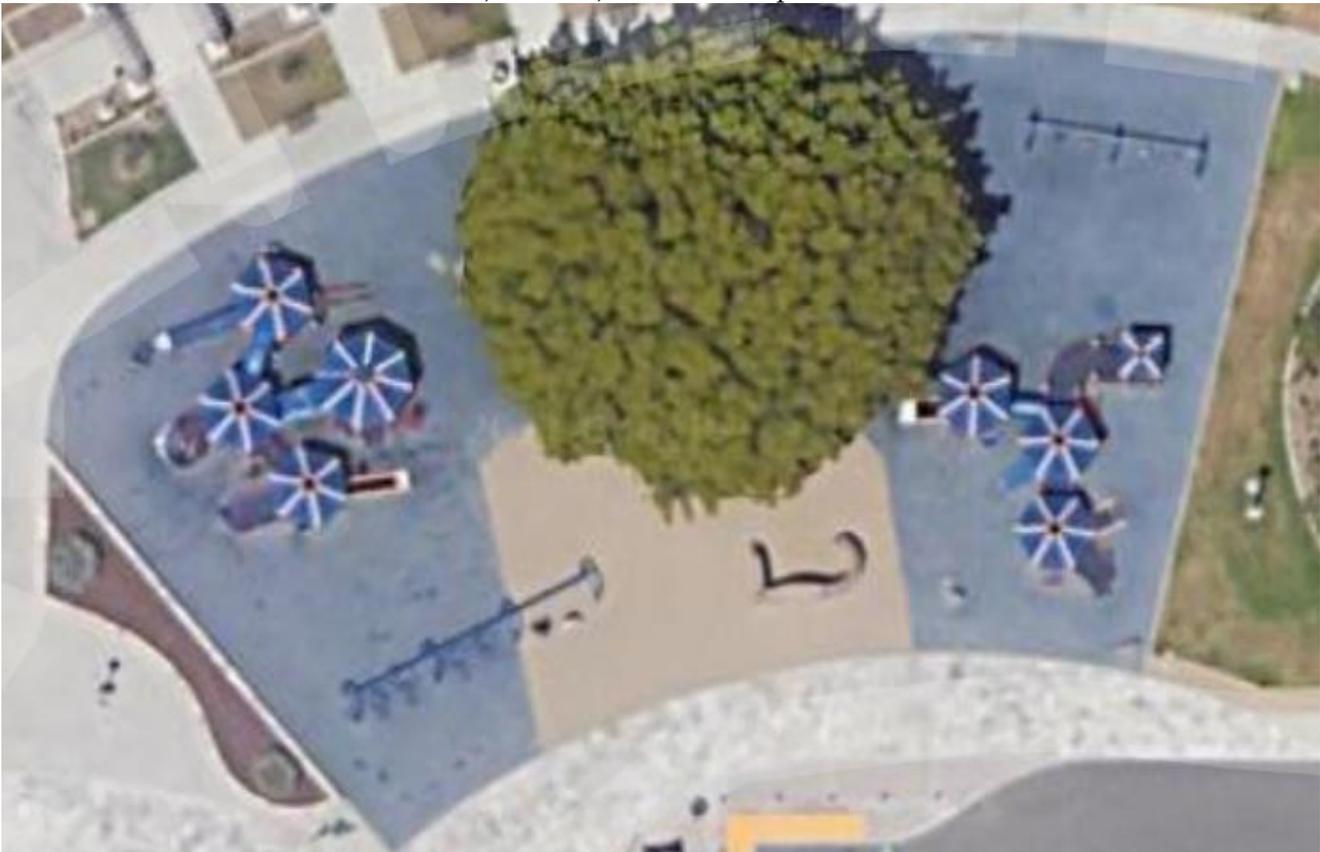
Calas Park 1000 East 220th Street, Carson, CA 90745 - poured rubber surfacing and sand



Carriage Crest Park 23800 S. Figueroa Street, Carson, CA 90745 - poured rubber surfacing and sand



Carson Park 21411 S. Orrick Street, Carson, CA 90745 – poured rubber surface and sand



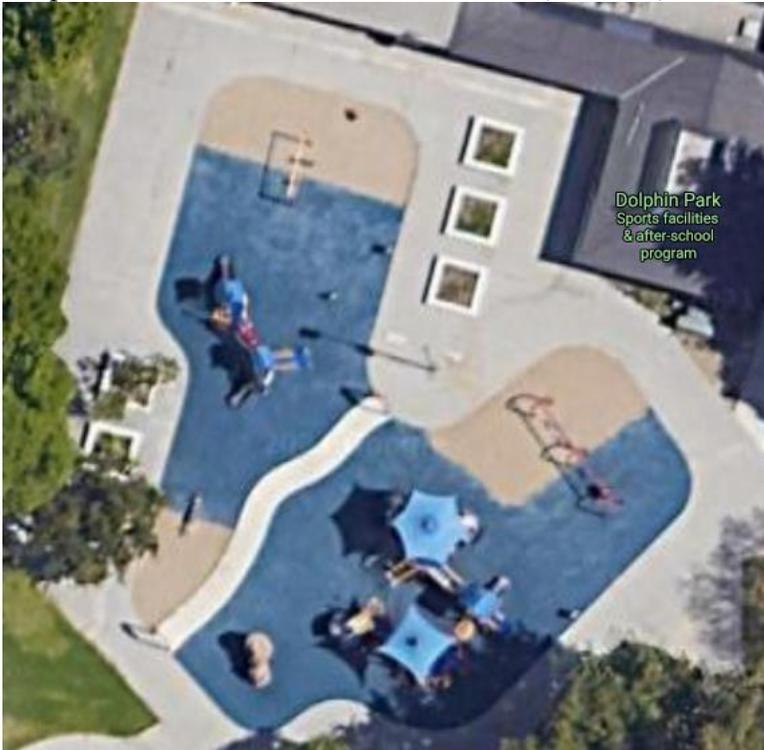
Community Center (East Wing - Early Childhood) 801 E. Carson Street, Carson, CA 90745 – surface under play structure is poured rubber – sand play area in other part of Tiny Tot space.



