



## **MINUTES**

Commissioners:	William Cowens DeAnthony Langston	Cesar Dahilig Oscar Ramos	Walter Gonzalez
Alternates:	Kimberly Cortado Alternate 1	Vacant	Vacant
Staff:	Robert Lennox Director Luchie Magante Principal Administrative Analyst Evelyn Castaneda Administrative Secretary	Tim Grierson Recreation Superintendent Adrian Reynosa Community Center Manager	Mike Whittiker Human Services Manager Jason Jo Transportation Services Supervisor

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***“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Recreation Department office at 310-847-3570 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)***

### **PUBLIC INFORMATION**

*DUE TO CORONAVIRUS COVID-19, NO MEMBERS OF THE PUBLIC WILL BE ALLOWED INTO THE EXECUTIVE CONFERENCE ROOM DURING PARKS, RECREATION AND CULTURAL ARTS COMMISSION MEETINGS. THE MEETING WILL BE CONDUCTED VIA REMOTE TELECONFERENCING USING THE ELECTRONIC “ZOOM” APPLICATION.*

*Any members of the public wishing to provide public comment for the items on the agenda may do so as follows:*

- 1. Live via Zoom Application – Members of the public wishing to provide public comment in real-time will be invited to join the Zoom meeting remotely to provide their public comment live with their audio/video presented to the Parks, Recreation and Cultural Arts Commission. Members of the public wishing to do so must email [p&rcommission@carsonca.gov](mailto:p&rcommission@carsonca.gov), providing their real name and the phone number they will use to call in from, no later than 3:00 p.m. on the date of our meeting. For further details/requirements and meeting invite information, please email [p&rcommission@carsonca.gov](mailto:p&rcommission@carsonca.gov) no later than 3:00 p.m. on the date of the hearing.*
- 2. Email – You can email comments to [p&rcommission@carsonca.gov](mailto:p&rcommission@carsonca.gov) no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into record.*
- 3. Telephone – You can record your comments at (310) 847-3581 no later than 3:00 p.m. before the meeting. Please identify the Agenda item you wish to address in your comments. Your comments will be read into the record.*

*NOTE: Members of the public wishing to observe the meeting live without providing public comment will be able to do so by watching it on the City’s PEG television channel (Channel 35 on Charter or Channel 99 on AT&T for Carson Residents) or via live streaming on the City’s website, <http://ci.carson.ca.us>.*

### **CALL TO ORDER**

Director Lennox called the meeting to order at 6:35PM

### **ROLL CALL**

Commissioners Present: A. Cainglet, K. Cortado, C. Dahilig, W. Gonzalez, D. Langston,  
Commissioners Absent: W. Cowens, O. Ramos (excused)  
Alternates:  
Staff: R. Lennox, M. Whittiker, B. Grove, A. Reynosa, J. Jo, E. Castaneda

## **PLEDGE OF ALLEGIANCE**

## **PRESENTATIONS**

### **PUBLIC ORAL COMMUNICATIONS ON AGENDA ITEMS**

*The public may address the Commission on any matters within the jurisdiction of the Carson Parks, Recreation and Cultural Arts Commission or on any items on the agenda of the Carson Parks, Recreation and Cultural Arts Commission, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Chair with the approval of the Parks, Recreation and Cultural Arts Commission. Due to the threat of COVID-19 (aka the "Coronavirus"), you are urged to take all appropriate health safety precautions.*

### **CONSENT CALENDAR**

- 1. Parks, Recreation and Cultural Arts Commission Meeting Minutes, June 24, 2021**
- 2. Community Services Department Monthly Report (JUNE 2021)**

Commissioner K. Cortado (1<sup>st</sup>) Motion to Receive and File both items under Consent Calendar, Commissioner W. Gonzalez 2<sup>nd</sup>; Motion passes unanimously

### **CONTINUED BUSINESS**

### **DISCUSSION**

- 1. Recommendation to Approve the Parks Master Plan Contract with Vendor**

Director R. Lennox gave an oral presentation of the item.

