



Budget Workshop No. 2

Fiscal Year 2023-2024

CITY OF CARSON

Prepared by: Ralston Turner

April 18, 2023

Finance Department



Principles Guiding Development of the Budget

1. Maintaining a **fiscally sustainable**, and **economically viable** City of Carson.
2. Providing **high quality municipal services** that residents expect
3. **Structurally balanced budget**: identify operating expenditures that are our highest priorities and are in balance with the City's ongoing revenues (without considering one-time resources)
4. Adopt a budget that is in alignment with the **City Council Priorities**:
 - Quality of life improvement (infrastructure, maintenance, beautification)
 - Economic development
 - Governance policies and procedures pertaining to district
 - Housing
 - Increase public safety
 - Make progress on development that provides community benefits in the long term
 - Maintain quality City programs and services
 - Advocacy for funds from county, state and federal government
 - Increased outreach and information to the community



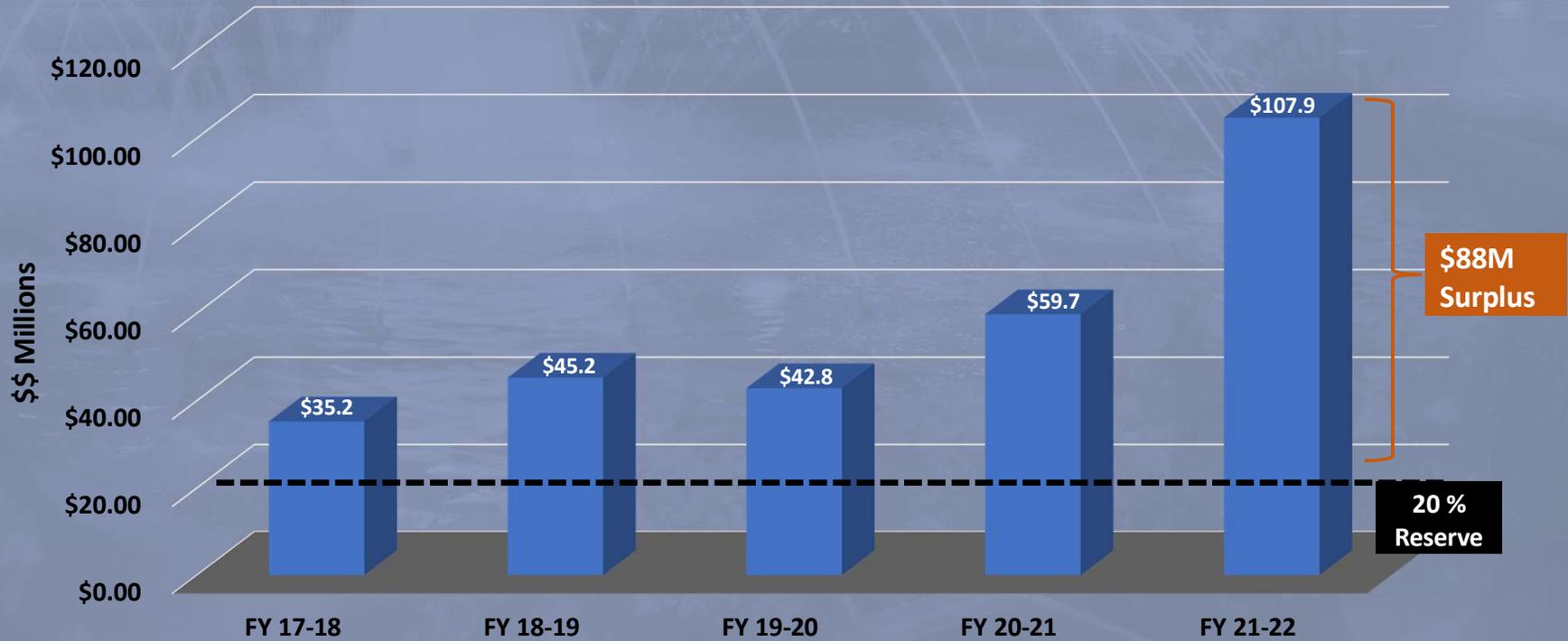
Budget Development Timeline

- **Budget Workshop no. 1**
 - Overview of the City's General Fund reserve
 - 2023-2024 General Fund Revenue forecast
 - County, State and Federal funding
- **Budget Workshop no. 2**
 - Overview of the City's General Fund operating expenditures
 - 2023-2024 General Fund expenditures by department
 - 2023-2024 Personnel expenditures
 - 2023-2024 Los Angeles County Sherriff Department expenditures estimate
- **Budget Workshop no. 3 (May 16, 2022)**
 - 2023-2024 Special Events fund
 - 2023-2024 Capital Improvement 5 Year Plan