Del Amo Park 703 East Del Amo Boulevard, Carson, CA 90746 - poured rubber surfacing and sand



Dolphin Park 21205 South Water Street, Carson, CA 90745 - poured rubber surfacing and sand



Dominguez Park 21330 Santa Fe Avenue, Carson, CA 90810 - poured rubber surfacing and sand



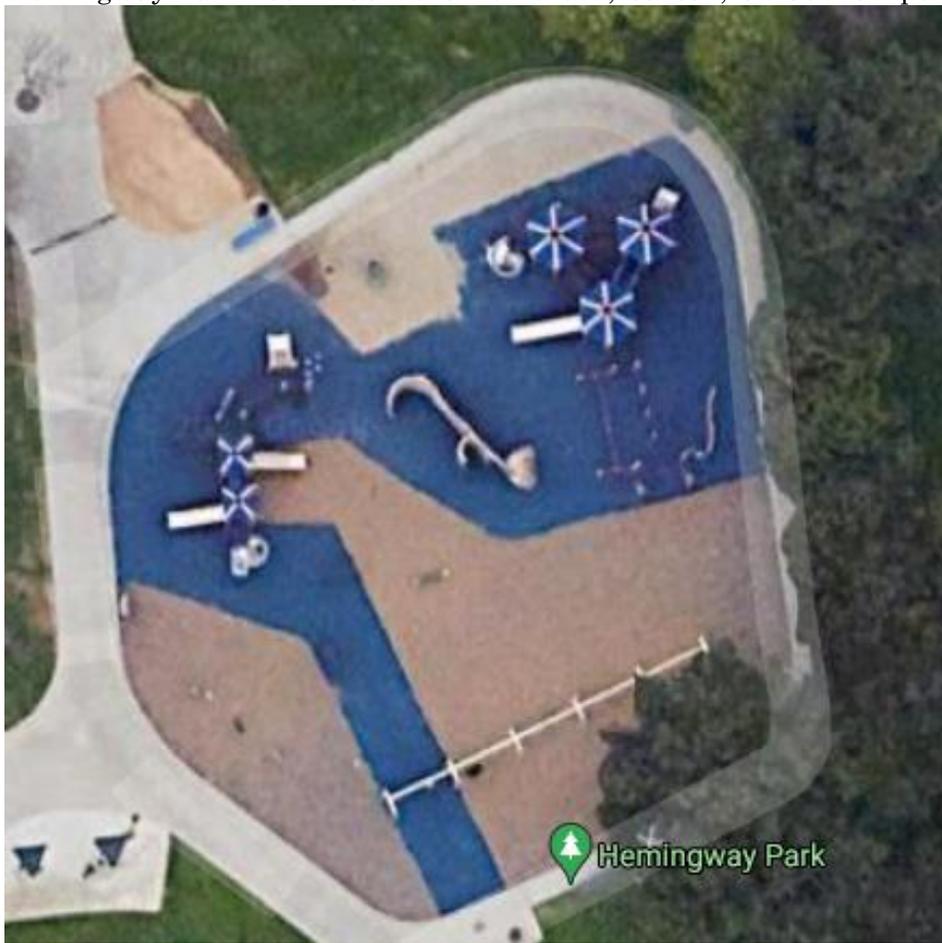
Foisia Park 23410 Catskill Avenue, Carson, CA 90745 – Engineered wood fiber



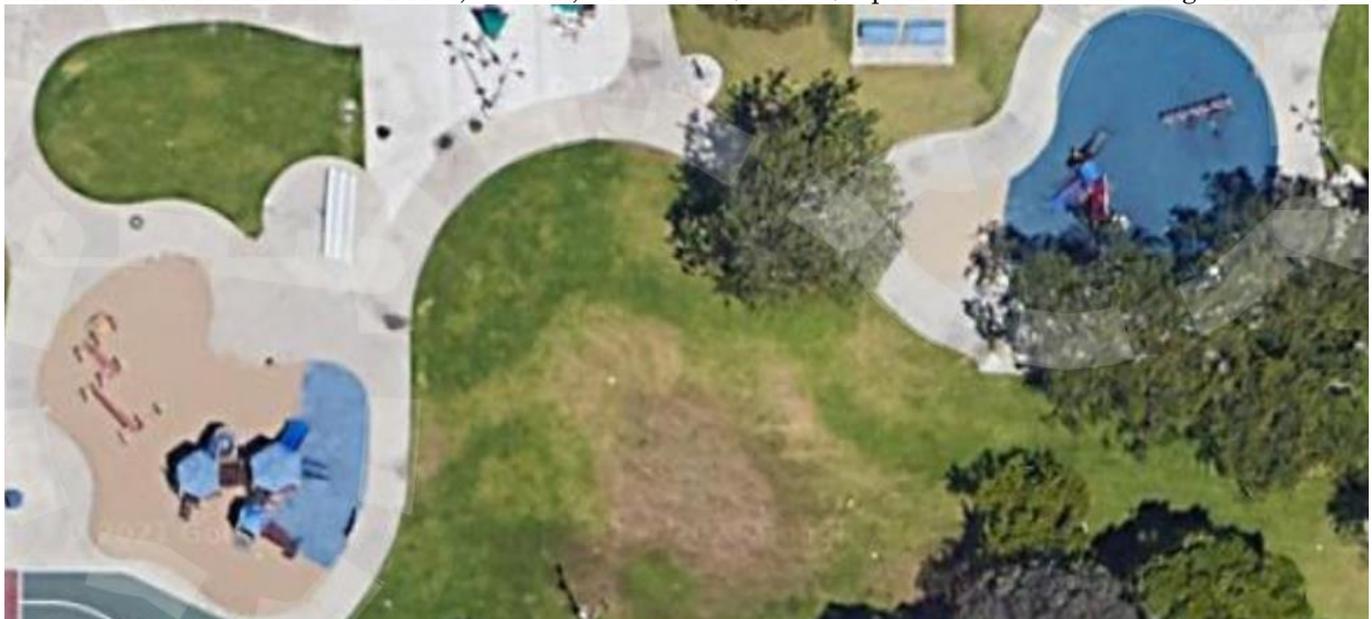
Friendship Mini-Park 21930 S. Water Street, Carson, CA 90745 – Sand and engineered wood fiber



