

CITY OF CARSON

ADOPTED OPERATING BUDGET
DEPARTMENT SUMMARY - BY CATEGORY
FISCAL YEAR 2012/13

FUND: 01 General Fund
DEPARTMENT: 40 City Treasurer

CATEGORY	FY 2008/09 ACTUAL EXPENDITURES	FY 2009/10 ACTUAL EXPENDITURES	FY 2010/11 AMENDED BUDGET	FY 2010/11 ACTUAL EXPENDITURES	FY 2011/12 AMENDED BUDGET	FY 2011/12 ACTUAL EXPENDITURES	FY 2012/13 ADOPTED BUDGET
Salaries and Benefits	\$ 589,289	\$ 597,061	\$ 578,930	\$ 601,127	\$ 620,529	\$ 616,887	\$ 620,279
Operations & Maintenance	90,678	101,632	55,900	68,688	103,500	102,970	96,720
Capital Outlay	0	0	0	0	0	0	0
Other Financing Uses	0	0	0	0	0	0	0
Total Expenditures	\$ 679,968	\$ 698,693	\$ 634,830	\$ 669,815	\$ 724,029	\$ 719,857	\$ 716,999

DEPARTMENT ACTIVITY

The City Treasurer's office, under the direction of the elected City Treasurer, has the statutory duty of receiving and safely keeping all monies coming into the City. The City Treasurer also acts as Treasurer for the Carson Housing Authority and the Carson Successor Agency. The City Treasurer carries out this responsibility in compliance with state law governing the depositing and securing of public funds and the handling of all funds in her possession. In addition, the City Treasurer prepares daily cash reports for the Finance Officer and the Carson Housing Authority and the Carson Successor Agency; safeguards all blank checks and receipts. The City Treasurer is responsible for the preparation of an investment policy and for the management of the City's investment portfolios. Finally, the City Treasurer is also responsible for chairing the City's Fraud Hotline Committee which oversees the investigation/dissemination of reports received on the City's 24-hour Fraud Hotline.

CITY OF CARSON

ADOPTED OPERATING BUDGET
PROGRAM BUDGET DETAIL
FISCAL YEAR 2012/13

FUND: 01 General Fund
DEPARTMENT: 40 City Treasurer
DIVISION: 000 Elected and Appointed
PROGRAM: 003 Operations

OBJECT CODE AND DESCRIPTION	FY 2008/09	FY 2009/10	FY 2010/11	FY 2010/11	FY 2011/12	FY 2011/12	FY 2012/13
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	AMENDED BUDGET	ACTUAL EXPENDITURES	AMENDED BUDGET	ACTUAL EXPENDITURES	ADOPTED BUDGET
5002 Regular	413,840	421,016	405,135	418,238	422,804	421,712	424,639
5003 Overtime	170	183	0	0	2,500	827	457
5501 Retirement	103,531	104,123	99,631	104,934	112,927	113,346	110,455
5502 Medical & Associated Benefits	50,630	51,028	53,318	57,327	61,383	58,587	63,795
5503 Dental Insurance	5,086	5,201	5,157	5,399	5,157	4,524	5,157
5505 Group Life Insurance	2,376	1,715	1,426	1,489	1,426	1,196	1,426
5508 Reimbursement	2,350	2,350	2,350	2,350	2,350	2,800	2,350
5509 Vision Insurance	372	468	464	438	385	383	405
5510 Medicare	3,823	3,825	3,549	3,822	3,697	3,952	3,695
5512 Deferred Compensation Match	<u>7,112</u>	<u>7,152</u>	<u>7,900</u>	<u>7,131</u>	<u>7,900</u>	<u>9,559</u>	<u>7,900</u>
Salaries and Benefits	589,289	597,061	578,930	601,127	620,529	616,887	620,279
6003 Printing/Binding/Duplication	0	489	0	0	0	0	0
6004 Professional Services	2,333	2,397	3,500	497	3,700	2,805	5,752
6006 Membership Fees and Dues	668	523	450	688	450	805	750
6008 Promotion & Publicity	75	0	0	0	0	0	0
6009 Special Materials & Supplies	103	2,415	500	0	0	0	0
6010 Office/Facilities Suppls&Frnshng	2,674	2,992	6,000	2,101	4,200	3,320	2,400
6011 Telephone	3,190	3,249	2,200	2,458	2,200	2,416	2,200
6013 Auto Allowance/Mileage	6,639	6,616	6,600	6,653	6,600	6,646	6,600
6014 Conference and Travel	7,253	5,970	5,500	6,006	6,000	6,768	7,500
6015 Taxes, Licenses and Fees	0	0	0	2,188	0	18	0
6017 Subscriptions & Publications	754	462	100	0	0	0	0
6020 Comptr-Reltd Lnse, Eqp, Acces	1,367	120	450	1,608	2,350	3,373	1,950
6090 Bank Service Charge Fees	65,171	76,381	30,000	46,367	77,500	76,819	69,568
6097 Local Trainings & Meetings	0	18	0	0	500	0	0
7003 Office & Equipment Maintenance	<u>451</u>	<u>0</u>	<u>600</u>	<u>125</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operation and Maintenance	90,678	101,632	55,900	68,688	103,500	102,970	96,720
TOTAL PROG: 003 Operations	<u>679,968</u>	<u>698,693</u>	<u>634,830</u>	<u>669,815</u>	<u>724,029</u>	<u>719,857</u>	<u>716,999</u>

CITY OF CARSON
ADOPTED OPERATING BUDGET
PERSONNEL SUMMARY - BY DEPARTMENT
FISCAL YEAR 2012/13

FUND: 01 General Fund
DEPARTMENT: 40 City Treasurer

POSITION TITLE	FY 2009/10	FY 2010/11	FY 2011/12	FY 2011/12	FY 2012/13	FY 2012/13
	ADOPTED POSITIONS	ADOPTED POSITIONS	ADOPTED POSITIONS	AMENDED SALARIES	ADOPTED POSITIONS	ADOPTED SALARIES
Accountant II	1	1	1	73,392	1	75,227
Administrative Secretary	1	1	1	63,252	1	63,252
Chief Deputy City Treasurer	0.94	0.94	0.94	107,046	0.94	107,046
City Treasurer	1	1	1	121,754	1	121,754
Senior Account Clerk II	1	1	1	57,360	1	57,360
TOTALS	4.94	4.94	4.94	422,804	4.94	424,639

Note:

The salary of the Chief Deputy City Treasurer is budgeted as follows:
General Fund-94%; Prop A Fund-6%

SUMMARY OF SALARIES AND FRINGE BENEFITS

	FY 2011/12	FY 2012/13
Regular	422,804	424,639
Overtime	2,500	457
Temporary Part-Time	0	0
Fringe Benefits	195,225	195,183
TOTALS	620,529	620,279

