

CITY OF CARSON

ADOPTED OPERATING BUDGET

DIVISION SUMMARY

FISCAL YEAR 2012/13

FUND: 01 General Fund
 DEPARTMENT: 60 Administrative Services
 DIVISION: 010 Administration

| OBJECT CODE AND DESCRIPTION | FY 2008/09 | FY 2009/10 | FY 2010/11 | FY 2010/11 | FY 2011/12 | FY 2011/12 | FY 2012/13 |
|--------------------------------------|------------------------|------------------------|-------------------|------------------------|-------------------|------------------------|-------------------|
| | ACTUAL EXPENDITURES | ACTUAL EXPENDITURES | AMENDED BUDGET | ACTUAL EXPENDITURES | AMENDED BUDGET | ACTUAL EXPENDITURES | ADOPTED BUDGET |
| 5002 Regular | 165,156 | 227,802 | 219,117 | 223,593 | 236,666 | 232,280 | 232,537 |
| 5003 Overtime | 0 | 0 | 0 | 370 | 0 | 0 | 0 |
| 5501 Retirement | 41,319 | 56,245 | 53,885 | 56,156 | 63,211 | 62,454 | 60,486 |
| 5502 Medical & Associated Benefits | 12,636 | 23,182 | 24,577 | 24,153 | 24,644 | 25,180 | 27,312 |
| 5503 Dental Insurance | 1,022 | 2,088 | 2,088 | 2,173 | 2,088 | 2,088 | 2,088 |
| 5505 Group Life Insurance | 796 | 861 | 720 | 749 | 720 | 720 | 720 |
| 5508 Reimbursement | 800 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 |
| 5509 Vision Insurance | 0 | 100 | 104 | 97 | 85 | 85 | 89 |
| 5510 Medicare | 2,610 | 3,530 | 3,176 | 3,480 | 3,432 | 3,608 | 3,372 |
| 5512 Deferred Compensation Match | 5,991 | 6,570 | 6,600 | 6,604 | 6,600 | 6,537 | 6,600 |
| Salaries and Benefits | 230,330 | 321,477 | 311,367 | 318,475 | 338,546 | 334,053 | 334,304 |
| 6003 Printing/Binding/Duplication | 646 | 119 | 100 | 6,807 | 240 | 0 | 120 |
| 6004 Professional Services | 19 | 25 | 100 | 62 | 100 | 0 | 75 |
| 6006 Membership Fees and Dues | 503 | 503 | 500 | 551 | 540 | 853 | 538 |
| 6008 Promotion & Publicity | 0 | 0 | 0 | 0 | 0 | 306 | 0 |
| 6009 Special Materials & Supplies | 0 | 0 | 300 | 0 | 0 | 0 | 0 |
| 6010 Office/Facilities Sppls&Frnshng | 3,986 | 2,765 | 2,150 | 606 | 1,200 | 154 | 450 |
| 6011 Telephone | 950 | 1,348 | 1,400 | 986 | 900 | 899 | 900 |
| 6013 Auto Allowance/Mileage | 7,264 | 7,237 | 6,250 | 6,154 | 6,150 | 6,040 | 6,200 |
| 6014 Conference and Travel | 569 | 0 | 1,000 | 40 | 1,400 | 3,055 | 1,200 |
| 6020 Comptr-Reltd Lnse, Eqp, Accs | 0 | 372 | 400 | 3,456 | 2,140 | 1,916 | 1,000 |
| 6097 Local Trainings & Meetings | 0 | 18 | 50 | 21 | 50 | 38 | 50 |
| 7003 Office & Equipment Maintenan | 590 | 493 | 450 | 303 | 600 | 398 | 400 |
| 7011 Property & Supplies Rental | 235 | 0 | 0 | 0 | 0 | 0 | 0 |
| Operation and Maintenance | 14,763 | 12,880 | 12,700 | 18,985 | 13,320 | 13,658 | 10,933 |
| TOTAL DIV: 010 Administration | 245,093 | 334,357 | 324,067 | 337,460 | 351,866 | 347,711 | 345,237 |

CITY OF CARSON
ADOPTED OPERATING BUDGET
PERSONNEL SUMMARY - BY DIVISION
FISCAL YEAR 2012/13

FUND: 01 General Fund
DEPARTMENT: 60 Administrative Services
DIVISION: 010 Administration

| POSITION TITLE | FY 2009/10 | FY 2010/11 | FY 2011/12 | FY 2011/12 | FY 2012/13 | FY 2012/13 |
|-------------------------------------|----------------------|----------------------|----------------------|---------------------|----------------------|---------------------|
| | ADOPTED POSITIONS | ADOPTED POSITIONS | ADOPTED POSITIONS | AMENDED SALARIES | ADOPTED POSITIONS | ADOPTED SALARIES |
| Administrative Secretary | 1 | 1 | 1 | 63,252 | 1 | 63,252 |
| Director of Administrative Services | 1 | 1 | 1 | 173,414 | 1 | 169,285 |
| TOTALS | 2 | 2 | 2 | 236,666 | 2 | 232,537 |

SUMMARY OF SALARIES AND FRINGE BENEFITS

| | FY 2011/12 | FY 2012/13 |
|---------------------|----------------|----------------|
| Regular | 236,666 | 232,537 |
| Overtime | 0 | 0 |
| Temporary Part-Time | 0 | 0 |
| Fringe Benefits | 101,880 | 101,767 |
| TOTALS | 338,546 | 334,304 |