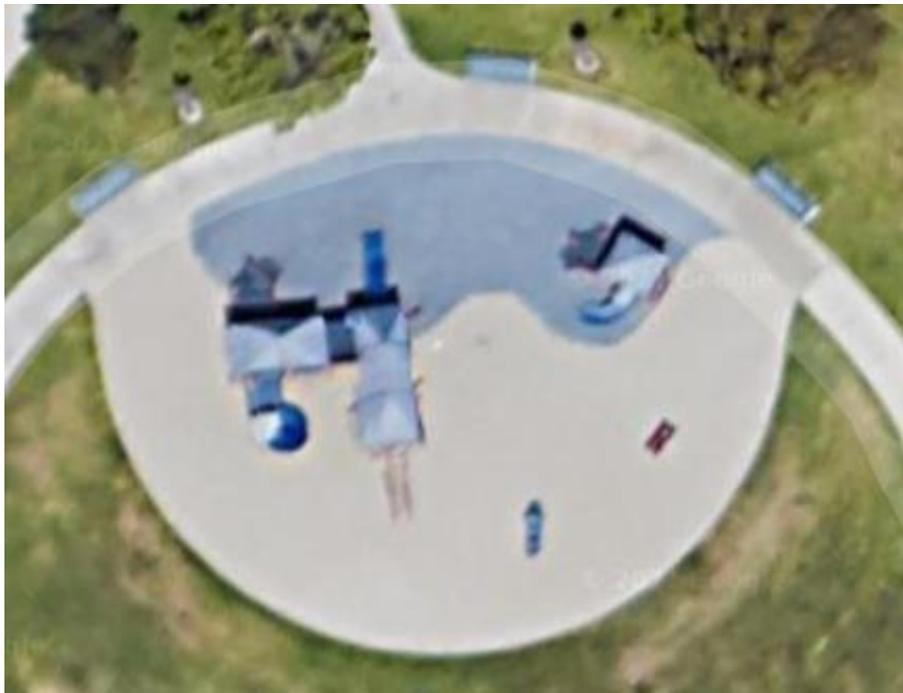
Hemingway Park 700 E. Gardena Boulevard, Carson, CA 90746 – poured rubber and sand



Mills Park 1340 Dimondale Drive, Carson, CA 90746 (2 areas) - poured rubber surfacing and sand



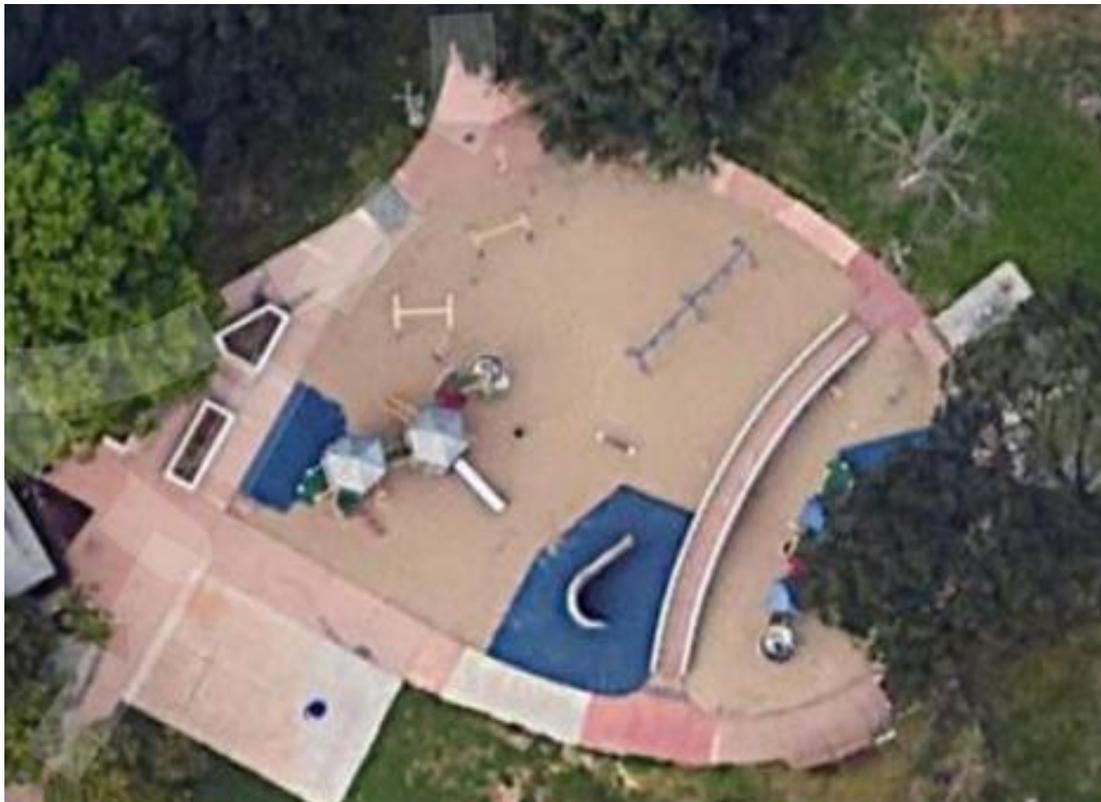
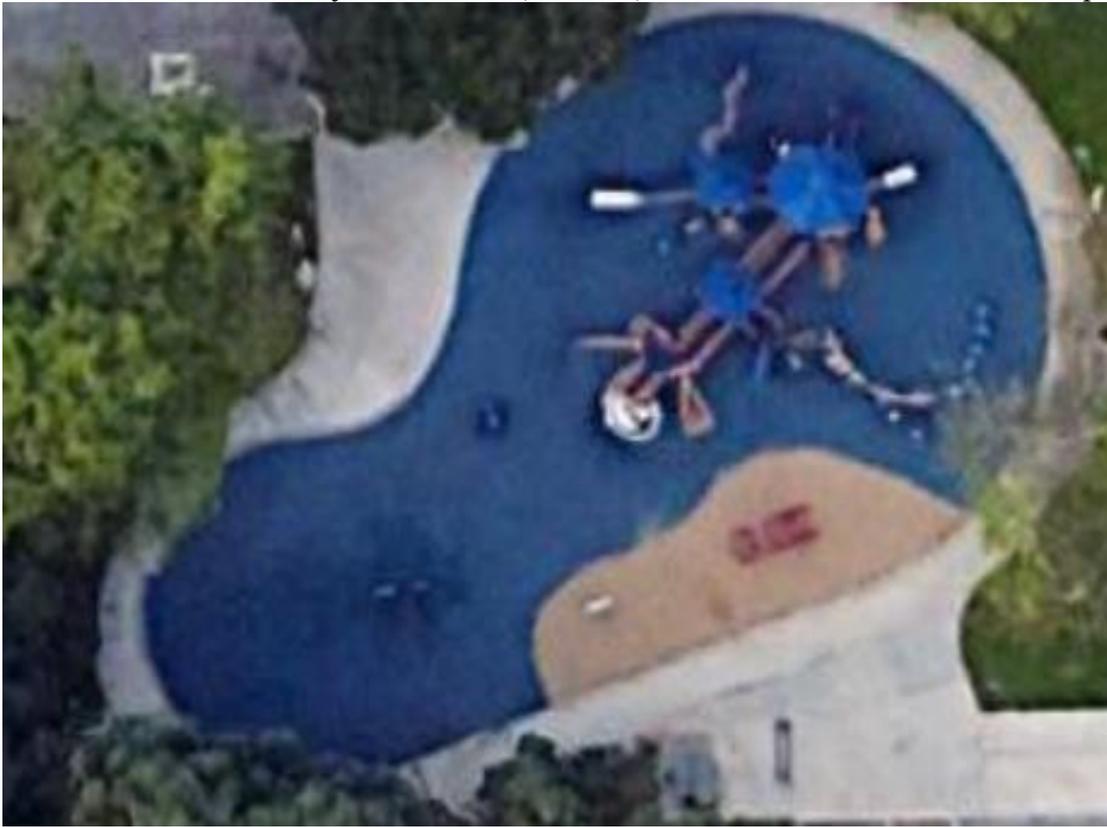
Perry Street Mini-Park East 215th Place & South Perry Street, Carson, CA 90745 – poured rubber and sand