**Public Hearing and Budget Adoption
(June 20, 2022)**

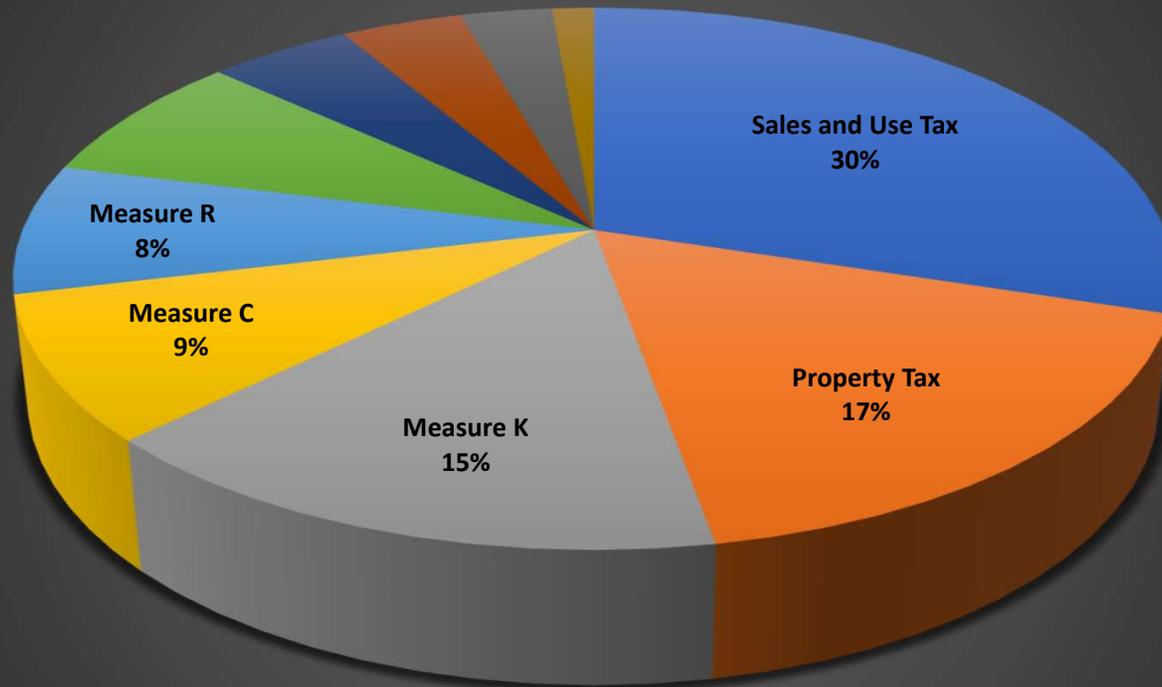


General Fund Reserve



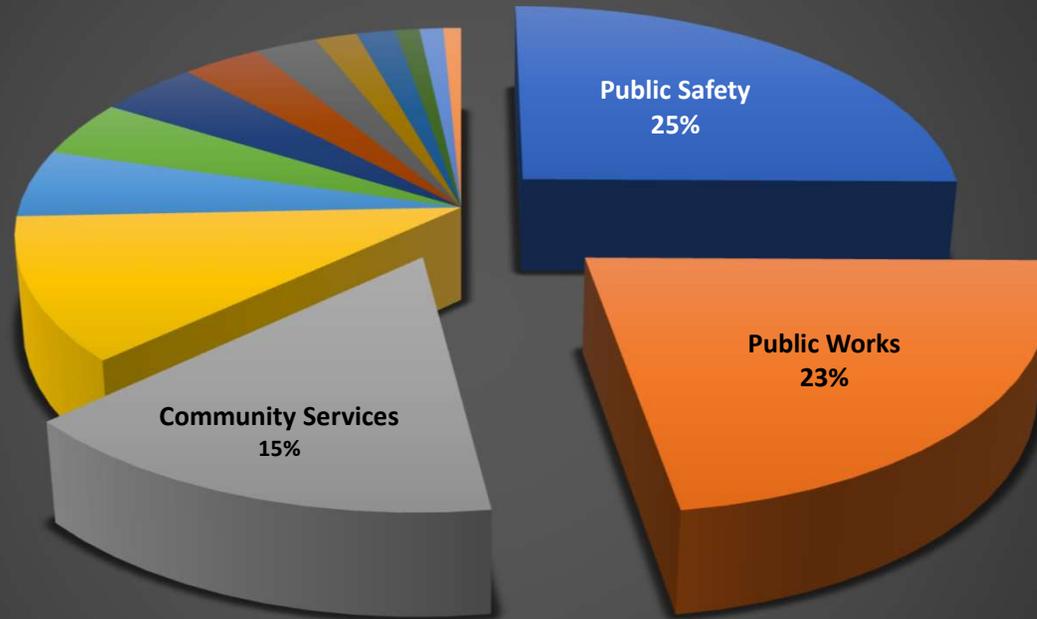


Projected Revenue by Category: \$121.9M



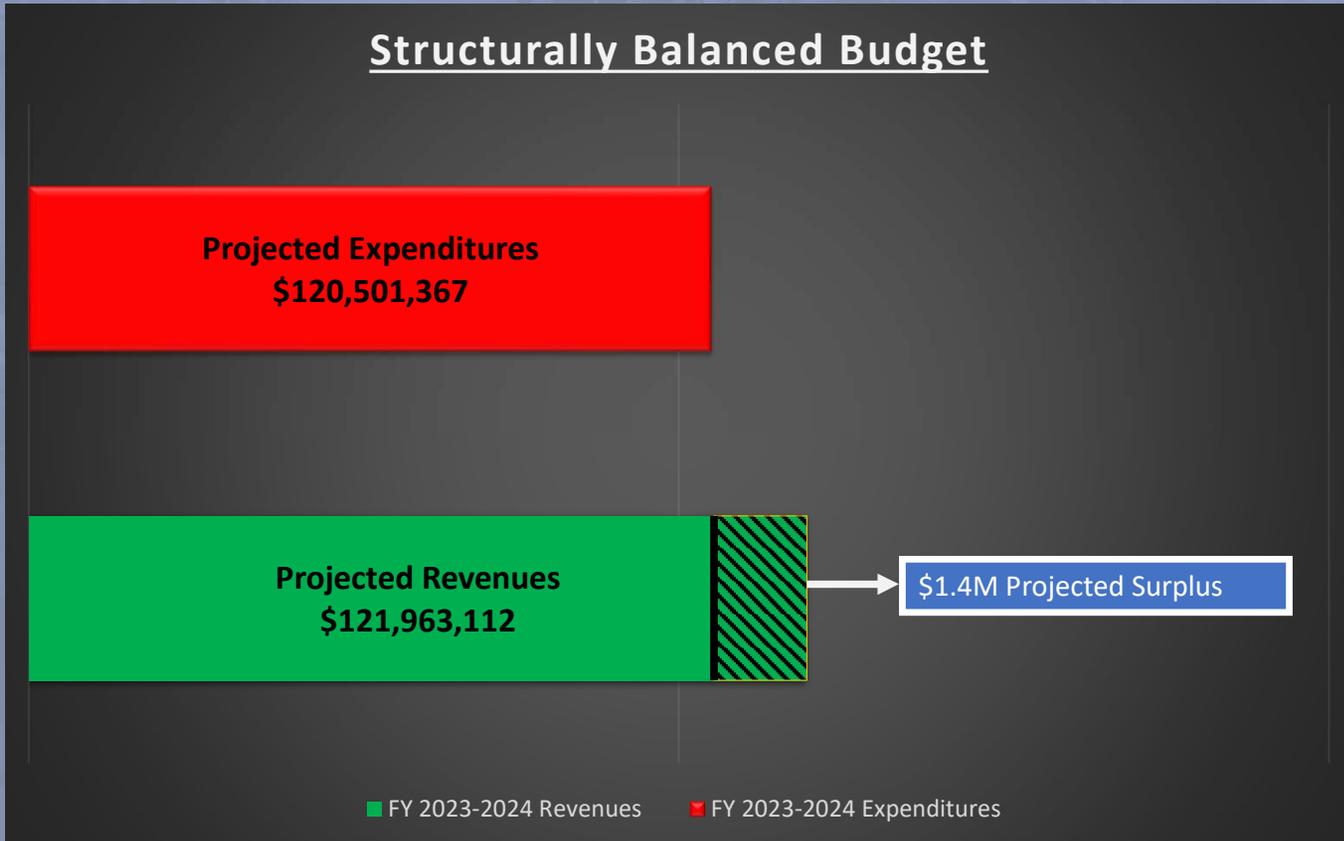


Proposed Expenditures by Department: \$120.5M





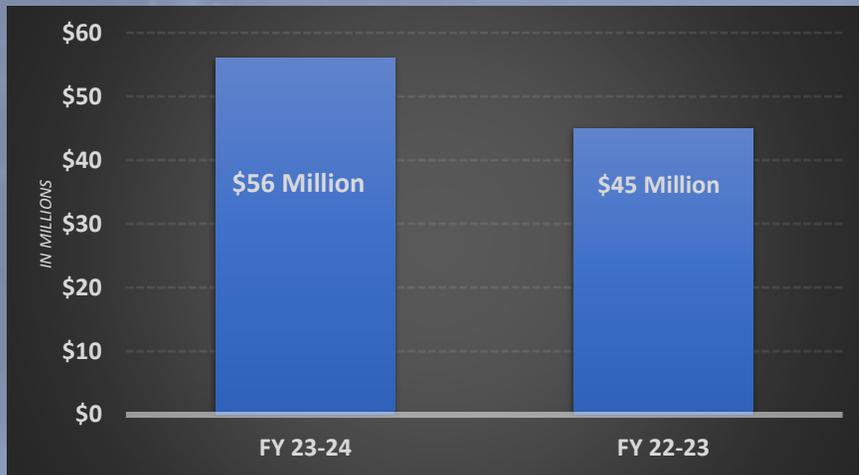
General Fund Proposed Budget Has \$1.4M Surplus





Carson's Proposed Budget Increased by \$16 Million

Personnel Expenditures



Operations & Maintenance Expenditures





Personnel Positions Increase Comparison

	Adopted FY 21-22	Adopted FY 22-23	Proposed FY 23-24
Total FTEs	336	357	358
Increase		21	1