CITY OF CARSON

ADOPTED OPERATING BUDGET
 PROGRAM BUDGET DETAIL
 FISCAL YEAR 2012/13

FUND: 01 General Fund
 DEPARTMENT: 60 Administrative Services
 DIVISION: 010 Administration
 PROGRAM: 001 Management and Control

| OBJECT CODE AND DESCRIPTION | FY 2008/09 ACTUAL EXPENDITURES | FY 2009/10 ACTUAL EXPENDITURES | FY 2010/11 AMENDED BUDGET | FY 2010/11 ACTUAL EXPENDITURES | FY 2011/12 AMENDED BUDGET | FY 2011/12 ACTUAL EXPENDITURES | FY 2012/13 ADOPTED BUDGET |
|---------------------------------------|--------------------------------------|--------------------------------------|---------------------------------|--------------------------------------|---------------------------------|--------------------------------------|---------------------------------|
| 5002 Regular | 165,156 | 227,802 | 219,117 | 223,593 | 236,666 | 232,280 | 232,537 |
| 5003 Overtime | 0 | 0 | 0 | 370 | 0 | 0 | 0 |
| 5501 Retirement | 41,319 | 56,245 | 53,885 | 56,156 | 63,211 | 62,454 | 60,486 |
| 5502 Medical & Associated Benefits | 12,636 | 23,182 | 24,577 | 24,153 | 24,644 | 25,180 | 27,312 |
| 5503 Dental Insurance | 1,022 | 2,088 | 2,088 | 2,173 | 2,088 | 2,088 | 2,088 |
| 5505 Group Life Insurance | 796 | 861 | 720 | 749 | 720 | 720 | 720 |
| 5508 Reimbursement | 800 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 |
| 5509 Vision Insurance | 0 | 100 | 104 | 97 | 85 | 85 | 89 |
| 5510 Medicare | 2,610 | 3,530 | 3,176 | 3,480 | 3,432 | 3,608 | 3,372 |
| 5512 Deferred Compensation Match | 5,991 | 6,570 | 6,600 | 6,604 | 6,600 | 6,537 | 6,600 |
| Salaries and Benefits | 230,330 | 321,477 | 311,367 | 318,475 | 338,546 | 334,053 | 334,304 |
| 6003 Printing/Binding/Duplication | 646 | 119 | 100 | 6,807 | 240 | 0 | 120 |
| 6004 Professional Services | 19 | 25 | 100 | 62 | 100 | 0 | 75 |
| 6006 Membership Fees and Dues | 503 | 503 | 500 | 551 | 540 | 853 | 538 |
| 6008 Promotion & Publicity | 0 | 0 | 0 | 0 | 0 | 306 | 0 |
| 6009 Special Materials & Supplies | 0 | 0 | 300 | 0 | 0 | 0 | 0 |
| 6010 Office/Facilities Suppls&Frnshng | 3,837 | 1,715 | 2,000 | 412 | 1,000 | 120 | 400 |
| 6011 Telephone | 950 | 1,348 | 1,400 | 986 | 900 | 899 | 900 |
| 6013 Auto Allowance/Mileage | 7,264 | 7,237 | 6,250 | 6,154 | 6,150 | 6,040 | 6,200 |
| 6014 Conference and Travel | 569 | 0 | 1,000 | 40 | 1,400 | 3,055 | 1,200 |
| 6020 Comptr-Reltd Lnse, Eqp, Acces | 0 | 372 | 400 | 3,312 | 2,140 | 1,916 | 1,000 |
| 6097 Local Trainings & Meetings | 0 | 18 | 50 | 21 | 50 | 38 | 50 |
| 7003 Office & Equipment Maintenance | 590 | 493 | 450 | 303 | 600 | 398 | 400 |
| Operation and Maintenance | 14,379 | 11,830 | 12,550 | 18,647 | 13,120 | 13,624 | 10,883 |
| TOTAL PROG: 001 Mangmnt and Cntrl | 244,709 | 333,307 | 323,917 | 337,123 | 351,666 | 347,677 | 345,187 |

CITY OF CARSON

ADOPTED OPERATING BUDGET
 PROGRAM BUDGET DETAIL
 FISCAL YEAR 2012/13

FUND: 01 General Fund
 DEPARTMENT: 60 Administrative Services
 DIVISION: 010 Administration
 PROGRAM: 016 UUT Oversight Committee

| OBJECT CODE AND DESCRIPTION | FY 2008/09 | FY 2009/10 | FY 2010/11 | FY 2010/11 | FY 2011/12 | FY 2011/12 | FY 2012/13 |
|--------------------------------------|------------------------|------------------------|-------------------|------------------------|-------------------|------------------------|-------------------|
| | ACTUAL EXPENDITURES | ACTUAL EXPENDITURES | AMENDED BUDGET | ACTUAL EXPENDITURES | AMENDED BUDGET | ACTUAL EXPENDITURES | ADOPTED BUDGET |
| 6010 Office/Facilities Suppls&Frshng | 150 | 1,050 | 150 | 194 | 200 | 34 | 50 |
| 6020 Comptr-Reltd Lnse, Eqp, Acces | 0 | 0 | 0 | 143 | 0 | 0 | 0 |
| 7011 Property & Supplies Rental | <u>235</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Operation and Maintenance | 384 | 1,050 | 150 | 337 | 200 | 34 | 50 |
| TOTAL PROG: 016 UUT Ovrsght Cmmtt | 384 | 1,050 | 150 | 337 | 200 | 34 | 50 |