Reflections Mini-Park 21208 Shearer Avenue, Carson, CA 90745 - poured rubber and sand



Stevenson Park 17400 Lysander Drive, Carson, CA 90746 (north and south end playgrounds)



Veterans Park 22400 Moneta Avenue, Carson, CA 90745 - poured rubber surfacing and sand



Walnut Street Mini-Park 440 E. Walnut Street, Carson, CA 90746 – Engineered wood fiber





**ITEM NO. 9  
DISCUSSION**

**Report to Parks, Recreation and Cultural Arts Commission**

Thursday, October 28, 2021

---

**SUBJECT:**

**LA COUNTY RPOSD GRANT APPLICATION, MILLS PARK**

**I. SUMMARY**

As of September 2021, the City of Carson is back in good standing with Los Angeles County Regional Park and Open Space District (RPOSD), which allows the City to now be able to submit applications for annual allocations and competitive grants. Since the City of Carson is in a high needs area, the City has applied and has been approved by LA County RPOSD for the Technical Assistance Program (TAP) that provides 100% reimbursable services to help with authoring and submitting competitive grant applications. With the assistance of the TAP grant, City staff plan on submitting the Mills Park Improvement Plan for grant funding as site plans are ready and required in order to apply. The deadline to submit the competitive grant to RPOSD is Thursday, October 28<sup>th</sup> by 10:00am.

**II. RECOMMENDATION**

RECEIVE and FILE

**III. ALTERNATIVES**

TAKE any other action the Commission deems appropriate.

**IV. BACKGROUND**

After careful consideration, Mills Park was identified by Community Services staff as an ideal site for this competitive grant due to it being the only park in the City that does not have a dedicated outdoor restroom. Patrons who use the park when the building is closed do not have access to any restrooms. Heavy outdoor use of the park occurs during Summer Day Camp or when the Activity Room is used during a permitted event. As a result, many of the regular park patrons often need access to the indoor restroom when the building interior is already in use for camp or building rentals. To remedy this conflict, the City rents porta-potties on a monthly basis that are unattractive and require weekly servicing. Additionally, Mills Park is one of five park locations that lack adequate shade and protection from the elements.

The City Council approved Resolution 21-054 “Approving the City of Carson’s Proposition 68 (State) application for per Capita Grant funds for Mills Park” on Tuesday, May 18, 2021. The total cost of the Mills Park project cost was estimated at \$536,608. The State per capita funds from Prop 68 will only be able to cover \$235,161, leaving \$301,447 to be covered by Park Development Impact Fee (DIF/Quimby), or other sources.

**ITEM NO. 9  
DISCUSSION**

City Council approved Resolution No. 21-054, authorizing the submission of the City's grant application; staff will complete the preparation of the application itself. Staff intends to tender the packet prior to the December 31, 2021, deadline. Should the City receive a grant award, the contract will need to be executed before June 1, 2022. All Per Capita Projects must be completed by December 31, 2023, and all project completion documents submitted by March 31, 2024.

In addition, on October 5, 2021 City Council approved blanket authority to file applications for grant funds from the Los Angeles RPOSD for Measure A funding. With the City now in good standing with LA County and the approval of TAP for consultant services, the City seeks to apply for the competitive grant funding up to \$1,000,000 and include additional amenities/items to the original scope of work.

The original proposed scope of improvements for Mills Park includes:

- New permanent concrete monument sign
- Installation of prefabricated remote restrooms
- Installation of shading around the building, over outdoor fitness equipment, and over three picnic areas
- Creating three ADA pathways connecting the picnic pads
- Partial removal of cement wall/steps from the wading pool
- New permanent concrete monument sign

Additional scope of work:

- Splash pad in wading pool area
- Increased storage space in remote restroom for splash pad equipment
- Shade sail cover for each playground structure

**Mills Park Improvement Project**

Original Scope	\$ 536,608
Updated Scope	\$1,531,728
Funding/Grants	
Prop 68 Per Capita	235,161
RPOSD	1,000,000
Park DIF/ Other	\$ 296,567

By submitting a competitive grant for Mills Park through LA County RPOSD, the City has a potential of two grant funding sources to cover the majority cost of the Mills Park Improvement Project with the additional amenities added to the scope of improvements.

**V. FISCAL IMPACT**

No impact as the TAP covers the consultant cost for help with submitting competitive application.

**VI. EXHIBITS**

1. Mills Park – Proposed Improvements (1 pg.)
2. Mills Park – Cost Improvements (1 pg.)

Prepared by: Tim Grierson, Recreation Superintendent



MONUMENT SIGN

E Diamondale Drive

REMOVE EXISTING TABLES & CONCRETE AND INSTALL NEW CONCRETE PAD WITH RELOCATED PICNIC TABLES

CONCRETE PAVING

(2) STALL PREFAB RESTROOM WITH OUTDOOR SHOWER AND DRINKING FOUNTAIN AND A STORAGE ROOM FOR SPLASH PAD EQUIPMENT ON NEW CONCRETE PAD

(2) 8'x16' CANTILEVER (2) POST FABRIC SHADE STRUCTURES

24' SQ. STANDARD (4) POST STEEL SHADE STRUCTURE

REMOVE EXISTING CONCRETE SEATWALL AND STAIRS. REPLACE WITH ACCESSIBLE CONCRETE.

20'x40' STANDARD (4) POST FABRIC SHADE STRUCTURE

24' SQ. STANDARD (4) POST STEEL SHADE STRUCTURE

SPLASH PAD PAVING AND SPRAY EQUIPMENT

15'x30' CANTILEVER (2) POST FABRIC SHADE STRUCTURE

24' SQ. STANDARD (4) POST STEEL SHADE STRUCTURE

CONCRETE PAVING

REMOVE EXISTING TABLES & CONCRETE AND INSTALL NEW CONCRETE PAD WITH RELOCATED PICNIC TABLES

CONCRETE PAVING

PLAYGROUND FABRIC SHADE SAIL

PLAYGROUND FABRIC SHADE SAIL

Radlett Avenue

S Central Avenue



# MILLS PARK

## Proposed Improvements Plan

October 20, 2021

0' 20' 40' 60'

Legend

RHA  
LANDSCAPE ARCHITECTS PLANNERS, INC.