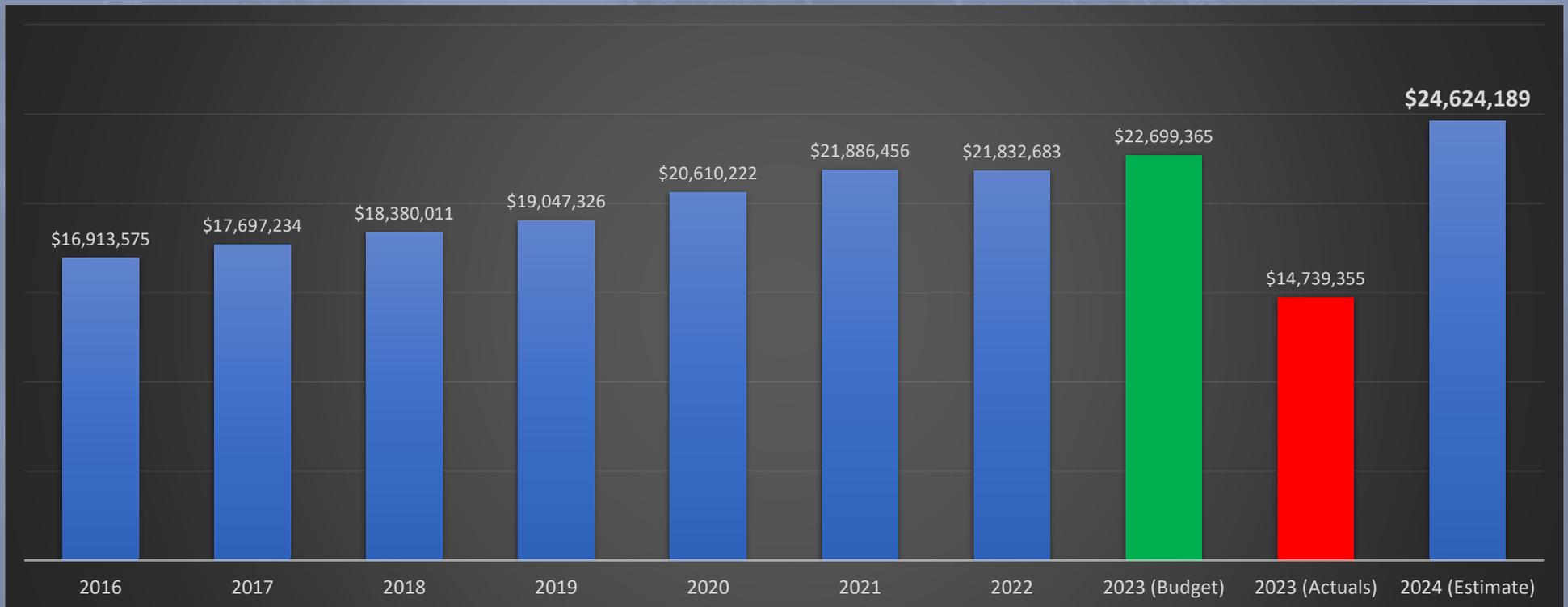
Budgeted Positions & Vacancy Rate

Departments	Total Positions	Filled	Vacant	Vacancy Rate
City Council	7.00	7.00	0.00	0%
City Clerk	6.00	6.00	0.00	0%
City Treasurer	5.00	5.00	0.00	0%
Human Resources	9.00	8.00	1.00	11%
I.S.P.M.	9.00	8.00	1.00	11%
City Manager	12.94	11.94	1.00	8%
IT	13.00	10.00	3.00	23%
Public Safety	25.00	24.00	1.00	4%
Community Development	26.06	19.06	7.00	27%
Finance	31.90	27.90	4.00	13%
Community Services	68.10	63.10	5.00	7%
Public Works	144.00	125.00	19.00	13%
Grand Total	357.00	315.00	42.00	12%



Budget Proposal No. 1: Los Angeles Sheriff Contract

\$1.9 Million General Fund Increase Request





Budget Proposal No. 2: Public Works Department

\$2.1 Million General Fund Increase Request

- **\$1.8M** increase in **Operations & Maintenance** budget enhanced scope of maintenance services for Citywide Tree and Medians contracts.
- **\$350,000** increase in **Part Time Budget** is effort to return workforce to pre-pandemic staffing levels to ongoing needs of the department.



Budget Proposal No. 3: Community Services Department

\$2.0 Million General Fund Increase Request

- **\$1.3M (\$4M to \$5.3M)** requested increase in **Part-Time Budget** to meet the demand for services and provide sufficient staffing for events and programs.
- **\$750,000** requested in **Operations & Maintenance** due to inflationary pressures on supplies, equipment, professional services, and equipment rentals.



Budget Proposal No. 4: City Manager's Office



\$1.4 Million General Fund Increase Request

- **\$485,556** increase in **Risk Management** Division. **Liability insurance** premium increased, due to the City settlements out pacing premium.
- **\$916,125** in **Housing Division** General Fund budget. CDBG and Housing Authority Budget included in **transfer**.



Budget Proposal No. 5: City Council Discretionary Fund



Travel & Conference Budget

- Increase Mayor's budget appropriation from **\$15,000 to \$30,000**
