



# Appeal Application

City Clerk's Office  
701 E. Carson St.  
Carson, CA 90745  
310-952-1720

Clerk's Date & Time Stamp
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Appeals are time sensitive and must be received by the City Clerk in the specified time period pursuant to the Carson Municipal Code or applicable authority. It is advisable to consult with the Department managing the issue if there is question with regards to appealing an action. All fees associated with appeals can be located in the City's Master Fee Schedule and/or Carson Municipal Code. This is an appeal of the:

- Director decision to the Planning Commission – shall be filed in writing within 15 days of the date of the Director action.
- Planning Commission decision to the City Council – shall be filed in writing within 15 days of the date of the Commission action.
- Other - Specify decision-maker, appellate body, Municipal Code authority: \_\_\_\_\_

### Appellant Information:

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Appealing Application Regarding:

*\*If appeal is made by any member of the City Council or the City Manager, the sections identified with an asterisk (\*) are not required; the Statement of Grounds for Appeal need only provide, in substance and effect, a request that a specific decision, administrative case number, or resolution number, as the case may be, be reviewed by the Planning Commission or City Council, as the case may be. CMC §9173.4.*

Name of Applicant(s): \_\_\_\_\_ Date of Final Decision: \_\_\_\_\_

\*Administrative File No. /Case No.: \_\_\_\_\_

\*Street Address (otherwise, the legal description and location of the premises included in the action) \_\_\_\_\_

\*Specific Matter Being Appealed: \_\_\_\_\_

Statement of the Grounds for Appeal (attach separate sheet if necessary): \_\_\_\_\_

Signature of Appellant: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY:

Date Appeal received: \_\_\_\_\_, 20\_\_\_\_.

Appeal Fee received: \$ \_\_\_\_\_

\_\_\_\_\_  
Joy Simarago, Deputy City Clerk

cc: Department Director, File