**Mills Park, Carson**  
**Opinion of Probable Cost**  
**with Splash Pad**

**RHA Landscape Architects-Planners, Inc.**

**Project No:** 21109

**Date:** 10/20/2021

**\$1,531,728** total with 20% contingency

**Prepared By:** DG/JS

DESCRIPTION	QTY.	UNIT	UNIT PRICE	SUB-TOTAL	TOTAL
Turf removal	2,200	SF	\$ 1.00	\$ 2,200	
Concrete Seatwall and stairs removal	210	SF	\$ 10.00	\$ 2,100	
Concrete removal at picnic tables	600	SF	\$ 2.00	\$ 1,200	
Picnic Table removal & salvage	4	EA	\$ 200.00	\$ 800	
Existing Splash Pad & Concrete Removal	1,000	SF	\$ 5.00	\$ 5,000	
Concrete Paving (4" thick)	2,400	SF	\$ 9.00	\$ 21,600	
Four Post Steel Shade Structure (24' x 24')	3	EA	\$ 55,000.00	\$ 165,000	
Four Post Fabric Standard Shade Structure (20' x 40')	1	EA	\$ 36,000.00	\$ 36,000	
Double Post Fabric Cantilever Shade Structure (8' x 16')	2	EA	\$ 30,000.00	\$ 60,000	
Double Post Fabric Cantilever Shade Structure (15' x 30')	1	EA	\$ 42,000.00	\$ 42,000	
Install Relocated Picnic Tables	4	EA	\$ 500.00	\$ 2,000	
Playground Shade Sail	2	EA	\$ 60,000.00	\$ 120,000	
Prefabricated Restroom Building (includes equip room)	1	EA	\$ 300,000.00	\$ 300,000	
Splash Pad (see below for details)	1	EA	\$383,100	\$ 383,100	
Monument Sign	1	EA	\$ 5,000.00	\$ 5,000	
General Electrical work	1	LS	\$ 10,000.00	\$ 10,000	
Irrigation System adjustment	2,200	SF	\$ 2.00	\$ 4,400	

*Cost for shade structures includes material & installation*

**Sub-Total \$ 1,160,400**

20% Contingency \$ 232,080

**Sub-Total \$ 1,392,480**

10% Mobilization & Gen Cond. \$ 139,248

**TOTAL \$ 1,531,728**

**SPLASH PAD ITEMIZED**

	Material	Install
Splash Pad Equipment	\$ 37,000	\$ 6,600
Mechanical Equipment	\$ 131,000	\$ 160,500
PE Stamped Construction Drawings	\$ 15,000	\$ -
Freight	\$ 15,000	\$ -
Tax	\$ 18,000	\$ -
	<b>\$383,100</b>	



**ITEM NO. 10  
DISCUSSION**

**Report to Parks, Recreation and Cultural Arts Commission**

Thursday, October 28, 2021

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**SUBJECT:**

**CONTRACT AMENDMENT NO. 4 TO CHOURA VENUE SERVICES TO EXTEND EXCLUSIVE CATERING SERVICES AT THE CONGRESSWOMAN JUANITA MILLENDER-MCDONALD COMMUNITY CENTER FOR THE PERIOD OF DECEMBER 31, 2021 THROUGH DECEMBER 31, 2022.**

**I. SUMMARY**

On December 6, 2011 the City Council approved a five-year contract with Choura Venue Services (Caterer or Choura) to provide exclusive catering services at the Congresswoman Juanita Millender-McDonald Community Center. The contract duration began on January 1, 2012 and ended on December 31, 2016. On November 4, 2015 the City and Caterer entered into Amendment No. 1 to the agreement, extending the term of the agreement for an additional five years, from January 1, 2017 to December 31, 2021. Amendment No. 1 erroneously stated that the five-year term extension would conclude on December 31, 2022 which was a miscalculation and would have represented a six-year extension, which was not the parties' intent. On November 1, 2018 the City and Caterer entered into Amendment No. 2 to the agreement, adding a new Section 24, whereby the City engaged the Caterer to perform, via 3<sup>rd</sup> party, services related to decorating the Civic Center for the 2018-2019 holiday season. On August 3, 2021, the City and Caterer entered into Amendment No. 3 to the Agreement: (i) adding provisions related to the refundability of patron deposits for catering functions; (ii) modifying the provisions related to responding to patron complaints; (iii) establishing an installment payment plan for payment of unpaid rent; (iv) providing clarification on the staffing provided by City to administer Community Center room reservations; (v) modifying the contact information provided by City and Caterer in the notice provision; and (vi) establishing a City Contract Officer for the Agreement.

At the City Council's request, staff is now proposing the approval of contract Amendment No. 4 to further amend the agreement to: (i) extend the term of the agreement by one year, from December 31, 2021 to December 31, 2022; (ii) modify City's obligations pertaining to the Community Center facilities be made available for Caterer's use; (iii) modify Caterer's obligations to add an obligation to accept all walk-in clients who require assistance; and (iv) make minor modifications to the language of Section 7 (Outside Food Service).

**II. RECOMMENDATION**

1. RECOMMENDED the Parks Recreation and Cultural Arts Commission recommend City Council APPROVE Contract Amendment No. 4 to Choura Venue Services to extend exclusive catering services at the Congresswoman Juanita Millender-

McDonald Community Center for the period of January 1, 2022 to December 31, 2022.

**III. ALTERNATIVES**

TAKE any other action the Commission deems appropriate.

**IV. BACKGROUND**

Choura Venue Services has provided exclusive catering services to the Congresswoman Juanita Millender-McDonald Community Center since January 1, 2012. A five-year agreement was entered into between the City and Caterer. Amendment No. 1 granted an additional five-year contract extension covering the period of January 1, 2017 to December 31, 2021. However, Amendment No. 1 erroneously stated the five-year extension would conclude on December 31, 2022 which would have represented a six-year extension which was not the parties' intent. On November 1, 2018, the City and Caterer entered into Amendment No. 2 to the agreement, adding a new Section 24, whereby the City engaged the Caterer to perform, via 3<sup>rd</sup> party, services related to decorating the Civic Center for the 2018-2019 holiday season. On August 3, 2021, the City and Caterer entered into Amendment No. 3 to the Agreement: (i) adding provisions related to the refundability of patron deposits for catering functions; (ii) modifying the provisions related to responding to patron complaints; (iii) establishing an installment payment plan for payment of unpaid rent; (iv) providing clarification on the staffing provided by City to administer Community Center room reservations; (v) modifying the contact information provided by City and Caterer in the notice provision; and (vi) establishing a City Contract Officer for the Agreement.