- Increase City **Councilmembers'** budget appropriation from **\$10,000 to \$15,000**



Budget Proposal No. 6: Personnel Request

DEPARTMENT	OLD POSITION	NEW POSITION	JUSTIFICATION	FTE
City Manager Office	Risk Management Specialist	Risk Management Analyst	The proposed Risk Analyst will focus primarily on employee and resident safety issue including training, compliance, accident investigations and will be responsible for operation of the safety committee. The incumbent will be able to take ownership of a key risk area, namely safety.	--
ISPM/PIO Division		Administrative Specialist	This position will create and public relevant, original, high-quality content for all social channels and ads; create and edit engaging social videos; assist in implementing overall social media strategy; develop and maintain a content calendar and regular publishing schedule; manage all social advertising campaigns; provide reports on social media engagement metrics and analytics and recommendations to improve interactions; engage in community management and active social listening to connect with those talking about relevant topics; stay up to date with current social media trends and current events.	1.0
Treasury	Administrative Secretary	Treasury Analyst	Performs journey level professional treasury work in the areas of financial transactions, bond creation, custodial accounts, special deposits, city event accounting, event attendance and reporting, treasury systems training and performs related duties as required.	--
TOTAL FTE				1.0



Proposed Budget –Looking Forward

- **Additional** proposed **personnel budget requests** will be brought to Council at the May 16th meeting (Budget Workshop No. 3) –this includes:
 - New FTE adds
 - Reclassifications of existing positions
 - New benefits and employee incentives
- These adds are expected to **reduce** the current **\$1.4M projected surplus**.



THANK YOU

City of Carson - Finance Department