Commissioner W. Gonzalez recommends reference checks from the City of Downey and Huntington Beach.

Commissioner A. Cainglet (1<sup>st</sup>) Motion to RECOMMEND City Council APPROVE contract services agreement with RJM Design Group to complete a Parks, Recreation and Community Services Master Plan study and report for the City of Carson, in an amount not to exceed \$230,940.00 AND RECOMMEND City Council AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney, Commissioner W. Gonzalez 2<sup>nd</sup>; Motion passes unanimously

- 2. RFP for Playground Safety Inspection**

Recreation Program Manager B. Grove gave an oral presentation of the item.

Commissioner W. Gonzalez (1<sup>st</sup>) Motion to Receive and File, Commissioner K. Cortado 2<sup>nd</sup>; Motion passes unanimously

- 3. Special Events Permits Process**

Community Center Manager A. Reynosa gave an oral presentation of the item.

Commissioner W. Gonzalez (1<sup>st</sup>) Motion to Receive and File, Commissioner K. Cortado 2<sup>nd</sup>; Motion passes unanimously

- 4. Online Registration and Reservations and ActiveNet Update**

Recreation Program Manager B. Grove gave an oral presentation of the item.

Commissioner A. Cainglet (1<sup>st</sup>) Motion to Receive and File, Commissioner K. Cortado 2<sup>nd</sup>; Motion passes unanimously

- 5. Long Beach Transit Contract (Table)**

Commissioner W. Gonzalez (1<sup>st</sup>) Motion to Table item, Commissioner K. Cortado 2<sup>nd</sup>, Motion passes unanimously

### **PUBLIC ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA**

*The public may at this time address the members of the Parks, Recreation and Cultural Arts Commission on any matters within the jurisdiction of the Parks, Recreation and Cultural Arts Commission. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.*

### **COMMISSIONERS' ORAL COMMUNICATIONS**

Commissioner A. Cainglet asked for an update report on the CIP projects on each agenda. Also requests a tour for all the commissioners to the parks when allowable. Would like to know why business cards are no longer provided for commissioners. Requests a list of all the programs at each park.

Director Lennox explained that CIP update reports as well as park programs are provided in the monthly report found under Consent Calendar. He will look into business cards for commissioners.

Commissioner W. Gonzalez would like to revisit the Community Garden; this was an idea of the past.

Commissioner K. Cortado stated that a few of the coaches informed her that the City will start implementing sexual harassment training, drug testing, and mandated reporting. Asked if the City would provide CPR classes for commissioners.

Director Lennox explained that the Human Resources Department has revised the onboarding and screening process for volunteers. He will check with the Human Resources Department regarding CPR class training for commissioners.

Commissioner A. Cainglet asked if the Park Enforcement Team is still active

Program Manager B. Grove confirmed the Park Enforcement Team is still active and the Park Supervisors meet with them every Wednesday.

Commissioner K. Cortado asked if Park Assignments can be discussed at the next meeting. Also wanted to know if the City is still operating Enrichment classes.

Program Manager B. Grove confirmed the Enrichment classes are still operating and added that videos can be viewed on the City's website under Parks and Recreation / Enrichment.

### **STAFF ORAL COMMUNICATIONS**

#### **ADJOURNMENT**

Commissioner W. Gonzales (1<sup>st</sup>) Motion to Adjourn, Commissioner K. Cortado 2<sup>nd</sup>; Motion passes unanimously and meeting is adjourned at 8:15 p.m.

*This Commission is subject to the Ralph M. Brown Act. Among other things, the Brown Act requires that the Commission agenda be posted at least 72 hours in advance of each meeting and that the public be allowed to comment on agenda items before the Commission and items not on the Commission agenda but are within the subject matter jurisdiction of the Commission. The Commission may limit public comments to a reasonable amount of time, generally three (3) minutes per person.*