Due to the pandemic, the operations of the Congresswoman Juanita Millender-McDonald Community Center were shut down from March 2020 to June 2021. As a result, there have been no events scheduled at the center, placing additional financial hardship on Choura Venue Services limiting its ability to generate revenue from catering sales for events.

Amendment No. 4 extends the term of the agreement by one year, from December 31, 2021 to December 31, 2022. In addition, amendments are made to the agreement as follows:

Subsection (i) ("Hours/Availability") of Section 1 ("Caterer's Obligations") is amended to read in its entirety as follows:

"Caterer shall maintain regular office hours at the Caterer Office Monday through Friday and must be adequately staffed to conduct the Caterer's business in an efficient and professional manner. Caterer shall accept all walk-in clients who require assistance and shall provide prompt professional responses to the Center's clients and staff."

**ITEM NO. 10  
DISCUSSION**

Subsection (b) (“Caterer Office”) of Section 6 (“City’s Obligations”) of the Agreement is amended to read in its entirety as follows:

“City shall provide Caterer two cubicles, designated by the Contract Officer, within the Center. The Caterer shall use the Caterer Office in connection with the provision of services under this Agreement, provided all personal calls on City telephone shall be reimbursed by Caterer to City.”

Subsection (c) (“Shared Office”) of Section 6 (“City’s Obligations”) of the Agreement is deleted in its entirety.

Subsection (d) (“Ticket Office”) of Section 6 (“City’s Obligations”) of the Agreement is deleted in its entirety.

Subsection (e) (“Coat Room”) of Section 6 (“City’s Obligations”) of the Agreement is deleted in its entirety.

Section 7 (“Outside Food Service”) of the Agreement is hereby amended to read in its entirety as follows:

“City reserves the right to allow food & beverage to be brought into the Center for designated City functions with prior approval of the Contract Manager and by the YMCA, its subcontractors or assignees. This food & beverage will be served independent of the Caterer, provided that the Main Kitchen is not used except in circumstances of an emergency. City also reserves the right of serving novelty food items as part of exhibits or conferences at the Center (e.g., cookies, candy handouts, food samples, bottled water).”

**V. FISCAL IMPACT**

No additional funds are being requested at this time.

**VI. EXHIBITS**

1. Draft Contract Amendment No. 4 (6 pgs).

Prepared by: Adrian Reynosa, Community Center Manager

AMENDMENT NO. 4

**TO CONTRACT SERVICES AGREEMENT TO PROVIDE EXCLUSIVE CATERING SERVICES AT THE CONGRESSWOMAN JUANITA MILLENDER-MCDONALD COMMUNITY CENTER AT CARSON**

**THIS FOURTH AMENDMENT TO THE CONTRACT SERVICES AGREEMENT TO PROVIDE EXCLUSIVE CATERING SERVICES AT THE CONGRESSWOMAN JUANITA MILLENDER-MCDONALD COMMUNITY CENTER AT CARSON** (“Amendment”) by and between the CITY OF CARSON, a California municipal corporation (“City”) and CHOURA VENUE SERVICES, a California corporation (“Caterer”) is effective as of the \_\_\_\_ day of \_\_\_\_\_, 2021.

**RECITALS**

A. City and Caterer entered into that certain Contract Services Agreement to Provide Exclusive Catering Services at the Congresswoman Juanita Millender-McDonald Community Center at Carson dated December 6, 2011 (“Agreement”), whereby Caterer agreed to provide catering services for conferences, business meetings, banquets, trade shows, weddings, receptions, private parties, benefits and other functions held at the Congresswoman Juanita Millender-McDonald Community Center in the City of Carson requiring such services, including food and beverage sales, food setups, serving and clean-ups, and receive compensation through receiving a percentage of sales generated from such functions.

B. The original term of the Agreement began January 1, 2011, and was set to expire on December 31, 2016, with the City having the authority, pursuant to Section 10, to extend the Agreement for one additional five-year term, on the same terms and conditions, unless modified in writing by both parties.

C. On November 4, 2015, the City and Caterer entered into Amendment No. 1 to the Agreement, extending the term of the Agreement for the additional five-year term, from January 1, 2017 through December 31, 2021. Amendment No. 1 erroneously stated that the five-year extension term would conclude December 31, 2022; this was a miscalculation which would have represented a six-year extension of the Agreement, and which was not the parties’ intent.

D. On November 1, 2018, the City and Caterer entered into Amendment No. 2 to the Agreement, adding a new Section 24 thereto, whereby the City engaged Caterer to perform, directly or via engagement of a qualified third-party vendor, services related to decorating the City’s Civic Center for the 2018-2019 holiday season.

E. On \_\_\_\_\_, 2021, the City and Caterer entered into Amendment No. 3 to the Agreement: (i) adding provisions related to refundability of patron deposits for catering functions; (ii) modifying the provisions related to responding to patron complaints; (iii) establishing an installment payment plan for payment of Unpaid Rent (as defined) by Caterer; (iv) providing clarification on the staffing provided by City to administer Community Center room reservations; (v) modifying the contact information provided for City and Caterer in the notice provision; and (vi) establishing a City Contract Officer for the Agreement.

F. City and Caterer now desire to further amend the Agreement to: (i) extend the term of the Agreement by one year, thereby extending the term expiration date from December 31, 2021, to December 31, 2022; (ii) modify City's obligations pertaining to the Community Center facilities to be made available for Caterer's use; (iii) modify Caterer's obligations to add an obligation to accept all walk-in clients who require assistance at such facilities; and (iv) make minor modifications to the language of Section 7 (Outside Food Service).

G. Based on the foregoing, City and Caterer now desire to enter into this Amendment to effectuate such changes, as set forth below.

### TERMS

1. **Contract Changes.** The Agreement is amended as provided herein (added text shown in *bold italics*, deleted text shown in ~~strikethrough~~).

A. Subsection (i) ("Hours/Availability") of Section 1 ("Caterer's Obligations") is hereby amended to read in its entirety as follows:

"Caterer shall maintain regular office hours at the Caterer Office Monday through Friday and must be adequately staffed to conduct the Caterer's business in an efficient and professional manner. Caterer shall *accept all walk-in clients who require assistance, and* shall provide prompt and professional responses to the Center's clients and staff."

