



May 5, 2021

Mayor Pro Tem Jim Dear  
21838 S. Figueroa St.  
Carson, CA 90745

Delivered via Certified U.S Mail and Email at [jdear@carsonca.gov](mailto:jdear@carsonca.gov)

**Re: Appeal Application – Notice of Completeness  
Relocation Impact Report (RIR) No. 04-19 – Rancho Dominguez Mobile Estates Mobile Home Park**

Dear  Mr.  Ms. Mayor Pro Tem Jim Dear :

The City of Carson City Clerk's Office (the "City") has received your Appeal Application signed April 28, 2021, requesting an appeal of a Planning Commission decision to the City Council.

Pursuant to Carson Municipal Code ("CMC") §9128.21(F), the Appeal Application must be filed in accordance with CMC §9173.4. Pursuant to CMC §9173.4(B)(1), "An appeal may be filed by any person, including any member of the City Council ... In the event of an appeal by any member of the City Council ... CMC 9173.9 shall not apply and there shall be no fee required from any member of the City Council ... to perfect an appeal." An appeal must be filed in writing with the City Clerk within 15 days of the Planning Commission action. CMC §9173.4(B)(2), (B)(4). Pursuant to CMC §9173.4(B)(3)(d), the form and content of an appeal shall include "a statement of the grounds for appeal or how there is error in the decision of the matter being appealed; provided, however, that in the event of an appeal by any member of the City Council ... subsections (a), (b), and (c) of this Section shall not apply and the statement of grounds need only provide, in substance and effect, a request that a specific decision, administrative case number, or resolution number, as the case may be, be reviewed by the ... City Council ... No other grounds for appeal need be stated to perfect such appeal and such statement need only be filed with the City Clerk."

The City provides this Notice of Completeness pursuant to CMC §9128.21(F) in response to your Appeal Application. The Appeal Application meets the applicable requirements referenced above. As such, please take notice that the Appeal Application is hereby accepted as complete, and the matter will be set for the appeal hearing before the City Council not later than 30 days after the date of this notice pursuant to CMC 9128.21(F).

If you have any questions or comments, please contact the City Clerk's Office.

Sincerely,

Joy Simarago  
Deputy City Clerk