B. Subsection (b) ("Caterer Office") of Section 6 ("City's Obligations") of the Agreement is hereby amended to read in its entirety as follows:

"City shall provide Caterer *two cubicles designated by the Contract Officer* ~~an office within the Center at the same location and having the same size as the current office occupied by the Caterer, as such office is depicted on Exhibit C~~ ("Caterer Office"). The Caterer shall use the Caterer Office in connection with the provision of services under this Agreement, provided all personal calls on City telephone shall be reimbursed by Caterer to City."

C. Exhibit C is hereby removed from the Agreement.

D. Subsection (c) ("Shared Office") of Section 6 ("City's Obligations") of the Agreement is hereby deleted in its entirety.

E. Subsection (d) ("Ticket Office") of Section 6 ("City's Obligations") of the Agreement is hereby deleted in its entirety.

F. Subsection (e) ("Coat Room") of Section 6 ("City's Obligations") of the Agreement is hereby deleted in its entirety.

G. Section 7 ("Outside Food Service") of the Agreement is hereby amended to read in its entirety as follows:

“City reserves the right to allow food and beverage to be brought into the Center for designated City functions with prior approval of the **Community Center Manager** ~~appropriate General Manager~~, and by the YMCA, its subcontractors or assignees. This food and beverage will be served independent of the Caterer, provided that the Main Kitchen is not used except in circumstances of an emergency. City also reserves the right of serving novelty food items as part of exhibits or conferences at the center (e.g., cookies, candy handouts, food samples, **bottled water**).”

**H.** Section 10 (“Term”) of the Agreement is hereby amended to extend the term of the Agreement by one year, such that the term of the Agreement shall expire on December 31, 2022, unless the Agreement is earlier terminated by either party in accordance with applicable provisions of the Agreement.

2. **Continuing Effect of Agreement.** Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Caterer each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Caterer represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Caterer that, as of the date of this Amendment, Caterer is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

5. **Authority.** The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment on the date and year first-above written.

**CITY:**

CITY OF CARSON, a municipal corporation

\_\_\_\_\_  
Lula Davis-Holmes, Mayor

**ATTEST:**

\_\_\_\_\_  
John W. Carroll, Sr., Chief Deputy City Clerk

APPROVED AS TO FORM:  
ALESHIRE & WYNDER, LLP

\_\_\_\_\_  
Sunny K. Soltani, City Attorney  
[BRJ]

**CATERER:**

CHOURA VENUE SERVICES, a California corporation

By: \_\_\_\_\_  
Name:  
Title:

By: \_\_\_\_\_  
Name:  
Title:  
Address:

**Two corporate officer signatures required for Caterer, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CATERER'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CATERER'S BUSINESS ENTITY.**







**ITEM NO. 11  
DISCUSSION**

**Report to Parks, Recreation and Cultural Arts Commission**

Thursday, October 28, 2021

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**SUBJECT:**

**PLAYGROUND SAFETY AUDIT CONTRACT/SERVICE AGREEMENT**

**I. SUMMARY**

During the October 5, 2021 meeting of the City Council, staff presented a tentative work plan for the Parks, Recreation, and Cultural Arts Commission to the City Council. Staff is now presenting this work plan to the Commission to confirm and select potential discussion items for the remainder of the 2021-22 Fiscal Year. Additionally, commission has traditionally gone dark in the months of November and December in recognition of the various seasonal holidays. Staff is seeking approval from the Commission to go dark in these months.

**II. RECOMMENDATION**

1. DISCUSS and PROVIDE direction to staff on the tentative work plan for the Commission for the Fiscal Year 2021-22; and
2. APPROVE staff recommendation for the Commission to go dark in the months of November and December, reconvening in January 2022.

**III. ALTERNATIVES**

TAKE any other action the Commission deems appropriate.

**IV. BACKGROUND**

In March 2021 the City Council approved the reconvening of the Parks, Recreation, and Cultural Arts Commission to assist and advise staff on programming and facility needs during the reopening of City parks. As a result, the Commission has been meeting and reviewing various projects and proposals that have been delivered by the department during the COVID-19 pandemic.

The attached provides a summary of Commission activities and a plan for future meetings through the end of fiscal year 2021-22. The work plan also provides a road map for future meetings and layouts and anticipated menu of decisions and recommendations on high priority items for the Commission. It should be noted that additional items will likely be added to meeting agendas based on need and or urgency as they arise.

Staff is now presenting this work plan to the Commission to confirm and select potential discussion items for the remainder of the 2021-22 Fiscal Year. Additionally, commission has traditionally gone dark in the months of November and December in recognition of the various seasonal holidays. Staff is seeking approval from the Commission to go dark in these months.

V. **FISCAL IMPACT**  
None

VI. **EXHIBITS**

1. Tentative Parks, Recreation and Cultural Arts Commission Fiscal Year 2021-22 Work Plan (5 pgs.)

Prepared by: Robert Lennox, Community Services Director

**PARKS, RECREATION AND CULTURAL ARTS COMMISSION MEETINGS  
FY 20/21**

<p><b>MAY 26, 2021</b> Wednesday 6:30PM  ZOOM</p>	<p><b><u>Commissioners</u></b> William Cowens (Absent) Cesar Dahilig Walter Gonzalez DeAnthony Langston Oscar Ramos Kim Cortado (Alt. 1)</p>	<p><a href="#">MAY 26 2021 PRCAC Agenda Packet AMENDED.pdf (carson.ca.us)</a></p>	<p>CONSENT CALENDAR 1. CS Department monthly report (March, April 2021)  NEW BUSINESS 1. CS Department FY 21/22 Budget Requests 2. Parks Capital Improvement List FY 21/22 3. COVID 19 Task Force Update 4. Parks Master Plan RFP</p>
<p><b>JUNE 24, 2021</b> Thursday 6:30PM  ZOOM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado William Cowens (Absent) Cesar Dahilig Walter Gonzalez DeAnthony Langston Oscar Ramos (Excused)</p>	<p><a href="#">JUNE 24 2021 PRCAC Agenda Packet.pdf (carson.ca.us)</a></p>	<p>CONSENT CALENDAR 1. PRCAC meeting minutes, May 26, 2021 2. CS Department monthly report (May 2021)  DISCUSSION 1. Recommendation to Approve the Parks Master Plan Contract with Vendor 2. RFP for Playground Safety Inspection 3. Special Events Permit Process 4. Online Registration and Reservations and ActiveNet Update 5. Long <b>Beach</b> Transit Contract (Tabled)</p>

**PARKS, RECREATION AND CULTURAL ARTS COMMISSION MEETINGS  
FY 21/22**

<p><b>JULY 29, 2021</b> Thursday 6:30PM  ZOOM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado William Cowens (Terminated) Cesar Dahilig Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2) Clarence Dunning (Alt. 3)</p>	<p><a href="#"><u>JULY 29 2021 PRCAC Agenda Packet.pdf (carson.ca.us)</u></a></p>	<p>PRESENTATIONS 1. Introduction and Update from Director of Strategic Impact Diana Mendel, Boys and Girls Club</p> <p>CONSENT CALENDAR 1. PRCAC meeting minutes, June 24, 2021 2. CS Dept monthly report (June 2021) 3. Programs-At-A-Glance August 2021 4. Community Center Audio Visual Upgrades 5. Choura Contract Amendment 6. Winter Holiday Decoration Contract Extension 7. CSUDH Praxis Contract Agreement</p> <p>CONTINUED BUSINESS 1. Special Events Permits Process – Draft Ordinance and Final Application Form</p> <p>DISCUSSION 1. Commission Elections – Chair, Vice Chair, Secretary 2. Park Assignments 3. Long Beach Transit Contract 4. Flag Football 5 vs. 5 5. AARP Network of Age Friendly States and Communities</p>
<p><b>AUGUST 26, 2021</b> Thursday 6:30PM  ZOOM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet (Excused) Kim Cortado Cesar Dahilig (Excused) Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2) Clarence Dunning (Alt. 3)</p>	<p><a href="#"><u>AUGUST 26 2021 PRCAC Agenda Packet.pdf (carson.ca.us)</u></a></p>	<p>PRESENTATIONS 1. Brown Act Overview – City Attorney</p> <p>CONSENT CALENDAR 1. PRCAC meeting minutes, July 29, 2021 2. CS Dept monthly report (July 2021) 3. Programs-At-A-Glance September 2021</p> <p>DISCUSSION 1. Marketing Plan for Community Center 2. Special Events Partnership Agreement 3. Volunteer Associations – Youth Sports Operations 4. Request to Rename Veterans Sports Complex Gym to Kobe Bryant Gym</p>

<p><b>SEPTEMBER 30, 2021</b> Thursday 6:30PM</p> <p>ZOOM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>	<p><a href="#">SEPTEMBER 30 2021 PRCAC Agenda Packet.pdf (carson.ca.us)</a></p>	<p>PRESENTATIONS 1. August Employee of the Month Award to SAVEA AUIPU</p> <p>CONSENT CALENDAR 1. PRCAC meeting minutes, August 26, 2021 2. CS Dept monthly report (August 2021) 3. Programs-At-A-Glance October 2021</p> <p>CONTINUED BUSINESS 1. Request to Rename Veterans Sports Complex Gym to Kobe Bryant Gym</p> <p>DISCUSSION 1. Fiscal Year 2021/2022 CS Dept Carry Over Request 2. Master Plan Update 3. Mobile Stage Purchase 4. Department Annual Report</p>
<p><b>October 28, 2021</b> Thursday 6:30PM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>		<p>PRESENTATIONS 1. Employee of the Month Award</p> <p>CONSENT CALENDAR 1. PRCAC meeting minutes 2. CS Dept monthly report 3. Programs-At-A-Glance</p> <p>CONTINUED BUSINESS</p> <p>DISCUSSION 1. ECE Playground Turf Purchase and Installation 2. Playground Safety Audit Contract/Service Agreement 3. LA County RPOSD Grant Application – Mills Park 4. Amendment No. 4 – Choura Catering Services, 1 Year Extension</p>
<p><b>November 25, 2021</b> Thursday 6:30PM</p>	<p><b>DARK – Thanksgiving Holiday</b></p>		
<p><b>December 30, 2021</b> Thursday 6:30PM</p>	<p><b>DARK – Winter/New Year’s Holidays</b></p>		

<p><b>January 27, 2022</b> Thursday 6:30PM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>		<p>PRESENTATIONS 1. Employee of the Month Award</p> <p>CONSENT CALENDAR 2. PRCAC meeting minutes 3. CS Dept monthly report 4. Programs-At-A-Glance</p> <p>CONTINUED BUSINESS</p> <p>DISCUSSION 5. Master Plan – Commission Study Session 6. Community Services FY2021-22 Mid-Year Budget Review 7. City/LAUSD Facilities Joint Use Agreement</p>
<p><b>February 24, 2022</b> Thursday 6:30PM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>		<p>PRESENTATIONS 1. Employee of the Month Award</p> <p>CONSENT CALENDAR 2. PRCAC meeting minutes 3. CS Dept monthly report 4. Programs-At-A-Glance</p> <p>CONTINUED BUSINESS</p> <p>DISCUSSION 5. TDA3 Grant – Purchase of Picnic Tables/Bottle Fill Stations 6. LA County RPOSD Per Capita Grant Projects Review</p>
<p><b>March 31, 2022</b> Thursday 6:30PM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>		<p>PRESENTATIONS 1. Employee of the Month Award</p> <p>CONSENT CALENDAR 2. PRCAC meeting minutes 3. CS Dept monthly report 4. Programs-At-A-Glance</p> <p>CONTINUED BUSINESS</p> <p>DISCUSSION 5. CIP Project - Bus Shelter Purchase and Installation Contract Award</p>

<p><b>April 28, 2022</b> Thursday 6:30PM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>		<p>PRESENTATIONS 1. Employee of the Month Award</p> <p>CONSENT CALENDAR 2. PRCAC meeting minutes 3. CS Dept monthly report 4. Programs-At-A-Glance</p> <p>CONTINUED BUSINESS</p> <p>DISCUSSION 5. Master Plan – Needs Assessment Review 6. Community Services FY2022-23 Budget Request</p>
<p><b>May 26, 2022</b> Thursday 6:30PM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>		<p>PRESENTATIONS 1. Employee of the Month Award</p> <p>CONSENT CALENDAR 2. PRCAC meeting minutes 3. CS Dept monthly report 4. Programs-At-A-Glance</p> <p>CONTINUED BUSINESS</p> <p>DISCUSSION 5. Master Plan – Final Draft Report 6. Parks 5-Year Capital Improvement Plan – FY2022-23</p>
<p><b>June 30, 2022</b> Thursday 6:30PM</p>	<p><b><u>Commissioners</u></b> Alex Cainglet Kim Cortado Cesar Dahilig Clarence Dunning Kisa Fulbright Walter Gonzalez DeAnthony Langston Oscar Ramos Shannon Lawrence (Alt. 1) Jacqueline Johnson (Alt. 2)</p>		<p>PRESENTATIONS 1. Employee of the Month Award</p> <p>CONSENT CALENDAR 2. PRCAC meeting minutes 3. CS Dept monthly report 4. Programs-At-A-Glance</p> <p>CONTINUED BUSINESS</p> <p>DISCUSSION 5. Community Services Year End Review</p>